

Agenda Summary

January 24, 2024

Agenda Item No. A-9, A-10, A-11

Special Event Permit Application

Summary: The Town of Stowe has received Special Event Permit Applications for the following recurring events:

Stowe Derby: Sunday, February 25th from 8:30am to 4:00pm. Mount Mansfield Ski Club & Academy has applied for a Special Event Permit for their annual Stowe Derby. The event is a Nordic ski race that will start from the top of the Toll Road on Mount Mansfield and end at the Stowe Recreation Path parking lot in the village. MMSCA anticipates 500 attendees and 100 staff and volunteers. They have a police agreement in place for recreation path crossings on Mountain Road/Cape Cod Road and Weeks Hill Road.

Main Street Live Music: Saturdays, July 6 through August 10, 2024, 3:00pm – 5:00pm. This is a recurring event hosted on the Village Green that was formerly hosted by Stowe Vibrancy, now being hosted by Firefly Productions. There will be food carts on the Village Green, with live music in a pop-up tent. No alcohol will be served. Chief Hull has determined that no police coverage is required for this event.

Vermont Pumpkin Chuckin' Festival: Sunday, September 29, 2024 from 9:00am – 4:00pm. The Claire Howard Nichols Center has applied for a Special Event permit for their annual Vermont Pumpkin Chuckin' Festival. This is a recurring event in its third year at the Mayo Events Field. They are anticipating an increase in attendance from 1,000 in 2023 to 1,700 in 2024. Chief Hull has determined that police coverage is not required for this event.

Completed applications are attached.

Town Plan Impact: N/A

Fiscal Impact: N/A

Recommendation: Move to approve the Special Event Applications as submitted.

Town of Stowe

Special Event Permit Application



1. Name of Event: Stowe Derby
2. Date(s) of Event: 2/25/2024
3. Location of Event: Mt Mansfield to Stowe Village
4. Hours of Event: Sunday 8:30am - 4:00pm
5. Event Organizer (Contact person): Andrew Kohn

<u>202-441-6752</u>	<u>akohn@mmsca.org</u>	
Address	Phone Number	Email Address

If this is a new event to Stowe, and the Organizer has done similar events in the past, Organizer must provide three references, with contact information, from other communities in which you have hosted events. At least one of these references must be the municipality where an event was held and one must be the landowner where an event was held. If Organizer has not held similar events they should provide three personal references.

6. If the Event Organizer will not be on-site the day of the event, name & phone number for contact person for the day of the event: _____

7. Event Sponsor (organization putting on event): Mt Mansfield Academy

<u>403 Spruce Peak Rd</u>	<u>802-253-7704</u>	<u>stowederby@mmsca.org</u>
Address	Phone Number	Email Address

8. Property Owner (If not Sponsor): _____

Address	Phone Number	Email Address
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If Event Organizer is not the Property Owner, please attach proof of owner's consent to use property, unless applying to use Town Property.

9. Event Description: _____

Nordic ski race, 79th annual running of the Stowe Derby.

Skiers start from the top of the Toll Rd on Mt Mansfield and ski via the Rec Path into town.

(Please attach any promotional information – schedule, poster, flyer etc.)

10. Use of Town Owned Property/Streets Requested (**attached Recreation Field Use Forms**):

Recreation path; finish area will be at the end of the path in town

11. Anticipated Attendance: 500

Public Assembly Permit is required for attendance of 2,000 or more. Permit application & information can be found at <http://vsp.vermont.gov/permit/assembly>

12. Number of Staff/Volunteers that will be in attendance: 100

13. If food and/or beverage is to be provided, please describe: finish line refreshments:

water, coffee, hot cocoa or similar

If alcohol will be served, all vendors must have Liquor Permits filed through Vermont Department of Liquor and Stowe Town Clerk (253-6133).

14. Please contact Stowe Police Chief Donald Hull (802)253-4329 and EMS Director Scott Brinkman (802)253-9060 to determine if coverage is required by their Departments for your event and attach the completed *Special Event & Traffic Detail* form (Appendix A) and *Emergency Services* form (Appendix B). If coverage is not required by these Departments, attach the form indicating that coverage is not required. **Application is not considered complete unless these forms are attached.**

15. Attach site plan indicating event location/layout, state and local highways, entrances/exits, traffic flow patterns, parking and surrounding land uses.

16. Will there be any form of amplified entertainment (i.e. music) at the event? music + awards

If yes, describe and mark location on site plan: finish line: end of rec path behind the church

17. The Selectboard must approve all signage for Special Events. Please include all proposed signage with this application. No off-site signage will be allowed except for directional signage.

Directional signage must include directional information and may be posted in the public right-of-way up to seven (7) days before the event. Attach a map that includes location of all proposed directional signage.

18 A Certificate of Liability Insurance demonstrating \$1 million of general liability insurance per occurrence, \$2 million aggregate must be provided to the Town. If the event is held on Town Property the Certificate must name the Town of Stowe as additional insured. Certificate of Insurance must be filed with the Town at least ten (10) days prior to the event.

19. I hereby represent that to the best of my knowledge the information provided in this application is true and correct:

	Devon Laidman	1/2/24
Signature	Printed Name of Applicant	Date

File application with the Town Managers Office at least thirty (30) days prior to the event accompanied by a \$25.00 application fee. Each event will require a separate permit.

For Office Use Only

Fee Received: _____ Certificate of Insurance Received: _____

Department Head Review: _____ Police & EMS Forms Received: _____

Selectboard Review on _____ Application has been approved denied

Conditions of approval by the selectboard: _____



Stowe Police Department

Special Event and Traffic Detail Police Coverage

Special event and traffic detail policing assignments are applicable to a wide variety of events including private, for-profit, charitable and other sponsored functions that take place in the Town of Stowe. Police Officer(s) at special events and traffic details are used to enhance public safety, increase security and to provide traffic control.

Special event policing assignments may include, but not limited to:

- Parades
- Festivals, concerts, trade shows
- Sporting events
- Fundraising events
- Any other special event deemed appropriate by the Police Department
- Walks, runs, bicycle rides
- Road construction, utility work
- Facility security, money escorts

The Stowe Police Department will consider a number of factors to determine whether an event or assignment qualifies for special events policing. These factors will include, but not limited to:

- Public safety
- Use of Town property or facility
- Type of event or traffic detail
- Officer safety
- Any other factor deemed appropriate by the Police Department
- Traffic, road closures, detours
- Anticipated people in attendance
- Alcoholic beverage being served

All requests for special event police officer(s) will be approved by the Chief of Police. Advanced notice is required for all special events to allow for time to assess the needs for the event. The Chief of Police or his designee will work with event organizers to determine the appropriate level of police coverage and other related details. The Chief of Police may require specific signage or other related items, which the event organizer/contractor would need to supply, to aid in traffic direction and parking. The Chief of Police will have final approval on police staffing levels and finalized event plans relating to police and traffic matters.

The Chief of Police or his designee also reserves the right, at any time, to increase the police staffing levels should there be a need. The increase police officer staffing would be billed to the event.

Requests for traffic details for road construction and utility work may be requested through the Stowe Police Department. Advance notice is required for any prolonged work or work that may require road closures or detours.

DL / 1/11/24

Initial / Date

Stowe Police Department

Police officers that are assigned a special event or traffic detail will coordinate their duties with the event organizer or contractor. The assigned police officers will adhere to all laws and Stowe Police Department policies and procedures.

In the case of departmental need or emergency, the Chief of Police or his designee may immediately cancel any special event or traffic detail assignment. Should this occur, you will be notified as soon as possible.

The term "Special Event Police Duty or Traffic Detail" shall mean police duty for which the Town of Stowe Police Department is reimbursed for such police service by a third party.

Rates of Pay / Fees:

\$78.00 per hour for each officer

\$19.00 per hour police vehicle usage fee (If vehicle is required)

Special Events and Traffic details are paid at a minimum of four (4) hours; any additional hours are paid for actual time worked.

Cancellation for special event policing or traffic detail must be received at least twenty-four (24) hours in advance of the scheduled start time of the event or detail. Failure to cancel the officer(s) for the event or detail prior to the designated time will result in billing for the full four (4) hours for each officer.

The Stowe Police Department will invoice the event organizer or contractor for the police services. Payment is required within thirty (30) days of receipt of invoice.

If the Stowe Police Department needs to utilize officer(s) from another agency (sheriffs or outside police department) to fill the required shifts, then the other agency will invoice the event organizer or contractor directly.

ALL EVENT ORGANIZERS MUST CONTACT STOWE POLICE DEPARTMENT PRIOR TO SUBMISSION OF THEIR TOWN SPECIAL EVENT APPLICATION FOR DETERMINATION IF POLICE COVERAGE IS REQUIRED.

ALL REQUESTS AND INFORMATION FOR POLICE COVERAGE FOR A SPECIAL EVENT OR TRAFFIC DETAIL CONTACT STOWE POLICE DEPARTMENT AT (802) 253-7126

DL / 1/11/24

Initial / Date

Stowe Police Department

Special Event and Traffic Detail Agreement

Name of Event: Stowe Derby

Date(s) of Event: Sunday, February 25, 2024

Location(s) of Event: Stowe Rec Path, Mountain Road, Weeks Hill Road, Stowe Village

Contact Person: Devon Laidman

Billing Address: 403 Spruce Peak Rd, Stowe VT 05672

E-mail (To Send Invoice): accounts@mmsca.org + dlaidman@mmsca.org

Telephone Number(s): 802.253.7704

Police Coverage Detailed:

<u>Date</u>	<u># Officers</u>	<u>Vehicle</u>	<u>Officer hours 8:00am – 4:00pm or event is complete</u>	<u>Additional Details</u>
<u>02/25/24</u>	<u>2</u>	<u>Yes (2)</u>		

Additional Information / Requirements:

Police Department will provide appropriate signage and traffic cones at road crossings, (Mountain Road /Cape Cod Road Rec Path and Weeks Hill Road/Rec Path).

No snow is allowed to be put on the road at the road crossings.

Provide copy of State Permit for use of highway (Mountain Road RT108).

I/We, the organizer(s)/contractor, of the listed above event/detail, have read the Special Event and Traffic Detail Police Coverage information sheets and agree to the police coverage as listed above and agree to the terms of the billing requirements.

Devon Laidman

Print Name

D Laidman

Signature

1/11/24

Date

[Signature]

Signed: Chief of Police

01/11/2024

Date

Town of Stowe
Special Event Permit Application



1. Name of Event: **Main Street Live Music Series**
2. Date(s) of Event: **Saturdays; July 6 through August 10, 2024**
3. Location of Event: **Village Green on the corner of Park and Main, Stowe Village**
4. Hours of Event: **3pm – 5pm**
5. Event Organizer (Contact person): **Aimee Green, Firefly Productions, 20 Spring Road, Stowe, Vermont 05672, 802.503.5771 and fireflyproductionsvt@gmail.com**
6. If the Event Organizer will not be on-site the day of the event, name & phone number for contact person for the day of the event: **Same**
7. Event Sponsor (organization putting on event): **Firefly Productions**
8. Property Owner (If not Sponsor): **Town of Stowe**
9. Event Description: **Saturdays; July 6 through August 10, 2024: 3-5pm. Live, local and internationally acclaimed musical acts on the Village Green in the Village of Stowe**
10. Use of Town Owned Property/Streets Requested (attached Recreation Field Use Forms):
Village Green on the corner of Park and Main.
11. Anticipated Attendance: **300 or less weekly**

Public Assembly Permit is required for attendance of 2,000 or more. Permit application & information can be found at <http://vsp.vermont.gov/permit/assembly>
12. Number of Staff/Volunteers that will be in attendance: **2pp from Firefly Productions weekly**
13. If food and/or beverage is to be provided, please describe: **We will have 1 food carts on the green weekly.**
All fresh food vendors have provided notice of their Food Safety Certifications and Food Service. No alcohol will be served.

If alcohol will be served, all vendors must have Liquor Permits filed through Vermont Department of Liquor and Stowe Town Clerk (253-6133).

Please contact Stowe Police Chief Donald Hull (802)253-4329 and EMS Director Scott Brinkman (802)253-9060 to determine if coverage is required by their Departments for your event and attach the completed *Special Event & Traffic Detail* form (Appendix A) and *Emergency Services* form (Appendix B). If coverage is not required by these Departments, attach the form indicating that coverage is not required.

Police and Emergency will not be required for this event. See attached email.

14. Attach site plan indicating event location/layout, state and local highways, entrances/exits, traffic flow patterns, parking and surrounding land uses.

15. Will there be any form of amplified entertainment (i.e. music) at the event? Live music as listed above, located in a 10 x 20 pop-up tent on the Village Green

16. The Selectboard must approve all signage for Special Events. Please include all proposed signage with this application. No off-site signage will be allowed except for directional signage. Directional signage must include directional information and may be posted in the public right-of-way up to seven (7) days before the event. Attach a map that includes location of all proposed directional signage.

Weekly sandwich board right off the Green, and in front of Town Hall.

17. A Certificate of Liability Insurance demonstrating \$1 million of general liability insurance per occurrence, \$2 million aggregate must be provided to the Town. If the event is held on Town Property the Certificate must name the Town of Stowe as additional insured. Certificate of Insurance must be filed with the Town at least ten (10) days prior to the event.

18. I hereby represent that to the best of my knowledge the information provided in this application is true and correct:

19.



Aimee Green

Aimee Green

01.18.2024

Signature

Printed Name of Applicant

Date

File application with the Town Managers Office at least thirty (30) days prior to the event accompanied by a \$25.00 application fee. Each event will require a separate permit.

For Office Use Only

Fee Received: _____

Certificate of Insurance Received: _____

Department Head Review: _____ Police & EMS Forms Received: _____

Selectboard Review on _____ Application has been approved denied

Conditions of approval by the

selectboard: _____

Will Fricke

From: Firefly Productions <fireflyproductionsvt@gmail.com>
Sent: Thursday, January 18, 2024 11:03 AM
To: Will Fricke
Cc: Donald B. Hull; Charles Safford
Subject: [EXTERNAL] 5th Annual Main Street Live Music Series- Special Event Application for Select Board review
Attachments: Main Street Live Music Series-Special Event Application 2024.pdf

Some people who received this message don't often get email from fireflyproductionsvt@gmail.com. [Learn why this is important](#)

Hello Will,

Please see attached Special Events Application for the Select Board review for the 5th Annual Main Street Live Music Series. Please see the below email from Chief Hull regarding there not being a need for PD for this series.

Please let me know when there is room on the SB agenda for this, this month if feasible, and I will plan to attend.

Thanks so much!
Aimée

--

Aimée S. Green
Director, Firefly Productions
fireflyproductionsvt@gmail.com
802-503-5771

[Firefly Productions](#)

On Mon, Jan 15, 2024 at 8:28 AM Firefly Productions <fireflyproductionsvt@gmail.com> wrote:

Thank you, Chief.

Will, I will send to you under separate cover the application submittal for Select Board review for the Main Street Live Music Series.

Aimée S. Green
Director, Firefly Productions
fireflyproductionsvt@gmail.com
802-503-5771

[Firefly Productions](#)

On Jan 11, 2024, at 1:36 PM, Donald B. Hull <dhull@stowevt.gov> wrote:

No police services are required for this event.

From: Firefly Productions <fireflyproductionsvt@gmail.com>
Sent: Tuesday, January 9, 2024 2:40 PM
To: Donald B. Hull <dhull@stowevt.gov>
Cc: csafford@stowevt.org; Will Fricke <wfricke@stowevt.gov>
Subject: [EXTERNAL] Re: 5th Annual Main Street Live Music Series: 7/6-8/10/24

Some people who received this message don't often get email from fireflyproductionsvt@gmail.com. [Learn why this is important](#)

Hello Chief, I'm just following up with you to see if you have had a chance to look at this. We have never needed PD for this series, but before I formally submit the application to the SB I wanted to ensure your review, and permission to move forward without a PD agreement.

Thanks so much,

Aimée S. Green

Director, Firefly Productions

fireflyproductionsvt@gmail.com

802-503-5771

[Firefly Productions](#)

On Jan 2, 2024, at 9:18 AM, Firefly Productions <fireflyproductionsvt@gmail.com> wrote:

Good morning Chief Hull, and Happy New Year!

Firefly Productions will be submitting its application for the 5th Annual Main Street Live Music Series: 7/6-8/10/24 to the Select Board for review. We are proposing to have

live music only from 3-5pm each Saturday for 6 weeks on the Village Green on the corner of Park and Main. This will be for tourists and people walking by. We expect less than 150 people walking by over the course of that timeframe. We may have 1 hot dog cart stationed there each week.

As in years past, we do not foresee needing police coverage for this series, but *before* we formally send our application to the Select Board I wanted to have your review/approval.

Please see attached.

Aimée Green

Firefly Productions

fireflyproductionsvt@gmail.com

802-503-5771

<Main Street Live Music Series-Special Event Application 2023.docx>

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Session 239

Donald B. Hull
Chief of Police
Stowe Police Department

- Dispatch: 802-253-7126
- Office: 802-253-4329
- Email: dhull@stowevt.gov

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Town of Stowe

Special Event Permit Application



1. Name of Event: Vermont Pumpkin Chuckin' Festival
2. Date(s) of Event: Sunday, September 29, 2024
3. Location of Event: Mayo Field A main event, Mayo Field B parking
4. Hours of Event: 9am - 4pm
5. Event Organizer (Contact person): Becky Gonyea

<u>PO Box 517 Morrisville, VT 05661</u>	<u>802-279-5262</u>	<u>bgonyea@clarina.org</u>
Address	Phone Number	Email Address

If this is a new event to Stowe, and the Organizer has done similar events in the past, Organizer must provide three references, with contact information, from other communities in which you have hosted events. At least one of these references must be the municipality where an event was held and one must be the landowner where an event was held. If Organizer has not held similar events they should provide three personal references.

6. If the Event Organizer will not be on-site the day of the event, name & phone number for contact person for the day of the event: _____
7. Event Sponsor (organization putting on event): Clarina Howard Nichols Center

<u>PO Box 517 Morrisville, VT 05661</u>	<u>802-279-5262</u>	<u>bgonyea@clarina.org</u>
Address	Phone Number	Email Address

8. Property Owner (If not Sponsor): _____

Address	Phone Number	Email Address
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If Event Organizer is not the Property Owner, please attach proof of owner's consent to use property, unless applying to use Town Property.

9. Event Description: This 15th annual family-friendly event raises funds for the Clarina Howard Nichols Center. This festival celebrates the sport of "chuckin" pumpkins for distance using a do-it-yourself constructed trebuchet, which is a gravity powered catapult. 5 - 6 food trucks will provide lunch during the event. House Dunn, a family band, will play music. Children's activities, a craft fair, and a volleyball tournament will occur throughout the day.
(Please attach any promotional information – schedule, poster, flyer etc.)

See attached poster from last year's event.

10. Use of Town Owned Property/Streets Requested (**attached Recreation Field Use Forms**):

Mayo Field A (main event) Mayo Field B (parking)

11. Anticipated Attendance: 1,700

Public Assembly Permit is required for attendance of 2,000 or more. Permit application & information can be found at <http://vsp.vermont.gov/permit/assembly>

12. Number of Staff/Volunteers that will be in attendance: 30

13. If food and/or beverage is to be provided, please describe: 5 - 6 food trucks will offer a variety of food options for attendees between 11am - 4pm

If alcohol will be served, all vendors must have Liquor Permits filed through Vermont Department of Liquor and Stowe Town Clerk (253-6133).

14. Please contact Stowe Police Chief Donald Hull (802)253-4329 and EMS Director Scott Brinkman (802)253-9060 to determine if coverage is required by their Departments for your event and attach the completed *Special Event & Traffic Detail* form (Appendix A) and *Emergency Services* form (Appendix B). If coverage is not required by these Departments, attach the form indicating that coverage is not required. Application is not considered complete unless these forms are attached.

15. Attach site plan indicating event location/layout, state and local highways, entrances/exits, traffic flow patterns, parking and surrounding land uses.

16. Will there be any form of amplified entertainment (i.e. music) at the event? Yes, minimal amplification.

If yes, describe and mark location on site plan: See attached site plan.

17. The Selectboard must approve all signage for Special Events. Please include all proposed signage with this application. No off-site signage will be allowed except for directional signage. Directional signage must include directional information and may be posted in the public right-of-way up to seven (7) days before the event. Attach a map that includes location of all proposed directional signage.

- 18. A Certificate of Liability Insurance demonstrating \$1 million of general liability insurance per occurrence, \$2 million aggregate must be provided to the Town. If the event is held on Town Property the Certificate must name the Town of Stowe as additional insured. Certificate of Insurance must be filed with the Town at least ten (10) days prior to the event.
- 19. I hereby represent that to the best of my knowledge the information provided in this application is true and correct:

<i>Becky Gonyea</i>	Becky Gonyea	1/3/24
Signature	Printed Name of Applicant	Date

File application with the Town Managers Office at least thirty (30) days prior to the event accompanied by a \$25.00 application fee. Each event will require a separate permit.

For Office Use Only

Fee Received: _____ Certificate of Insurance Received: _____

Department Head Review: _____ Police & EMS Forms Received: _____

Selectboard Review on _____ Application has been approved denied

Conditions of approval by the selectboard: _____

bgonyea@clarina.org

From: Scott Brinkman <sbrinkman@stowevt.gov>
Sent: Thursday, January 4, 2024 7:52 AM
To: bgonyea@clarina.org; Donald B. Hull
Subject: RE: [EXTERNAL] Clarina Howard Nichols Center Pumpkin Chuckin event 9-29-24


Good Morning,

Thank you for checking in with us. Your event does not require On-site EMS Special Event Coverage, we are able to respond to the events fields easily from multiple directions and unless on another call, we would have a prompt response time.

Best wishes for a safe and successful event.

Scott

From: bgonyea@clarina.org <bgonyea@clarina.org>
Sent: Wednesday, January 3, 2024 8:43 PM
To: Scott Brinkman <sbrinkman@stowevt.gov>; Donald B. Hull <dhull@stowevt.gov>
Subject: [EXTERNAL] Clarina Howard Nichols Center Pumpkin Chuckin event 9-29-24

 You don't often get email from bgonyea@clarina.org. [Learn why this is important](#)

Hello Chief Hull and Chief Brinkman,

I am in the process of submitting the Clarina Howard Nichols Center's application to the town to hold our annual Pumpkin Chuckin Festival at the Stowe Events Field on September 29, 2024. As part of this process, I was told to reach out to the two of you to confirm whether coverage is needed by either of your departments at this event. We have not been required to have coverage in the past. 2024 will be our 3rd year holding the event at the Stowe Events Field. We did see a jump in attendance last year and anticipate similar attendance in 2024.

I have attached the special events application, field use application, site plan, and directional signage map.

Can you please let me know whether any police or EMT coverage will be required?

Thanks,
Becky

Becky Gonyea
Executive Director
Clarina Howard Nichols Center
PO Box 517 Morrisville, VT 05661
bgonyea@clarina.org
Office - (802) 888-2584 ext. 103
24-Hour Hotline – (802) 888-5256

 **** WARNING ****

bgonyea@clarina.org

From: Donald B. Hull <dhull@stowevt.gov>
Sent: Thursday, January 4, 2024 10:26 AM
To: bgonyea@clarina.org; Scott Brinkman
Subject: RE: [EXTERNAL] Clarina Howard Nichols Center Pumpkin Chuckin event 9-29-24

Good morning Becky,

You will not require police coverage for your event.

Don

From: bgonyea@clarina.org <bgonyea@clarina.org>
Sent: Wednesday, January 3, 2024 8:43 PM
To: Scott Brinkman <sbrinkman@stowevt.gov>; Donald B. Hull <dhull@stowevt.gov>
Subject: [EXTERNAL] Clarina Howard Nichols Center Pumpkin Chuckin event 9-29-24

Hello Chief Hull and Chief Brinkman,

I am in the process of submitting the Clarina Howard Nichols Center's application to the town to hold our annual Pumpkin Chuckin Festival at the Stowe Events Field on September 29, 2024. As part of this process, I was told to reach out to the two of you to confirm whether coverage is needed by either of your departments at this event. We have not been required to have coverage in the past. 2024 will be our 3rd year holding the event at the Stowe Events Field. We did see a jump in attendance last year and anticipate similar attendance in 2024.

I have attached the special events application, field use application, site plan, and directional signage map.

Can you please let me know whether any police or EMT coverage will be required?

Thanks,
Becky

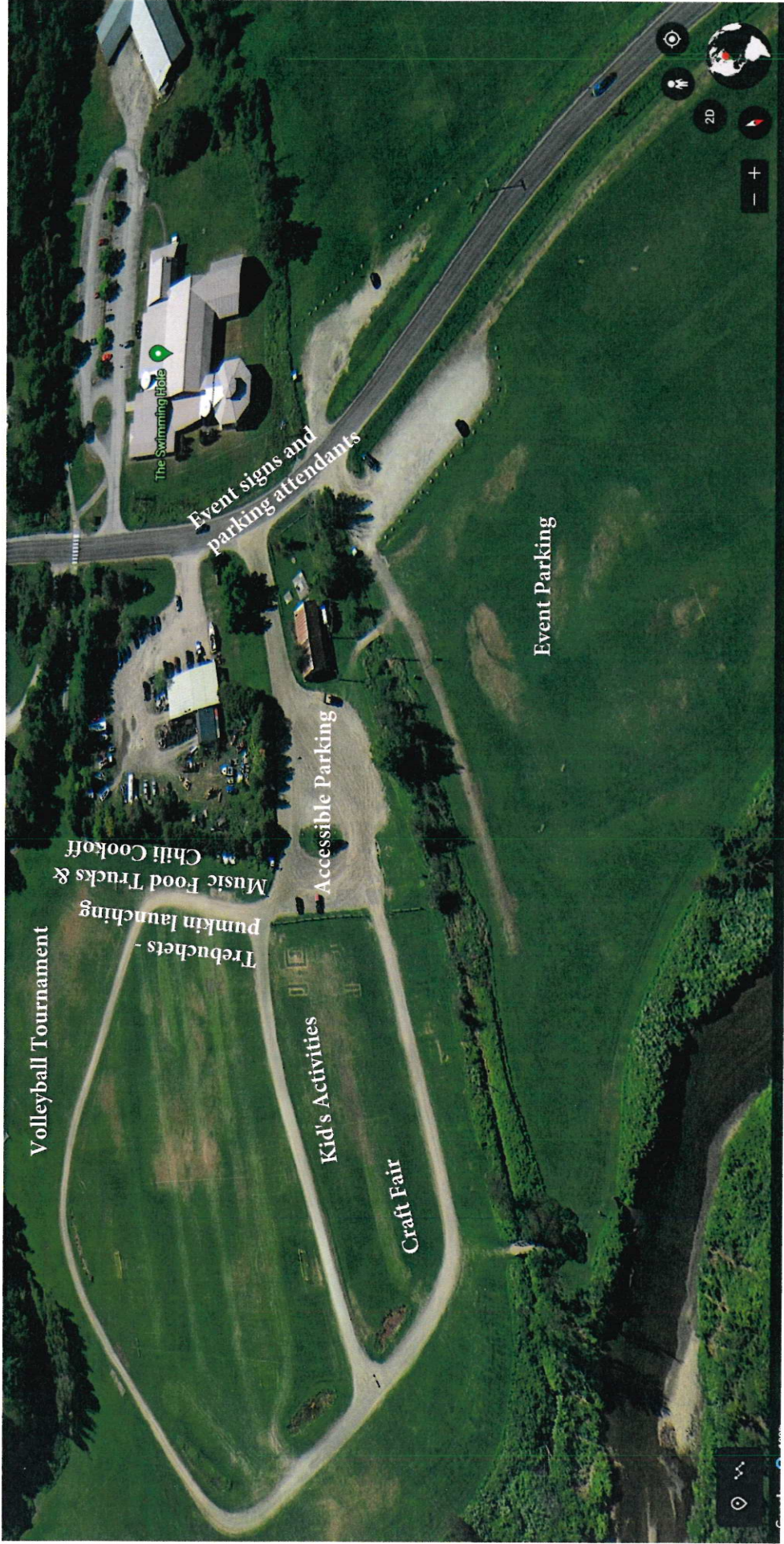
Becky Gonyea
Executive Director
Clarina Howard Nichols Center
PO Box 517 Morrisville, VT 05661
bgonyea@clarina.org
Office - (802) 888-2584 ext. 103
24-Hour Hotline – (802) 888-5256

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Vermont Pumpkin Chuckin' Festival - Sunday September 29, 2024



14th Annual VT Pumpkin Chuckin' Festival

Sunday, October 1st 11:00am - 4:00pm

Stowe Events Field, Weeks Hill Road, Stowe

To Benefit the Clarina Howard Nichols Center



Mechanical wizards of all ages build trebuchets to throw pumpkins for distance and prizes - *launches at 12:30pm, 1:30pm, & 2:30pm*

- * Music - Kirkland the band & John Smyth
- * Craft Fair - 35+ vendors
- * Volleyball Tournament
- * Chili Cook-Off
- * Children's Activities
- * Food Trucks - The Melted Cheesiere, Taco Truck All Stars, Green Mountain Kettle Corn, Mediterranean Mix, Pizza Bottega, Street Treats Ice Cream Truck, & Jenna's Promise Roasting Co.



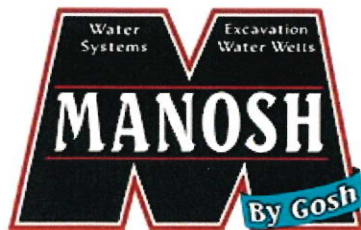
Please do not bring food or beverages

\$10 Admission (5 & under free)

For more information, go to www.vtpumpkinchuckin.blogspot.com



America's Family Resort™





Athletic Fields & Facilities Form 2: Application

Town of Stowe
Parks & Recreation
PO Box 730
336 Park Street
Stowe, VT 05672

Organization: Clarina Howard Nichols Ctr Resident Non-Resident | Non-Profit Profit

Name of Event: VT Pumpkin Chuckin' Festi⁺

Contact Person: Becky Gonyea **Email:** bgonyea@clarina.org

Phone: 802-279-5262 **Fax:**

Billing Address: PO Box 517 Morrisville, VT⁺

FIELD/FACILITY INFORMATION

Facility Requested:

- Mayo Events Field A B C Moscow Field David Gale Recreation Center
 Polo Field Memorial Park Memorial Park Tennis Courts

Description of Use:

This 15th annual family-friendly event raises funds for the Clarina Howard Nich⁺

Anticipated number of people in attendance: 1,700

Proof of Liability Insurance:

with Town of Stowe listed as the additional insured

- Enclosed Will be mailed separately None (waiver required)

Event Type:

- Small Event (less than 300 attendees) Sport Camps & Special Activities Large Event (300 people or more)
 Youth Based Sports & Athletic Activities One-time Athletic Use **Special Event Permit attached**
 Adult Based Sports & Athletic Activities Other: _____ (See additional requirements on Form 1)

RESERVATION

- Calendar or schedule attached -OR- List specific dates and times:

Day(s) of the week	Date(s) <small>(month and day, including set-up and break-down dates)</small>	Time(s) <small>(including time for set-up and break-down)</small>	Use(s) <small>(i.e. game, practice, set-up, break-down, main event etc.)</small>
Saturday	9/28/24	9am - 6pm	set-up - Mayo A
Sunday	9/29/24	7am - 6pm	main event - Mayo A
Sunday	9/29/24	7am - 6pm	main event parking - Mayo B

List any date exceptions to block reservations:

Additional services needed:

- Electric Water Field Lining * Field lining or marking requests must be made at least two weeks prior to the event.

Other Comments:

Revised 1/09/12

I have read and understand Stowe Parks & Recreation Field and Facility Forms and understand my responsibilities as outlined in Forms 1, 2 and 3. I understand that payment for use must be made **in advance** and that I will be invoiced separately for additional clean-up and repair costs related to any damage to the facility during my reservation.

Signature: Rebecca Gonyea Digitally signed by Rebecca Gonyea Date: 2024.01.03 20:07:28 -05'00' Print: Becky Gonyea Date: 1/3/24