

AGENDA ITEM SUMMARY
March 13, 2024

Agenda Item No. B-5

Water/Sewer Allocation: Sylvan Park Rd [07-221.000]

Summary: A Water/Sewer Allocation Application has been received and reviewed by Public Works for a proposed duplex with three (3) bedrooms each on Sylvan Park Rd on an empty lot between 517 & 539. This requires a flow rating of 900 GPD resulting in a water allocation of 810 GPD and a sewer allocation of 720 GPD.

The subject lot is bisected by a sewer lateral for 517 (former owner). The establishment of the location of this lateral and its possible relocation along with the establishment of a permanent easement, coordinated with proposed site design, is required for the development of this lot.

Assuming preliminary allocation approval, staff will issue the requisite Capacity to Serve letter upon:

1. Receipt of the 10% down payment and
2. Receipt of an acceptable site plan depicting the existing/relocated sewer lateral with an easement for 517 Sylvan Park Road and, proposed water and sewer connections for the proposed duplex.

Staff will issue Final Allocation Approval upon receipt of the balance of the allocation fees and the issuance of a Water/Sewer Connection Permit.

Town Plan Impact: N/A

Fiscal Impact:

Proposed water allocation fee: \$8,910

Proposed sewer allocation fee: \$15,120

Recommendation:

Move to grant preliminary allocation approval for 810 GPD of water and 720 GPD of sewer for the proposed duplex on Sylvan Park Rd, conditioned upon issuance of Final Allocation Approval and Connection Permit within 3 years.



Proposed duplex
which allocation is
for