

**Stowe Selectboard Meeting
Monday, January 13, 2014
Akeley Memorial Building – Memorial Hall**

Present: Selectboard Members: Larry Lackey, Billy Adams, Adam Davis, Neil Van Dyke; Absent: Lisa Hagerty; Town Manager Charles Safford; PW Director Harry Shepard; Finance – Mark Lyons and Kim Grogan; Lister Tim Morrissey

Others Present: Barbara Allaire, Gar Anderson, Marina Meerberg, Reporter Tommy Gardner, Maddie Schaal, Jack Dever, Joshua Porelli, Dyland Priestley, Calvin Dixon, Jake Baraw, Tyler Mullin, Justin Windham,

Call to Order

Chair Larry Lackey called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

Mr. Lackey asked that 3A be removed from the Consent Items. On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Agenda as amended.

Consent Items

- B. Capital Project Closeout (Veterans Plaques) - \$1875 balance
- C. Water – Sewer Allocation (35 S. Main St.)
- D. Minutes

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Consent Items as presented.

Liquor Consent Items

- Request to Cater – Cork Wine Bar 1/24 at HDAC
- Request to Cater – Trapps 1/24/14
- First Class Restaurant – Rusty Nail LLC
- Request to Cater – MMC SPA for January

On a motion by Mr. Adams, seconded by Mr. Davis, the Board approved the Liquor Consent Items as presented. Mr. Van Dyke abstained.

Sterling Falls Gorge Exemption Request

The Board reviewed a request from Gar Anderson requesting property owned by the Sterling Falls Gorge Natural Area Trust (SFGNAT) be included on the Annual Meeting Warning, so that the voters can consider whether or not to exempt it from municipal and education taxes under 32 VSA 3832 (7). This statute permits the voters to consider the exemption of municipal and education property taxes “when the property is used primarily for health or recreational purposes.” Mr. Anderson stated that “The primary use of the property is to provide free and safe public access to Sterling Falls Gorge...” He outlined the uses and beneficiaries of the property.

Mr. Safford noted that while permit restrictions do not allow the property to be developed there is no legal documentation recorded in the land records, such as a public access easement, that guarantees public access to the property in perpetuity. Mr. Anderson has indicated that SFGNAT is willing to grant such an easement. Mr. Safford indicated that for the record it was the Sterling Falls Gorge Trust option to

pursue a public access easement if they desired. He added that the Selectboard cannot guarantee that the voters will approve a tax exemption or that the law will remain in effect providing the voters the option of doing so in the future.

The property was historically exempted from school and municipal property taxes, but recently a representative from the State Property Valuation & Review indicated it may no longer be exempt from school taxes, but the local voters could exempt it from municipal and education taxes for up to ten years. It should be understood that if the local voters exempt it from education taxes the municipality must reimburse the State for the lost tax revenue. Mr. Safford explained that the property is 8.3 acres and has an assessed value of \$74,700. Based on the FY'14 combined non-residential tax rate of \$1.8762, the annual municipal revenue loss and cost to reimburse the State for lost education tax revenue would be \$1,401.52. This would add \$0.00005 to the Voter Approved Tax Exemptions rate.

Mr. Anderson was requesting that the Selectboard include an Article on the Annual Meeting warning on their own motion for the voters' consideration. There were those in attendance that voiced their support for Mr. Anderson's request explaining that access to the Sterling Gorge was a tremendous asset and worth protecting it as public land.

The Board was in agreement to include the following Article in the Annual Meeting Warning for further consideration at their January 27th meeting with the understanding that they will determine the number of years to ask the voters to consider exempting taxes at that meeting:

“Will the voters in Town Meeting vote to exempt the municipal and education property taxes in accordance with 32 VSA 3832 (7) for __ years on the 8.3 +/- acre Sterling Falls Gorge Natural Trust parcel?”

FY'15 General Fund Budget Deliberations

The Board continued their discussion of the FY 15 budget. Mr. Safford reviewed changes since the last meeting. Other items for the Board's consideration were changes to the Community Affairs budget and Capital Budget and the amount of funding by the local option tax revenue.

After discussion, the Board agreed to appropriate Maple Leaf Farm at \$3,000; change the paving budget to \$410,000; increase projected local option tax revenue to \$750,000; fund the Mountain Road Village sidewalk construction at \$340,000 from Cape Cod Road to the Gale Farm Center; and include a roof in the amount of \$30,000 for the Rec Path staircase construction.

Further deliberation and public hearing to approve the proposed budget for voter consideration will take place on Monday, January 27, 2014.

Draft Annual Meeting Warning

The Board took time to consider two copies of a draft Annual Meeting Warning. One was the existing method where the town breaks down the general fund budget into several articles (e.g. operating, capital, community services, elected officials pay) with a

summation article at the end. This summation article and motions are read out at the meeting by the Board has often been a source of confusion.

Mr. Safford explained that the revised draft uses a format suggested by the Town Attorney and uses the model warning language from the Vermont League of Cities & Towns for the operating budget. It does not require a summation article. Each article stands-alone and the amount to be raised in property taxes is included in the warning. In order to achieve this objective, the community services would not be a separate article with each agency appropriation listed out, but listed as a department in the main general fund operating budget article. In lieu of this, staff recommends we list out the community services appropriations along with the budget summary in the Annual Report.

The revised draft warning also eliminates the article “Will the Town in Town Meeting authorize the Selectboard to expend all unexpended Fiscal Year 2014 general funds to pay for debts and current expenses of the Town for the fiscal year of July 1, 2013 to June 30, 2014.” This article is not legally required, unless the Selectboard wants permission to spend any FY’14 surplus in FY’15 before the 2015 Annual Meeting.

Also, in the revised warning, the word “fiscal” has been removed from the elected officials pay because elected officials don’t serve from fiscal year to fiscal year they serve from Annual Meeting for the “ensuing year.”

Mr. Safford said he would provide the revised Warning as directed for the Board’s consideration at their January 27, 2014 public hearing.

Executive Session

A. Personnel

The Board went into executive session at 9 pm on a motion by Mr. Davis, seconded by Mr. Adams.

The Board came out of executive session. No action was taken.

**Stowe Selectboard Meeting
Monday, January 27, 2014
Akeley Memorial Building – Memorial Hall**

Present: Selectboard Members: Larry Lackey, Lisa Hagerty, Billy Adams, Adam Davis, Neil Van Dyke; Town Manager Charles Safford

Others Present: Gar Anderson, Stefani Capizzi, Marina Meerburg, Arnold Ziegel, Carolyn Ruschp, Walter Frame, Kristina Frame, Carol Van Dyke, Brooke _____, Robert Moore, Katrina Vernon

Call to Order

Chair Lackey called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

Mr. Lackey asked to table Item 3B. On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Agenda as amended.

Consent Items

- A. Arena Bid Turf Bid Award – Sport Advantage USA \$184,550
- B. Annual Certificate of Highway Millage - tabled
- C. Minutes

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Consent Items.

Liquor Consent Items

- Request to Cater – Idletyme 2/12/14
- Art Gallery – HDAC 2/12/14

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Items. Mr. Van Dyke abstained.

FY'15 General Fund Operating & Capital Budget Public Hearing

Mr. Lackey opened the Public Hearing. Mr. Safford noted the following regarding the Operation and Capital budgets:

Operating Budget: There have been no changes to the operating budget since your 1/12/14 meeting. The proposed operating budget is \$11,098,133 which is a net increase to \$347,912 (4.52%). The projected municipal tax rate is .3902, which is a projected increase of .0131 (3.49%).

Capital Budget: At your last meeting the Selectboard agreed to the following FY'15 capital projects: Mountain Road Village Sidewalk from Cape Cod Road to Cottage Club Road \$340,000, Rec. Path Staircase Roof \$30,000, Cady Hill Trail Improvements \$20,000, Heyer Bridge \$35,000, Old Yard Stone Restoration \$35,000, and \$35,000 for Village Stone Remediation & Parking.

The projects total \$495,000, of which \$400,000 is projected to come from local option taxes raised in FY'15 and \$95,000 coming from unallocated capital reserves. As of

12/03/13 the Capital Fund had unallocated reserves of \$444,983 (less \$95,000 = \$349,983).

Ms. Stefani Capizzi, Executive Director of North Central Vermont Recovery Center attended the meeting and presented information to the Board regarding the Recovery Center and requested that the Board consider adding an appropriation in the amount of \$1,000 to the FY 15 proposed. Budget.

School Superintendent Tracy Wrend was in attendance to request that the Selectboard consider including \$50,000 in the Capital budget towards the replacement of the Middle/High School tennis courts. The total project will be \$265,000. The Board was given a letter from Stowe School District Board of Directors stating, in part, "...the board members passed a motion to request \$50,000 of financial support from the Town for the replacement of the tennis courts located at Stowe Middle/ High School. In addition to instructional and extra-curricular use by students, we expect summer utilization by community members..."

Kelly Ruschp, owner of the Stowe Motel, asked the Board to consider constructing the proposed sidewalk to Cottage Club this year and not make it a three phase project. Planning Commission member Arnie Ziegel said it was a critical project and was happy to see any portion of the project constructed.

After discussion, Mr. Van Dyke made a motion to approve the request by North Central Vermont Recovery Center to include a \$1000 appropriation in the budget and to include \$50,000 in the capital requests towards the replacement of the Middle/High School tennis courts. Mr. Adams seconded the motion. Motion carried.

Mr. Safford noted that the \$50,000 would be a transfer from the Operating Budget. The changes would increase the tax rate to 3.927. If the vote fails, the funds would remain in reserve.

Mr. Adams made a motion, seconded by Mr. Davis to approve the proposed FY 15 Operating and Capital budgets as amended. Motion carried.

Adoption of Annual Meeting Warning

The Board reviewed the draft Warnings and there was consensus to propose a one year tax exemption for voter consideration for the Article regarding the request by Sterling Falls Gorge Natural Trust.

Other changes to the Warning regarding the proposed FY 15 budgets were noted.

On a motion by Mr. Van Dyke, seconded by Mr. Davis the Board approved the Resolution Certificate pertaining to the General Obligation Bonds in the amount of \$840,000 for the purpose of pay for the acquisition of an equity interest in Vermont Transco (relates to SED Article 5).

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Annual Meeting and Australian Ballot Warnings as amended.

Junior National Nordic Ski Championships Special Events Application

Trapp Family Lodge submitted a special event application for the hosting of the 2014 USSA Junior National Cross-Country Ski Championship March 1 – 8. It is anticipated to involve 450 athletes, 125 coaches, and numerous spectators and parents.

Mr. Safford noted that staff has reviewed the application and can work with them on the aforementioned, but the Board should be aware that the Town has received other request to waive fees.

The Board discussed the request to waive Arena fees and were appreciative of the organizers involving the community venues. Ms. Hagerty noted that it was good advertising and a good use for the facility. Mr. Adams asked if there was sponsorship opportunities that could be explored.

After further discussion, Mr. Adams made a motion to approved the special events application as presented and grant the request to waive the \$780 Arena fee. Ms. Hagerty seconded the motion. Motion carried with Mr. Adams, Mr. Davis and Ms. Hagerty voting in favor. Mr. Lackey opposed. Mr. Van Dyke abstained.

Executive Session

- a. Personnel
- b. Contracts

The Board went into executive session at 7:55 pm on a motion by Mr. Van Dyke, seconded by Mr. Adams.

The Board came out of executive session at 9: 26 pm.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board appointed Robert Moore to the Conservation Commission effective immediately.

Mr. Lackey adjourned the meeting at 9:26 pm.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard Meeting
Monday, February 10, 2014
Akeley Memorial Building – Memorial Hall**

Present: Selectboard Members: Larry Lackey, Lisa Hagerty, Adam Davis, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard, Police Chief Don Hull; Finance Director Mark Lyons

Absent: Billy Adams

Others Present: Marina Meerberg, Willie Noyes, Reporter Tommy Gardner

Call to Order

Chair Lackey called the meeting to order at 5:35 pm and Selectboard Orders were signed.

Approve the Agenda

Mr. Van Dyke asked to remove Item 3B from the Consent Items. On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Agenda as amended.

Consent Items

- A. Emily's Bridge Interpretive Sign Grant
- C. Special Event Application - Derby
- D. Highway Mileage Certificate
- E. Minutes

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Consent Items as presented.

Liquor Consent Items

- A. First Class Restaurant License – ZOMAX LLC 128 Main St.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Item as presented. Mr. Van Dyke abstained.

- B. USSA Junior Nordic Sponsorship

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the sponsorship as proposed. Mr. Van Dyke abstained.

FY'13 Audit Report

Fred Duplessis from the Town's auditing firm of Sullivan & Powers reviewed the FY'13 audit and management letter with the Selectboard.

Mr. Duplessis noted they found one material weakness in internal controls in that "Several property tax accounts and related unavailable revenue were not properly recorded. Several adjustments were required to record/recognize receivables and unavailable revenue." He said they recommended, "the Town implement procedures to ensure all property tax accounts are reconciled on a quarterly basis and unavailable property taxes includes all delinquent taxes receivable not collected within sixty (60) days of year end."

Mr. Lyons said the Finance Department and Treasurer had already begun complying with the recommendation of the auditors by ensuring everything is recorded / reconciled on a monthly basis.

No action by the Board was necessary.

Traffic & Vehicle Ordinance Amendments

Proposed amendments to the Ordinance include stop signs at the following locations: Upper Pinnacle Road at Pinnacle Road, Pinnacle Road at Upper Hollow Road and Upper Hollow Hill Road at Upper Hollow Road; a provision was added to Art. III, Section 1A – No Parking making it clear that a motorist can't park in front of the Green Mountain Inn where the hash marks currently exist on the road (page 11) and VTrans has painted a Crosswalk on Mountain Road at the Recreation Path crossing. This has been added to the Ordinance so that enforcement can take place if necessary. (page 10)

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the proposed amendments and requested that staff warn for a public hearing on February 24, 2014.

- 7 Executive Session
 - a. Personnel
 - b. Contracts
 - c. Legal

At 6:10, the Board went into executive session on a motion by Mr. Davis, seconded by Mr. Van Dyke.

The Board came out of executive session at 7:20 pm.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board reappointed William Noyes as Stowe's representative to the Lamoille Regional Solid Waste Management District.

There being no further business to conduct, Mr. Lackey adjourned the meeting at 7:21 pm.

Minutes respectfully submitted by Susan Moeck.

**Stowe Selectboard Meeting
Monday, February 24, 2014
Akeley Memorial Building – Memorial Hall**

Present: Selectboard Members: Larry Lackey, Lisa Hagerty, Adam Davis, Billy Adams, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard, Police Chief Don Hull; Finance Director Mark Lyons

Others Present: Marina Meerberg, Reporter Tommy Gardner, Gar Anderson, Barbara Allaire, Heidi Scheuermann, Mike McNulty

Call to Order

Chair Lackey called the meeting to order at 5:30 pm and Selectboard Orders were signed.

The Board presented Larry Lackey with a plaque recognizing and thanking him for his service to the Town as a member of the Selectboard and Chair.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Agenda as with the removal of the Library update.

Consent Items

- A.. VLCT PACIF Safety Grant
- B. 39 Steeple Lane Water Allocation
- C. Minutes

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Consent Items as presented.

Liquor Consent Items

- A. First Class Restaurant – Tako Hospitality Group
- B. Festival Permit – Oktoberfest 10/3-10/5/14

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented. Mr. Van Dyke abstained.

Motor Vehicle Ordinance Public Hearing

Mr. Lackey opened the public hearing at 5:40 pm. There was discussion by board members regarding the addition to the Ordinance of the existing cross walk at Cape Cod Road and Mountain Road which had not until recently been regarded as an official cross walk by VTrans. Also, there was concern expressed regarding the traffic flow of certain locations in town i.e. Cape Cod Road and West Hill/Route 100.

Mr. Lackey closed the public hearing at 5:50 pm. On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the Traffic & Motor Ordinance as amended.

Stowe Vibrancy Strategic Plan

Ms. Scheuermann outlined strategic plans for Stowe Vibrancy for the next five year period describing the various committees, goals and budget. Mr. Lackey pointed out in reference to the plan statement regarding the utility line relocation would be a town project and that any fundraising, grants or restricted gifts in connection with a municipal project would have to be preapproved by the Board.

Selectboard Meeting 2/24/14

The Board thanked her for the information and the efforts of Vibrancy.

Town Meeting Informational Meeting

At 6:30 pm, the School Board and Selectboard held a meeting to present information regarding Town Meeting Articles and answer any questions from those in attendance.

Executive Session

At 7:25 pm the Board went into executive session on a motion by Mr. Davis, seconded by Ms. Hagerty to discuss contracts.

The Board came out of executive session at 8:14. No action was taken.

There being no further business to conduct, Mr. Lackey adjourned the meeting.

Respectfully submitted by Susan Moeck.

Stowe Selectboard Meeting
Monday, March 10, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Lisa Hagerty, Willie Noyes, Adam Davis, Billy Adams, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard

Others Present: David Bryan; Attorney for Mr. Allraum

Call to Order

Mr. Safford called the meeting to order and took nominations for Chair of the Selectboard. Mr. Davis nominated Lisa Hagerty Chair, seconded by Mr. Van Dyke. No other nomination were made. The vote was unanimous to appoint Ms. Hagerty as Chair.

The Board welcomed Willie Noyes.

Election of Officers

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board appointed Mr. Adams Vice Chair. On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board appointed Susan Moeck as Selectboard Clerk.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Agenda as with the removal Stowe Lacrosse special event application from the Consent Items.

Consent Items

- A. Designation of Official Newspaper – Stowe Reporter
- B. Designation of Meeting Times – 2nd/4th Monday at 5:30 pm
- C. Special Use Permit – Burt Spring Lot

E. Minutes

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented.

D. Special Event Application – Stowe Lax

EW Bitter explained the parking arrangements for the tournament scheduled for June and July. There was concern expressed by the Board whether Field A will be ready for those events.

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Special Event Permit with parking on Field A subject to town approval closer to event time.

Library Chair Update

David Bryan updated the Board on the Library activities and thanked the Board for their continued support.

Proposed Spruce Peak Road Sewer Expansion & Sewer Allocation

The Board was provided information on the Sewer Allocation application received and reviewed by PWD for 1027 Spruce Peak Rd. There has also been considerable discussion with the Applicant regarding the requirements of providing public sewer service to the subject property. This will require approximately 2400LF of sewer extension from the end of the existing collection system within the Spruce Peak service area. This is proposed within an existing private Right of Way owned by Mt. Mansfield Co, Inc. (MMC). Some but not all of the abutting property owners are considering connecting to the proposed sewer extension. Due to technical issues and challenges associated with the required crossing of Big Spruce Brook and compliance with our Sewer Ordinance, a pressure sewer system is proposed with the Town ultimately taking ownership of the of a small diameter collector sewer force main only. Individual pump stations and force main service laterals from each connected property will be privately owned. To implement the work, Mr. Allraum proposes to form a private Homeowners Association (HOA) of all connected properties. We understand that MMC and the proposed HOA have a tentative agreement to convey a 20' wide utility easement, centered over the proposed sewer that would be assigned upon acceptance to the Town. This easement will be within the existing 50' wide private ROW. Therefore, perspective future connections to the public sewer from abutting property owners who do not originally join the proposed HOA will be required to obtain an easement from MMC/HOA to connect.

The accepted allocation proposal includes recommended terms and conditions for the requisite sewer extension including the Applicant being responsible for all costs, final engineering design and technical specifications acceptable to PWD, preparation of an Irrevocable Offer of Dedication and Easement documentation acceptable to the Town Attorney, construction quality assurance, submission of As-builts, and a Warrantee Period after acceptance by the Town. Although ideally the proposed sewer expansion would be a standard gravity system, given the particulars associated with this possible expansion, staff advises that the proposed pressure system with private ownership of the pumps will not introduce an extraordinary burden on the existing Sewer Department and Users.

On a motion by Mr. Davis, seconded by Mr. Adams the Board granted preliminary approval for 240 GPD of sewer allocation for 1027 Spruce Peak Road and the proposed public sewer extension, subject to the terms and conditions outlined in the allocation proposal dated October 23, 2013 and accepted on February 10, 2014.

There being no further business to conduct, Ms. Hagerty adjourned meeting at 6:15 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard Meeting
Monday, April 14, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members Lisa Hagerty, Neil Van Dyke, Billy Adams, Adam Davis, Willie Noyes; Town Manager Charles Safford; Planning Director Tom Jackman

Others Present: Bob Davison, Chuck Baraw, Paul & Bridget Martin, Shayde Ward, Michael Loughran, Ula Klein, Chuck Ebel, Tyler Mumley, Larry Lackey

Call to Order

Chair Hagerty called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

The Board approved the Agenda as presented on a motion by Mr. Davis, seconded by Mr. Adams.

Consent Items

- A. Arena Water & Sewer Billing / Usage Update
- B. Water / Sewer Allocation 91 Main Street
- C. Water / Sewer Allocation 745 Edson Hill Road
- D. Water / Sewer Allocation 5783 Mt Rd Unit 3C
- E. Asst. Side Judges Thank you Letter
- F. Sunset Rock Management Plan
- G. Special Event Applications – Art of Park/Chowderpalooza;
Stowe 8-Miler
- H. Award Crushing/Screening Bid
- I. Minutes

The Board approved the Consent Agenda items as presented on a motion by Mr. Adams, seconded by Mr. Davis.

Liquor Consent Items

- A. List of Annual Renewals
- B. Outside Consumption – Sushi Yoshi
- C. Festival Permit – Craft Brew Race 6/14/14
- D. Educational Sampling – Stowe Charities 6/13-6/15

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented. Mr. Van Dyke abstained.

Planning Commission –Town Plan Update

Chuck Baraw and Tom Jackman explained that they anticipated a minor update of the Town Plan with most of the focus on Chapter 5 (Goals, Policies & Implantation).

Ms. Hagerty indicated that there had been a lot of changes with the economy and the community since the last update five years ago and suggested to the Planning Commission reach out and invite community members to provide input on the overall vision for the community and economic development.

Town / School Facilities MOU - Arena School Use Exemption(s)

Mr. Safford explained that the Recreation Commission had submitted a letter requesting the Selectboard “consider a way to allow all in season high school sports teams to use the new arena at no charge as part of the exchange of facilities with the schools. The letter also stated, “As this spring season is already upon us, yet snow is still blanketing the ground; we do hope for immediate action...”

Mr. Safford explained that the schools had agreed to pay for this spring’s use, so there is no need for immediate action. He also indicated that the schools are a party to an MOU with the schools regarding exchange of facilities and the schools need to be in compliance with Act 60/68, which requires an exchange of equivalent value.

The Board indicated they were open to the idea provided it did not jeopardize existing winter use exemptions or create extraordinary expense for the Town.

Mr. Van Dyke moved and Mr. Davis seconded to have the Town Manager notify the schools of their desire to see if allowing all in season high school sports can be accommodated within the existing or amended MOU that will satisfy the requirements of Act 60/68.

Executive Session

a. Personnel

At 6:50 pm, the Board went into executive session on a motion by Mr. Davis, seconded by Mr. Adams with Mr. Safford in attendance.

The Board came out of executive session at 7:15 pm. On a motion by Mr. Adams, seconded by Mr. Davis, the Board appointed Larry Lackey as Electric Commissioner; and Brian Leven and Doug White to the DRB effective May 1, 2014

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 7:15 pm.

Respectfully submitted by Susan Moeck

Stowe Selectboard Meeting
Monday, April 28, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members Lisa Hagerty, Neil Van Dyke, Adam Davis, Billy Adams, Willie Noyes; Town Manager Charles Safford; PW Director Harry Shepard

Others Present: Chris Curtis, Hal Stevens, Barbara Allaire, T. Whelan, Ed Stahl, Valerie Valcour, Rachel Moore, Nathan Suter, Norm Williams, Wil Treflz, Tom Hubbs, Christine McGowan, Roselle Abramowitz, Shap Smith, Marina Meerberg

Call to Order

Chair Hagerty called the meeting to order at 5:35 pm and Selectboard Orders were signed.

Approve the Agenda

Consent Items 3A and 3B were removed from the Consent Agenda. On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Agenda as amended.

- 3 Consent Items
 - C. Stowe Club Water Allocation
 - D. Annual Appointments – One Year and Three Year
 - E. Special Events – APDA; Craft Brew; Balloon Festival
 - F. Minutes

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented.

- 4 Liquor Consent Items
 - Request to Cater – Trapps 6/28/14
 - Special Event Permit – Picasso

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items as presented.

3A. HDAC / Parkside Tree Replacement

At the 9/23/13 meeting, the Board requested staff to research the cost to replace the trees with shrubs and also obtain an estimate for some type of fence between the Library and Parkside.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved replacing the existing cedar trees with emerald green trees with the understanding that the town will contract for the work and the abutter will pay up to 50% of the contracted cost not to exceed \$2000.

VT Dept. of Health Visit

Wil Treflz and Valerie Valcour were in attendance and updated the Board on the services of the VT Dept of Health and the importance of Stowe as a community being prepared for natural and man made disasters.

The Board reviewed the proposed 2014 *Exposed Outdoor Sculpture* Exhibition and a request to request for the *Exposed Sculpture Exhibition Opening* July 12th. They would like to have three small tents for the food stations at the Village Green, beginning of the Recreation Path near the parking lot in the grass, in front of the Akeley Building. The exhibition opening and walkabout is free and open to the public. The tents will be up from approximately 3:30 – 6:30 in town and open for about twenty minutes. The sculptures and their placement have on the HDAC building and grounds have been reviewed and approved by the other users (e.g. Friends of the Library, Stowe Performing Arts, and Historical Society). Bruce Godin, Parks Superintendant, has also reviewed them.

After discussion, Mr. Adams made a motion, seconded by Mr. Davis to approve the 2014 HDAC Exhibit and Opening as presented with the following conditions:

1. HDAC is responsible for any associated liability and provides the Town a certificate of insurance demonstrating a minimum of \$1 million dollars of general liability insurance and naming the Town of Stowe as an additional insured.
2. The anchorage / foundation details of any sculpture located on municipal property is approved by the Public Works Director.
3. HDAC will notify the Public Works Department of when they intend to install the pieces of art any time they are going to impeded or otherwise impact the public right-of-way or excavate to build a foundation for a piece of art.
4. HDAC agrees to restore all sites to their previous condition when the art work is removed in a timely manner. Artwork to be displayed June 20 – October 31st.
5. Through its Town Manager, the Town reserves the right to rescind the approval in part of whole or to modify the requirements if it is determined in the Town's best interest to do so.

Motion carried. There was no further discussion.

Village Parking Requirements

At the April 14, 2014 meeting, there was discussions with the Planning Commission regarding the Town Plan update to review village parking requirements. The Board reviewed the existing language with draft amendments for a starting point for discussion. This change would lift the minimum parking requirements for all type of uses except for residential and lodging (those uses are at 50%). Stowe Vibrancy indicated their support for further reducing the requirements.

The Board was in agreement to have further discussion and review of the parking requirements. On a motion by Mr. Van Dyke, seconded by Mr. Adams, they requested that the Planning Commission evaluate the requirements and provide proposed amendments prior to July 31, 2014.

Arena Update / Discussion

The Board was provided information regarding the list of tournaments, programs, events and occupancy rates that have occurred since the opening of the Arena. It indicates for winter ice (Dec. through March) during our peak period Sun-Sat from 8am to 9pm the occupancy rate was 75.34%. During the entire time the Arena was open Sunday through Saturday from 5:30am to 11pm the occupancy rate was 63.2%. Outside of facility rentals, we had 5.498 public skate visits.

For turf to date (April) our occupancy rate during our peak period M-F 3pm to 9pm was 90%. During the entire time the Arena was open for session 1 Sunday through Saturday 8am to 9pm the occupancy rate was 68.1%. Outside of facility rentals, with 268 open turf visits.

Information for year-to-date revenues for the Arena through 4/18/14 was also presented. It shows expenditures at 62.11% of budget. This year the budget was based on a 9 month operating year and we are approximately 2/3rds of the way through the operating cycle. Revenues are 67.8%. It should be remembered that we allow thirty days for payment, so there is a lag.

Mr. Safford explained that the Arena has been able to sell some high end sponsorships (e.g. Zamboni, Scoreboard) and there has been strong interest in our banners but there is a need to increase sale of dasher boards. Staff intends to make recommendations on dasher board sponsorship pricing once we receive this feedback from SAA and others.

No action was required or taken by the Board.

3B. Municipal Web Site Commercial Real Estate

The Board briefly discussed this item and indicated that they were not interested in pursuing this item.

Executive Session

A. Personnel

B. Real Estate

The Board went into executive session at 7:15 pm on a motion by Mr. Davis, seconded by Mr. Noyes with the Town Manager in attendance.

The Board came out of executive session at 7:45 pm. On a motion by Mr. Adams, seconded by Mr. Noyes, the Board appointed Christine McGowan to the Conservation Commission effective immediately.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board instructed the Town Manager to include a Notice of Sale of Municipal Real Estate in the 5/1/14 Stowe Reporter to provide an easement to Shane and Lisa Walker in exchange for paying \$1,000 and paying the Town's associated legal expenses.

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 7:46 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, May 12, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members Lisa Hagerty, Neil Van Dyke, Adam Davis, Willie Noyes;
Town Manager Charles Safford; PW Director Harry Shepard

Absent: Billy Adams

Others Present: VTrans representatives Carolytn Carlson, Cory Burrall, David Peterson, Jim Lacroix, ____ Ward; Milford Cushman, Terri Gregory, Donald Hull, Tom Hubbs, Virginia ____, Lori Lascola, Kim Barbour, Stephen Fishman, Jeff McKee Macdonald, Sarah McLane, Wayne Sprengler, Michael Diender

Call to Order

Chair Hagerty called the meeting to order at 5:31 pm and Selectboard Orders were signed.

Approve the Agenda

The Board approved the Agenda as presented on a motion by Mr. Davis, seconded by Mr. Van Dyke.

Consent Items

- A. 58 Burt Mill Lane Water/Sewer Allocation
- B. Special Events Applications- Oktoberfest, Craft Show, VT Festival; Stowe Performing Arts; Antique & Classic Car Show
- C. Minutes

The Board approved the Consent Agenda items as presented on a motion by Mr. Van Dyke, seconded by Mr. Davis.

Liquor Consent Items

Second Class License – Mountain Cheese and Wine
Art Gallery Permit – HDAC 6/20, 7/12, 9/19, 10/10
Request to Cater – Topnotch 5/24, 5/25, 5/31, 6/14, 6/21, 6/29, 7/26, 8/2, 8/16,
8/23, 8/30, 9/6, 9/13, 9/20
Request to Cater – MMC 5/17/14

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented. Mr. Van Dyke abstained.

Bridge Street Bridge

Carolyn Carlson, VTrans Project Manager for the Bridge Street Bridge, outlined construction and cost options for the Bridge Street Bridge replacement. The Selectboard had tentatively agreed to the construction hours which would not allow work on the weekends. However, the bridge closure was supposed to end before Memorial Day. Under that scenario VTrans now predicts the bridge will not open until 6/8/15. Ms. Carlson explained that in order to meet the deadline of opening the bridge by Memorial Day of 2015, they would have to offer the contractor either 24/7 construction seven days per week with nighttime noise restrictions or allow construction from 6am to 10pm seven days per week with bridge opening project to be either by 5/22/15 or open by 5/28/15 respectively.

Finally, Ms. Carlson outlined a phased alternative which would allow pedestrian access and be open by the 3rd week of July, but it would increase project cost and delay the project for a year. Construction would be allowed from 6am to 6pm six days per week. VTrans engineer Jim Lacroix added that it should be understood that construction inherently involves risk of unknown variables, including high water that may delay implementation timelines.

The Board also considered a request from Lori Lascola, owner of the Stowe Inn, who proposed 24/7 construction in the month of April through April 30th and 24/7 beginning May 1st Sunday through Friday morning with construction on Friday and Saturdays to be from 7 am to 5 pm with noise reduced activities after 10 pm Sunday through Friday am.

There was discussion of construction signage, temporary installation of a traffic light at the intersection of Route 100 and West Hill Road and routing of traffic. There was also a discussion of penalties or bonuses if certain dates were not met or met.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the alternate plan 1A to allow 24/7 construction in the month of April through April 30th and 24/7 beginning May 1st Sunday through Friday morning with construction on Friday and Saturdays to be from 7 am to 5 pm with noise reduced activities after 10 pm Sunday through Friday am with proposed bridge opening by 5/28/15 for two way traffic and pedestrian access.

VLCT Life / Disability Services

As part of the recent IBEW labor negotiations the Town committed to providing part-time employees working over twenty hours per week disability insurance. The Town's current life and disability carrier, indicated that they can't provide coverage for anyone working under thirty hours per week.

Larry Smith, with the Vermont League of Cities & Towns Health Trust, discussed using VLCT as our insurance broker to obtain life and disability insurance the meets our contractual obligations. VLCT is a non-profit organization made up of member municipalities that has the expertise to shop around for our insurance needs. VLCT is our property and casualty insurance, unemployment insurance and dental insurance provider.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board authorized VLCT to be our broker for life and disability insurance subject to the carrier being approved by the Town Manager and authorize the Town Manager to sign any necessary documents to switch carriers with the goal of transitioning as of 7/1/14.

Executive Session

- A. Personnel
- B. Contracts
- C. Legal

The Board went into executive session at 7:07 pm on a motion by Mr. Davis, seconded by Mr. Van Dyke with the Town Manager present.

Selectboard Meeting 5/12/14

The Board came out of executive session at 7:30 pm. On a motion by Mr. Davis, seconded by Mr. Noyes, the Board accepted Chris Nordle's settlement offer on behalf of his client Richard Grubman and authorized the Town Manager to sign all necessary settlement papers.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board appointed McKee MacDonald to the Historic Preservation Commission effective immediately, a term that will expire in 2017.

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 7:31 pm.

Respectfully submitted, Susan Moeck

Stowe Selectboard
Tuesday, May 27, 2014
Akeley Memorial Building – Memorial Hall
AGENDA

Present: Selectboard Members: Billy Adams, Adam Davis, Willie Noyes, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Rec Director Matt Frazee

Absent: Lisa Hagerty

Others Present: Reporter Tommy Gardner

Call to Order

Vice Chair Adams called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

Mr. Van Dyke made a motion to approve the agenda as presented, seconded by Mr. Davis. Motion carried.

- 3 Consent Items
 - A. IBEW MOU
 - B. Bridge Street Finance & Maintenance Agreement
 - C. Award Parks Dept. Truck Bid
 - D. Award Highway Truck Body/Plow Bid
 - E. FY'15 Sheriff's Dispatching Contract
 - F. 1613 Mtn. Rd. Water/Sewer Allocation
 - G. Minutes
 - H. STG Performance Dates

Mr. Van Dyke made a motion to approve the Consent Items as presented, seconded by Mr. Davis. Motion carried.

Liquor Consent Items

Outside Consumption Permit – Plate

Request to Cater – Trapps 6/13-14; Element 3 Inc. 6/28, 7/11, 8/16

Special Event – Smugglers Notch Distillery 10/10-12

Mr. Noyes made a motion to approve the Liquor Consent Items as presented, seconded by Mr. Davis. Motion carried. Mr. Van Dyke abstained.

Rte. 100 Construction

Theresa Wood, VTrans Community Liaison, and Kevin Marshia, Assistant Director of the Program Development Division were in attendance to provide an overview of the upcoming construction projects between Stowe and Waterbury. The paving of Route 100 from the Waterbury Interstate exit ramp to the Public Safety Facility in Stowe is tentatively scheduled for the 2016 and 2017 construction seasons. This will involve

removal of the concrete underneath the existing asphalt and significant reworking of the interstate exit ramp in Waterbury starting in 2014 and extending through 2016.

At Town Meeting it was brought up to request VTrans to pave the Class 1 Town Highways in Stowe. VTrans officials indicated that the Class 1 highways are tentatively scheduled for paving in 2018. It is likely that the Town will reconstruct Main Street sidewalks over the next couple of years and potentially construct them down to the Public Safety Facility. It may also bury power lines on Main Street. All of this will require saw cutting the pavement in several areas. Rather than have one level of government pave then have it cut up by another, it may be best to coordinate the timing, so that the overlay occurs after the sidewalk and any power line work is done and the excavations have time to settle. Mr. Safford added that the Town is also working on the S. Main Street sidewalk project to occur prior or simultaneously with the paving of Rt. 100. The South Main Street sidewalk project will be back before the Selectboard this summer with schematic level plans to see if you want to accept the design and commit to construction.

He said there is no local cost share for the Rt. 100 paving.

No action was taken.

Recreation Path Streambank Stabilization Preliminary Design & Permitting Proposal

Mr. Safford and Mr. Shepard reviewed the erosion failures impacting abutting infrastructure that occurred this Spring. They include 6 locations north of Chase Park, Moscow Field and along the Quiet Path adjacent to the Events Field. Area 1 immediately abuts approx. 350 LF of existing sewer main at 3115 Mountain Road. Area 2 is located adjacent to the Recreation Path with varying degrees of severity. Area 3 at Bridge 7 and the Bouchard Farm is extremely severe and the Path and a temporary bypass has been installed. Permitting to Areas 2-6 are likely to be challenging.

After discussion, the Board moved to approve to establish the West Branch/Rec. Path Streambank Stabilization capital project and appropriate \$60,000 from the undesignated capital reserves and approve the professional services proposal dated 5/22/14 from Milone and MacBroom, Inc for the subject property. Mr. Davis made the motion and Mr. Noyes seconded the motion. Motion carried.

Paving Contract Amendment (Lower Thomas Lane)

Mr. Safford explained that the condition of the lower portion of Thomas Lane was very deteriorated. The town received competitive bid pricing for the project.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board awarded the project to SD Ireland in the amount of \$42,000.

Internal Financial Controls Document

The Board was given a copy of the completed form regarding internal financial controls which is required annually on or before June 30.

Mr. Noyes made a motion to acknowledge receipt of the complete form, seconded by Mr. Davis. Motion carried.

Arena Pass & Dasherboard Sponsorship Fees

Mr. Safford explained that the Arena is proposing to offer punch cards for public skate, stick time, and turf time instead of the season passes. The punch cards could be purchased in quantities of 10 and used by anyone in possession. The Board also received information on the Dasher Board advertising prices. We have received feedback from some that the prices are too high and from others that we should consider larger ads or mirrored ads. We have sold 5 dasher board ads to date. The existing customers would have the option of receiving the mirrored ad at no additional charge to them, a credit toward an extension of their contract, or a refund for the difference. The sales to date for the dasher boards are also low and the expectation is by lower the price for the existing ads and also offering double the size currently offered for the current price, the dasher ads will be more attractive.

Mr. Davis made a motion to approve punch cards and dasher board ad pricing as presented, seconded by Mr. Noyes.

HDAC Exhibit

Rachel Moore of HDAC requested to add a sculpture to be located on the lawn and building at the Helen Day location. Due to the balloon type of sculpture, Selectboard members were concerned about the size and location of the objects. Mr. Van Dyke suggested that in the future other locations could be considered for this type of sculpture.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the request as presented subject to approval of the other stakeholders at the Cultural Campus.

There being no further business to conduct, Mr. Adams adjourned the meeting at 7:05 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, June 23, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members Lisa Hagerty, Neil Van Dyke, Adam Davis, Willie Noyes; Billy Adams; Town Manager Charles Safford; PW Director Harry Shepard; Rec Director Matt Frazee

Others Present: Barbara Allaire, Nathan Suter

Call to Order

Chair Hagerty called the meeting to order at 5:31 pm and Selectboard Orders were signed.

Approve the Agenda

The Board approved the Agenda as presented on a motion by Mr. Davis, seconded by Mr. Van Dyke

Consent Items

- A. Special Event Application – Topnotch, 4th of July
- B. Minutes

The Board approved the Consent Agenda items as presented on a motion by Mr. Van Dyke, seconded by Mr. Davis.

Liquor Consent Items

- A. Request to Cater – MMC 6/28 & 7/12 SPAC
- B. Special Event – Duncan’s Idea Mill 6/25-8/28; 7/4

The Board approved the Liquor Consent Agenda items as presented on a motion by Mr. Adams, seconded by Mr. Davis. Mr. Van Dyke abstained.

Arts & Culture Campus Task Force

At the Town Plan Forum interest was expressed in the formation of a local arts and cultural council with the municipality taking the lead role. The Board reviewed a “charge” to create a task force which was supported by Nathan Suter of HDAC. Mr. Safford noted that the town plan indicates “to promote local arts and culture, to the benefit of Stowe area residents, visitors, and businesses and to continue to serve as a regional center for the arts.”

The Board was in agreement to approve the Arts and Cultural Task Force Charge and instructed the Clerk of the Selectboard to advertise for the community members at large on a motion by Mr. Adams, seconded by Mr. Van Dyke. Motion carried.

Municipal Web Site Task Force

There was also interest discussed at the Town Plan forum to have the Town pursue updating its website. Mr. Safford explained that there was no money budgeted at this time for this project but the Board could use the contingency line item to allow up to \$7000 for this project.

On a motion by Mr. Van Dyke, seconded by Mr. Davis the Board approved the use of \$7000 in contingency funds for a new municipal web site development, approved the Web Site Task Force Charge and instructed the Clerk of the Selectboard to advertise for community members at large.

Arena Use Guidelines

Stowe Youth Hockey Association requested the Recreation Commission consider drafting and adopting guidelines for processing reservations which would allow Youth and High School programs an opportunity to submit their times prior to opening up reservations to Adult groups. SYHA is seeing growing numbers as a result of LAHA folding and with the new arena and want to ensure their kids will not be required to play late in the evenings. The Board reviewed Guidelines that are recommended which outline the recommended process for Summer and Fall/Winter Ice reservations. There would be a designated period of time where the youth organizations would have first opportunity to submit their reservations, followed by NAHA, and Adult groups. Based on what is available, groups with past reservation histories would receive preference for their past ice slot. Mr. Safford explained that this also address tournaments and camps, allowing the Town the right to reserve in advance and also to cancel reservations from other groups if provided with the opportunity to bring a tournament or camp into the arena, which would provide a more substantial financial opportunity for the Town and the community.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the proposed Arena Reservation Guidelines.

Equipment Fund Amendment (ALS 1)

Mr. Safford explained that historically Stowe EMS has used a leftover police cruiser as a vehicle for First Response to emergency calls, for accessing patients when terrain/conditions or difficult and 4x4 is needed, and for Special Events, allowing both ambulances to remain in service for transports. The left over police cruiser (2005 with over 129,000 miles) is not reliable for an emergency response vehicle, so the Selectboard budgeted \$50,000 in FY' 18 to buy a new vehicle. However, the existing vehicle needs its rocker panels fixed / replaced as well as quarter panels at a minimum (see encloses estimate for \$5,040.xx) to pass inspection. Other mechanical issues are suspected but not confirmed at this time. The inspection for the vehicle is due in August. He further explained that the Equipment Fund has a positive fund balance, but shows a projected negative fund balance of \$8,785 in FY' 17 based on our current fleet, estimated cost, and replacement cycle. With this being said, the Town had budgeted \$340,000 to replace two of our Highway Dump Trucks in FY' 14, which have come in over \$100,000 under budget, which should leave enough room to amend the Equipment Fund and buy a new ALS-1 in FY' 15.

Mr. Van Dyke made a motion to amend the Equipment Fund by incorporating \$50,000 in FY' 15 to replace ALS-1 rather than FY' 18. Mr. Davis seconded. Motion carried.

FY'15 Water & Sewer Budgets

The Board reviewed the FY' 15 proposed Water & Sewer Budgets along with the proposed rate schedules. Mr. Safford explained that the water budget shows a decrease in expenditures of 2.72

% and the sewer fund reflects an expenditure increase of 2.94 %. This is projected to decrease the negative water fund balance by \$158,144 and to decrease the positive sewer fund balance by \$189,520. The proposed rates reflect an 8% increase in water and no increase in sewer. The main goal is to continue to try to move the Water Fund towards a positive fund balance. Mr. Safford further explained that the budgets for the most part remain the same on the expenditure side, except that staff is recommending we add a water superintendent's position. This will bring- the total number of water staff from 2 to 3 employees. Stowe's water system is of a small city and has relied on the Public Works Director serving as the department head. A superintendent will help take some of the pressure off from the Public Works Director to provide day-to-day operational oversight and handle some of the administrative responsibilities.

The proposed water budget does not recommend a transfer to the Water Capital Reserve Fund as we currently have \$668,006 in unallocated reserves and have not yet been able to advance the existing capital projects Staff is proposing a \$150,000 transfer from the Sewer Operating Budget to the Sewer Capital Fund. Mr. Safford said staff is proposing a capital project to armor the stream bank to protect the sewer main that was exposed at 3115 Mountain Road during the heavy rains this spring. He said staff recommends the creation of leave reserve fund, similar to what was established for the General Fund, to cover the cost annual leave cash-ins and buy-out at the end of their employment. The proposed Water operating budget includes a transfer of \$16,000 to the Water Leave Reserve Fund. The proposed Sewer Operating budget includes a transfer of \$11,500 to the Sewer Leave Reserve Fund.

Mr. Van Dyke asked that the proposed budget be presented earlier in June next year. On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board requested staff warn for a public hearing for the FY 15 Water and Sewer budgets at the July 14, 2014 meeting.

Executive Session

A. Contracts

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board went into executive session at 7 pm with the Town Manager present.

The Board came out of executive session at 7:15 pm. No action was taken.

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 7:15 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard Meeting
Monday, June 9, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Billy Adams, Neil Van Dyke, Adam Davis, Willie Noyes; Town Manager Charles Safford; PW Director Harry Shepard; Library Director Cindy Weber
Absent: Lisa Hagerty

Others Present: Rachel Moore, Steve Sisler, Mila Lonetto, Chuck Baraw, Reporter Tommy Gardner

Call to Order

Vice Chair Billy Adams called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Agenda as presented and with the addition of the Exposed Exhibit amendment as 5B.

Consent Items

- A. Sewer Abatement Request (Town & Country)
- B. Special Meeting to Set Tax Rate
- C. Village Substation Transfer and MOU
- D. 4492 Mtn. Rd. Water / Sewer Allocation
- E. Minutes

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Consent Items which a change to the Special Meeting time to 7:30 am; all other items as presented.

Liquor Consent Items

- A. Annual Renewal – Mansfield Inn, 1007 Mountain Road
- B. Special Event Permit – Foley Brothers Brewing 6/27-29;
Champlain Orchards 6/13

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented. Mr. Van Dyke abstained.

Exposed Exhibit Amendment

Rachel noted that the other stakeholder's had approved the proposal for the lawn of the HDAC.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the placement of the sculpture on the lawn as indicated.

Main St Right of Way Encroachment Request

Construction for the proposed Von Barga's Jewelry building at 35 South Main Street has begun. The owner and contractor have submitted a ROW Encroachment Permit Application requesting temporary closure of the thru lane in front of the proposed project. Jersey barriers would close the lane from 6/11-6/30. Reconstruction of the sidewalk is part of the DRB approval application.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the ROW encroachment application subject to the following conditions: Jersey barriers are

installed no closer than 11' to the centerline of the road; temporary excavation bracing be implemented as required to prevent undermining of the road; adjacent utility poles be braced/supported as required by SED and the PW Director, Police Chief or their designee are authorized to require changes as deemed necessary to protect the Town's infrastructure, public safety and traffic flow.

Executive Session

A. Personnel

At 5:55 pm the Board went into executive session on a motion by Mr. Davis, seconded by Mr. Noyes.

The Board came out of executive session at 6:10 pm. On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board appointed Mila Lonetto to the Planning Commission effective immediately to fill a position which expires in 2017.

There being no further business, Mr. Adams adjourned the meeting at 6:15 pm.

Respectfully submitted by Susan Moeck.

SPECIAL SELECTBOARD MEETING
Tuesday, July 1, 2014
Akeley Memorial Building

Present: Selectboard Members: Neil Van Dyke, Adam Davis, Willie Noyes; Reporter Tommy Gardner; Lister Tim Morrissey; Town Clerk Alison Kaiser

Absent: Lisa Hagerty, Billy Adams

Mr. Van Dyke called the meeting to order at 7:35 am.

Review/Set FY 15 Tax Rate

Mr. Morrissey gave a brief overview of the tax rate calculation.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the tax rate for FY 15 (attached).

There being no further business to conduct, Mr. Van Dyke adjourned the meeting.

Respectfully submitted, Susan Moeck.

Other Business

Stowe Selectboard Meeting
Monday, July 14, 2014
Akeley Memorial Building – Memorial Hall

draft

Present: Selectboard Members: Lisa Hagerty, Billy Adams, Willie Noyes, Adam Davis, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Wastewater Superintendent Greg Lewis; Police Chief Donald Hull; Highway Foreman Daren Small

Others Present: Reporter Tommy Gardner, Lance Olson

Call to Order

Chair Hagerty called the meeting to order at 5:35 pm and Selectboard Orders were signed.

Approve the Agenda

An Introduction and Liquor application was added to the Agenda.

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Agenda as amended.

Consent Items

- A. Ethics Policy Amendment re Open Meeting Law
- B. Local Emergency Management Plan

On a motion by Mr. Adams, seconded by Mr. Davis, the Board approved the Consent Items as presented.

Liquor Consent Items

- A. Request to Cater – MMC (5)
 - B. First Class Hotel License – 1500 Edson Hill Holdings
 - C. First Class Restaurant & Outdoor Consumption– Split Ventures LLC – tabled
- The Board tabled the application from Split Ventures pending further information. On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent items of MMC and 1500 Edson Hill Holdings as presented. Mr. Van Dyke abstained.

Introduction of Highway Foreman

Mr. Safford introduced Daren Small to the Board.

FY'15 Water / Sewer Public Hearing

Ms. Hagerty opened the Public Hearing for the Wastewater and Water Budgets and proposed rates (attached) and asked for comments from those in attendance. There being none, Ms. Hagerty closed the Public Hearing.

The Board briefly discussed the increase in water access fees. There being no further discussion, Mr. Davis made a motion to approve the FY 15 Water & Wastewater Budgets and Rate Schedule (effective 7/1/14) as presented. Mr. Adams seconded the motion. All were in favor.

Motor Vehicle Ordinance Amendments

- a. No Parking Weeks Hill Road
- b. Multi-way Stop Depot St. / Park Place Intersection
- c. Village Sub-Station Parking Lot

Mr. Safford reviewed the proposed amendments to the Traffic & Vehicle Ordinance. He explained that a warrant analysis had been conducted by RSG at the intersection of Depot St and Park Place indicating that a multi way stop was warranted at this intersection. He added that Chief Hull requested that the ordinance be amended to add no parking on both sides of Weeks Hill Rd from the Mountain Road to Mayo Farm Road since the road is not wide enough to allow vehicle parking. And with the purchase by the Town of the former village sub-station property, there is an amendment to reserve two spaces for the municipal administrative vehicles.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board recommended to warn for a public hearing at the July 28, 2014 meeting to consider the amendments and adoption of changes to the Traffic & Vehicle Ordinance.

Public Indecency Ordinance

Currently the Public Indecency Ordinance is part of the Highway & Other Public Places Ordinance. The proposed Ordinance does not change the existing regulations but does provide a general update to the enforcement section to put it in good form. Staff is recommending that the Ordinance become a stand-alone Ordinance for clarity purposes which is part of an effort to update all ordinances.

Mr. Davis made a motion to warn for a public hearing for the July 28, 2014 meeting to void the Public Indecency Ordinance as part of the Highway & Other Public Places Ordinance and consider adopting a stand-alone Ordinance. Mr. Adams seconded the motion. All were in favor.

Water & Sewer Delinquent Collection Guidelines

The Board reviewed proposed changes to the Guidelines regarding Collection of Delinquent Water & Sewer Accounts. The Town has some shutoffs that will turn off multiple parties if we turn off the water. The revised Guidelines make it clear that the Town will not shut off a delinquent customer's water if it will at the same time shut off a customer's water that is current. The Guidelines also clarify the delinquency amount and guidance on when to record a lien and process a delinquent account for tax sale.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board moved to void the existing Policy Regarding Collection of Delinquent Water/Sewer Accounts and adopt the proposed Guidelines .

Executive Session

A. Contracts

At 6:40 pm, the Board went into executive session on a motion by Mr. Davis, seconded by Mr. Van Dyke with the Town Manager present.

The Board came out of executive session at 7:00 pm. No action was taken.

Other Business

Electric Department Line of Credit

The Board reviewed a request by the Stowe Electric Department to approve a one million dollar tax anticipation note which had been approved and signed by the Electric Commissioners. The purpose of the line of credit was to cover the cash flow requirements of the Department. Although it will be paid back from electric revenues, it is required to be signed by the Selectboard since the Electric Department is owned by the Town and backed by the full faith and credit of the Town. Mr. Safford noted that a line of credit for SED was approved by the Board in January 2012.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board approved the one million dollar tax anticipation note for the Stowe Electric Department and sign the Current Expense Note, Current Expense Monitoring Resolution, and Tax Certificate Expense Borrowing with Union Bank.

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 7:03 pm.

Respectfully submitted, Susan Moeck.



WATER & SEWER RATES

FY 15

WATER

The Selectboard of the Town of Stowe, acting in their capacity as the Water Commission pursuant to the provisions of 24 VSA §3306, §3311 and §3313 and Chapter 12 of the Stowe Town Charter, does hereby adopt the following water rates to be effective as of July 1, 2014. These water rates shall supersede and replace all previously adopted water rates.

WATER ALLOCATION FEE:

\$11.00 per Gallon per Day (GPD) of Allocation Flow, (90% of Flow Rating), Water Allocation Fees shall be paid as a lump sum with a 10% down payment due upon issuance of the "Capacity to Serve" letter and the remainder due upon connection to the system.

WATER ACCESS FEE:

Residential: **\$30.57** per month/unit

(A residential unit shall be defined as one or more rooms connected together and containing independent cooking, sleeping and bath facilities, constituting a separate, independent housekeeping establishment for owner occupancy, rental or lease, on a weekly, monthly or longer basis, and physically separated from any other rooms or dwelling units which may be in the same building.)

Commercial/Mixed Use:

(Commercial/Mixed Use shall be defined as any space for business purposes, with or without ancillary residential units. An access fee will be assessed for each meter. Federal and State assisted senior disabled housing shall be billed as Commercial/Mixed Use.)

Rate Tier	Allocation Flow (New Customer)	Average Daily Flow (Existing Customer - 12 Months Avg.)	Access Fee
1	Up to 100 GPD	Up to 200 Cubic Feet/Month	\$33.40 /Month
2	100 to 400 GPD	201-800 Cubic Feet/Month	\$50.08 /Month
3	401 to 1250 GPD	801-2500 Cubic Feet/Month	\$66.81 /Month
4	1251 to 5000 GPD	2501-10,000 Cubic Feet/Month	\$83.49 /Month
5	Over 5000 GPD	Over 10,000 Cubic Feet/Month	\$100.18 /Month

WATER USE FEE:

Residential: **\$0.0272** per Cubic Foot

Commercial/Mixed Use: **\$0.0534** per Cubic Foot

WATER SPRINKLER FEE:

Residential: **\$5.40** per month

Commercial/Mixed Use: **\$21.60** per month

WATER ALLOCATION RESERVE FEE: (Allocated but unconnected, billed quarterly, based on allocated flow)

Residential: **\$0.0027** per GPD/Day

Commercial/Mixed Use: **\$0.0054** per GPD/Day

WATER ALLOCATION APPLICATION FEE: **\$100.00**

AFTER HOURS EMERGENCY SERVICE CALL: \$100 per hour, 2 hour minimum

REQUESTED METER TEST: \$100 per meter (This fee will be waived if meter is found to be defective)

LATE PAYMENT FEES: Penalty: 8% after 30 days, Interest: 1% per month or portion thereof.

CONNECTION/TESTING/INSPECTION FEES: \$75 per Hour plus the cost of any materials supplied by the Town.

WHOLESALE WATER: \$.015 per Gallon

SEWER

The Selectboard of the Town of Stowe, acting in their capacity as the Sewer Commission pursuant to the provisions of 24VSA §3506 and §3507, Section 203(8) of the Stowe Town Charter, and Chapter 8, Division 5 of the Stowe Municipal Code, does hereby adopt the following sewer rates to be effective as of July, 1, 2014. These sewer rates shall supersede and replace all previously adopted sewer rate fee schedules.

SEWER ALLOCATION FEE:

\$21.00 per GPD of Allocation Flow, (80% of Flow Rating). Sewer Allocation Fees shall be paid as a lump sum with a 10% down payment due upon issuance of the "Capacity to Serve" letter and the remainder due upon connection to the system.

SEWER ACCESS FEE:

Residential: **\$33.28** per month/unit (See Water Access Fee for definition of Residential Unit)

Commercial/Mixed Use: (See Water Access Fee for definition of Commercial/Mixed Use)

Rate Tier	Allocation Flow (New Customer)	Average Daily Flow (Existing Customer - 12 Months Avg.)	Access Fee
1	Up to 100 GPD	Up to 200 Cubic Feet/Month	\$31.20/Month
2	100 to 400 GPD	201-800 Cubic Feet/Month	\$52.00/Month
3	401 to 1250 GPD	801-2500 Cubic Feet/Month	\$78.00/Month
4	1251 to 5000 GPD	2501-10,000 Cubic Feet/Month	\$104.00/Month
5	Over 5000 GPD	Over 10,000 Cubic Feet/Month	\$156.00/Month

SEWER USE FEE:

Residential: **\$0.0362** per Cubic Foot

Commercial/Mixed Use: **\$0.0690** per Cubic Foot

SEPTAGE RECEIVING FEE:

Grey Water **\$0.050** per Gallon

Domestic Septage: **\$0.100** per Gallon

Portable Toilet Septage: **\$0.200** per Gallon

Grease Contaminated Septage: **\$0.500** per Gallon

SEWER ALLOCATION RESERVE FEE: (Allocated but Unconnected, billed quarterly, based on Allocated Flow)

Residential: **\$0.0036** per GPD/Day

Commercial/Mixed Use: **\$0.0069** per GPD/Day

SEWER ALLOCATION APPLICATION FEE: \$100.00

AFTER HOURS EMERGENCY SERVICE CALL: \$100 per hour, 2 hour minimum

REQUESTED METER TEST: \$100 per meter (This fee will be waived if meter is found to be defective)

LATE PAYMENT FEES: Penalty: 8% after 30 days, Interest: 1% per month or portion thereof.

CONNECTION/TESTING/INSPECTION FEES: \$75 per Hour plus the cost of any materials supplied by the Town.

MISCELLANEOUS PROVISIONS

- All Water and/or Sewer Allocation requests shall be permitted by the Selectboard. Flow Ratings shall be calculated using the unit flow ratings listed on the Water/Sewer Allocation Application for the uses proposed, consistent with the Zoning Permit.
- Existing flow rating shall be based upon the previously approved allocation(s) that required the payment of an allocation fee or, if not previously allocated with an allocation fee paid, the current use permitted by Zoning.
- All requests for modification of allocations shall be made by the property owner or an authorized agent.
- Allocation Reserve Fees must be paid on unused allocations or the allocation shall be forfeited and returned to the Town's Unallocated Reserves. Allocations shall be deemed unused if the meter is removed and access fees are no longer assessed.
- Initial Access Fee Tier Level establishment for new connections or changes of use to existing connections shall be based upon the flow rating used to calculate allocations. Possible future adjustment to the Access Fee Tier Level, if requested by the customer and approved by the Town or initiated by the Town, shall be based upon the actual average metered water use over the previous calendar year.

**Stowe Selectboard Meeting
Monday, August 11, 2014
Stowe Arena**

Present: Selectboard Members: Lisa Hagerty, Adam Davis, Willie Noyes; Town Manager Charles Safford; PW Director Harry Shepard

Absent: Billy Adams, Neil Van Dyke

Others Present: Barbara Allaire, Nathan Suter, Rachel Moore, Christine Kaiser, Reporter Tommy Gardner, Lance Olson, Lance Violette, Terry Whelan

Call to Order

Chair Hagerty called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Agenda with the addition of a Liquor Consent Item.

Consent Items

A. Minutes of 7/28/14

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Consent Item.

Liquor Consent Items

A. Special Event Permit – Alchemist 8/28/14

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Liquor Consent Item.

Recreation Path Ordinance Public Hearing

Ms. Hagerty opened the Hearing for public comment. Mr. Safford explained the Recreation Path is currently regulated through the Highway & Other Public Places Ordinance. If adopted, it would be a stand-alone ordinance. It also removes the prohibition on skateboards and updates the enforcement section. He added that a prohibition on jumping off from bridges, fires, and soliciting unless authorized by the Selectboard as part of a special event permit was added to the Ordinance draft. These items were part of the Recreation Path posted rules, but were not previously incorporated into an ordinance.

There being no comments from the public, Ms. Hagerty closed the hearing. On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the removal of the Recreation Path regulations from the Highway and Other Public Places Ordinance and adopted the stand alone Recreation Path Ordinance as presented effective immediately.

Gravel Pit Haying Agreement

The Board received a request from Christine Kaiser requesting to hay the upper portion of the Town of Stowe Gravel Pit. They reviewed a copy of a yearly Lease Agreement that would permit her to do so. It would allow the Town to terminate the

Lease with sixty (60) days advance notice. The Lease would be for \$1.00 per year. The land would need to be further cultivated to enable it to be productive.

On a motion by Mr. Davis, seconded by Mr. Noyes the Board approved the Lease Agreement between Christine Kaiser and the Town to enable the haying of the upper portion of the gravel pit.

Fire District #2 Application for Reduction

David Matthews and Ruth Matthews have requested to be removed from the Stowe Fire District #2. An *Application for Reduction of Stowe fire District #2* signed by twenty property owners in the District was presented to the Board. Although the fire district is a separate municipal corporation, its boundaries are subject to change by the approval of the Selectboard, subject to the approval by the fire district.

On a motion by Mr. Noyes, seconded by Mr. Davis, the Board approved changing Fire District #2's boundaries by excluding Dave & Ruth Mathews property as depicted on the map, subject to approval by Fire District #2.

HDAC Exposed Exhibit Letter of Concern

The Board reviewed a letter from Barbara Allaire expressing concern over the municipal staff time and expenses involved to support the HDAC Exposed Exhibit.

Mr. Safford explained that generally, staff time has involved reviewing the proposals for general public safety and potential impacts to municipal facilities. For the last 2 years, the Public Works Director has provided assistance in devising solutions to address safety concerns for some of the taller/heavier pieces. Last year this included the design of a temporary foundation for the support of the tall piece installed in front of the library. This year this included the design and installation of temporary precast concrete block foundations for the taller/heavier pieces on the green and at the beginning of the Rec. Path.

There was also discussion as to the expenses incurred by the Town in support of events and other community activities. Options dealing with details of the HDAC Exhibit were also discussed.

On a motion by Mr. Noyes, seconded by Mr. Davis the Board agreed to leave the existing concrete block foundations in-place and encourage any larger future pieces be supported at HDAC lawn, Rec Path entrance and village greenspace. The motion also included the understanding that any new foundations that may be required and involve substantive municipal staff time and/or equipment to install will be approved by the Selectboard in advance as part of their annual approval of the Exposed Exhibit.

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 6 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, August 25, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Lisa Hagerty, Billy Adams, Willie Noyes, Adam Davis, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Chief Donald Hull; Officer Kyle Walker; Chief Mark Sgantas; EMS Director Scott Brinkman; Finance Director Mark Lyons

Others Present: Graham Govoni, Chuck Baraw, Tom Barnes, Michael Diender, Ken Biedermann, Arnie Ziegel, David Jaqua, George Lewis, Kevin Neishaar, Max Neal, Doug Haselton, Susan Spera, Heidi Scheuermann, Ed Stahl, Rebecca Chase, Daisy Foregger

Call to Order

At 5:30 pm, Chair Lisa Hagerty called the meeting to order and Selectboard Orders were signed.

Approve the Agenda

Item 3 I SED Bond Resolution was added to the Consent Agenda and the Board requested that item 3F be removed from the Consent Agenda. On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Agenda.

Consent Items

- A. Mountain Road Sidewalk Bid Award -
- B. Sewer Main Rip-rap Bid Award – Dale Percy Inc.
- C. Delinquent Utility Minimum Turn-off Amount - \$50
- D. VTrans Inspection Agreement – Mt Rd Village Sidewalk
- E. Special Events Permit – British Invasion & Block Party
- G. VLCT Voting Delegate – A. Kaiser
- H. Meeting Schedule Change – 9/23/14
- I. SED Bond Vote/Resolution - \$420,000

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

- A. First Class Liquor License & Outdoor Consumption Permit –
Dinand Real Estate Assoc., 511 Mountain Road -

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented. Mr. Van Dyke abstained.

F. Police Homeland Security Grant

The Board reviewed a request from Chief Hull for permission to apply for two Homeland Security Grants. The first to replace the base radio in the amount of \$241,250 of which the Town would be responsible for the installation between \$9,000-\$12,000. The installation cost would be divided between the budgets of the public safety departments. The second grant request is for a Off-Road 4x4 utility vehicle. The Board questioned the use of the vehicle. Chief Hull responded that it would be utilized to transport first responders, rescue & fire personnel to remote areas, recreation path and for special events.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the request to apply for two Homeland Security Grants as presented.

Liquor License Policy Discussion

The Board discussed the types of conditions they can put on liquor license applications and outdoor consumption permits in order to address concerns regarding noise and hours of operation. Also, discussed were limits set through zoning regulations.

The Board asked staff to draft an outdoor consumption policy for review at a future meeting.

Long Term Debt Discussion

The Board reviewed the Town's existing debt and information regarding municipal debt service. Mr. Safford explained that in FY 15 debt equals \$1,283,094 of the \$11,149,133 General Fund expenditures which equals 11.5% which signals that the Town is within acceptable levels, but needs to be judicious about taking on future debt. He added that the main challenge facing financial resiliency is the lack of an undesignated General Fund balance and that the Board may want to move away from using operating surpluses to reduce taxes and build a positive undesignated fund balance equal to a minimum of 5% of revenues. This will help maintain financial flexibility and better enable to stabilize the municipal tax rate.

There was concensus of the Board to moving towards the establishment of a reserve fund. They instructed the Town Manager to prepare future budgets that use an equal or lower amount of surplus carry forward in order to begin moving in the direction of developing a 5% fund balance over time.

(need for capital policy discussion??)

Village Sidewalk & Underground Power Discussion

Staff provided information for the Board for the Village Sidewalk Replacement Program which included seven possible options of locations with or without underground wired utilities as well as conceptual total cost estimates for their consideration. Mr. Safford explained that the discussion should include the timing of these options and funding for capital budget planning purposes by either bonding for the project or pay as you go financing

There were several in attendance at the meeting who spoke in favor of burying the power lines.

After discussion, the Board asked staff to invite representatives from other municipalities to a future meeting who have experienced the process of burying underground utilities to learn about the impact etc. on their communities.

Executive Session

A. Contracts

On a motion by Mr. Davis, seconded by Mr. Adams, the board went into executive session at 7:20 pm.

The Board came out of executive session at 7:45 pm. No action was taken.

There being no further business to conduct, Ms. Hagerty adjourned the meeting.

Respectfully submitted, Susan Moeck.

Stowe Selectboard
Tuesday, September 23, 2014
Stowe Arena – Meeting Room

Present: Selectboard Members: Lisa Hagerty, Billy Adams, Willie Noyes, Adam Davis, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Police Chief Donald Hull

Others Present: Scott Noble, Dick Marron, Bailey Sherwin, Brooke Wells, Bill Shepeluk, Matthew Rutherford, Doug Haselton, Ellen Burt, Kevin Weishaar, Ken Biedermann, Ray Kiliander, Jennifer Pearson Kurt Pearson, George Lewis, Heidi Scheuermann, Justin Rabidoux, Ken Robie, Robert M. White, Shawn Corbett, Ed Stahl, Michael Diender, Barbara Allaire

Call to Order

Chair Hagerty called the meeting to order at 5:35 pm and Selectboard Orders were signed.

Approve the Agenda

A Liquor Consent item was added to the Agenda. On a motion by Mr. Adams, seconded by Mr. Davis the Board approved the Agenda as amended.

Consent Items

- A. Minutes
- B. SPOA Agreement Ratification – 5 year contract
- C. Special Event – Foliage Artisan Market 9/27

On a motion by Mr. Adams, seconded by Mr. Davis the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit – Boyden Valley Winery 12/20-21; Duncan's Idea Mill 10/10-12; Idletyme 10/10-12; North Branch

On a motion by Mr. Davis, seconded by Mr. Adams the Board approved the Liquor Consent Items as presented. Mr. Van Dyke abstained.

Special Meeting Warning (SED Bond Vote)

The Board reviewed the warning language for the SED Bond vote for November 4, 2014 asking the following question: Shall the Town of Stowe borrow an amount not to exceed four hundred twenty thousand dollars (\$420,000) payable out of Electric Department revenues, and subject to any conditions imposed by the Vermont Public Service Board, for the purpose of acquiring equity in Vermont Transco, LLC?

Mr. Weishaar explained that the dividend paid on the equity, 12.5% for SED, is at a level that covers both principal and interest payments and still provides a return to the utility. SED projects an interest cost of no more than 6% which will yield a net return after all debt service of approximately \$16,000.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Warning for the November 4th bond vote.

Water Abatement Request – 250 Maple Street Unit D

The property owner requested a rebate of a \$765.93 water charge due to a running toilet. Mr. Safford explained that the Town has not historically granted rebates for issues that are not within our control.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board denied the request to rebate the water charge for 250 Maple St Unit D.

No Parking Request (Goldbrook Road Adjacent
to its Intersection With Rte. 100)

The Board reviewed a letter from Kurt Pearson, owner of the property on the corner of Goldbrook Road and Rte. 100 requesting “the Selectboard create a no parking zone along Gold Brook Road for at least 200 feet from the intersection [Rte. 100].” His email states in part, “Community members use this area as a local park and ride of sorts and often leave vehicles parked there for an extended periods of time. Recently my neighbor and I were unable to receive our mail for several days due to vehicles parked in the vicinity of the mailboxes...” The Board also received an email from the Stowe Postmaster stating, in part, “...the location of your boxes is such that cars tend to park in front of them or near them, often blocking our access to deliver your mail...They [mail box] are located in an acceptable place for our delivery and cannot be moved to the opposite side of the street.” It was the consensus of the Board to restrict the parking to 3 hours during the daytime, to not allow overnight parking similarly to other time frames in which parking is restricted at night, and to codify that parking not be allowed in front of mailboxes within the public right-of-way.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board moved to warn a public hearing to consider the proposed amendments to the Motor Vehicle Ordinance restricting parking on a portion of Gold Brook Road.

Village Center Sidewalk / Utility Line Discussion

Previously the Selectboard requested to invite the following people to their meeting to discuss funding, timelines, benefits, impacts and other issues associated with burying / relocating overhead utilities. The following were in attendance: Ken Robie (VTrans Project Delivery Bureau Director) and Rob White (VTrans Right-of-Way, Utilities & Survey) William Shepeluk (Waterbury Town Manager) Justin Rabidoux (former Stowe Public Works Director, former Burlington Public Works Engineer & current S. Burlington Public Works Director). Ellen Burt (SED General Manager) and Doug Haselton (SED Director of Operations) were also be at the meeting. The goal of the discussion was to define the geographic limits the Selectboard wants staff to focus on in obtaining preliminary design cost estimates for consideration as part of this fall’s capital budgeting process for sidewalk reconstruction and potentially burying / relocating overhead utility lines. Cost estimates were provided. Another question arose regarding obtaining Federal / State money to assist with the project. The Board received

an email from Ken Robie, VTrans Highway Division Director, regarding undergrounding utilities, stating, in part, "...there are not many (if any) options for a state / federally funded project..." which he elaborated on at the meeting. Mr. Safford explained that as this project does not involve a major road reconstruction necessitated by environmental or safety concerns, it is unlikely that undergrounding or relocating utilities is going to be eligible for state or utility financial participation. If the Town did try to obtain money, we would need to get a federal earmark or go through the regional / state transportation prioritization process where we would compete with other projects, including our bridge rehabilitation / replacement projects. He further explained that this could result in significant time delays in terms of trying to acquire the money and meeting the additional requirements associated with receiving the money from another level of government.

Those in attendance spoke both in favor and in opposition to the burying / relocating the eight overhead utilities on Main Street from Sunset Street to Route 108. After significant discussion, the Board instructed staff to obtain a cost estimate to prepare a separate capital budget request for feasibility / preliminary design for the village sidewalks including the feasibility and /preliminary design of the proposed School St. sidewalk extension and as well as obtain a cost estimate to relocate eight Main Street utility poles from its intersection with School St to Route 108 in order to be able to continue the analysis and discussion for consideration of one or both of these capital projects.

Mr. Van Dyke made the motion, seconded by Mr. Adams. Motion carried.

Executive Session

- a. Personnel
- b. Contracts

On a motion by Mr. Davis, seconded by Mr. Adams, the Board went into executive session at 7:45 pm.

The Board came out of executive session at 8:15 pm. On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board appointed Pascale Savard to the Recreation Commission effective immediately with a term to expire in 2017.

There being no further business to conduct, Ms. Hagerty adjourned the meeting.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, September 8, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Lisa Hagerty, Billy Adams, Willie Noyes, Adam Davis, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Planning Director Tom Jackman; Zoning Administrator Rich Baker

Others Present: Bob Davison, Scott Noble, Arnold Ziegel, Ken Bidermann, Barbara Allaire, Nathan Suter, Rachel Moore, Susan Spera, Carol Good, Douglas White, Ari Fishman, Tom Barnes, Trudy Trombley, Brian Leven, Katrina Veerman, Adam Rice, George Lewis, Heidi Scheuermann, Charlene Walker, Bruce Nourjian, Karen Noyes, Larry Lackey, Rob Foregger, Mike Priestley, Terrie Wehse, Greg Wilde, Karin Gosselin, Tim Meehan, Richard Spreda

Call to Order

Chair Hagerty called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

The Board approved the Agenda with the removal of 3E from Consent on a motion by Mr. Adams, seconded by Mr. Noyes.

Consent Items

- A. Minutes
- B. Errors & Omissions – Percy, Phaneuf, Nelson
- C. School Fields Maintenance Agreement
- D. Special Event Application – Pumpkin Chuckin Festival 9/28/14

On a motion by Mr. Adams, seconded by Mr. Davis, the Board approved the Consent Items as presented.

Liquor Consent Items

- A..Request to Cater – Request to Cater – Spruce Peak Performing Arts Center – 9/13-10/11
- B. Outside Consumption Permit – MK Enterprises 12 noon – 8 pm 9/21
- C. Special Event Permit – Boyden Valley Winery; Caledonia Spirits; Saxton River Distillery all 10/10-10/12

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Public Hearing - Stowe Zoning Regulations VC 10 Parking Regulations . Ms. Hagerty opened the Public Hearing for comment. The purpose of the hearing was to receive input on the proposed revision to eliminate minimum parking requirements in the Village Center-10 zoning district for all uses except for lodging facilities and residential uses.

There were those in attendance that spoke both in favor and against the proposal.

After further comments and discussion relating to village parking, Ms. Hagerty closed the hearing. On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board denied the motion to adopt the proposed revisions as presented. Ms. Hagerty voted in favor; Mr. Davis, Mr. Van Dyke, Mr. Noyes and Mr. Adams voted against the motion.

3E - HDAC Request

The Board reviewed a request from Nathan Suter, director of the Helen Day Art Center, to display a piece of artwork on the front railing of the building from September 12 to November 24, 2014. The piece reads "We are with you in the Night" which is part of an exhibition "Unrest: Art, Activism & Revolution" and is neon lit 24/7. The Board suggested that the piece be positioned as low as possible on the railing where it would be most secured.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the displaying of the art piece as amended.

S. Main Street Sidewalk Conceptual Plan Approval

The Board reviewed Conceptual design Drawings and Amendment #2 to the Cooperative Agreement between the Town and State for the proposed Lower Village Sidewalk. The State requires the Town's formal acceptance of the Conceptual Design and Amended Agreement to advance the project. Under the terms of the Agreement, the acceptance of the Conceptual Design obligates the Town to reimburse all project cost incurred by the Fed's should the project not be advanced to completion. To date, the total expenditures have been \$97,407. This includes the 20% local match = \$19,890. Mr. Shepard reviewed details regarding the River Road intersection and Route 100 crosswalk addition. The conceptual design to be approved would include modifications to the River Road intersection and the incorporation of handicap ramps (and stairs) to provide an ADA compliant connection between the proposed sidewalk and the existing River Walk. The Town's request to eliminate the Maple Street portion of the project has been accepted by the State and this is incorporated into proposed Amendment to the Cooperative Agreement.

On a motion by Mr. Adams, seconded by Mr. Van Dyke , the Board approved the Conceptual Design and authorized the Town Manager to sign the Agreement on behalf of the Town.

Arena - Private Skating Lessons

The Parks and Rec Director received a request from an ice skating instructor not to have to pay admission when giving private ice skating lessons during public skating. Mr. Safford explained that this is handled various ways from arena to arena. The Rec Commission recommended to the Board to adopt a policy permitting private lessons during non high volume public skating and to have both the instructor and student pay admission. A proposed policy was presented to the Board for the review.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Policy on Private Ice Skating Lessons During Public Skating.

Arena Scheduling / Reservation Guidelines

Mr. Safford presented information regarding issues regarding the fall/winter ice scheduling process. Recommendations of the Recreation Commission are the following for each issues were provided:

1. Accept SYHA requested ice times as currently scheduled.
2. Amend the Reservation Guidelines in regards to Stowe High School Hockey to specify scheduling priority is give the SHS as stated specifically for games, practices are to be scheduled reasonably based on other scheduling demands. How this relates to the current schedule is that the Monday Adult Coed group would be scheduled 6:30-7:30 pm and the Stowe High School girls practice would follow 7:45-9 pm. All other SHS practices this season would remain as scheduled.
3. NAHA's request of Tuesdays and Thursdays 9:30 am – Noon should be honored per the Reservation Guidelines, the Adult groups have the choice of 7:45-9:15 am or 8-9:15 am.
4. Keep the current schedule of the Third Saturday in March as the final day of ice and the fourth Saturday of March as the opening for the turf season.

After discussion, Mr. Adams made a motion to approve the amended Arena Reservation Guidelines and implement the scheduling as recommended by the Recreation Commission for the upcoming season.

Executive Session

A. Contracts

B. Real Estate

On a motion by Mr. Davis, seconded by Mr. Adams, the Board went into executive session.

The Board came out of executive session at 9 pm. No action was taken.

There being no further business to conduct, Ms. Hagerty adjourned the meeting.

Respectfully submitted, Susan Moeck

Stowe Selectboard
Monday, October 27, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Lisa Hagerty, Billy Adams, Willie Noyes, Adam Davis, Neil Van Dyke; Town Manager Charles Safford

Others Present: Jesse Ingalls, Justin Bishop, Sam Paine, Mark Sgantas, Mark Walker, Izzy Strong, Ginger T, Lance Olson

Call to Order

Chair Hagerty called the meeting to order and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Agenda as presented.

Consent Items

- A. Minutes
- B. Certificate of No Appeal/Lawsuits for 2012 & 2013 Grand List - none
- C. 84 Lapelle Ln Water Allocation
- D. 228 S. Main Street Water & Sewer Allocation
- E. Fire Department Air Packs Grant - \$8,408 is town's share

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

Second Class License – Commodities Natural Market LLC

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Item as presented.

Arts & Culture Task Force Update

The Selectboard created an Arts & Culture Council Task Force “To explore the desirability of creating an arts / cultural council to bring together various stakeholders to collaborate on promoting the arts / culture in Stowe and to further define the role it could play in the community. A Charge was adopted by the Selectboard stipulating “The Art & Culture Council Task Force will report back to the Selectboard by the end of October 2014.”

The Board received a *Report from the Stowe Arts & Culture Council Task Force 10/14/14* stating, in part, “As charged by Stowe Selectboard the Stowe Arts and Council Task Force is resolved that the Stowe Arts and Culture Council (SACC) will be formed effective immediately. The SACC will not be a committee of the Selectboard. Initially the SACC will be a loose affiliation of participants...” Lance Olson was in attendance at the meeting.

After brief discussion, Mr. Van Dyke made a motion to accept the *Report from the Stowe Arts & Culture Council Tax Force 10/14/14* with the understanding that it will no longer be a committee of the Town of Stowe. Mr. Davis seconded. Motion carried.

Selectboard Meeting 10/27/14

Executive Session

a. Contracts

The Board went into executive session at 5:50 pm on a motion by Mr. Adams, seconded by Mr. Noyes with the Town Manager in attendance.

The board came out of executive session at 7:20 pm. No action was taken.

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 7:20 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Tuesday, October 14, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Lisa Hagerty, Billy Adams, Willie Noyes, Adam Davis, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Rec Director Matt Frazee; Arena Superintendent Tony Whitaker; Finance Director Mark Lyons

Others Present: Ed Frey, Reporter Tommy Gardner, Tom Hubbs, Jennifer and Kurt Pearson, Lisa Senecal, Abby Blaine, G. Gutstein

Call to Order

Chair Hagerty called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Agenda with the removal of the Minutes from the Consent Items.

Consent Items

- B. School / Town Facility In Kind MOU
- C. Stonybrook Unit 82 Water / Sewer Allocation
- D. Water & Sewer Easement & Offer of Designation – 35 So. Main St.
- E. Errors & Omissions- Transco
- F. Special Event Application – Stowe Brewers Festival 8/14 – 8/15/15

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

- A. Art Gallery etc Permit – Helen Day Art Center 10/25 & 10/30; VT Ski and Snowboard Museum 11/21
- B. Request to Cater – MMC Toll House 10/19/14

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented.

A. Minutes

The Board made changes to the minutes of 9/23/14 as follows: “Those in attendance spoke both in favor and in opposition to the burying / relocating the eight overhead utilities on Main Street from Sunset Street to Route 108. After significant discussion, the Board instructed staff to obtain a cost estimate to prepare a separate capital budget request for the feasibility / preliminary design for the village sidewalks including the proposed School St. sidewalk extension and as well as obtain a cost estimate for the feasibility / preliminary design to relocate the eight Main Street utility poles from its intersection with School St to Route 108 in order to be able to continue the analysis and discussion for consideration of one or both of these capital projects.” Mr. Van Dyke made a motion to approve the changes, seconded by Mr. Davis. Motion carried.

Public Hearing - Motor Vehicle Amendment – Gold Brook Road
Restricted Parking

Ms. Hagerty opened the Public Hearing for comments from those in attendance. Kurt Pearson said he was satisfied with the proposed changes (attached) to the Ordinance and resolution to the parking issue on Gold Brook Road. There being no further comments, Ms. Hagerty closed the public hearing.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the amended Traffic & Vehicle Ordinance effective immediately.

Capital Plan – Bloody Brook School House

Mr. Safford explained that staff had met with representatives of the Stowe Historical Society along with Adam Davis and Billy Adams to review conditions of concern with the Bloody Brook School House. In general, the historic building has a number of issues requiring structural rehabilitation, the most pressing being a leaky roof. It was decided that PWD would solicit bid proposals for replacement of the roof ASAP and develop a future capital project proposal for the other rehabilitation goals. Three bid proposals from pre-qualified roofing contractors were solicited and 2 were received. The bids were structured to be a lump sum price for the quantifiable aspects of the roofing work and an hourly rate for labor plus materials for any substrate work if required. The bids were received with the following results: Dolan Builders, LLC. \$9,700 and Black River Builders 9,750. Mr. Safford explained that this project is not budgeted and it is recommended that the total cost, estimated to be approximately \$12K be appropriated from the Town's unallocated capital reserves which have a current balance of \$386,801.

Mr. Van Dyke made a motion to award the Bloody Brook School Roofing project to Dolan Builders, LLC and approve a project budget of \$12,000 appropriated from the Town's unallocated capital reserves. Mr. Adams seconded the motion. Motion carried.

FY'16 Budget Discussion

Mr. Safford explained that time had been set aside to discuss the FY'16 budget development process and any guidance the Selectboard might want to offer in this process..

He provided the following information to the Board: Operating Budget: In FY'15 the budgeted surplus carry forward was \$612,020. For FY'16 the unaudited available surplus is estimated at \$228,454, a reduction of \$383,566. A penny on the tax rate raises approximately \$200,000. He noted that the Town Appraiser, estimates a .75% growth in the grand list. A .75% increase in the grand list would increase it from \$20,491,908 by \$153,689 to \$20,645,597. Using the FY'15 general fund tax rate of .3950, this would result in additional revenue of \$60,707. Capital Budget: The anticipated local option tax revenue is \$800,000 in FY'16. The voters have obligated \$350,000 each year to the operation budget to pay off the Arena debt, leaving up to \$450,000 available for capital spending. Mr. Safford said the Town has an unallocated surplus of \$386,801. He added that the State is planning on replacing the Bridge Street Bridge in 2015. The Town's share is estimated at \$175,000. The voters have already appropriated \$20,000 and will need to appropriate another \$155,000. In addition, there was significant stream bank erosion on the Recreation Path and the cost is likely to be significant. The Town has applied to both FEMA and the USDA for financial assistance. The USDA indicates that while the projects are eligible, there is not sufficient funding to advance them, so we should not rely on financial assistance coming from them. Mr. Safford said the Selectboard also instructed staff to come up with preliminary design cost estimates to replace the village center sidewalks and relocate the Main Street overhead utilities. In addition, the State has adopted a law requiring the town

to put a recycling container everywhere it has a public outdoor trash receptacle. While we have recycling containers in the village center, we do not have recycling containers in the public parks and Recreation Path may evolve into a capital project. Other capital requests are likely to include adding recycling containers wherever there are public trash receptacles per State law; heating / efficiency improvements in the Akeley Building, repairs to the Bloody Brook School House, a well at the Community Garden, and Phase 2 of the Mountain Road Village Sidewalk Project.

Ed Frey asked if the Board had ever considered a year where there were no increases in the budget. The Board indicated they have not requested this of the Town Manager. Mr. Safford indicated that unless he is otherwise instructed by the Board, he would present the Board with a budget that maintains the current level of service and let the Board know how much they would have to cut in order to level fund the budget or maintain the existing tax rate.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board approved the FY 16 Budget Adoption Schedule as presented.

Arena Update

Mr. Safford and Matt Frazee provided updated expense and revenue numbers for the Arena as well as occupancy rates for turf and ice time. FY15 year-to-date, the expenditures are \$104,583.92 and revenues are \$45,950.51 for a net of (\$58,633.41). Thirty days for is allowed for payment, so there is a lag in the revenue reporting. Mr. Frazee reviewed the potential tournaments for 2015 and 2016 and other marketing packages.

During discussion, Ms. Hagerty asked staff to provide a pro forma financial statement.

There was no further discussion and no action was necessary.

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 6:45 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, November 10, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members Billy Adams, Willie Noyes, Adam Davis, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard

Absent: Lisa Hagerty

Others Present: Tom Hubbs, Reporter Tommy Gardner, Nat & Caren Goodhue,

Call to Order

Vice Chair Adams called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

Mr. Davis asked to pull item 3D from the Consent Agenda. On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Agenda as amended.

Consent Items

- A. Minutes
- B. 109 Stowe Club Water Allocation
- C. Barrows Road Way finding Signs
- E. Personnel Regulations Amendment – Leave Bank
- F. Errors & Omissions
- G. Special Event App – Traditional Christmas

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Consent Items as presented.

Liquor Consent Items

- Request to Cater – MMC 11/22 and 11/28 – SPAC; VT Ale House 11/29;
- Art Gallery – VSM 12/5/14; HDAC 12/5/14; 1/16/15; 3/6/15

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items as presented.

D. Waterworks Road Gates

Mr. Safford said the Board should decide whether to put temporary barrier at the end of the road as had been done in the past or install a gate with a lock at that location. In the past the temporary barriers have been moved by motorists to allow access. The Highway Department would then have to move them back . The barrier had been put in place to diminish any damage that might be caused by use during the winter and mud season. As it is a Class 4 Road, the road is not maintained in the winter.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the installation of gates on the Stowe portion of Waterworks Rd and continue to close it after deer hunting season until after mud season.

Other Business

A. Manager's Report – Mr. Safford provided a brief review of the following items.

- The FY'16 Lamoille County Final Budget Meeting is scheduled for Monday, December 8th, 2014 at 7 pm at the Lamoille County Court House in Hyde Park.
- The Bridge Street Bridge will be closed from 11/18 to 11/20 to temporarily relocate the water main to prepare for the Bridge Street Bridge replacement next spring.
- Lisa Hagerty, Harry Shepard and I met with representatives with the State on the cracking in the Gold Brook Bridge and the guardrail end terminals on the guard rails. They state indicated there are no known significant safety issues, but continue to monitor both the cracking issue and if the Federal Highway Administration removes the guard rail end terminals from the approved products list.
- Alan Shatney retired as the Town's mechanic after 17 years of service. Greg Adams has been promoted as his replacement from Highway Equipment Operator to Mechanic.
- Megan Carder, Circulation Librarian, has indicated she is retiring after 19 years of service on 12/20/14.

6 Executive Session
A. Contracts

The Board went into executive session at 6 pm on a motion by Mr. Davis, seconded by Mr. Noyes.

The Board came out of executive session at 6:30 pm. No action was taken.

There being no further business to conduct, Mr. Adams adjourned the meeting.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, November 24, 2014
Akeley Memorial Building – Memorial Hall
AGENDA

Present: Selectboard Members Lisa Hagerty, Billy Adams, Willie Noyes, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard

Absent: Adam Davis

Others Present: Lance Olson, Marina Meerberg, Ashley Raymond, Owen Leavey, David Jaqua, Dave Hosmer, Ruby Goss, Annika Norden, Robert Moore, Alec Wehse, Samuel Suitor, Zach Masi, Gar Anderson

Call to Order

Ms. Hagerty called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

Mr. Van Dyke asked to remove 3B from Consent. On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Agenda as amended.

Consent Items

A. Minutes

C. IBEW MOU – Library job title change request

D. SPOA Letter of Understanding – vision insurance

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

Event Permit App – Horizon Beverage 12/2/14

Request to Cater – MMC 12/13/14

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Liquor Consent Items.

B. Rec Path Temp Winter Info Signs

The Friends of the Stowe Rec Path is requesting signs on the Path encouraging folks not to walk in the groomed ski tracks. Dave Hosmer presented a sample sign. The Board suggested adding some language to the design along with the proposed universal sign for “don’t”. It was also requested to install snow fence in two places adjacent to the Bouchard Farm within the Rec Path right of way.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the installation of the Rec Path signs with the suggested changes and authorize the Parks Department to install snow fence as warranted.

Stowe Draft Hazard Mitigation Plan

Assistant Planner Meghan Rodier of LCPC briefly reviewed the draft Hazard Mitigation Plan and the extensive work that has been done on the draft. Ms. Rodier took feedback from the Board. The Board was appreciative of the work on the Plan.

Mayo Farm Agricultural Lease

The Mayo Farm Agricultural Lease will expire on 12/31/14. The Mayo Farm Management Plan states, *“The Conservation Commission should review all leases*

during their final year before expiration. Results of the review should be submitted to the Selectboard.” The Board reviewed a letter from the Commission, as well as their recommended changes to the lease and RFP. Ms. Meerburg explained that after Selectboard approval of the proposed lease and RFP, the Town Manager will issue a request for proposals for use of the property in accordance with the Lease over the next five years. The Conservation Commission will review the proposals received and make a recommendation to the Selectboard. She said that the lease is open to several lessees and diversity. Mr. Adams he hoped that there would be a higher priority for a Stowe resident to use the land. Ms. Meerburg said the selection(s) was ultimately up to the Selectboard.

On a motion by Mr. Adams, seconded by Mr. Noyes the Board approved the Mayo Farm Agricultural Lease template and authorize the Town Manager to issue an with the understanding that the Conservation Commission will recommend to the Selectboard who to award the lease(s) to at a future meeting.

Regional Plan Update

Each member of the Board was given a section of the plan to review and comment on. Rob Moore of LCPC was in attendance to take feedback from the Board regarding the Regional Plan Update. Ms. Hagerty would be attending a meeting on 11/25 with other municipal representatives to discuss the plan as well. No action was taken.

Other Business

A. Manager’s Report

Ribbon Cutting: A ribbon cutting has been scheduled for noon on November 24, 2014 at the Stafford Building.

A ribbon cutting has been scheduled for the Mountain Road Village Sidewalk for noon on November 29, 2014.

Enclosed is an email from Scott Noble of Stowe Vibrancy indicating that “Stowe Vibrancy intends to pursue the development of a Vision Statement and Plan for the Village” that would update the Crane Study and would, in part, “serve as a guide for the Town in prioritizing resources and projects.” A summary of the concept of this plan is also included. They are interested in knowing if any Selectboard member would like to participate.

Executive Session

A. Contracts

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board went into executive session with the Town Manager and PW Director in attendance at 6:15 pm.

The Board came out of executive session at 6:50 pm. No action was taken.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, December 8, 2014
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members Lisa Hagerty, Willie Noyes, Adam Davis; Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Zoning Administrator Rich Baker; Planning Director Tom Jackman; Rec Director Matt Frazee; Arena Superintendent Tony Whitaker; Police Chief Don Hull

Absent: Billy Adams

Others Present: Timothy Gallagher, Kirsten Sharpless, Riley Stafford, Alan Boyea, Kim Komer, Drew Knudsen, Karen Bates, Pamela Flory, Roy Schiff, Sandra Schoepke, Noah Mihen, Chip Percy, Ryan Percy, Jesse Ingalls, Justin Bishop, Rich Cooper, JJ Clark, Gabi Silva, Sophia Slen, Sofia Guzman, Teshaun Dallas, Arnold Ziegel, David Jaqua, Terrie Wehse, Wendall Mansfield, Rob Mare, Tyler Post, Lu Baas, Alex Genung, Nick Donza, Brett Loomis

Call to Order

Ms. Hagerty called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Agenda as presented.

Consent Items

- A. Minutes
- B. Stowe Club Water Main Ext. Agreement
- C. Grand List Errors & Omissions
- D. VEDA Loan – Lark Hotels
- E. Stowe Snowmobile Club Request to Use Public Highways & Bridges for the 2014 / 15 Season.
- F. Model T ford Snowmobile Club Meet – Special Events Permit & Use of the Rec Path

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

Event Permit App – Caledonia Spirits at Stowe Mtn Lodge 12/20-21
Request to Cater – MMC @ SPPA – 12/22, 12/27, 1/3, 1/17, 1/31

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented.

Recreation Path Repair Alternatives

Engineering consultant Roy Schiff of Milone & MacBroom, Inc., described in detail their work regarding the evaluation of the Recreation Path streambank erosion conditions in the area of Thompson Park and Bouchard Farm which included evaluation and analysis of existing conditions, hydrologic and geomorphic analysis, design development studies of preliminary alternatives, preliminary consultations with various State and Federal permit and funding authorities. There were discussions with Paul Percy, owner of Bouchard Farm, the most significantly affected land owner. Mr. Schiff reviewed a Plan, Cross Sections and Conceptual Construction Cost Estimate for Option F which was deemed most likely to be permitted. He briefly reviewed

options A-E during the presentation. In general, this project includes most significantly;

- The elimination of Rec Path Bridge 7.
- The relocation of approximately 2700LF of Rec Path to the west side of the river and along Bouchard Farm from south of Bridge 7 and north of Bridge 8.
- River channel re-alignment and the flood plain creation along this reach of river
- Embankment armoring along vulnerable reaches of the work.
- Reconfiguration of the parking in Thompson Park.

The current construction cost estimate is Option \$1.8M. Mr. Schiff stated a significant amount of this is associated with the earthwork which will require the excavation, removal, hauling and off-site disposal of 115,000 CY of material. Further discussions with Mr. Percy and permitting of possible disposal of the surplus materials on Bouchard Farm, along with other possible value engineering efforts, could result in some significant cost reductions. Staff is investigating possible funding programs, primarily but not exclusively with a FEMA Flood Mitigation Grant. It is anticipated that the Design Development, Permitting and Grant application process will be at least 1 year. It is also anticipated that construction will only be allowed from late June thru early October. Accordingly, if the project is to move forward as currently conceived, construction would not occur until the summer of 2016 at the earliest.

No action was taken by the Board but Mr. Safford explained that staff will be presenting a FY16 Capital Project budget request for their consideration which will include the paving of the temporary relocated portion of the Rec Path in the spring of 2015 and the additional professional services for proceeding with the additional work required to move the project forward with Option F.

West Hill / Rte. 100 Signal Warrant Analysis Request

The Board reviewed a letter requesting a warrant analysis of the West Hill Road/Route 100 intersection to see if a traffic light is needed. On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the draft letter to VTrans to perform a warrant analysis of the West Hill Rd/Route 100 intersection.

Edson Hill Speed Table Request

The Board received a request a resident Laurie Baas requesting a speed table on Edson Hill Road. The Board was also provided information on the description of a speed table entitled *Traffic Calming Measures – Speed Table*. In addition, they were provided with a memo from Chief Hull regarding speed data and accident history on Edson Hill Road. Mr. Safford noted that it should be understood that the speed limit on Edson Hill is 35 mph and a speed table must allow a motorist to safely go the speed limit. It is not clear to staff without further research if a speed table can be designed to accommodate 35 mph speeds. “Speed humps are usually recommended only on streets where the speed limit is 30 mph or less.” Ms. Baas asked if the speed limit could be lowered. This would require a warrant analysis by a professional traffic engineer with a cost of \$1000 and separately warned ordinance amendment.

After discussion, the Board requested that Stowe Police continue their enforcement and keep Edson Hill Road on their direct patrol list.

Stowe Arena Locker Donation Offer

The Board reviewed an offer of donation letter from Bill Driscoll from NAHA for lockers at the Stowe Arena. NAHA had discussed with the Town their desire for lockers in the new facility and donating them to the Town, so they would be available for their use during their programming and others use outside of that. Mr. Safford said the lockers that were installed are different than what was originally proposed to the Town and they didn't make a formal offer before installing them. The Board also reviewed an email from Alec Genung, a member of the Slugs hockey team, raising concern about the size of the lockers impact on other users and his desire to have them removed. The Recreation Commission chose not to make a recommendation to the Selectboard. Mr. Safford indicated that NAHA cannot return the lockers. While larger than anticipated, staff does not see their size as a fatal flaw and believes the locker rooms can reasonably be used by others when not being used by NAHA. Other members of the Slugs mentioned odor as an issue with the items being kept in them Mondays through Thursdays.

The Board tabled the item to allow for further time for staff to research possible alternatives to the issues mentioned. These possible alternatives would be discussed at a future meeting. No action was taken.

Web Site Proposal

Web Site Committee members Lisa Hagerty, David Jaqua, Ed Stahl, Mary Evslin, Megan Gregory, Rich Baker and Susan Moeck were charged with investigating options for replacing the Town website with a new site allowing for new design and offering many additional features. The Committee initially reviewed the advantages and disadvantages of an open source content management solution versus a proprietary content management system. The Board reviewed a *Web Site Committee Report* explaining the process the Committee followed and recommendation selecting GovOffice as the web vendor. GovOffice has the required features and custom design needed offering the least expensive option. The Committee recommends additional funds be allocated to the project so there is some flexibility to incorporate additional features as the process proceeds. The initial amount approved from Admin Contingency was \$7,000.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Committee's proposal to select GovOffice as the vendor for the town's new website and authorize an additional \$495 from Admin Contingency.

Other Business

A. Manager's Report

Enclosed is a letter indicating the Lamoille County Planning Commission Board of Directors voted to re-adopt the 2006 Lamoille County Regional Plan. "In accordance with 24 VSA 4348 (f), the 2014 Lamoille County Regional Plan shall be considered duly adopted and shall take effect December 30, 2014 unless LCPC receives certification from the legislative bodies of a majority of the municipalities vetoing the proposed plan...The LCPC Board of Directors is in the process of completing a substantial re-write of the Regional Plan. The re-adoption maintains the current Plan until the current update is complete..."

No action was required by the Board.

Selectboard Meeting 12/8/14

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 8:15 pm.

Respectfully submitted by Susan Moeck.

SPECIAL SELECTBOARD MEETING
Friday, December 19, 2014
Akeley Memorial Building – Town Manager’s Office

Present: Selectboard Members: Lisa Hagerty, Billy Adams, Adam Davis,
Neil Van Dyke, Willie Noyes

Others Present: Town Manager Charles Safford

Call to Order

Ms. Hagerty called the meeting to order at 7:30 am. Mr. Adams approved the Agenda as presented.

Alchemist – Wastewater Management &
Water Source Protection Agreement

The Board reviewed the final draft of the Wastewater Management & Water Source Protection Agreement with Alchemy Holdings LLC which incorporate a 10 day grace period after notification by the Town prior to initiation of the Prohibited Discharge Penalty of \$500/day.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the final draft and authorized the Town Manage to endorse on behalf of the Town when ready for filing.

Ms. Hagerty adjourned the meeting.

Respectfully submitted by Susan Moeck.