

**AGENDA ITEM SUMMARY**  
**October 23, 2024**

**Agenda Item A-5**

**Water/Sewer Allocation: 782 Mountain Road [07-034.000]**

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**Summary:** A Water/Sewer Allocation Application has been received and reviewed for 782 Mountain Road. This property is currently connected to municipal water and sewer and allocated for 120 employees (15 GPD/employee). The applicant proposes converting most of the office space to residential units and adding three new residential buildings with a total of 133 bedrooms in 90 units while retaining 8 employees. With these proposed changes of use, additional flow rating of 18,270 GPD plus 60 GPD infiltration for sewer is required, resulting in additional allocations of 16,443 GPD of water and 14,676 GPD of sewer. The final flow rating for the property would be 20,070 GPD plus 270 GPD for infiltration, resulting in the total allocations of 18,063 GPD for water and 16,326 GPD for sewer.

If Preliminary Allocation Approval is granted, staff will issue Capacity to Serve Letter on receipt of the 10% down payment and updated site plan. Final Allocation Approval will be issued on receipt of the full balance of the allocation fees with Connection Permit being issued once final plans and details of the proposed water and sewer systems connections are approved by Public Works

**Town Plan Impact:** N/A

**Fiscal Impact:**

Proposed water allocation assessment income: \$180,873

Proposed sewer allocation assessment income: \$308,196

**Recommendation:**

Move to grant preliminary allocation approval for an additional 16,443 GPD of water and 14,676 GPD of sewer for 782 Mountain Road, conditioned upon final allocation approval within 3 years.