

Agenda Summary
July 24, 2024

Agenda Item No. C-1
Other Business – Manager’s Report

Storm Update: The Town experienced two significant flood events in the past month, causing millions of dollars of damage. Public works and contractors have been able to punch through effected roads for accessibility purposes, but significant work remains to get them back into their pre-flood conditions which will take the remainder of the 2024 construction season. It will also be necessary to re-look at these roads and infrastructure for the purposes of increasing resiliency against future flood events.

The section of the Rec Path between Thompson Park and the Luce Hill Bridge, which includes Chase Park, will be closed until at least Friday 7/26 for repairs.

The Cemetery Road bridge will be one-lane for an extended period of time. Public Works is still in the process of figuring out to repair the bridge. While the bridge was closed, Eric Adams was kind enough to allow access to the Riverbank Cemetery through his property on West Hill Road for funerals and maintenance.

Moscow Fields is in the floodplain and was flooded in the recent storms. It continues to face continued erosion that we are not able to get state permits to stabilize. Staff talked to the Stowe Volleyball Club and they have canceled remainder of their season. They recognize it may not be prudent to continue their activities in that location and will work with the Recreation and Conservation Commissions on potential alternative sites in future years.

June YTD Budget Actuals: Enclosed are the FY24 year-to-date financial for June 2024. Please Note that invoices are still coming in for FY’25 and that the numbers are not audited

Act 250 Notices: The following Act 250 notices were issued:

An approved permit to replace a septic system at 577 High Farms Road.

Minutes: Enclosed are the following minutes:

- Development Review Board – July 16
- Planning Commission – July 15
- Conservation Commission – July 8
- Historic Preservation Commission – July 17
- Lamoille South Supervisory Union – May 13, June 10
- Stowe School District – May 6, June 3

Recommendation: No action is necessary. This time is set aside to ask questions of a general nature and for the public to be heard on any issue not on the regular agenda that does not require Selectboard action and is of a non-personnel nature.

Town of Stowe
Financial Statements

General Fund
Budget Year 2024

Expenditures	Actual FY-2021 12 mos.	Actual FY-2022 12 mos.	Actual FY-2023 12 mos.	Actual FY-2024 12 mos.	Budget FY-2024 11 mos.	Under(Over) Budget
Cemetery	17,704	19,605	20,450	19,978	20,800	822
Cemetery Commission	17,704	19,605	20,450	19,978	20,800	822
Community Affairs	145,612	150,362	150,972	158,549	156,739	(1,810)
Economic Development & Community Services	94,000	95,550	95,750	97,350	97,450	100
Social Services	51,612	54,812	55,222	61,199	59,289	(1,910)
Culture & Recreation	1,782,133	1,948,109	2,098,628	2,271,306	2,354,562	83,257
Library	414,211	408,000	451,452	472,529	566,458	93,929
Parks	516,810	516,348	548,366	592,151	599,859	7,708
Recreation	356,637	434,848	467,054	486,303	514,367	28,065
Stowe Arena	494,475	588,914	631,755	720,323	673,878	(46,445)
General Government	4,951,879	5,044,620	5,284,838	6,566,715	6,643,155	76,440
Accounting	305,023	314,215	331,991	361,201	360,542	(659)
Administration	437,722	458,706	600,074	644,325	637,737	(6,588)
Annual Leave Transfer	120,000	120,000	100,000	100,000	100,000	-
Buildings & Facilities	395,039	443,054	520,441	545,009	563,934	18,925
Capital Fund Transfer	16,500	-	-	-	-	-
Debt Management	1,490,410	1,434,880	1,381,839	1,331,065	1,371,057	39,992
Elections	16,637	6,852	1,879	2,583	4,676	2,093
Equipment Reserve Fund Transfer	440,000	450,000	460,000	1,325,000	1,325,000	-
General Government	569,318	573,985	640,187	705,008	695,861	(9,147)
Information Technology	249,560	271,421	321,684	445,202	419,762	(25,440)
Insurance	192,015	199,244	197,688	249,371	235,210	(14,161)
Listers	132,780	137,277	148,460	161,024	160,818	(206)
Solid Waste	596	596	596	596	592	(4)
Town Clerk & Treasurer	275,650	318,932	295,555	349,995	323,139	(26,856)
Zoning & Planning	310,630	315,456	284,444	346,335	444,827	98,492
Public Safety	3,064,804	3,014,662	3,594,361	4,004,397	4,204,504	200,107
Emergency Management	14,318	2,049	1,506	2,945	6,200	3,255
EMS	819,317	761,304	828,227	958,810	920,261	(38,549)
Fire	322,401	374,665	607,590	777,430	808,597	31,167
Mountain Rescue	49,928	36,738	63,220	63,663	50,239	(13,424)
Police	1,858,840	1,839,906	2,093,818	2,201,549	2,419,207	217,658
Public Works	2,713,488	2,708,517	3,008,825	3,194,755	3,347,751	152,996
Highway	2,354,291	2,298,931	2,526,627	2,679,671	2,824,617	144,946
Public Works - Administration	359,197	409,587	482,198	515,084	523,134	8,050
Grand Total	12,675,620	12,885,876	14,158,074	16,215,699	16,727,511	511,812

Revenue	Actual FY-2021 12 mos.	Actual FY-2022 12 mos.	Actual FY-2023 12 mos.	Actual FY-2024 12 mos.	Budget FY-2024 11 mos.	Under(Over) Budget
Cemetery	645	1,230	470	680	1,200	(520)
Cemetery Commission	645	1,230	470	680	1,200	(520)
Community Affairs	-	-	-	-	-	-
Economic Development & Community Services	-	-	-	-	-	-
Social Services	-	-	-	-	-	-
Culture & Recreation	312,933	535,816	514,283	564,252	609,959	(45,707)
Library	28,240	21,180	4,073	3,681	3,535	146
Parks	8,756	24,177	30,439	29,120	38,050	(8,930)
Recreation	79,553	155,086	171,693	164,684	202,815	(38,131)
Stowe Arena	196,385	335,372	308,078	366,767	365,559	1,208
General Government	1,966,343	2,023,937	2,142,760	2,580,000	1,962,507	617,493
Accounting	20,000	20,000	30,168	31,543	30,800	743
Administration	948,076	957,031	944,737	1,033,817	959,262	74,555
Annual Leave Fund	-	-	-	-	-	-
Buildings & Facilities	20	-	13,474	0	-	0
Capital Fund Transfer	-	-	-	-	-	-
Debt Management	561,736	560,151	557,751	555,686	555,686	-
Elections	7,934	-	-	-	-	-
Equipment Fund	-	-	-	-	-	-
General Government	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Listers	5,581	5,087	4,569	4,601	4,400	201
Solid Waste	-	-	-	-	-	-
Town Clerk & Treasurer	348,211	365,701	456,953	709,053	342,359	366,694
Zoning & Planning	74,784	115,968	135,107	245,301	70,000	175,301
Public Safety	427,056	1,755,159	487,651	461,858	432,323	29,535
Emergency Management	-	-	-	-	-	-
EMS	229,424	271,679	313,358	304,366	213,351	91,015
Fire	20	1,330	5	900	-	900
Mountain Rescue	-	-	-	8,719	-	8,719
Police	197,611	1,482,149	174,289	147,874	218,972	(71,098)
Public Works	365,201	321,054	350,548	402,905	324,455	78,450
Highway	287,601	243,854	265,648	229,663	232,155	(2,492)
Public Works - Administration	77,600	77,200	84,900	173,242	92,300	80,942
Grand Total	3,072,179	4,637,195	3,495,712	4,009,695	3,330,444	679,251

Net Budget	Actual FY-2021 12 mos.	Actual FY-2022 12 mos.	Actual FY-2023 12 mos.	Actual FY-2024 12 mos.	Budget FY-2024 11 mos.	Under(Over) Budget
Cemetery	17,059	18,375	19,980	19,298	19,600	302
Cemetery Commission	17,059	18,375	19,980	19,298	19,600	302
Community Affairs	145,612	150,362	150,972	158,549	156,739	(1,810)
Economic Development & Community Services	94,000	95,550	95,750	97,350	97,450	100
Social Services	51,612	54,812	55,222	61,199	59,289	(1,910)
Culture & Recreation	1,469,199	1,412,294	1,584,345	1,707,053	1,744,603	37,550
Library	385,971	386,820	447,380	468,848	562,923	94,075
Parks	508,054	492,170	517,926	563,031	561,809	(1,222)
Recreation	277,084	279,762	295,361	321,619	311,552	(10,066)
Stowe Arena	298,091	253,541	323,678	353,556	308,319	(45,237)
General Government	2,985,535	3,020,683	3,142,078	3,986,714	4,680,648	693,934
Accounting	285,023	294,215	301,823	329,658	329,742	84
Administration	(510,354)	(498,325)	(344,663)	(389,491)	(321,525)	67,966
Annual Leave Transfer	120,000	120,000	100,000	100,000	100,000	-
Buildings & Facilities	395,019	443,054	506,967	545,009	563,934	18,925
Capital Fund Transfer	16,500	-	-	-	-	-
Debt Management	928,674	874,730	824,088	775,379	815,371	39,992
Elections	8,703	6,852	1,879	2,583	4,676	2,093
Equipment Reserve Fund Transfer	440,000	450,000	460,000	1,325,000	1,325,000	-
General Government	569,318	573,985	640,187	705,008	695,861	(9,147)
Information Technology	249,560	271,421	321,684	445,202	419,762	(25,440)
Insurance	192,015	199,244	197,688	249,371	235,210	(14,161)
Listers	127,199	132,190	143,891	156,423	156,418	(5)
Solid Waste	596	596	596	596	592	(4)
Town Clerk & Treasurer	(72,561)	(46,769)	(161,397)	(359,057)	(19,220)	339,837
Zoning & Planning	235,846	199,489	149,337	101,034	374,827	273,793
Public Safety	2,637,749	1,259,503	3,106,710	3,542,539	3,772,181	229,642
Emergency Management	14,318	2,049	1,506	2,945	6,200	3,255
EMS	589,893	489,625	514,870	654,444	706,910	52,466
Fire	322,381	373,334	607,585	776,530	808,597	32,067
Mountain Rescue	49,928	36,738	63,220	54,944	50,239	(4,705)
Police	1,661,228	357,757	1,919,529	2,053,676	2,200,235	146,559
Public Works	2,348,287	2,387,463	2,658,277	2,791,850	3,023,296	231,446
Highway	2,066,690	2,055,077	2,260,979	2,450,008	2,592,462	142,454
Public Works - Administration	281,597	332,387	397,298	341,842	430,834	88,992
Surplus Carry Forward	-	-	-	-	(350,000)	(350,000)
Local Option Sales Tax	-	-	-	(1,037,479)	(700,000)	337,479
Undesignated Fund Transfer	-	-	-	(815,000)	(815,000)	-
Budget Error					(147,000)	(147,000)
Grand Total	9,603,441	8,248,681	10,662,362	10,353,525	11,385,067	1,031,543

TOWN OF STOWE, VERMONT
FY 2024 - Actuals - Budget Financials
YTD June 2024 - Period 12

Wastewater Department	YTD Period 11	YTD Period 11	YTD Period 11	YTD Period 11	11 months of	FY 24	YTD Period 11	Budget Expended %
	FY 21	FY 22	FY 23	FY 24	FY 24		Variance to Budget	
	Actual	Actual	Actual	Actual	Budget	Budget		
Customer Rate Fees	1,317,769	1,616,040	1,512,576	1,824,509	1,716,134	2,004,779	108,375	91%
Reserve Rate Fees	-	-	-	-	-	-	-	0%
Septage Receiving Fees	8,180	12,183	10,545	18,342	10,000	10,000	8,342	183%
Miscellaneous	1,874	600	200	100	1,000	1,000	(900)	10%
Interest on Late Payments	-	-	-	-	1,800	1,800	(1,800)	0%
High Strength Waste Surch	37,968	28,885	62,105	38,163	44,200	44,200	(6,037)	86%
High Str Sur Penalty/Inte	-	-	-	-	-	-	-	0%
Total Revenue	1,365,790	1,657,708	1,585,425	1,881,114	1,773,134	2,061,779	107,980	91%
	YTD Period 12	YTD Period 12	YTD Period 12	YTD Period 12	12 months of	FY 24	YTD Period 12	Budget Expended %
	FY 21	FY 22	FY 23	FY 24	FY 24		Variance to Budget	
	Actual	Actual	Actual	Actual	Budget	Budget		
Payroll	314,127	315,834	345,911	355,288	360,932	360,932	5,644	98%
Benefits	201,393	195,854	208,406	219,297	226,855	226,855	7,558	97%
Sludge Management	135,922	149,830	216,099	207,905	261,577	261,577	53,672	79%
Electricity	182,775	182,393	203,484	212,037	257,752	257,752	45,715	82%
Chemicals	101,759	135,469	147,435	157,475	170,597	170,597	13,122	92%
Collection System Maint. & Repair	42,254	34,321	46,021	33,326	40,000	40,000	6,674	83%
Equipment Expense	52,001	114,833	80,604	130,009	121,000	121,000	(9,009)	107%
Lab Supplies & Equip	1,718	2,803	2,776	5,550	3,600	3,600	(1,950)	154%
Outside Lab Fees	17,835	17,999	22,575	17,463	29,868	29,868	12,405	58%
Computers & SCADA	-	912	5,475	-	9,374	7,400	9,374	0%
Building Expenses	34,444	28,999	38,536	36,132	47,250	47,250	11,118	76%
Vehicle Expense	2,443	3,506	4,419	4,502	4,070	4,070	(432)	111%
Wastewater Permit Fee	-	250	8,500	3,251	3,000	3,000	(251)	108%
Professional Services	217	540	7,749	2,137	15,000	15,000	12,863	14%
Office, Training & Dues Expenses	15,094	15,034	21,814	18,794	22,320	22,320	3,526	84%
Property & Liability Insurance	23,200	22,458	23,458	27,873	26,717	26,717	(1,156)	104%
Legal Services	26,398	8,304	1,780	1,415	15,000	15,000	13,585	9%
Audit Services	4,250	4,250	4,800	5,000	5,000	5,000	-	100%
Administration Services	63,391	62,500	74,799	116,498	116,544	116,544	46	100%
Total Expenses	1,219,221	1,296,091	1,464,641	1,553,953	1,736,456	1,734,482	182,503	90%
Operating Profit(Loss) before Depreciation	146,569	361,617	120,784	327,161	36,678	327,297	290,483	100%
Depreciation Expense	524,094	525,337	520,756	575,806	575,806	575,806	1	100%
Operating Profit(Loss)	(377,525)	(163,720)	(399,972)	(248,645)	(539,128)	(248,509)	290,482	100%

TOWN OF STOWE, VERMONT
FY 2024 - Actuals - Budget Financials

YTD June 2024 - Period 12

Water Department	YTD Period 11 FY 21 Actual	YTD Period 11 FY 22 Actual	YTD Period 11 FY 23 Actual	YTD Period 11 FY 24 Actual	11 months of FY 24 Budget	FY 24 Budget	YTD Period 11 Variance to Budget	Budget Expended %
Commercial Rate Fees	582,020	736,075	604,604	695,520	686,953	786,111	8,567	88%
Residential Rate Fees	465,970	512,553	509,768	554,104	469,542	591,377	84,562	94%
Lower Village Water	-	-	-	-	-	-	-	0%
Notchbrook Water Sales	13,379	12,574	12,114	13,536	12,291	14,936	1,245	91%
Wholesale Water	6,885	16,228	12,129	15,281	12,000	12,000	3,281	127%
Sale of Supplies	-	740	-	-	-	-	-	0%
Late Fee Penalties	-	-	111	-	1,800	1,800	(1,800)	0%
Sprinkler Fees	26,091	26,390	32,315	36,710	29,346	29,928	7,364	123%
Hydrant Maintenance Fee	61,800	61,950	61,800	61,800	61,800	61,800	-	100%
Miscellaneous	2,971	1,587	3,083	566	1,000	2,000	(434)	28%
Total Revenue	1,159,117	1,368,097	1,235,924	1,377,516	1,274,732	1,499,952	102,785	92%
Water Department	YTD Period 12 FY 21 Actual	YTD Period 12 FY 22 Actual	YTD Period 12 FY 23 Actual	YTD Period 12 FY 24 Actual	12 months of FY 24 Budget	FY 24 Budget	YTD Period 12 Variance to Budget	Budget Expended %
Payroll	201,368	214,842	227,695	247,379	252,062	252,062	4,683	98%
Benefits	112,197	131,503	131,074	138,636	142,951	142,951	4,315	97%
Distribution System. Maint. & Repairs	62,013	43,708	64,509	78,165	65,000	65,000	(13,165)	120%
Electrical Expense	90,486	98,377	120,229	127,492	120,365	120,365	(7,127)	106%
Chemicals & Lab Supplies	31,879	36,888	50,382	57,476	50,849	50,849	(6,627)	113%
Equipment Expense	14,091	26,930	19,134	15,750	21,400	21,400	5,650	74%
Lab Fees	2,522	2,867	942	2,910	7,782	7,782	4,872	37%
PFAS Services	-	-	21,474	1,100	2,200	-	1,100	0%
VOC Services	-	-	14,718	130	130	-	-	0%
Water Tank Storage	13,850	12,450	-	12,400	15,000	15,000	2,600	83%
Heating Expense	3,869	4,708	5,317	4,203	5,202	5,202	999	81%
Building Expense	3,993	5,981	5,851	5,242	7,018	7,018	1,776	75%
Vehicle expenses	5,018	10,023	8,634	6,466	9,302	9,302	2,836	70%
Office & General Expenses	15,384	14,260	44,649	44,093	39,871	39,871	(4,222)	111%
Water Diversion Permit Fee	7,370	10,492	8,702	6,951	10,000	10,000	3,049	70%
Engineering Services	640	-	-	7,000	18,770	20,000	11,770	35%
Property & Liability Insurance	11,834	11,392	12,071	14,762	14,113	14,113	(649)	105%
Legal Services	120	2,027	4,185	5,375	15,000	15,000	9,625	36%
Audit Services	3,250	3,250	4,800	5,000	5,000	5,000	-	100%
Administration Services	63,391	62,500	73,880	116,544	116,498	116,498	(46)	100%
Total Expenses	643,277	692,195	818,248	897,074	918,513	917,413	21,439	98%
Operating Profit(Loss) before Depreciation	515,839	675,902	417,676	480,443	356,219	582,539	124,224	82%
Depreciation Expense	285,679	298,128	284,334	307,879	307,879	307,879	1	100%
Operating Profit(Loss)	230,161	377,774	133,341	172,564	48,340	274,660	124,223	63%



LAND USE PERMIT ADMINISTRATIVE AMENDMENT 5L0590-2

State of Vermont
Natural Resources Board
District 5 Environmental Commission
10 Baldwin Street
Montpelier, VT 05633-3201
[phone] 802-476-0185
<https://nrb.vermont.gov/>

Louis P. Kiernan and Kathryn N. Kiernan
577 High Farms Road
Stowe, VT 05672

PERMIT NUMBER:
5L0590-2

LAW/REGULATIONS INVOLVED:
10 V.S.A. §§ 6001 – 6111 (Act 250)
Act 250 Rule 34(D)

The District 5 Environmental Commission hereby issues Land Use Permit Administrative Amendment 5L0590-2 pursuant to the authority vested in it by 10 V.S.A. §§ 6001-6111. This permit amendment applies to the lands identified in Book 624, Page 258, of the land records of the Town of Stowe, Vermont.

This permit amendment specifically authorizes the Permittees to construct a replacement, in-ground wastewater disposal system, as depicted in the approved plans. The project is located at 577 High Farms Road in Stowe, Vermont.

As determined in a jurisdictional opinion issued on June 24, 2024 (JO 5-121), jurisdiction attaches pursuant to Act 250 Rule 34.

The Permittees and their assigns and successors in interest are obligated by this permit amendment to complete, operate and maintain the project as approved by the District Commission (the “Commission”) in accordance with the following conditions.

1. The project shall be completed, operated, and maintained in accordance with: (a) the conditions of this permit amendment and (b) the permit application, plans, and exhibits on file with the Commission and other material representations. In the event of any conflict, the terms and conditions of this permit amendment shall supersede the approved plans and exhibits.

The approved plan is Sheet C-1, dated June 2024 (Exhibit 004).

2. All conditions of Land Use Permit 5L0590 and amendments are in full force and effect except as amended herein.
3. The Permittees shall comply with all of the conditions of the following Agency of Natural Resources permit:

- a. Wastewater System and Potable Water Supply Permit WW-5-9539, issued on June 18, 2024 by the Drinking Water and Groundwater Protection Division, Department of Environmental Conservation.
4. Any nonmaterial changes to the permit listed in the preceding condition shall be automatically incorporated herein upon issuance by the Agency of Natural Resources.
5. Representatives of the State of Vermont shall have access to the property covered by this permit amendment, at reasonable times, for the purpose of ascertaining compliance with Vermont environmental and health statutes and regulations and with this permit amendment.
6. A copy of this permit amendment and plans shall be on the site at all times throughout the construction process.
7. No change shall be made to the design, operation, or use of this project without a permit amendment issued by the Commission or a jurisdictional opinion from the District Coordinator that a permit amendment is not required.
8. No further subdivision, alteration, and/or development on the tract of land approved herein shall be permitted without a permit amendment issued by the Commission or a jurisdictional opinion from the District Coordinator that a permit amendment is not required.
9. Pursuant to 10 V.S.A. § 8005(c), the Commission or the Natural Resources Board may at any time require that the permit holder file an affidavit certifying that the project is in compliance with the terms of this permit amendment.
10. The conditions of this permit amendment and the land uses permitted herein shall run with the land and are binding upon and enforceable against the Permittees and their successors and assigns.
11. Construction hours shall be limited to Monday through Saturday from 7:00 AM to 5:00 PM, with no construction on Sundays or federal holidays.
12. At a minimum, the Permittees shall comply with the Department of Environmental Conservation's *Low Risk Site Handbook for Erosion Prevention and Sediment Control* (February 2020).
13. In addition to conformance with condition 12, the Permittees shall not cause, permit, or allow the discharge of waste material into any surface waters. Compliance with the requirements of this condition does not absolve the Permittees from compliance with 10 V.S.A. (§§ 1250-1284) Chapter 47, Vermont's Water Pollution Control Law.
14. The Permittees shall provide each prospective purchaser of any interest in this project a copy of the approved plot plan, Wastewater System and Potable Water Supply Permit, and this permit amendment before any written contract of sale is entered into.
15. The Permittees shall reference the requirements and conditions imposed by this permit amendment in all deeds of conveyance and leases.

16. Pursuant to 10 V.S.A. § 6090(b)(1), this permit amendment is hereby issued for an indefinite term, as long as there is compliance with the conditions herein. Notwithstanding any other provision herein, this permit amendment shall expire three years from the date of issuance if the Permittees have not commenced construction and made substantial progress toward completion within the three-year period in accordance with 10 V.S.A. § 6091(b).
17. All site work and construction shall be completed in accordance with the approved plans by October 15, 2027, unless an extension of this date is approved in writing by the Commission. Such requests to extend must be filed prior to the deadline and approval may be granted without a public hearing.
18. The Permittees shall file a Certificate of Actual Construction Costs, on forms available from the Natural Resources Board, pursuant to 10 V.S.A. § 6083a(g) within one month after construction has been substantially completed. If actual construction costs exceed the original estimate, a supplemental fee based on actual construction costs must be paid at the time of certification in accordance with the fee schedule in effect at the time of application. Upon request, the Permittees shall provide all documents or other information necessary to substantiate the certification. Pursuant to existing law, failure to file the certification or pay any supplemental fee due constitutes grounds for permit revocation. The Certificate of Actual Construction Costs and any supplemental fee (by check payable to the "State of Vermont") shall be mailed to: Natural Resources Board, 10 Baldwin Street, Montpelier, VT 05633-3201; Attention: Certification.

Failure to comply with all any condition herein may be grounds for permit revocation pursuant to 10 V.S.A., § 6027(g).

Dated this July 12, 2024.

By: /s/ Kevin Anderson

Kevin Anderson

District Coordinator

10 Baldwin Street

Montpelier, VT 05633-3201

802-522-6074

Kevin.Anderson@vermont.gov

This permit is issued pursuant to Act 250 Rule 34(D), Administrative Amendments, which authorizes a district coordinator, on behalf of the District Commission, to "amend a permit without notice or hearing when an amendment is necessary for record-keeping purposes or to provide authorization for minor revisions to permitted projects raising no likelihood of impacts under the criteria of the Act." The rule also provides that all parties of record and current adjoining landowners shall receive a copy of any administrative amendment.

Prior to any appeal of this Administrative Amendment to the Superior Court, Environmental Division, the applicant, or a party must file a motion to alter with the District Commission within 15 days from the date of this Administrative Amendment, pursuant to Act 250 Rule 34(D)(2).

CERTIFICATE OF SERVICE

I hereby certify that I, Lori Grenier, Natural Resources Board Technician, District 5 Environmental Commission, sent a copy of the foregoing **ACT 250 LAND USE PERMIT AMENDMENT** 5L0590-2 by U.S. Mail, postage prepaid, on this July 12, 2024 to the following individuals without email addresses and by electronic mail, to the following individuals with email addresses:

Note: Any recipient may change its preferred method of receiving notices and other documents by contacting the District Office staff at the mailing address or email below. If you have elected to receive notices and other documents by email, it is your responsibility to notify our office of any email address changes.

Kathryn Kiernan
Louis Kiernan
577 High Farms Road
Stowe, VT 05672
the_kiernan@yahoo.com
lpkiernan77@gmail.com

Stowe Selectboard
PO Box 730
Stowe, VT 05672
wfricke@stowevt.gov

Stowe Planning Commission
PO Box 730
Stowe, VT 05672
smcshane@stowevt.gov

Lamoille County Planning Commission
PO Box 1637
Morrisville, VT 05661
Seth@lpcvt.org
georgeana@lpcvt.org

Agency of Natural Resources
1 National Life Drive, Davis 2
Montpelier, VT 05620-3901
anr.act250@vermont.gov

FOR INFORMATION ONLY

Stowe Town Clerk
Penny A. Davis
PO Box 730
Stowe, VT 05672
townclerk@stowevt.gov

ADJOINING LANDOWNERS

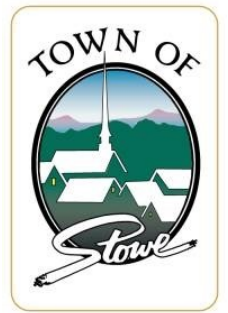
Nicholas and Kate Stevens
557 High Farms Road
Stowe, VT 05672

Tim and Molly Lux
599 High Farms Road
Stowe, VT 05672

Lester and Karen Gockley
904 Moscow Road
Stowe, VT 05672

Greg and Heather Bower
498 High Farms Road
Stowe, VT 05672

/s/ Lori Grenier
Natural Resources Board Technician
802-476-0185
NRB.Act250Barre@vermont.gov



**Town of Stowe
Development Review Board
Meeting Minutes – July 16, 2024**

A regular meeting of the Development Review Board was held on Tuesday, July 16, 2024, starting at approximately 5:00 pm. The meeting was held at the Stowe Town Office with remote participation using the “Zoom” application.

Members Present: Drew Clymer, Peter Roberts, Mary Black, David Kelly, Lynn Altadonna (alternate), and Patricia Gabel

Staff Present: Ryan Morrison - Deputy Zoning Administrator, Sarah McShane - Planning & Zoning Director

Others Present in Person: [See sign-in attendance sheet]

Meeting Chair Clymer called the meeting to order at approximately 5:00 pm.

The Board approved the agenda for the meeting.

Development Review Public Hearings

Project #: 7325 (Cont. from 6/4)

Owner: Stowe Country Club LLC c/o Stowe Mountain Lodge

Tax Parcel #: 06-081.000

Location: 744 Cape Cod Rd

Project: Preliminary Subdivision/PUD Review including Club House, Recreational Amenities, and Residential Uses.

Zoning: RR2/RR3

[Background/Procedural History: The original public hearing on this application was held on April 2, 2024. The DRB continued the hearing to the time and date certain of June 4th. During the June 4th hearing the DRB approved a procedural order outlining the process and procedures for the remaining hearings and continued the hearing to July 16th. Since June 4th the Applicant has met with municipal staff and is considering potential project amendments. As such, the Applicant has submitted a written request to continue the hearing and amend the procedural order.]

The Applicant, Sam Gaines, was present and explained his reasons for requesting a continuance. He mentioned that they recently received new information from the Department of Public Works (DPW) and plan to make adjustments to the plans. Staff member McShane noted that at the Board's last meeting, the DRB adopted a procedural order to govern the process of the remaining hearings. She prepared amendments to the procedural order, postponing each meeting and related topics by two weeks.

L.Altadonna inquired about the ability to serve and what the phrase meant in terms of regulatory standards. Chair Clymer suggested the DRB discuss it at a later date and ask DPW for additional information.

44 L.Altadonna made a motion to continue the hearing to the time and date certain of August 6, 2024.
45 The motion was seconded by M.Black and passed unanimously.

46

47 M.Black made a motion to adopt the amended Procedural Order to apply to the remaining hearings
48 on Project 7325. L.Altadonna seconded the motion. The motion passed unanimously.

49

50 **Project #: 7380 (Cont. from 6/18)**
51 **Owner: Shaw Hill Farm LLC**
52 **Tax Parcel #: 06-176.020**
53 **Location: 934 Shaw Hill Rd**
54 **Project: Construct Single-Family Dwelling in RHOD**
55 **Zoning: RR5/RHOD**

56

57 *[Background/Procedural History: The original public hearing on this application was held on June 18,*
58 *2024. The DRB continued the hearing to the time and date certain of July 16th. The Applicant*
59 *requested a continuance to incorporate recommended revisions and supply additional information.]*

60

61 Applicant Ted Looney was present via Zoom and explained his reasons for requesting a
62 continuance. On a motion by M.Black seconded by D.Kelly, the DRB continued the hearing to the
63 time and date certain of August 20, 2024. The motion passed unanimously.

64

65 **Project #: 7334 (Cont. from 5/21)**
66 **Owner: Ampersand Properties LLC; Attn: Ken Biedermann**
67 **Tax Parcel #: 06-088.200**
68 **Location: Mountain Road**
69 **Project: Partial Review of General Layout & Meadowland Overlay District [§8.1(4)(2)]**
70 **Zoning: MRV**

71

72 *[Background/Procedural History: The DRB originally reviewed this application during the April 2nd*
73 *meeting and subsequently continued the hearing to May 21st and again to July 16th. The Applicant*
74 *has requested another continuance in order to continue developing a full application.]*

75

76 Staff member explained that the Applicant had submitted a written request for a continuance to
77 allow additional time to fully develop plans. On a motion by D.Kelly, seconded by M.Black,, the DRB
78 continued the hearing to the time and date certain of September 17, 2024. The motion passed
79 unanimously.

80

81 *Project #: 7396/ Owner: Melanie Young Bouchard Revocable Living Trust [this hearing was skipped to*
82 *allow time for the Applicant's engineer to arrive. The hearing will be heard last on the agenda.]*

83

84 **Project #: 7342**
85 **Owner: Cyril Brunner**
86 **Tax Parcel #: 05-031.000**
87 **Location: 2042 Nebraska Valley Rd**
88 **Project: Final Review- 2-lot Subdivision.**
89 **Zoning: RR5/FHD**

90 The Owner/Applicant, Cyril Brunner, was present and sworn in. The Applicant is requesting

91 preliminary and final subdivision review of a 2-lot subdivision. The Applicant provided an
92 overview of the proposal. He explained the ±16.85-acre property will be subdivided into two lots:
93 Lot 1 being ±5.96 acres and Lot 2 being ±10.89 acres. Lot 1 contains an existing single-family
94 dwelling and accessory garage with direct access off Nebraska Valley Road. A new single-family
95 dwelling is currently under construction on Lot 2, approved by the Zoning Administrator on March
96 4, 2024 under Project #7317. This new dwelling has separate access to Nebraska Valley Road.

97 Chair Clymer reviewed the subdivision standards and asked for testimony from the Applicant. Mr.
98 Brunner explained that they have minimized the overall impact of the project by concentrating
99 development on a small portion of the lot. Engineer Tyler Mumley arrived at 5:19 PM and was
100 sworn in. The Chair requested Mr. Mumley explain the proposed limits of clearing. Mr. Mumley
101 explained that except for the wastewater system there is no proposed further expansion of clearing
102 on the lot. Chair Clymer reviewed each subdivision standard and asked for additional information
103 on the driveway access. Mr. Mumley explained the process the Applicant went through to obtain a
104 driveway entrance permit and have the bridge permitted. Mr. Brunner explained that the fire
105 department had indicated they have limited ability to serve the house site with a larger fire truck.
106 Mr. Brunner testified that the driveway is existing and the grade is approximately 15-16% at its
107 steepest. He explained that a well truck and concrete truck recently accessed the house site which
108 is under construction. Chair Clymer asked for the Applicant to include a building zone on Lot 1 and
109 Lot 2, surrounding the existing dwellings and limits of clearing.

110 P.Roberts inquired about stormwater and the total impervious surfaces. Mr. Mumley testified that
111 he is confident the total impervious surfaces are less than ½ acre. He quickly calculated the
112 estimated impervious surfaces to be approximately ±0.2 acres. Mr. Mumley explained that the site
113 does not have typical constructed stormwater infrastructure however asked Mr. Brunner whether
114 the site contractor incorporated best management practices for drainage and erosion control. Mr.
115 Brunner explained the measures currently in place and incorporated by the site contractor. Board
116 member D.Kelly inquired whether there is an engineering solution to improve the existing
117 driveway. Mr. Mumley explained the constraints. Testimony ended at approximately 5:45 PM.
118 D.Kelly motioned to close testimony, deliberate, and render a decision. P. Roberts seconded. The
119 motion passed unanimously. The hearing closed at 5:47 PM. The DRB will render a written
120 decision within 45-days.

121

122 **Project #: 7396**

123 **Owner: Melanie Young Bouchard Revocable Living Trust**

124 **Tax Parcel #: 06-299.010**

125 **Location: 778 River Rd**

126 **Project: Final Review- 2-lot Subdivision**

127 **Zoning: RR2**

128

129 Melanie Bouchard and Tyler Mumley were present, sworn in, and provided an overview of the
130 project. Mr. Mumley explained that the Applicant is requesting preliminary and final subdivision
131 review of a 2-lot subdivision. As proposed, the existing ±10.1-acre property will be subdivided into
132 two (2) lots: Lot B-1 being ±5.03 acres and Lot B-2 being ±5.07 acres. He circulated an updated
133 boundary survey. Lot B-1 contains an existing single-family dwelling. Lot B-2 is undeveloped but
134 planned to support a future single-family dwelling. The subject property gains access from River
135 Road via a thirty (30') foot wide access and utility easement over and through the adjacent
136 property located at 754 River Road.

137

138 Chair Clymer reviewed the standards and asked for testimony. Mr. Mumley responded to Mr.

139 Clymer's questions. Mr. Clymer inquired about a building zone. Mr. Mumley explained that the
140 building zone will be situated on the flatter, dryer portion of the lot. Members discussed limits of
141 clearing and noted that clearing limits are not shown on the plans. Staff suggested that the limits of
142 clearing be shown on the plan and not conditioned to allow staff to review and approve it. She
143 noted that in the past, the DRB has required the Applicant to provide testimony regarding views
144 onto and arising on the subject property. In addition, the DRB asked for the contours and the pull-
145 offs/turn-around areas required by the previous subdivision be shown on the plans and as well as a
146 copy of the shared driveway agreement be provided. The Applicant testified that the shared
147 maintenance agreement is in draft form and could be provided. Members discussed scheduling the
148 continued hearing. Mr. Mumley asked whether the information could be submitted after the
149 hearing in which the DRB responded the hearing would need to be continued. M.Black made a
150 motion to continue the hearing to the time and date certain of August 6, 2024. L.Altadonna
151 seconded. The motion passed unanimously. The hearing closed at 6:10 PM.

152

153 **Other Business:**

154

155 None.

156

157 **Approval of Minutes:**

158

159 D. Kelly motioned to approve the meeting minutes from June 18, 2024. M. Black seconded the
160 motion; the motion passed unanimously.

161

162 **Election of Officers:**

163

164 D.Kelly nominated D.Clymer to serve as Chair. The motion was seconded by M.Black. The motion
165 passed unanimously.

166

167 M.Black nominated D.Kelly to be Vice Chair. D.Clymer seconded the motion. The motion passed
168 unanimously.

169

170 D.Kelly motioned to adjourn. Mary Black seconded the motion. The motion passed unanimously.

171

172 At approximately 6:14pm the meeting was adjourned.

173

174 Respectfully Submitted,

175 Sarah McShane

176 Planning and Zoning Director



**Town of Stowe
Conservation Commission
Monday July 08, 2024
MEETING MINUTES**

A regular meeting of the Conservation Commission was held on Monday July 8, 2024, at 5:30 pm in the Memorial Room of the Stowe Town Office, followed by a site visit to Mayo Farm. Members in Attendance: Jacquie Mauer, Phillip Branton, Evan Freund, Catherine Gott, Colleen McGovern, Zach Lewis, and Seb Sweatman. Staff in Attendance: Sarah McShane. Others in Attendance: Peter Danforth, Carolyn Lawrence.

Call to Order- J.Mauer called the meeting to order shortly after 5:30 PM.

Public Comments & Adjustments to the Agenda – No public comments. No adjustments to the agenda.

Review Meeting Minutes [06/10/2024] On a motion by P.Branton, seconded by E.Freund, the minutes of the prior meeting were approved unanimously as submitted.

STP Stowe Village Inn Trail -Review & Finalize Recommendation. Carolyn Lawrence from Stowe Trails Partnership (STP) attended the meeting to answer any questions. Staff circulated a draft letter of recommendation for the Commission to consider. Members inquired about possible parking issues at the Stowe Village Inn and the potential need for 'no parking' signage. C.Lawrence indicated that there presently are ±1.91 miles of existing trail in Management Area #2. The proposed trail length within Management Area #2 is ±0.28; totaling ±2.19 of existing and proposed trails. Members discussed the parking pressures within the village and trailheads. Following discussion, P.Branton motioned to recommend approval of the trail as presented. C.Gott seconded. The motion carried unanimously. Staff will incorporate the final edits into the recommendation letter for the Chair signature and coordinate next steps.

Sterling Forest Management Plan Review Survey Responses. Members reviewed and discussed the responses to the Sterling Forest Management Plan survey. Members felt the comments were trending positive and some low hanging improvements the Commission might consider relate to improved signage. Members discussed how some comments received emphasized a desire for Sterling Forest not to turn into Cady Hill. Members discussed trail maintenance and trash/poop cans. Members discussed winter use and parking along the Sterling Gorge Road. Members will review and discuss possible revisions to the plan at subsequent meetings.

Friends of the Winooski- Water Quality Testing Project

S.McShane distributed sampling bottles and field information sheets. Members agreed to sample the assigned sites and drop off collected samples tomorrow morning.

General Reports & Updates

S.McShane updated the Commission on Emerald Ash Borer (EAB) and ANR's recent approval of winter motorized grooming at Cady Hill. The Commission will discuss the topics at a later meeting.

Other Business

None

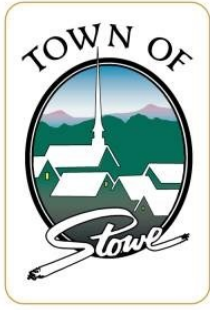
Mayo Farm Quiet Path Site Visit

Peter Danforth from Lamoille County Conservation District attended the meeting. He described a potential riparian planting plan for the eroding streambank area near the Quiet Path. Members conducted a site visit to Mayo Farm to observe river erosion along the Quiet Path. Members will continue discussion at a later meeting.

Next Meeting Date- 7/22/2024

The meeting adjourned shortly after 7:40 pm.

Respectfully submitted,
Sarah McShane- Planning & Zoning Director



**TOWN OF STOWE
PLANNING COMMISSION
Meeting Minutes
July 15, 2024**

The Town of Stowe Planning Commission held a regular meeting on **Monday July 15, 2024**, starting at 5:30 p.m. The meeting was held at the Stowe Town Office with remote participation via Zoom. The meeting began at 5:30 pm. Members present included Mila Lonetto, Heather Snyder, Bob Davison, Brian Hamor, John Muldoon, Chuck Ebel, Jill Anne, and Neil Percy. Municipal staff Sarah McShane was also present. Guests Harry Shepard, Rick _____, Marina Meerburg, Jacquie Mauer, Catherine Gott, Patricia Gabel, and Erika Skinner also attended the meeting.

The meeting was called to order by Chair B.Hamor.

Adjustments to the Agenda & Public Comments on Non-Agenda Items

Stowe residents Rick _____ and Marina Meerburg provided public comments requesting the Planning Commission consider a future zoning amendment to allow ADUs in association with duplexes/ two-family dwellings. The Commission agreed to add the item to a future agenda for greater discussion and consideration.

Review Prior Meeting Minutes [06/17/2024]

C.Ebel motioned to approve the meeting minutes from June 17th. J.Muldoon seconded. The motion passed unanimously.

Stowe Town Plan Update – Climate Change, Flood Resiliency, and Stormwater Discussion

DPW Director Harry Shepard led a discussion regarding flood damages, stormwater, and resiliency. He provided several photographs showing recent damage from the last two heavy rainstorms. He mentioned that during his fourteen-year tenure working with the Town, he has seen eight major storm events, four of which have been in the last year. He described the June 23rd flood and how it primarily impacted the Stowe Hollow area- in the Moss Glen and Gold Brook watersheds. He mentioned the town received 2.4” of rainfall over thirty minutes; most of the earth work fixes were complete within a week however only included raw earth work. During the most recent storm on July 10th the town received 4” of rain fall over a twelve-hour period, which resulted in nearly 500 year flood levels. The June 10th event had wider spread impacts and by the weekend most properties had regained access. He mentioned they are using a tremendous amount of gravel out of the gravel pit in Nebraska Valley and described the magnitude of the storm as shocking. He described the recovery efforts and the need for ongoing and routine culvert maintenance. He mentioned the number of ponds located throughout town at high elevations and the lack of proper engineering. He described the challenges with the state stormwater rules, especially for mountain towns, where there is a greater need for stormwater detention and not simply treatment for water quality. He spoke of the 3-acre rule which requires improved stormwater management but noted it is focused on water quality rather than water quantity or detention. He suggested the Planning Commission may want to consider the idea of a creating a stormwater ordinance/utility to focus on the areas which are challenging for Stowe. The idea could possibly be included as a task in the update to the town plan. Members followed with general discussion. Comments included whether there are best practices that could be used as an example, creating an inventory of the number of ponds throughout town, mechanisms to fine property owners that damage town highways through unmanaged stormwater, the Notchbrook and Ranch Brook watersheds, possible

upgrades to local stormwater regulations in zoning, the conflict between density and area required for proper stormwater detention ponds, the landslide in Nebraska Valley, the costs associated with damaging storms and recovery efforts, podcast 'Brave Little State' Rivers & Ponds, rip-rap rules, etc. J.Mauer, C.Gott, and E.Skinner all provided public comments on the discussion items.

Updates/Correspondence/Other Business

Staff McShane provide an update on the community engagement project. She mentioned the roll-out of community comment cards and additional activities planned this summer and fall. Members discussed growth management, quality of life, and capacity issues. Staff noted that the presentation to the Selectboard was rescheduled until July 24th.

M.Lonetto mentioned the Selectboard agreed to have an ex-officio Planning Commission member on the Housing Task Force. The Commission will discuss and decide who will serve at a later meeting.

Review Upcoming Meeting Schedule

Next PC Meeting Date- August 5, 2024.

The meeting adjourned shortly after 7:00 PM.

Respectfully submitted,
Sarah McShane, Planning & Zoning Director

Parking Lot Ideas/Topics for Further Discussion

Map of town-owned properties

Review plans of adjacent communities and regional plan

~~Review zoning districts, purposes, overlay districts~~

Develop map showing residential development activity (in progress)

Develop map showing location of homestead properties

Review requested zoning amendment/ADU's for duplexes.



Town of Stowe- Historic Preservation Commission

Meeting Minutes – July 17, 2024

A meeting of the Stowe Historic Preservation Commission (SHPC) was held on Wednesday July 17, 2024, at approximately 5:15 pm.

Participation was in person at the Akeley Memorial Building, online or telephone via Zoom.

Members Present: McKee MacDonald, Shap Smith, Barbara Baraw, George Bambara, Tyson Bry, and Jennifer Guazzoni

Staff Present: Ryan Morrison

The meeting was called to order by McKee MacDonald (chair) at 5:15pm.

Project #: 7421

Owner: Great Bend LLC c/o Ron Biedermann

Tax Parcel #: 07-040.000

Location: 580 Mountain Road #1-2-3

Project: Exterior design alterations to existing building

Zoning: HT/WBCS

Ken Biedermann presented the project. The project is to install new roofing, replace various windows throughout to true-scaled windows, replace the front and rear doors, and remove the rear deck and exterior stairs. The building will be used for commercial uses, no residential is planned. The roofing material will be black asphalt shingles. The rear garage door is to remain at this time. Clapboard siding will be replaced as needed. B. Baraw asked if the front bay windows are going to remain. K. Biedermann confirmed that they will. B. Baraw motioned to approve the project as presented with exclusive use of the Nantucket doors, S. Smith seconded. The motion carried. The project was approved as a minor.

Project #:7355

Owner:Jameson Partners LLC, 926 & 928 Pitt St LLCs and Donahue N & K

Tax Parcel #:07-034.000

Location:782 Mountain Road

Project:Construct a 48-unit, predominantly retirement rental housing building and associated improvements

Zoning:HT/FHD

Aaron Stewart presented the project. This is a follow up from the June 5, 2024 HPC meeting where the applicant was asked to return with a revised site plan showing the location of all exterior mechanical units. A. Stewart presented the revised site plan which includes two mechanical units (one for each section of the proposed building). The units will not be visible from Mountain Road, nor the bike path, and will be further screened onsite with landscaping. G. Bambara motioned to approve the project as presented and to include landscape screening around the mechanical units. The motion was seconded by B. Baraw. The motion carried. The project was approved as a major.

Project #: Informal Review

Owner: Stoweware Common LLC

Tax Parcel #: 07-145.000

Location: 638 South Main Street

Project: 6-unit commercial building

Zoning: LVC/SHOD

Steve Berson presented the project. This is an informal review for a future 6-unit commercial behind the main building at 638 South Main Street. The new building will have both garage doors and man-doors for each unit. S. Berson stated that the units will be used as tradesmen space and/or storage. The building will be visible from River Road, but not from Route 100. S. Berson noted that the lot is above the floodplain and has never, during his involvement with the property, has never flooded. The HPC all agreed that the proposed building looks good and they supported the submission of a formal application.

Other Business: None.

Review Meeting Minutes:

No changes or edits were made to the prior meeting minutes.

The meeting adjourned.

Respectfully submitted,
Ryan Morrison, Deputy Zoning Administrator

**LAMOILLE SOUTH SUPERVISORY UNION
BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING
May 13, 2024
MINUTES**

Recording:

https://us02web.zoom.us/rec/share/dThHQ1TD3Fng-B19lZt7XoGTOYIC_QtchxTbP2fPdcjskh3cPNEMa9tGKUkJybLt.2RPoXuRV4eSicVGt

Attendance

Board: Richard Shanley, Ann Dryden, Tiffany Donza, Erica Loomis, Ryan Bennett, Dave McAllister, David Bickford

Admin: Superintendent Ryan Heraty, Marlene Betit

Public: Betsy Rich, Andrew Kohn

Item I Call to Order

David Bickford called the meeting to order at 5:30 p.m.

Item II Adjust/Review Agenda

Item III Review and Approve Minutes

The minutes of [February 12, 2024](#) were approved based on a motion by Erica Loomis and seconded by Richard Shanley.

Motion was carried – McAllister abstain

Item IV Old Business

Item V Public Comment

There was no public comment.

Item VI Reports of Administration

- Yield Bill (H.887) has been passed by the House and Senate, but might face veto by Governor Scott.

Item VII Reports of Board Members

Item VIII New Business

Audit Acceptance

The Lamoille South Unified Union FY23 has been completed and there were no findings.

Dave McAllister moved and Richard Shanley seconded that the board approve the FY23 Lamoille South Unified Union audit as presented.

Motion was carried

Affirm Oil Pricing

Champlain Valley Plumbing and Heating will provide 50,000 gallons of #2 fuel oil to the district's buildings at a fixed price of \$2.85 plus tax and delivery. The contract will begin July 1, 2024 and end June 30, 2025.

Dave McAllister moved and Ryan Bennett seconded to approve the Champlain Valley Fuels contract for FY25.

Motion was carried

Item IX Any Other Business to Come Before the Meeting

Item X Communication

The district will provide communication that includes items discussed at this meeting.

Item XI Executive Session

Ryan Bennett moved and Ann Dryden seconded that the board enter Executive Session for discussion of item(s) excepted from open meeting per 1 VSA§313(a)(1)(e), pending or probable civil litigation or a prosecution, to which the public body is or may be a party – discussion of possible Act 127 litigation.

Motion was carried

Ryan Heraty, Andrew Kohn, and Lisa Cross were invited to join.

The board came out of Executive Session.

Item XII Adjournment

With no further business to come before the meeting, the meeting was adjourned at 6:12 p.m.

**LAMOILLE SOUTH SUPERVISORY UNION
BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING
June 10, 2024
MINUTES**

Recording:

<https://us02web.zoom.us/rec/share/2XuFaxd1GM2JM6wZ1jvK0uhA2XLLs0SMW8OxvplfV03WxgzvVJegH2pUYst2zGHC.k3WFE3kiP868LOLM>

Attendance

Board: Richard Shanley, Ann Dryden, Erica Loomis, Ryan Bennett, Dave McAllister, David Bickford
Absent: Tiffany Donza
Admin: Superintendent Ryan Heraty, Toni Martindell, Stephanie Hudak, Alyssa Barnes
Public:

Item I Call to Order

David Bickford called the meeting to order at 5:30 p.m.

Item II Adjust/Review Agenda

Item III Review and Approve Minutes

The minutes of [May 13, 2024](#) were approved based on a motion by Richard Shanley and seconded by Ann Dryden.

Motion was carried

Item IV Old Business

Item V Public Comment

There was no public comment.

Item VI Reports of Administration

Year End Goal Update

LSSU Administrators provided an in-depth look at data from all schools within the district.

Item VII Reports of Board Members

Board members have received feedback around budget information that will be helpful to share with community members early in the process. It is hopeful that this sharing of information will assist in passing the budget for next fiscal year.

Item VIII New Business

Continuous Improvement Plan Approval

Board members reviewed the Continuous Improvement Plan as presented. Ann Dryden moved and Richard Shanley seconded that the board approve the Continuous Improvement Plan for the district.

Motion was carried

Item IX Any Other Business to Come Before the Meeting

Item X Communication

The district will provide communication that includes items discussed at this meeting.

Item XI Executive Session

Item XII Adjournment

With no further business to come before the meeting, the meeting was adjourned at 7:02 p.m.

**STOWE SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING**

June 3, 2024

MINUTES

Recording

https://us02web.zoom.us/rec/share/qdKN7Kab3LJjLS7AILaSw11O4TIp9AZIs7rhqrLJIE_6W10tDgigPr5tjjBqIP_g8crPfu_fIRJvaLD

Attendance

Board: Nancy Gleason, Ryan Bennett, Andrew Kohn, Tiffany Donza, Erica Loomis

Admin: Superintendent Ryan Heraty, Maura Wieler, Marlene Betit

Absent:

Public: Jamie McLimans

Item I Call to Order

The meeting was called to order at 5:32 p.m. by Tiffany Donza

Item II Review and Adjust Agenda

The agenda was adjusted to include a legal update under Executive Session.

Item III Review and Approve Minutes

The minutes of [May 6, 2024](#), approved based on a motion by Ryan Bennett and seconded by Andrew Kohn.

Motion was carried

Item IV Old Business

It has been determined that the STEAM position originally allocated at SES for FY25 will not be filled due to budget constraints.

Item V Public Comment

There was no public comment.

Item VI Reports of Administration

Superintendent Update

- Family survey responses strong – 400+ so far and data is positive.
- District goal update will be presented at June 10 LSSU board meeting.
- All teacher vacancies for next school year have been filled with strong candidates.
- Stormwater grant in process for SMHS.
- New literacy program for grades K-5.

Maura Wieler, SES Update

- Preschool program successful with students on waitlist – shifted supports so additional personnel.
- Discussions around faculty training for LETRS – the new K-5 literacy program.
- Lots of activities – play, art show, step up day.
- Faculty supervision and evaluation ongoing – thoughtful discussions around goal setting.
- New counselor position next year will allow for additional supports for all students and staff.

Item VII Reports of Board Members

VSBA Task Force Update – Tiffany Donza

Tiffany Donza is a member of a Vermont School Boards Association task force that will review Agency of Education and State Board of Education policy / procedures. Committee continues meet regularly. The outcome will be a report that will be shared with the governor and legislature outlining structure changes that will allow schools to function at a higher level locally.

Item VIII Sign Salary and Non Salary Orders

Item IX New Business

Tax Anticipation Note (TAN)

The board reviewed the information received from area lenders. Three local banks were invited to bid on a requested TAN of \$1,500,000: Union Bank, M&T, and Community National. Only one bid was received: Union Bank.

Ryan Bennett moved and Erica Loomis seconded to award the TAN in the amount of \$1,500,000 to the Union Bank.

Motion was carried

Summer Representatives

Tiffany Donza and Andrew Kohn will serve as board summer contacts.

Item X Any Other Business to Come Before the Meeting

Item XI Communication

The district will provide communication that includes items discussed at this meeting.

Item XII Executive Session

Ryan Bennett moved and Nancy Gleason seconded that the board enter executive session for discussion of item(s) excepted from open meeting per 1 VSA§313(a)(3), the appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting – personnel and 1 VSA§313(a)(1)(e), pending or probable civil litigation or a prosecution, to which the public body is or may be a party – discussion of possible Act 127 litigation.

Ryan Heraty and Lisa Cross were invited to join.

The board came out of executive session.

Ryan Bennett moved and Andrew Kohn seconded to affirm the hire of Marita McDonald-Frey as Library Media/Specialist at SES and Joseph Doolittle as Literacy Interventionist at SMHS.

Motion was carried

Item XIII Adjournment

With no further business to come before the meeting, the meeting was adjourned at 7:35 p.m.