

**Town of Stowe
Selectboard Policy
Public Safety Facility Meeting Room**

Section 1 - Purpose: This Policy is intended to delegate to the Town Manager or his designee the authority to permit the use of the meeting room with the policy guidelines established herein.

Section 2 – Use: The Stowe Public Safety Facility Meeting Room is available for Stowe public safety agencies (e.g. meetings, training, emergency command center) and other public safety agencies that are working or training with Stowe public safety agencies. No other governmental, non-profit or for-profit entity may use the meeting room.

Section 3 –Regulations: All users of the Public Safety Meeting Room must adhere to the following regulations unless waived by the Town Manager or his designee.

1. The Stowe public safety department using the room shall be responsible for cleaning up the meeting room and leave it in condition suitable for the next use.
2. Unless a liquor license has been issued by the Selectboard, no alcohol shall be permitted.
3. Indoor smoking is not permitted.
4. There will be no release of any open flames, fireworks, explosives or incendiary devices, at any time in or on the property of the Public Safety Facility.
5. Users of the meeting room shall not interfere with other uses of the building (i.e. noise, unruly behavior, etc.).
6. All Stowe public safety departments or department individuals shall comply with any specific rules or conditions established by the Town Manager or his designee regarding a particular use.
7. The maximum occupant allowance for the meeting room is 154 persons

Section 4 – Reservations: Reservations shall be made through the Police Dispatch Office by calling 1-802-253-7126.

Approved and adopted by the Selectboard 11/13/17 .