

**Agenda Summary**  
**March 13, 2024**

**Agenda Item No. C-2**  
**Alchemist Eclipse Event**

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**Summary:** The Town of Stowe has received the following Special Event Application. This is a new event, and is therefore on the regular business agenda.

**Alchemist Brewery Solar Eclipse Viewing Party:** April 8, 2024, 12:00pm – 6:00pm. Alchemist Brewery, 100 Cottage Club Road. The Alchemist Brewery is applying to host a Solar Eclipse Viewing Party. They are planning to have a Latin band and a DJ play on the new enclosed patio. They are also planning to have fire dancers (professionals) perform. If it rains, most people will be and the fire dancers would not perform. If the weather is nice, they will have the retractable patio walls rolled up so people can spill into the lawn, and fire dancers would perform on the lawn. They say that they “envision the town will be packed that day, and that this will at least provide one more public space to congregate to watch the eclipse.”

They will be putting up No Parking signs on Cottage Club Road in front of the brewery, and will have a parking lot attendant in the parking lot to turn people away when the lot fills up. This is not a ticketed event, but they only have 88 parking spaces, which will limit the size of the event.

Chief Hull spoke with John Walsh who is the POC for the event, and he has indicated that police services are not required.

Completed application is attached.

**Town Plan Impact:** N/A

**Fiscal Impact:** N/A

**Recommendation:** Move to approve the Special Event Application with the understanding that there will be no parking along public roads.

Town of Stowe



Special Event Permit Application

- 1. Name of Event: Solar Eclipse Viewing Party
- 2. Date(s) of Event: 4/8/24
- 3. Location of Event: Alchemist Brewery (100 Cottage Club Rd)
- 4. Hours of Event: 12pm - 6pm
- 5. Event Organizer (Contact person): John Walsh

<u>100 Cottage Club Rd</u>	<u>802-253-6708</u>	<u>jwalsh@alchemistbeer.com</u>
Address	Phone Number	Email Address

If this is a new event to Stowe, and the Organizer has done similar events in the past, Organizer must provide three references, with contact information, from other communities in which you have hosted events. At least one of these references must be the municipality where an event was held and one must be the landowner where an event was held. If Organizer has not held similar events they should provide three personal references.

- 6. If the Event Organizer will not be on-site the day of the event, name & phone number for contact person for the day of the event: \_\_\_\_\_
- 7. Event Sponsor (organization putting on event): \_\_\_\_\_

_____	_____	_____
Address	Phone Number	Email Address

- 8. Property Owner (If not Sponsor): Jen + John Kimmich
- |                     |                                |
|---------------------|--------------------------------|
| <u>802-253-6708</u> | <u>JOHN@ALCHEMIST BEER.COM</u> |
| Phone Number        | Email Address                  |

If Event Organizer is not the Property Owner, please attach proof of owner's consent to use property, unless applying to use Town Property.

- 9. Event Description: Solar eclipse viewing party. Planning to have a Latin band and a DJ play on the new enclosed patio. Also having fire dancers (professionals) do a performance. Most people will be inside if the weather turns to rain, and fire dancers will not perform. (Please attach any promotional information - schedule, poster, flyer etc.) If weather is nice we will have the retractable patio "walls" rolled up so people can spill into the lawn. Fire dancers will perform on the lawn. We assume town will be packed that day so this will at least provide one more public space to congregate to watch the eclipse. We are putting up No Parking signs



10. Use of Town Owned Property/Streets Requested (attached Recreation Field Use Forms):

n/a

11. Anticipated Attendance: 300-500? (we only have 88 parking spots so it's hard to  
→ not a ticketed event. Applying for permit to be safe in case we get more than 300  
Public Assembly Permit is required for attendance of 2,000 or more. Permit application & <sup>gauge</sup> people.  
information can be found at <http://vsp.vermont.gov/permit/assembly>

12. Number of Staff/Volunteers that will be in attendance: 20

13. If food and/or beverage is to be provided, please describe: We have a food truck  
for the day - Warren's Kitchen.

If alcohol will be served, all vendors must have Liquor Permits filed through Vermont Department of Liquor and Stowe Town Clerk (253-6133).

**14. Please contact Stowe Police Chief Donald Hull (802)253-4329 and EMS Director Scott Brinkman (802)253-9060 to determine if coverage is required by their Departments for your event and attach the completed *Special Event & Traffic Detail* form (Appendix A) and *Emergency Services* form (Appendix B). If coverage is not required by these Departments, attach the form indicating that coverage is not required. **Application is not considered complete unless these forms are attached.****

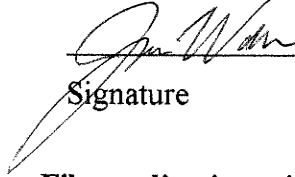
15. Attach site plan indicating event location/layout, state and local highways, entrances/exits, traffic flow patterns, parking and surrounding land uses.

16. Will there be any form of amplified entertainment (i.e. music) at the event? Yes  
If yes, describe and mark location on site plan: under the enclosed patio

17. The Selectboard must approve all signage for Special Events. Please include all proposed signage with this application. No off-site signage will be allowed except for directional signage. Directional signage must include directional information and may be posted in the public right-of-way up to seven (7) days before the event. Attach a map that includes location of all proposed directional signage.

18. A Certificate of Liability Insurance demonstrating \$1 million of general liability insurance per occurrence, \$2 million aggregate must be provided to the Town. If the event is held on Town Property the Certificate must name the Town of Stowe as additional insured. Certificate of Insurance must be filed with the Town at least ten (10) days prior to the event.

19. I hereby represent that to the best of my knowledge the information provided in this application is true and correct:

	JOHN WALSH	2/29/24
Signature	Printed Name of Applicant	Date

**File application with the Town Managers Office at least thirty (30) days prior to the event accompanied by a \$25.00 application fee. Each event will require a separate permit.**

*For Office Use Only*

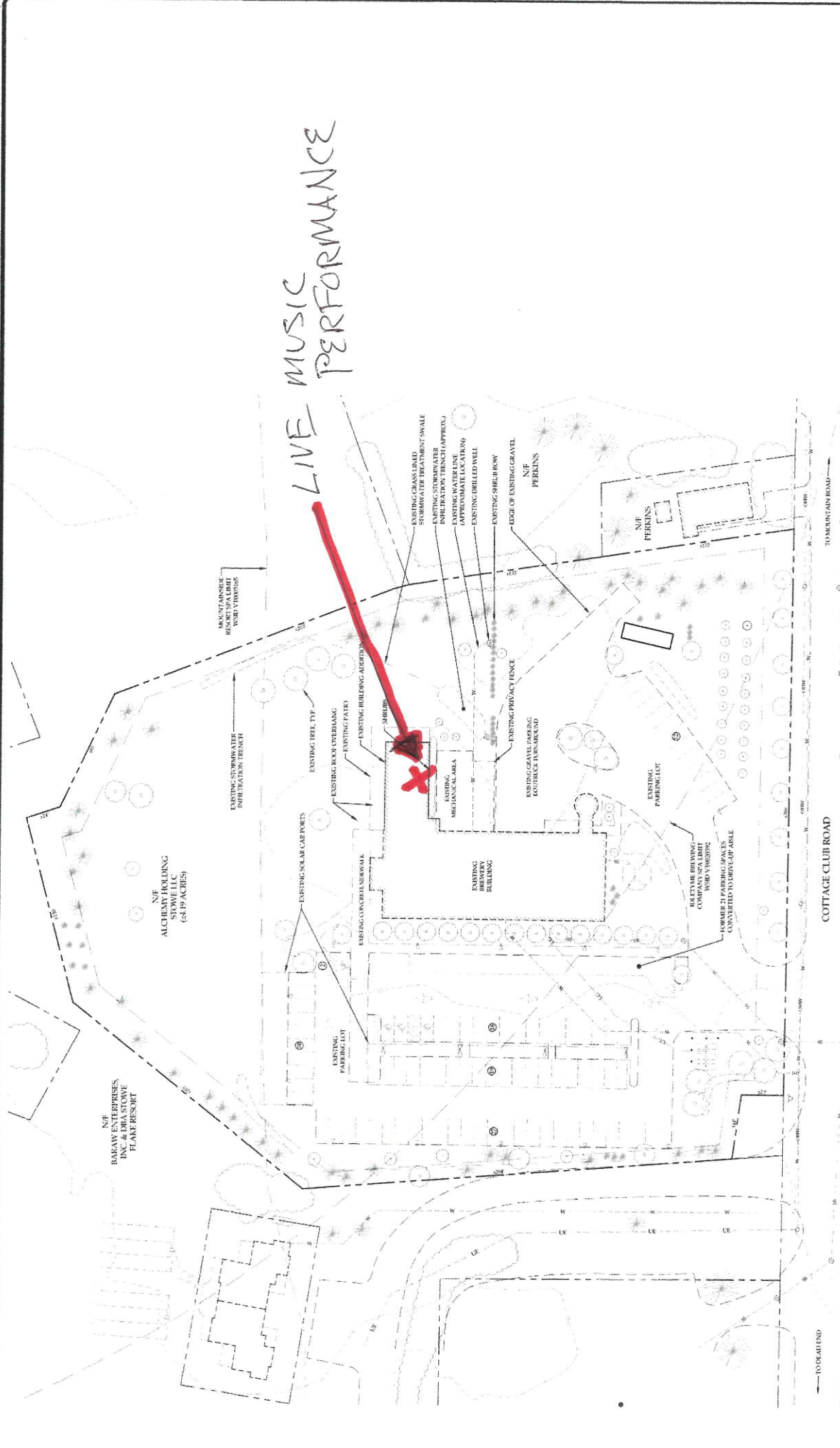
Fee Received: \_\_\_\_\_ Certificate of Insurance Received: \_\_\_\_\_

Department Head Review: \_\_\_\_\_ Police & EMS Forms Received: \_\_\_\_\_

Selectboard Review on \_\_\_\_\_ Application has been  approved  denied

Conditions of approval by the selectboard: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



LIVE MUSIC PERFORMANCE

EXISTING CONDITIONS PLAN  
 THE ALCHEMIST  
 100 COTTAGE CLUB ROAD  
 STOWE, VERMONT

MUMBLEY ENGINEERING, INC.  
 105 W. MOUNTAIN ROAD  
 STOWE, VT 05672  
 TEL: 802.253.1111  
 WWW.MUMBLEYENGINEERING.COM

PROJECT NO. 2007  
 DRAWN BY: WEHBER  
 CHECKED BY: TBM  
 SCALE: 1" = 30'  
 DATE: 01/12/12

SHEET NO. C-2  
 3 OF 3 SHEETS

EXISTING CONDITIONS PLAN

SCALE: 1" = 30'

Graphic Scale: 0 30 60 120 Feet

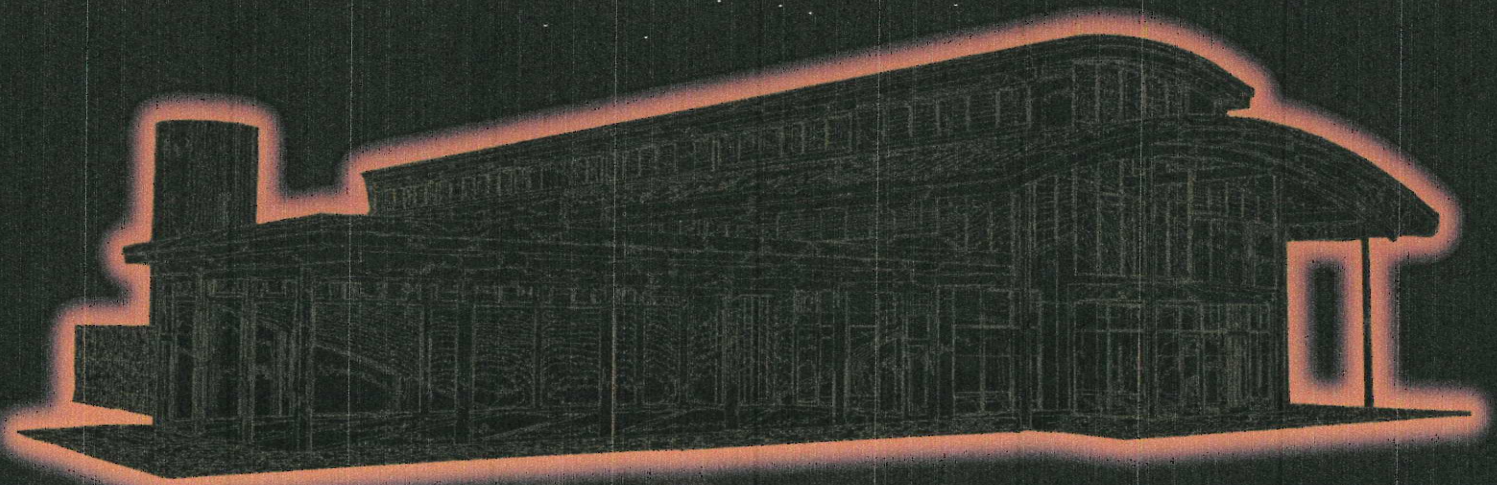
TO MOUNTAIN ROAD

TO COTTAGE CLUB ROAD

TO ROAD END



THE  
ARCHEMUS  
SOLAR ECLIPSE PARTY



4.8.24  
12 - 6

LIVE MUSIC • FIRE DANCERS  
BEER • DANCING + MORE!

**From:** [Scott Brinkman](#)  
**To:** [Will Fricke](#); [John Walsh](#); [Town Hall](#)  
**Subject:** RE: [EXTERNAL] Alchemist Brewery Eclipse  
**Date:** Thursday, March 7, 2024 8:56:11 AM  
**Attachments:** [image001.png](#)

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Sorry John,

I did get your voicemail in the middle of a very busy day and I lost track of getting back to you.

Your event does not require EMS Special Event coverage.

My best wishes for a safe event.

Scott

---

**From:** Will Fricke <[wfricke@stowevt.gov](mailto:wfricke@stowevt.gov)>  
**Sent:** Thursday, March 7, 2024 8:49 AM  
**To:** John Walsh <[jwalsh@alchemistbeer.com](mailto:jwalsh@alchemistbeer.com)>; Town Hall <[townhall@stowevt.gov](mailto:townhall@stowevt.gov)>  
**Cc:** Scott Brinkman <[sbrinkman@stowevt.gov](mailto:sbrinkman@stowevt.gov)>  
**Subject:** RE: [EXTERNAL] Alchemist Brewery Eclipse

Hi John,

Just the EMS Chief Scott Brinkman's opinion. CC'd him here to expedite that. Scott, see the attached application form.



**Will Fricke**

Assistant Town Manager  
67 Main Street, PO Box 730  
Stowe, VT 05672  
(802) 253-7350 ext. 2221  
(802) 253-2564  
[townofstowevt.org](http://townofstowevt.org)

---

**From:** John Walsh <[jwalsh@alchemistbeer.com](mailto:jwalsh@alchemistbeer.com)>  
**Sent:** Wednesday, March 6, 2024 8:27 PM  
**To:** Town Hall <[townhall@stowevt.gov](mailto:townhall@stowevt.gov)>  
**Subject:** Fwd: [EXTERNAL] Alchemist Brewery Eclipse



You don't often get email from [jwalsh@alchemistbeer.com](mailto:jwalsh@alchemistbeer.com). [Learn why this is important](#)

Hi there,

Please see below for Chief Hull's approval of the Alchemist's eclipse party. Besides the proof of insurance coverage, is there anything else I need to submit in order for the permit application to move forward?

Cheers,

John

John Walsh

The Alchemist

[alchemistbeer.com](http://alchemistbeer.com)

brewery: 802.253.6708

cell: 802.279.9357

sent from a cell phone, please excuse brevity and spelling

----- Forwarded message -----

From: **Donald B. Hull** <[dhull@stowevt.gov](mailto:dhull@stowevt.gov)>

Date: Wed, Mar 6, 2024 at 11:39 AM

Subject: RE: [EXTERNAL] Alchemist Brewery Eclipse

To: John Walsh <[jwalsh@alchemistbeer.com](mailto:jwalsh@alchemistbeer.com)>

Hi John,

Nice speaking with you today.

As I indicated, no police services are required for your event.

Thank you.

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**From:** John Walsh <[jwalsh@alchemistbeer.com](mailto:jwalsh@alchemistbeer.com)>

**Sent:** Wednesday, March 6, 2024 2:36 PM

**To:** Donald B. Hull <[dhull@stowevt.gov](mailto:dhull@stowevt.gov)>

**Subject:** [EXTERNAL] Alchemist Brewery Eclipse

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Session 239

**Donald B. Hull**

Chief of Police  
Stowe Police Department

- Dispatch: 802-253-7126
- Office: 802-253-4329
- Email: [dhull@stowevt.gov](mailto:dhull@stowevt.gov)

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