

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday January 14, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Public Works Director Harry Shepard; Steve Gerard, Claire Giroux –
Williams, John Schnee, Kristen Sharpless

Call to Order

Chair William Adams called the meeting to order at 5:31pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Ms. Lisa Hagerty, the Board approved the agenda as presented.

Consent Items

- a. Minutes of December 17, 2018
- b. Rhodes Bridge Finance & Maintenance Agreement
- c. Emergency Service Zone (W. Barns Hill Road)
- d. Public Safety Wellness Contract
- e. Cafeteria Plan Resolution
- f. Utility Consecutive Agreement (123 Thomas Lane)
- g. Acceptance of Water/Sewer Systems/Easement Lift Line Drive and Switchback Lane
- h. Water Allocation: Mansfield Base Lodge and Mountain Operation Center

On a motion by Ms. Lisa Hagerty, seconded by Ms. Morgan Nichols, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- Trout River Brewing Co.: Educational Sampling @ Stowe Public House
January 11, 2019 4:00pm – 7:00pm
- Stowe Cider: Demo at Spruce Peak Performing Arts @ 122 Hourglass Drive
January 19, 2019 6:00pm – 11:00pm
- Cold Hollow Cider Mill: Chad Hollister Concert @ Spruce Peak 122 Hourglass Drive
February 9, 2019 6:30pm – 10:00pm
- Vermont Distillers: Chad Hollister Concert at Spruce Peak Performing Arts @ 122 Hourglass Drive
February 9, 2019 4:00pm – 2:00am

Art Gallery, Book Store, Museum or Library Serving Permit: N/A

- Edgewater Gallery: @ 151 Main Street
January 17, 2019 5:00pm – 7:00pm
- Spruce Peak Performing Arts Center: @ 122 Hourglass Drive
January 19, 2019 5:00pm – 7:00pm
- Vermont Ski & Snowboard Museum: @ 1 South Main Street

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- January 24, 2019 6:00pm – 9:00pm
- Vermont Ski & Snowboard Museum: @ 1 South Main Street
- February 21, 2019 6:00pm – 9:00pm
- Vermont Ski & Snowboard Museum: @ 1 South Main Street
- March 14, 2019 6:00pm – 9:00pm

Request to Cater:

- 802 Cocktails: Michael Wilson Winter Rendezvous Event @ 511 Mountain Road
January 24, 2019 8:30pm – 11:30pm

Outside Consumption Permit:

- Hotel Sportiva Stowe LLC, 876 Mountain Road

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved the Liquor Consent Items as listed.

Social Services Appropriation Request

The Town of Stowe has received the following requests for new or increased social services appropriations:

Habitat for Humanity – New appropriation request \$1,000

Vermont Family Network – New appropriation request \$1,000

Lamoille Housing Partnership – Increased appropriation request from \$250 to \$10,250

Representatives from each of these organizations were on hand to discuss the requests.

Jim Lovinski, Executive Director for Lamoille Housing Partnership spoke about his organization's 25-year history of developing affordable housing in Lamoille County with most recent projects in Morrisville and Hardwick. They currently have a waiting list at Sylvan Woods, their Stowe housing project, and are looking for other projects in Stowe and Morrisville. Graham Mink, a Board Member of Lamoille Housing Partnership and Stowe Resident, said that he supported the mission of this organization as it is difficult to find workforce housing in Stowe. A resident from Sylvan Woods spoke to the opportunity Lamoille Housing Partnership gave her to purchase a home as a single mother. Mr. Lovinski stated that their organization currently gets between \$250 and \$1,000 in appropriations from other towns in the county. This increased appropriation would be used to explore and find places to develop affordable housing.

Steve Girard, newly appointed president of Habitat for Humanity, spoke to their request for \$1,000. He stated that Habitat for Humanity had received appropriations from the Town of Stowe in the past, but last year did not get a request in. The all-volunteer organization has put one family in a home already and hopes a second one will be completed by Thanksgiving.

Claire Giroux-Williams, Marketing and Events Coordinator for Vermont Family Network spoke about their new request for \$1,000. Vermont Family Network is a statewide organization for parents of children with special needs. They have helped 1,100 families statewide, with 24 of those families being from Stowe. They have been primarily grant-funded in the past but are looking for more sustainable funding from Towns and individual donors.

Stowe Resident Sarah Williams spoke up to request more funding for Lamoille County Mental Health. Currently, Lamoille County Mental Health has requested level funding of \$5,000. Ms. Williams would like to see that increased to \$8,000. She feels the additional \$3,000 would be used for the Zero Suicide program which helps train teachers, police, and other first responders on how to handle people in crisis. The Selectboard indicated that while they understand the increased need for funding in Mental Health,

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they would prefer the increased request come from the organization itself. Mr. Safford will reach out to Lamoille County Mental Health asking them to increase their request and attend the January 28th meeting to speak about it.

FY20 General Fund Operating & Capital Budget Deliberations

Mr. Safford noted that Stowe Mountain Rescue Pay has been adjusted from \$9,660 to \$11,798, which along with FICA and Worker's Compensation adjustments amounts to a total increase of \$2,579. He also included a revised capital letter of transmittal as the one sent out at the last meeting had an error in the bond payment amount. (The actual budget had correct amounts). The Board discussed the paving budgeted for FY20 and felt it was appropriate given the number of other large projects Public Works will be tackling. The Board noted that last year they were able to keep the tax rate flat thanks to increased Grand List growth. This year the Grand List growth was smaller, while absorbing bigger projects and changes, so the overall increase is 2.95%, which results in a little over a penny on the tax rate. The Board discussed the social services appropriation requests and approved the amounts requested for Habitat for Humanity and Vermont Family Network. For Lamoille Housing Partnership, they approved an increase to a total appropriation of \$5,000, and to have them moved from Social Services to Economic and Community Development. The Board will decide on Lamoille County Mental Health at the next meeting after a formal request has been received.

Draft Annual Meeting Warning

Mr. Safford presented a draft Annual Meeting warning to the Board. The major change is to warn the Town Meeting before the School Meeting due to the anticipated discussion about the school merger issue.

Other Business – Manager's Report

Madeline Motta has submitted her resignation from the Lamoille County Planning Commission effective 2/1/19. Staff are advertising the position and interviews will be held at the next meeting. Mr. Safford included a letter notifying the Town of the results of the Vermont Property Valuation and Reviews' 2018 Equalization study, which found that the Common Level of Appraisal is 94.45%. A CLA below 80% necessitates a reappraisal. The Town Appraiser is in alignment with the study and does not feel there is a need to appeal.

On a motion by Mr. Van Dyke, seconded by Mr. William Noyes, the Board went into Executive Session at 6:35pm to discuss real estate and contracts. Public Works Director Harry Shepard and Stowe Land Trust

The Board came out of Executive Session at 8:07pm.

There being no further business, Chair Adams adjourned the meeting at 8:08pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday January 28, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Public Works Director Harry Shepard; Finance Director Cindy Fuller,
Caleigh Cross, Rob Moore, Marina Meerburg, Kevin Hudnell

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Ms. Lisa Hagerty, the Board approved the agenda moving consent item 3d to be item 5b.

Consent Items

- a. Minutes of January 14, 2018
- b. Sidewalk/Overhead Utilities Bond Closing Documents
- c. Barns Camp Pedestrian Safety Improvement Letter of Support
- d. PULLED

On a motion by Ms. Morgan Nichols, seconded by Mr. Willie Noyes, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- Vermont Distillers: Stowe Winter Carnival at The Alchemist @ 100 Cottage Club Road
January 26, 2019 11:00am – 6:00pm

Festival Event Permit Application:

- Gray Matter Marketing: Craft Brew Races at The Stoweflake @ 1746 Mountain Road
May 17, 2019 9:00am – 5:00pm (accept deliveries)
May 18, 2019 12:00pm – 4:00pm (festival)
- Gray Matter Marketing: Vermont 10 Miler at Mayo Farm Event Field @ Weeks Hill Road
November 1, 2019 9:00am – 5:00pm (accept deliveries)
November 2, 2019 9:00am – 5:00pm (hold deliveries)
November 3, 2019 11:00pm – 3:00pm (festival)

Art Gallery, Book Store, Museum or Library Serving Permit: N/A

- Edgewater Gallery @ 151 Main Street
March 8, 2019 5:00pm – 7:00pm

2019 Annual Liquor License:

- Howard & Howard dba **The Alpine Mart** @ 968 Mountain Road: **Second Class**
- Main Street Partners, LLC dba **The Butchery** @ 504 Mountain Road: **Second Class**
- **Commodities Natural Market of Stowe** @ 512 Mountain Road: **Second Class**

- 433 Mountain Road Operating Company, LLC dba **Field Guide** @ 433 Mountain Road: **First Class Hotel**
- TCAS, LLC dba **Green Goddess Café** @ 618 South Main Street: **First Class Restaurant/Bar**
- **Idletyme Brewing Company** @ 1859 Mountain Road: **Second Class & Outside Consumption & First Class Restaurant/Bar**
- RL Vallee Inc. dba **Maplefields** @ 14 South Main Street: **Second Class**
- ENR dba **Ranch Camp** @ 311 Mountain Road: **First Class Restaurant/Bar and Outside Consumption**
- Brockton Corporation dba **Shaw's Beer & Wine** @ Route 100: **Second Class**
- Jolley Associates dba **Stowe Jolley #156** @ 911 South Main Street: **Second Class**
- JP Decker LLC dba **Stowe Public House** @ 109 Main Street: **First Class Restaurant/Bar & Outside Consumption & Second Class**
- KNH of Stowe Corporation dba **Sushi Yoshi** @ 1128 Mountain Road: **First Class Restaurant/Bar & Outside Consumption**
- **Swiss Fondue by Heinz LLC** @ 48 South Main Street: **First Class Restaurant/Bar**
- Ari Oli, LLC dba **Plate** @ 91 Main Street: **First Class Restaurant/Bar and Outside Consumption**

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

FY'20 General Fund & Capital Budget

Chair Adams opened up the public hearing on the FY'20 General Fund & Capital Budget. Mr. Safford noted that at the direction of the Board from their last meeting, the Town has increased the Social Services budget to include \$1,000 for Habitat for Humanity and \$1,000 for Vermont Family Network. \$5,000 for Lamoille Housing Partnership has also been included in the Community and Economic Development Budget. Lamoille County Mental Health has submitted a request for an additional \$3,000 in funding, for a total of \$8,000, with the additional money to be used for suicide prevention.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the additional \$3,000 to Lamoille County Mental Health and approved the FY'20 General Fund Operating and Capital Budgets.

Stowe Fire District #3 & Town Water District Plan of Merger

The Selectboard was presented with a proposed Plan of Merger between Stowe Fire District #3 and the Town of Stowe. SFD3 is an independent municipal corporation established by the Town in 1991 for the purpose of developing, constructing and operating a municipally owned public water system to serve customers in the Lower Village and Sylvan Park Road area. SFD has completed development and construction of a new water distribution system supplied by the Town system, to meet the domestic water needs of the district. In 1998, the Town agreed to assume many but not all the operational requirements of the system and has been providing them since. Last fall, with the financial support of several beneficiary property owners and the technical support of the DPW/Water Dept, SFD3 completed the installation of a supplemental water main along South Main Street. With this upgrade, DPW believes that the SFD3 system is acceptable and staff believes the proposed merger would be mutually beneficial to both parties. The Plan of Merger includes provisions for the Town to assume all assets and liabilities with SFD3 customers paying a surcharge above regular water rates until enough funds are generated to pay their long-term debt obligations, which will be assumed by the Town. Any cash on hand that SFD3 has at the time of the merger will also go towards paying off the bond debt. The Plan also includes provisions for SFD3 to confirm title to transferred assets and settle its affairs prior to cessation of the SFD3

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Prudential Committee. The Plan of Merger requires approval from the SFD3 Prudential Committee, the Selectboard, the voters of the SFD3 Membership and voters of the Town. Once approved by both municipal corporations, it must also be approved by the Vermont General Assembly. Staff believes this will be beneficial to both SFD3 and Town Water Department as it will provide seamless operations.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board approved the Plan of Merger of Stowe Fire District #3 and Town of Stowe and will warn the required public hearings for the proposed merger vote for 5:30pm on February 11, 2019 and February 25, 2019.

Adopt Annual Meeting Warning

Mr. Safford presented the Annual Meeting warning and Australian Ballot warning to the Board. The Australian Ballot Warning includes the Stowe Fire District #3 and Town Water District Merger vote. The annual Meeting Informational Meeting is scheduled for 6:00pm on February 25, 2019 in the Akeley Building Theater.

On a motion by Mr. Noyes, seconded by Mr. Van Dyke, the Board adopted the Annual Meeting warning and Australian Ballot warning.

Draft Annual Meeting Survey

Mr. Safford presented a draft Annual Meeting survey for the Board review. It was previously reviewed by the Planning Commission.

Ms. Hagerty suggested providing “warm up questions” to the topics being discussed – affordable housing and traffic-, Board members indicated that they would like the questions regarding the financial responsibility for affordable housing to state, “any financial responsibility” rather than “primary financial responsibility.” They also discussed removal of the question regarding a roundabout at the Moscow Road/Route 100 intersection as that has already been decided as the preferred alternative. They also discussed changes to the language regarding tourism - and adding a place for participants to provide contact info if they are interested in volunteering. Staff will work on the changes discussed at the meeting and will bring it back for the February 11th meeting for final approval.

Other Business – Manager’s Report

Mr. Safford presented the board with a letter from the Lamoille County Planning Commission notifying us that they have approved the amendments to the Stowe Town Plan, including compliance with energy planning requirements set forth in 24 VSA 4352. This will give the Town Plan substantial difference in the Public Utilities Commission Section 248 hearing process in regard to the siting of renewable energy facilities.

The Board also discussed the Mountain Road Shuttle, provided by Green Mountain Transit. There were concerns that GMT was not planning to continue the service, but at this time it appears to be resolved. Rob Moore, LCPC Planner and Board Member of GMT, indicated a need to have ongoing conversations with the Town, Stowe Area Association and Stowe Mountain Resort, including a demand analysis and short- and long-term solutions.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board went into Executive Session at 6:30pm to discuss Personnel with Rob Moore included.

The Board came out of Executive Session at 8:15pm.

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On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board appointed Kevin Hudnell to the Conservation Commission to fill a vacant position with a term to expire April 30, 2020.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board appointed Marina Meerburg to the serve as a Town of Stowe Representative on the Lamoille County Planning Commission Board of Directors to fill a vacant position with a term to expire June 30, 2019.

There being no further business, Chair Adams adjourned the meeting at 8:20pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday February 11, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Public Works Director Harry Shepard; Police Chief Donald Hull,
Rachel Moore, Jeremy Garrett, Charlotte Maison-Kastner, Helene Martin, Caleigh Cross, Lewis Snell,
Chris Coney, Carl Ewald, Elizabeth Bushueff, Michael Seaberg, Mary Evslin, David Jaqua, Hope
Sullivan, Mort Butler, Jen Burnett

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Ms. Lisa Hagerty, the Board approved the agenda as presented.

Consent Items

- a. Minutes of January 28, 2019
- b. Special Event Applications for Events Field
- c. Special Event Applications Road Races
- d. Village Green Generator Contract
- e. Personnel Reg. Amendment (Donation of Time)
- f. School Fields Maintenance Agreement Amendment
- g. 2019 Certificate of Highway Mileage

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- Smugglers' Notch Distillery: Tasting Event @ Stowe Wine & Cheese
February 15-18, 2019 11:00am – 8:00pm
- Caledonia Spirits: Josh Panda Concert Sponsorship @ Tres Amigos 1190 Mtn Rd
February 22-23, 2019 6:00pm – 11:00pm
- Caledonia Spirits: Barr Hill Specials @ Skinny Pancake
March 1, 2019 10:00am – 3:00pm
- Caledonia Spirits: Ski Vermont Event @ Trapp Family Lodge
March 9, 2019 10:00am – 5:00pm

2019 Annual Liquor License:

- Fifty-Five Consulting & Enterprises LLC dba **Black Cap Coffee & Beer** @ 144 Main St: **Second Class**
- **Doc Pond's** @ 294 Mountain Rd: **First Class & Outside Consumption**
- Fine Wines of Vermont LLC dba **Fine Wine Cellars** @ 344 Mountain Rd: **Second Class**
- Three White Birches Development Corp dba **Green Mountain Inn** @ Main St: **First Class**
- Kneale Family Enterprises Inc dba **Harrison's** @ 25 Main St: **First Class & Outside**
- TAAG LLC dba **Rim Rocks** @ 394 Mountain Rd: **First Class & Outside Consumption**

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- Skinny Pancake Festival LLC dba **The Skinny Pancake** @ 216 Hour Glass Lane: **First Class & Outside** Consumption
- Dutchess Inn dba **Stowe Bowl** @ 1613 Mountain Rd: **First Class & Outside Consumption**
- Sunset Grille LLC dba **Sunset Grille and Tap Room** @ 140 Cottage Club Rd: **First Class & Outside Consumption**
- P.A.G.A Inc. dba **Trattoria La Festa/Toscana** @ 4080 Mountain Road: **First Class & Outside Consumption**

On a motion by Ms. Morgan Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

Stowe Fire District #3 & Town Water District Plan of Merger

Chair Adams opened the public hearing for the Merger between Stowe Fire District #3 and the Town of Stowe. SFD3 is an independent municipal corporation established by the Town in 1991 for the purpose of developing, constructing and operating a municipally owned public water system to serve customers in the Lower Village and Sylvan Park Road area. SFD has completed development and construction of a new water distribution system supplied by the Town system, to meet the domestic water needs of the district. In 1998, the Town agreed to assume many but not all the operational requirements of the system and has been providing them since. Last fall, with the financial support of several beneficiary property owners and the technical support of the DPW/Water Dept, SFD3 completed the installation of a supplemental water main along South Main Street. With this upgrade, DPW believes that the SFD3 system is acceptable and staff believes the proposed merger would be mutually beneficial to both parties. The Plan of Merger includes provisions for the Town to assume all assets and liabilities with SFD3 customers paying a surcharge above regular water rates until enough funds are generated to pay their long-term debt obligations.- Any cash on hand that SFD3 has at the time of the merger will also go towards paying off the bond debt.

-There will be a second public hearing at 5:30pm on February 25th in the Akeley Building Theater. The vote by Australian ballot for both municipal corporations will occur on March 5th from 7am to 7pm at the Stowe High School Gym. Eligible voters of SFD#3 will vote twice because they are a member of two municipal corporations. Eligible voters outside of SFD#3 within the Town will vote once and vote because the Town of Stowe owns the Stowe Water Department.

There being no further discussion, Chair Adams closed the public hearing at 5:41pm. A second public hearing will be held on Monday February 25, 2019 at 5:30pm.

Stowe Arts & Culture Council Update

Rachel Moore, chair of the Stowe Arts & Culture Council, presented an update to the Board on the activities of the Council. She explained that the Council currently meetings monthly and that these meetings are open to all who are interested. Currently the Council provides an Arts calendar on their website, a column in the Stowe Reporter, assist with Art on Park in the summer and organize Stowe Arts Week which includes 30 events and performances throughout the Town. She noted that they are driven by the belief that Arts are a viable economic driver for the Town of Stowe, and they desire to be involved with the Town in a closer capacity working in an advisory role where the arts are concerned. The Town will post a link to the SACC website from their website.

Annual Meeting Survey

Mr. Safford presented a draft Annual Meeting survey with changes based on feedback from the Board at the last meeting. The Board discussed the question related to affordable housing on Mayo Farm, which

Mr. David Jaqua noted may be complicated due to - deed restrictions. It was agreed that this question would be struck from the survey.

The Board also discussed adding questions regarding support of the proposed Statewide ban of single-use plastic bags and/or use of a per-bag fee.

Water/Sewer Allocation: 4409 Mountain Road

The Town of Stowe has received a Water/Sewer Allocation application from VTRE Investments to increase allocations to add a bedroom to the existing single-family residence at 4409 Mountain Road. The property is in the UMR Zoning District, where our Act 250 permit for our 2001 sewer system expansion included restrictions on the amount of sewer flow that can be connected to the system. The 2018 revisions to this provision was agreed with the Conservation Law Foundation to reaffirm the original intent of not allowing additional flow above what was allocated in March 2001. While there is a Lister's Card that indicates at one time this residence had 4 bedrooms, there are no permits of any kind which show more than 3 bedrooms prior to 2001. The Town Attorney has advised that a Lister's card is not a permit document for the purpose of establishing allowable flows under the current ordinance. It was noted that in 2010, the previous owners requested and received allocations and a VTDEC WW permit for 3 bedrooms and the property was connected to the municipal system that year on that basis.

On a motion by Mr. Neil Van Dyke, seconded by Ms. Hagerty, the Board denied the request for additional Water/Sewer Allocation at 4409 Mountain Road.

Local Self-Governance Discussion

Town Manager Charles Safford presented to the Board the topic of Local Self-Governance. The Vermont League of Cities and Towns has proposed that the State of Vermont establish a ten-year pilot program to allow ten Vermont cities and towns to take on self-governance to be overseen by a Municipal Self-Governance Board. Currently, the State of Vermont is a Dillon's Rule State meaning that Towns are authorized what is allowed in state statute and their municipal charter. In many home rule states municipalities are able to do something provided it is not prohibited by state statute. - This pilot program would allow the participating towns to have more freedom in governing themselves, so long as it does not conflict with the US and State Constitution. It would also allow Towns flexibility to address what makes them unique without trying to fit with one-size-fits-all legislation.

In Stowe, this could mean allowing the Town to raise its Local Option Taxes above the 1% currently allowed. It was noted that Stowe is often compared to Vail, but while we can raise only 1% LOT, the Town of Vaile raises 4% LOT. The Board agreed they would like to get a copy of the full bill that has been proposed and to follow its progress. Mr. Safford did note that the Town would need to be aware that becoming Self-Governing could mean increased responsibilities for the Town, including resources and staff time.

Other Business – Manager's Report

Mr. Safford presented the board with an update on the progress at the Helen Day Art Center Building, where they have completed a "deep clean" with acceptable air quality testing results. Reconstruction efforts are now underway. Staff anticipate this will be completed by April.

Mr. Safford also provided financials from January, noting that the budget is performing well overall but concerns about the winter storms putting pressure of the Highway budget were discussed. The Highway Department has already started to use the "extra" 4,000 pounds of sand that was created in the fall. If this use continues we may have to purchase from outside organizations.

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On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board went into Executive Session at 6:30pm to discuss Personnel with Rob Moore included.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board went into Executive Session to discuss Contracts and Real Estate at 7:12pm.

The Board came out of Executive Session at 7:49pm.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved a three year extension to the IBEW Contract and a two year extension to the Stowe Police Officers Association Contract.

There being no further business, Chair Adams adjourned the meeting at 8:00pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard and Water & Sewer Commissioners and Stowe Fire District Prudential
Committee and Stowe School Board Meeting
Monday February 25, 2019
Akeley Memorial Hall**

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Neil Van Dyke
Stowe Fire District Prudential Committee Members: Elizabeth Bushueff, Lewis Snell, Bodo Liewehr
Stowe School Board Members: Cara Zimmerman, Tiffany Donza, Jim Brochhausen
Public Works Director Harry Shepard; Finance Director Cindy Fuller, Caleigh Cross, Paul Sakash, John Schnee, Mark Bevis

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Mr. Neil Van Dyke, the Board approved the agenda as presented.

Consent Items

- a. Minutes of February 11, 2019
- b. Water and Sewer Systems/Easements – Mountain Haus Drive

On a motion by Mr. Van Dyke, seconded by Ms. Morgan Nicholes, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- American Crafted Spirits Inc dba Silo Distillery: Members Event @ Spruce Mountain Club
February 23, 2019 6:00pm – 9:00pm
- The Switchback Beerworks Inc dba Switchback Brewing Co: Tasting Event @ Stowe Mountain Club Alpine Clubhouse
March 9, 2019 2:30pm – 5:30pm
- Wild Hart Distillery: Stowe Foliage Arts Festival @ Topnotch Field
October 11-13, 2019 9:00am – 5:00pm
- Vermont Beer Shapers, LTD d.b.a. Trout River Brewing Co. @ Stowe Public House
March 1, 2019 4:00pm – 7:00pm
- Cold Spring Spirits d.b.a Mad River Distillers @ Trapp Family Lodge
March 9, 2019 11:00am – 5:00pm

Festival Event Permit Application:

- Gray Matter Marketing: Vermont 10 Miler @ Mayo Farm Event Field
November 1, 2019 9:00am – 5:00pm (accept deliveries)
November 2, 2019 9:00am – 5:00pm (hold deliveries)
November 3, 2019 11:00am – 3:00pm (event day)

Art Gallery, Book Store, Museum or Library Serving Permit:

- Stowe Asset Management dba Green Mtn Fine Art Gallery

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March 2, 2019 4:00pm –6:00pm

- Edgewater Gallery @ 151 Main Street
- April 11, 2019 5:00pm – 7:00pm

Request to Cater:

- Black Diamond Barbeque: Hyde Cup @ Stowe Recreation
March 16, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
June 22, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
June 29, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
July 27, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
August 4, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
August 10, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
August 17, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
August 24, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
August 31, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
September 7, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
September 14, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
September 21, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
September 27, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
September 28, 2019 4:00pm – 10:00pm
- Spire Hospitality LLC dba Topnotch Resort: Tent Reception
October 5, 2019 4:00pm – 10:00pm

2019 Annual Liquor License:

- Bombastic Industries LLC dba The Blue Donkey @ 1669 Mountain Road: First Class & Outside Consumption
- Sylvan Park Inn dba Commodores Inn @ 823 South Main Street: First Class & Outside Consumption
- Squash Blossom Inc dba Edelweiss Mountain Deli @ 2251 Mountain Road: Second Class
- 433 Mountain Road Operating Company LLC dba Field Guide @ 433 Mountain Road: Outside Consumption
- Ocean City Corporation dba Hob Knob Inn @ 2364 Mountain Road: First Class & Outside Consumption

- Sherman V Allen Inc. dba Mac's Stowe Market @ 88 South Main St: Second Class
- Mountaineer Motor Inn @ 3343 Mountain Road: First Class
- Picasso Inc. dba Picasso NY Pizza @ 1899 Mountain Road: First Class & Outside Consumption
- Roling Stone Hill Inn LLC dba Stone Hill Farm @ 89 Houston Farm Road: First Class & Outside Consumption
- G M G Group Inc dba Stowe Beverage @ 1880 Mountain Road: Second Class
- North Country Enterprises Inc dba Stowe Cinema 3 Plex & Projection @ Baggy Knees Shopping Plaza: First Class
- Richard & Robert J Collins, Collins Associates dba Stowe Quick Mart @ 745 South Main Street: Second Class

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as listed.

Stowe Fire District #3 & Town Water District Plan of Merger

Chair Adams opened the public hearing for the Merger between Stowe Fire District #3 and the Town of Stowe. SFD3 is an independent municipal corporation established by the Town in 1991 for the purpose of developing, constructing and operating a municipally owned public water system to serve customers in the Lower Village and Sylvan Park Road area. SFD has completed development and construction of a new water distribution system supplied by the Town system, to meet the domestic water needs of the district. In 1998, the Town agreed to assume many but not all the operational requirements of the system and has been providing them since. Last fall, with the financial support of several beneficiary property owners and the technical support of the DPW/Water Dept, SFD3 completed the installation of a supplemental water main along South Main Street. With this upgrade, DPW believes that the SFD3 system is acceptable and staff believes the proposed merger would be mutually beneficial to both parties. The Plan of Merger includes provisions for the Town to assume all assets and liabilities with SFD3 customers paying a surcharge above regular water rates until enough funds are generated to pay their long-term debt obligations. Any cash on hand that SFD3 has at the time of the merger will go towards paying off the bond debt. The bond cannot be paid off early, but the funds will be held, and payments made until the bond is complete, which should be about 6.5 years from now. It is anticipated that the surcharge on former SFD3 customers to pay off the bond will only be for about 22-23 months. The vote by Australian ballot for both municipal corporations will occur on March 5th from 7am to 7pm at the Stowe High School Gym.

There being no further discussion, Chair Adams closed the public hearing at 5:38pm.

Town Annual Meeting Informational Meeting

Chair Adams opened the Town Informational meeting going through each article of the Town Meeting warning from the 2018 Annual Report. Article 1 is the proposed FY20 Town of Stowe budget at \$12,421,091. Leighton Detora asked about the status of outstanding capital projects that Town Manager Charles Safford wrote about in his Municipal Corner of the Stowe Reporter. Chair Adams stated that some of those projects have had studies done, some are awaiting State funding, some need to be timed with other projects, and some are on the radar but not are not likely to happen in the next 5 years. Mr. Detora expressed concern that with Local Option Tax being used to fund the burying of the power lines, the Town would not have the capacity to prioritize these other capital projects. The Selectboard noted that the Local Option Tax has shown steady, healthy growth and this project was a one-time opportunity due to the State coming through to pave the roads in 2020.

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Paul Sakash asked about the funding for the new Stowe Electric Department building, and the Selectboard directed him to the Electric Commission and Stowe Electric Department for answers. It was also asked what non-tax revenues consisted of, and Finance Director Cindy Fuller explained that it can be State or Federal grants, fines and fees, Payment In Lieu of Taxes, Highway Grants, etc.

Article 2 of the Annual Meeting Warning concerns allocation of \$285,000 for Rec Path reconstruction between Bridge #1 and Bridge #2. This funding would come from Local Option Taxes. Harry Shepard, Public Works Director, stated that the erosion on the river bank in that area continues to get worse, and that the current Rec Path is now 3-4 feet from the bank. Mr. Shepard said that the path will be moved slightly to make best use of the space between the two banks, and the banks themselves will be fortified to prevent further erosion. Chair Adams asked about access to the construction site, which Mr. Shepard explained would be from Cemetery Road putting down a temporary bed such as gravel or timber. Access to the Recreation Path will also be relocated to the Cemetery Parking lot so users will still have access from bridge #2 and up.

There being no further business, on a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Stowe Selectboard adjourned their meeting.

Stowe School Board Annual Meeting Informational Meeting

Chair Cara Zimmerman called the Stowe School Board Annual Meeting Informational Meeting to order. She noted that there was a difference between what was published in the 2018 Annual Report and what the actual tax rate will be due to a change in the number of equalized students from the State after the time of publication. The equalized student spending was published as \$15,805 and should actually be \$15,766. This will result in a 4/10 of 1 cent lower tax rate. There is no budget change, just a tax rate change.

There were no questions from the audience on the School Board Annual Meeting items.

There being no further business, Chair Zimmerman adjourned the meeting at 6:11pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday March 11, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Neil Van Dyke, Lisa Hagerty
Public Works Director Harry Shepard; Planning Director Tom Jackman; Caleigh Cross; Charles Lusk;
Robert Murphy; Robert Moore; Candace Elmquist

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Morgan Nichols, seconded by Mr. William Noyes, the Board approved the agenda as presented.

Election of Officers

Traditionally, at the first meeting after Annual Town Meeting, the Selectboard Members elect a new Chair, Vice Chair and Clerk.

On a motion by Ms. Lisa Hagerty, seconded by Mr. Adams, the Board appointed Mr. William Noyes as Chair.

On a motion by Ms. Nichols, seconded by Mr. Neil Van Dyke, the Board appointed Ms. Lisa Hagerty as Vice Chair.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board appointed Ms. Abigail Earle as Selectboard Clerk.

Consent Items

- a. Minutes of February 25, 2019
- b. Designation of Official Newspaper
- c. Designation of Regular Selectboard Meeting Time & Location
- d. Revocation of Mayo Farm Stormwater Permit
- e. Water-Sewer Allocation 57 Meadow Lane

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- White Mountain Distillery dba Stowe Cider: Demo @ Spruce Peak Performing Arts Center
March 9, 2019 6:00pm – 11:00pm
- Go America Go Beverages dba WhistlePig Whiskey: Tasting at Spruce Peak @ 142 Red Sled Drive
March 16, 2019 3:00pm – 5:00pm
- Mill River Brewing: Tasting at Stowe Public House @ 109 Main Street
March 23, 2019 12:00pm – 3:00pm
- Appalachian Gap Distillery Inc: Tasting at Skinny Pancake @ 7416 Mountain Road

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March 30, 2019 1:00pm – 5:00pm

- Vermont Beer Shapers dba Trout River Brewing: Educational Testing @ Stowe Public House
April 20, 2019 4:00pm – 7:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Vermont Ski Museum: @ 1 South Main Street
March 23, 2019 5:00pm – 8:00pm
- Vermont Ski Museum: @ 1 South Main Street
April 11, 2019 5:30pm – 8:30pm

Request to Cater:

- Trapp Family Lodge: Season Pass Holder's Party @ Trapps Outdoor Center
March 31, 2019 12:00pm – 5:00pm
- Trapp Family Lodge: Catamount Ultra Marathon @ Trapps Outdoor Center
June 22, 2019 7:00am – 5:00pm
- Trapp Family Lodge: Kids Adventure Games @ Trapps Outdoor Center
July 27, 2019 12:00pm – 5:00pm
- Trapp Family Lodge: Trapp Mountain Marathon @ Trapps Outdoor Center
October 19, 2019 7:00am – 5:00pm

2019 Annual Liquor License:

- Maplewood Holdings Inc dba The Backyard Tavern @ 395 Mountain Road: First Class & Outside Consumption
- Cork Wine Bar & Market of Stowe dba Cork Wine Bar & Deli @ 35 School Street: First Class, Second Class & Outside Consumption
- 1500 Edson Hill Operations LLC dba Edson Hill Manor @ 1500 Edson Hill Road: First Class
- Dinand Real Estate Associates dba Golden Eagle Resort & Spa @ 511 Mountain Road: First Class & Outside Consumption
- Grey Fox Inn (Kocisko) Corporation Inc dba Grey Fox Inn & Resort @ 990 Mountain Road: First Class & Outside Consumption
- Carpenter Food Company dba Harvest Market @ 1031 Mountain Road: Second Class
- Jack Fox Enterprises dba Moscow Schoolhouse @ 383 Moscow Road: Second Class
- Bourne Food Mart Inc. dba Notchbrook General Store @ 4968 Mountain Road: Second Class
- Sang Thong LLC dba Saensook Thai Kitchen Sushi & Martini Bar @ 504 Mountain Road: First Class
- POPI LLC dba Salute @ 18 Edson Hill Road: First Class
- Sherman Enterprises Inc dba Stowe Mercantile @ 38 Main Street: Second Class
- Baraw Enterprises dba Stoweflake Resort & Conference Center @ 1746 Mountain Road: First Class & Outside Consumption
- Tap 25 Craft Beer Inc dba Tap 25 @ 151 Main Street: First Class & Outside Consumption

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

FY18 Audit Report

Fred Duplessis from Sullivan & Powers was present to discuss the FY18 Audit and Management Letter. Mr. Duplessis explained that their role as auditor is to provide an opinion on the Town's financial statements compliance with governmental auditing standards. In their opinion, the Town of Stowe does comply with generally accepted accounting principles, with no major changes from previous years. He pointed out a minor concern about the amount of money in the unassigned fund balance getting low. This fund has been used to give back to the voters to stabilize tax rates, but currently contains about \$450,000 which is about a two-week cash flow. Currently the Town utilizes the Water and Sewer funds for cash flow by internal borrowing during the time between the new Fiscal Year and the first tax payment installment. This fund is also needed for unplanned emergencies. Right now the fund is about 3.5% of the total budget, and the auditors recommended working to increase that to 10% over time. There were no other material weaknesses or deficiencies found. All other recommendations from the auditors have been addressed by staff to their satisfaction.

Emerald Ash Borer Plan

The Emerald Ash Borer (EAB) is a highly invasive insect that kills ash trees of any species, size or vigor once it has established itself in an area. It spreads through flight and by transportation on firewood, logs, and nursery stock. In 2018 EAB has been found for the first time in several areas of Vermont, with the closest location being Montpelier. The High Risk Area extends into Waterbury. The Conservation Commission has drafted an Emerald Ash Borer Preparedness Plan to provide an action plan for what Stowe can do now and in the future to attempt to deal with the EAB threat.

Rob Moore, chair of the Conservation Commission, spoke to the action steps of the plan, noting that it will be an evolving document as the EAB threat gets closer and will be subject to modifications going forward as appropriate. At this time the recommended plan for public trees is to wait until the tree dies and deal with it on a case by case basis. Mr. Charlie Lusk, Town Tree Warden, warned that when ash trees die, they get very brittle and can be difficult to remove.

Specific private property owners have also been contacted, and Mr. Moore indicated that a number are planning to treat their trees, including those on Ampersand property and the Post Office property. At this point it is unclear what the State plans to do with state forests, as the vast amounts of land make it difficult to have a full timber inventory.

This is an emerging issue that will increasingly become a budgetary issue overtime. The plan is currently located on the Town Website and a public seminar is being hosted by the Conservation Commission on Wednesday March 20.

On a motion Mr. Adams, seconded by Ms. Nichols, the Board accepted the Emerald Ash Borer Preparedness Plan.

Manager's Report

Town Manager Charles Safford provided an update on the David Gale Recreation Center. Recently the Department of Children and Families sent a letter notifying them that in order to continue to offer the After School Program it would be required to license the After School Program, which would impact any the Summer Camp Program because it is over 13 weeks and provided by the same provider. - Licensing the After School Program - would require limiting registration to a maximum of 30 children for either program based on the square footage and number of restrooms and wash stations at the Gale Center. While this wouldn't be a problem for the After School Program, which currently has up to 25 children per day, it would impact the Summer Camp which currently has up to 70 children per day. There is no restriction or requirement to license the summer camp if the municipality didn't have the After School

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Program. It is atypical for the municipality to run an after school program, they are usually run through the schools. Parks & Recreation is exploring alternatives, including seeing if the school or another private provider is interested in assuming the after school program. The Recreation Commission will explore the various alternatives and make a recommendation to the Selectboard.

Mr. Safford also updated the Board on the February Year-to-Date Financials. The budget is tracking well overall, with overbudgeted expenses in highway due to the winter severity and in finance due to moving from a part-time to a full-time finance director.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board went into executive session to discuss personnel and contracts at 6:17pm.

The Board came out of executive session at 6:32pm. On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board appointed Candace Elmquist to the Recreation Commission to fill a vacant seat which will expire April 30, 2020.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday March 25, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Neil Van Dyke
Public Works Director Harry Shepard; Caleigh Cross; Robert Murphy; Robert Moore; Carolyn Carlson;
Andrew Lemieux; Cory Burrall; Leah Hodari; Nick Donahue

Call to Order

Chair William Noyes called the meeting to order at 5:30pm, welcoming and congratulating Ms. Caleigh Cross on her recent U.S. Citizenship.

Approve the Agenda

On a motion by Ms. Morgan Nichols, seconded by Mr. William Adams, the Board approved the agenda as presented.

Consent Items

- a. Minutes of March 11, 2019
- b. Annual Highway Financial Plan
- c. Gravel Crushing Bid Waiver

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- Alchemy Brewing Stowe dba The Alchemist: Tasting Event @ Stoweflake Resort & Spa
May 1, 2019 3:30pm – 5:00pm
- Wild Hart Distillery: VT Renaissance Faire @ Stowe Events Fields
June 22 - 23, 2019 10:00am – 6:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- West Branch Art LLC: @ 17 Towne Farm Lane
March 23, 2019 5:30pm – 8:30pm
- Edgewater Gallery: @ 151 Main Street
May 3, 2019 5:00pm – 7:00pm

2019 Annual Liquor License:

- Hotel Sportiva Stowe @ 876 Mountain Rd: First Class & Outside Consumption
- PreVail LLC dba The Bistro at Ten Acres @ 14 Barrows Rd: First Class, Second Class & Outside Consumption
- Spire Hospitality dba Topnotch Resort @ 4000 Mountain Rd: First Class & Outside Consumption
- Split Ventures LLC dba The Bench @ 492 Mountain Rd: First Class & Outside Consumption
- Trapp Family Lodge (1HTL) @ 700 Trapp Hill Road: First Class Hotel
- Trapp Family Lodge (Brewery) @ 1333 Luce Hill Road: First Class, Second Class & Outside Consumption
- Trapp Family Lodge (SECN) @ 285 Trapp Hill Road: First Class, Second Class & Outside Consumption

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- Trapp Family Lodge (2nd) @ 42 Trapp Hill Road: Second Class
- Trapp Family Lodge (Hotel Gift Shop) @ 700 Trapp Hill Road: Second Class
- Tres Amigos @ 1190 Mountain Rd: First Class & Outside Consumption
- Zomax 1 LLC dba Butler's Pantry @ 128 Main St: First Class & Outside Consumption

Violations:

- Howard & Howard Inc dba Alpine Mart @ 968 Mountain Rd: Tobacco Violation
- Sherman V. Allen dba Mac's Stowe Market @ 88 S Main Street: Training Violation

On a motion by Mr. Neil Van Dyke, seconded by Ms. Nichols, the Board approved the Liquor Consent Items as listed. Ms. Nichols noted the violations.

Rhodes Bridge Public Meeting

VTrans is working on a project to replace Bridge 51 on Nebraska Valley Road, locally known as "Rhodes Bridge" in 2022. The Bridge was originally constructed in 1948 and is in poor condition. VTrans has responded to the Town's request not to locate the temporary bridge on the north side of the bridge where there is a residence, but instead will use the south side. Ms. Carolyn Carson, VTrans Project Manager, presented the Conceptual Design for the project. She noted that given the age of the structure, site constraints and current conditions, the recommendation is a full bridge replacement with a one-way alternating temporary bridge. The proposed replacement bridge would have two 9-foot travel lanes with 3 foot shoulders, for a total width of 24 feet. Installation of the temporary bridge on the south side will include ledge removal and -a retaining wall. Neighbors asked about the blasted area once the project is complete. Ms. Carson stated that the retaining wall will be pulled out - and it will be landscaped but would be impossible to bring to back to exactly as you see it now. It was also discussed if doing the bridge in phases to keep one lane open at all times would be an option, but this would result in a much wider bridge with more maintenance issues.

Andrew Chmura asked for the guard rail detail. Ms. Carson explained that it would be within the public right-of-way and explained it in general, but did not have a picture of the specific rail spec.

Neighbors also brought up concerns about those who traditionally jump off the bridge to swim, and what the safety impacts would be with the new bridge. The new bridge will be -slightly wider on either side with no curb which could impact jumping. Questions were raised on if it was a good idea to have people jumping off bridges in general and on a Class 3 highway in particular. The new bridge will have guardrails installed that are 27 inches high, with the possibility of adding hand rails to bring it 1-2 feet of height.

Ms. Carlson agreed to come back after they tested for ledge where the temporary bridge is proposed to be better able to discuss the level of disruption and site restoration. Also, to give more detail on the guard rail design and interface with abutting properties.

On a motion by Mr. Adams, seconded by Ms. Nichols the Board approved the Conceptual Design as presented.

Request for Maple Street Radar Speed Limit Sign

In 2015, the Town installed a southbound radar feedback speed limit sign on Maple Street at the former village limits. Ms. Leah Hodari, a resident of Maple Street, has requested in the past a similar sign be put on Maple Street on the northbound side. Speed Studies in 2017 and 2018 both indicated that the 85th percentile speed on the Maple Street, each way, was 34mph. Ms. Hodari spoke to the Board about her concerns, noting that in December her --partner was struck by a motorist while trying to cross the street.

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Police Chief Hull indicated that speed was not a factor in the accident. Ms. Hodari felt that when a temporary speed sign was put up, it did have an effect of slowing down traffic.

Town Manager Charles Safford noted that there are many changes coming to that area in the next few years, including raised curbing and a raised sidewalk which are traffic calming, and a light at the West Hill Road intersection which might also change the flow of traffic on Maple Street. He suggested the Board continue to monitor the speed of traffic on Maple Street and see what impact those changes have. The Town -will also use the temporary speed sign from time to time while collecting speed data.

Annual Meeting Survey Results

Mr. Safford presented the Board with the results of the Annual Meeting Survey. There were 500 responses, 97 of which were online responses. The Board discussed trends from the survey particularly the Luce Hill Intersection, where more respondents did not support a traffic signal, particularly if the Town had to pay for the entire project. There was also discussion on if the sidewalk should be extended prior to a traffic light that would have a controlled pedestrian crossing phase.

Manager's Report

Mr. Safford updated the Board of the Sidewalk & Overhead Utility Line Bid, noting that the Town has extended the bid deadline to April 10th in the hopes of getting more favorable bids. A mandatory pre-bid meeting was held with 3 contractors attending.

He also noted that the Library restoration project was coming along nicely and plans are to transition the library back to their own building by mid-April.

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board went into executive session to discuss personnel and contracts at 7:16pm.

There being no further business the meeting adjourned at 8:08pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday April 22, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Neil Van Dyke, Lisa Hagerty
Public Works Director Harry Shepard; Caleigh Cross; Robert Murphy; Paul Sakash; Tom Hubbs; Matt Bogaczyk; Helene Martin; D. Lee; Metzi Anderson

Call to Order

Chair William Noyes called the meeting to order at 5:00pm.

On a motion by Mr. William Adams, seconded by Ms. Lisa Hagerty, the Board went into Executive Session at 5:01pm to discuss personnel and real estate.

The Board came out of Executive Session at 5:35pm.

Chair Noyes noted the loss of Wendall Mansfield, who spent 58 years as a public servant to the Town of Stowe. On behalf of the Board, Chair Noyes sent condolences to the family and friends of Mr. Mansfield.

Approve the Agenda

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the agenda with the addition of consent item 4h – Moscow Recreation Field Second Volleyball Court.

Consent Items

- a. Minutes of March 25, 2019
- b. Water / Sewer Allocation – 109 Main Street
- c. Water / Sewer Allocation – Summit View Lot 5
- d. Water / Sewer Allocation – 722 S. Main Street
- e. Annual Appointments
- f. Transfer Money from General Fund Operating to Capital Fund (Akeley Building Chimneys)
- g. Special Event Applications
- h. Moscow Recreation Field Second Volleyball Court and Revised Agreement

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- Frost Beer Works: Conference reception/dinner @ Lodge at Spruce Peak
May 1, 2019 6:00pm – 9:00pm
- Rock Art Brewery: Welcome/Reception Dinner @ Lodge at Spruce Peak
May 1, 2019 6:00pm – 9:00pm
- White Mountain Distillery dba Stowe Cider: Tasting Event @ Lodge at Spruce Peak
May 1, 2019 5:00pm – 10:00pm
- White Mountain Distillery dba Stowe Cider: Tasting Event @ The Stoweflake
May 1, 2019 2:30pm – 6:30pm

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- White Mountain Distillery dba Stowe Cider: TedxSTOWE Talk @ Spruce Peak Performing Arts
May 9, 2019 6:00pm – 9:30pm
- White Mountain Distillery dba Stowe Cider: Demo @ Spruce Peak Performing Arts
May 18, 2019 6:00pm – 11:00pm
- Caledonia Spirits: Chowderpalooza @ Park Street
May 25, 2019 10:00am – 4:00pm
- Boyden Valley Winery: VT Renaissance Faire @ Stowe Events Field
June 22-23, 2019 10:00am – 6:00pm
- 14th Star Brewing Co.: Craft Brew Tasting @ Stowe Country Club 744 Cape Cod Road
July 2, 2019 3:00pm – 6:00pm
- Magic Hat Brewing: Pouring Samples @ Stowe Country Club 744 Cape Cod Road
August 20, 2019 3:00pm – 6:00pm
- Boyden Valley Winery: Stowe Foliage Festival @ Topnotch Event Field
October 11-13, 2019 10:00am – 5:00pm

Festival Event Permit Application:

- Stowe Brewers Festival: 4 Festivals @ Mayo Events Field
June 27, 2019 (Set-up)
June 28, 2019 5:30pm-9:30pm
June 29, 2019 12:00pm-4:00pm & 5:30pm-9:30pm
June 30, 2019 11:00am-1:30pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Vermont Ski Museum Inc: @ 1 South Main Street
Thursday April 25, 2019 5:00pm – 10:00pm
- Spruce Peak Performing Arts Center: @ 122 Hourglass Drive
May 8, 2019 3:00pm – 6:00pm
- Vermont Ski Museum Inc: @ 1 South Main Street
Thursday May 16, 2019 5:00pm – 9:00pm
- Spruce Peak Performing Arts Center: @ 122 Hourglass Drive
June 11, 2019 5:00pm – 7:00pm

Request to Cater:

- JP Decker dba Stowe Public House: Adult Prom @ Stowe Theatre 67 Main Street
May 4, 2019 6:00pm – 12:00pm
- Trapp Family Lodge: Kids Adventure Games @ 700 Trapp Hill
July 26 - 27, 2019 12:00pm – 5:00pm **(resubmitting: added 7/26)**

2019 Annual Liquor License:

- At Choice LLC dba Stowe Sandwich @ 1880 Mountain Rd: **First Class Restaurant/Bar**
- 1500 Edson Hill Operations LLC dba Edson Hill Manor @ 1500 Edson Hill Rd: **Outside Consumption**
- Dayboat Fish Co. LLC dba Stowe Seafood @ 394 Mountain Road: **Second Class**
- VR US Holdings II dba Mt Mansfield Base Lodge @ 7229 Mountain Road: **First Class Restaurant/Bar & Outside Consumption**

- VR US Holdings II dba Octagon Cafe @ 5781 Mountain Road: **First Class Restaurant/Bar & Outside Consumption**
- VR US Holdings II dba Spruce Camp @ 82 Lift Line Drive: **First Class Restaurant/Bar & Outside Consumption**
- VR US Holdings II dba Midway Cafe @ 5781 Mountain Road: **First Class Restaurant/Bar & Outside Consumption**
- VR US Holdings II dba Cliff House Restaurant @ 5781 Mountain Road: **First Class Restaurant/Bar & Outside Consumption**
- DH Stowe Management dba Stowe Mountain Club Golf Cottage @ 206 Spruce Peak: **First Class Restaurant/Bar & Outside Consumption**
- DH Stowe Management dba Stowe Mountain Club Alpine Clubhouse @ 142 Red Sled Drive: **First Class Restaurant/Bar & Outside Consumption**
- DH Stowe Management dba Stowe Country Club @ Cape Cod Road: **First Class Restaurant/Bar & Outside Consumption**
- DH Stowe Management dba Stowe Mountain Lodge @ 7412 Mountain Lodge: **First Class Hotel & Outside Consumption**
- DH Stowe Management dba Speak Easy / Line House @ 7412 Route 108: **First Class Restaurant/Bar**
- DH Stowe Management dba The Pantry & Beanery @ 208 Hour Glass Drive: **Second Class**
- Hotel Sportiva dba Town & Country @ 876 Mountain Road: **First Class Hotel**
- Over the Wall @ 2160 Mountain Road: **First Class Restaurant**
- MK Enterprises dba Burts Pub @ 135 Luce Hill Road: **First Class Restaurant & Outside Consumption**
- John & Charlie Incorporated dba The Matterhorn @ 4969 Mountain Road: **First Class Restaurant and Outside Consumption**

Violations: N/A

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved the Liquor Consent Items as listed.

Route 100 Paving Project Update

Matthew Bogaczyk from VTrans presented an update on the Route 100 paving and Lower Village Sidewalk Project. Mr. Bogaczyk gave an overview of the project, which was removing concrete slabs from underneath Route 100 from Waterbury to Stowe Village, as well as drainage and adding a stoplight at Guptil Road in Waterbury. He clarified this was not a full depth rebuild of the road. In 2018 Kubricky was able to get this completed and put down two layers of pavement. They wanted to let the road settle and identify problem areas over the winter. VTrans is now working with the contractor to look at the areas where frost heaves occurred and come up with a plan moving forward. Plans also include a leveling or shim coat to even out the road and then a final 1.5" wearing top course of pavement. Mr. Bogaczyk said that VTrans will be keeping a close eye on the project to ensure that the final product is a high-quality road.

Mr. Bogaczyk was asked about the status of Route 100 North from Stowe to Morrisville and if there were any plans to do something about the condition of the road. He stated that as far as he was aware, there were no plans for the road until 2020.

Stowe Mountain Resort Season Recap

Bobby Murphy, Vice President and General Manager of Stowe Mountain Resort presented on the awesome winter enjoyed by skiers and riders at SMR. There was 308” of total snowfall, up from 264” the previous winter. At closing on April 21st, there was still 88” of snow. Also helping the season was record snowfall in November and lack of a true midseason thaw. Mr. Murphy also talked about changes at the resort operations, including moving to a point of sale system integrated with Vail resorts worldwide, which helped with lift ticket lines. They also debuted a new website which helped increase pre-purchasing of lift tickets and working with Stowe Area Association on listing lodging options. Mr. Murphy noted that parking and transportation seemed to work better this year but continues to be something they watch. Ridership on the Mountain Road Shuttle was up 9.5% over last year, but they would like to see this continue to increase. Staffing and housing for staffing is also an ongoing concern. Looking at improvements for next year, Mr. Murphy noted work on the Gondola to make it easier to get to and more welcoming was a top priority for SMR next year.

Request to Close Depot Street (Building Painting)

Sal Vespa has requested that the Town allow closing of Depot Street for 5 out of 10 days between June 17th and June 28th to allow for painting of the Depot Street side of Shaw’s General Store. Police and Public Works have concerns about the traffic impacts of the sidewalk & overhead utility construction being compounded by closing Depot Street. Town Staff have offered to work with Mr. Vespa and accommodate the closure at some point during the construction if possible but are not able to determine when that would be at this time.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board denied the request to close Depot Street for the time frame stipulated, but authorized staff to work with Sal Vespa to determine a time that may be appropriate from a traffic management standpoint during this year or hold off until next year if necessary.

Street Banner Policy Exemption/Amendment

The current Street Banner Policy only permits banners announcing community special events. On behalf of Stowe Land Trust, Metzi Anderson has requested an exemption to the policy to allow a banner to raise awareness of their fundraising campaign for the Brownsville Forest land conservation project. Town Manager Charles Safford suggested that rather than grant an exemption the Board could amend the policy to allow fundraising associated with local/school government and non-profits that receive support in the Town of Stowe’s Community, Economic and Social Services Budget. Concerns were voiced about -- fundraising banners -potentially pushing - out community events or to go up for too long. -It was the consensus of the Board to allow this one on an experimental basis and further consider amending the policy if we receive similar request in the future.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved Stowe Land Trust’s request for a street banner in association with the Brownsville Forest land conservation fund raising project for the last week of May.

Stowe Village Sidewalks and Main Street Utility Relocations – Bid Results and Contract Award
Bids for the project were opening on 4/12/19, with three bids received. The lowest qualified bidder was Dale E Percy, Inc. with a cumulative bid of \$3,765,000. This is below the sum of the construction cost estimates contained in the bond vote in fall 2018. It does not include anticipated utility company costs or other contingencies. It was also noted that the South Main Street Water Main portion of the project is an approved Water Capital Project that will be paid out of the Water Fund. Percy is a known and trusted

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local business qualified for the work and plan to engage known and acceptable prime subcontractors for specialty aspects of the work.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the award of the Stowe Village Sidewalk and Main Street Utility Relocation project to Dale E Percy, Inc in the amount of \$3,765,000 and authorized the Town Manager to endorse the Agreement on behalf of the Town.

Manager's Report

Mr. Safford updated the Board on the training received by all Stowe Police officers to now be Emergency Medical Responders. Also, the Friends of the Jackson Arena have donated \$2,000 towards the purchase of new rental skates at the Stowe Arena. Finally, Mr. Safford noted that the funeral for Wendall Mansfield will be on Friday April 26th at 11am at the Stowe Community Church.

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board approved moving the regularly scheduled May 13th Selectboard Meeting to Monday May 6th at 5:30pm.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board appointed Shelby Gaines to a three-year term on the Stowe Library Board of Trustees to end April 30, 2022.

There being no further business the meeting adjourned at 7:18pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday May 6, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Noyes, Morgan Nichols, Neil Van Dyke, Lisa Hagerty
Public Works Director Harry Shepard; Caleigh Cross; Rob Moore; Candace Elmquist; Kelley Spear;
Scott Noble; Bryan Hamor; Havilah Mann; Chuck Ebel; Peter Dreissigacker; Rachel Moore; Jason Wells

Call to Order

Chair William Noyes called the meeting to order at 5:31pm.

Approve the Agenda

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the agenda as presented.

Consent Items

- a. Minutes of April 22, 2019
- b. Parks Mowing Bid Awards
- c. Stoweflake Consecutive Water System Agreement
- d. Trapp's Villas Consecutive Water Systems Agreement
- e. 327 Maple Street Water / Sewer Allocation
- f. Recognition Guidelines
- g. Special Event Applications

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- Boyden Valley Winery: VT Renaissance Faire @ Stowe Events Field
September 11, 2019 4:30pm – 9:30pm
- Idletime Brewing Company LLC : Stowe Craft Brew Races @ Stoweflake Resort
May 18, 2019 10:00am – 5:00pm

Request to Cater:

- Trapp Family Lodge: Wedding Rehearsal Dinner @ 700 Trapp Hill Rd
May 25, 2019 8:00pm – 11:00pm
- Trapp Family Lodge: Wedding Rehearsal Dinner @ 700 Trapp Hill Rd
May 25, 2019 7:00pm – 8:00pm
- Black Diamond Barbeque: Company Outing @ 51 West Shaw Hill Rd
October 12, 2019 2:00pm – 12:00pm

2019 Annual Liquor License:

- CH Vermont, LLC dba Stowehof Inn @ 434 Edson Hill Road: **First Class Restaurant & Outside Consumption**

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved the Liquor Consent Items as listed.

**Class 1 Sidewalk & Overhead Utility Relocation Project
Overview of Project Implementation, Timing and Phasing**

Harry Shepard, Director of Public Works, along with Matt Percy from Dale E. Percy Inc were present to discuss the Class 1 Sidewalk & Overhead Utility Relocation Project. Mr. Shepard noted that this is an overview of a large construction project and things are likely to change. He then explained that the new sidewalks and curbing along with drainage work will take place along the Town's Class 1 highway roads, defined as from the Public Safety Facility on South Main Street to the intersection of Route 100 and Route 108, then from that intersection up Mountain Road to its intersection with Weeks Hill Road, and from the Route 100/Route 108 intersection through Main Street and Maple Street, ending at Cemetery Road. In addition to the sidewalks and curbs, Main Street will be getting new streetscape with new lighting, grass strips, "bump-outs" and eventually, removal of the existing telephone poles.

Going over the anticipated timeline, Mr. Shepard noted that work is already beginning on Main Street from the Community Church to in front of the Akeley Building on the north side and from Park Street to Depot Street on the south side. This work is expected to be mostly complete by Memorial Day, with some streetscaping still outstanding. From there work will move to South Main Street from the Route 100/Route 108 intersection to Von Barga's building, both sides of the street. This work should be primarily done by July. At that point the focus will move to Maple Street, which is getting bituminous sidewalks and granite curbing, which should be done by early fall. For the late fall, work will begin on Mountain Road from Main Street to the bridge. Duct bank work will be occurring off Main Street throughout the project when opportunities arise. At winter shut down, it is anticipated that overhead utilities will still be in place, and the Town will work with the five utilities over the winter to run their wires through the new underground ductwork. Mr. Shepard noted some of that work is not in the Town's control and that overall decommissioning of overhead wires is not likely to happen until the end of 2020. In spring of 2020 construction will begin again, focused on South Main Street, removing the concrete slabs underneath Route 100 and working on water main installation, curbing and sidewalks. The Town anticipates this part of Route 100 will be gravel for April-May 2020 but a first layer of pavement should be in place by Memorial Day. The State is then planning to pave Class 1 Highway in 2020.

This project will involve night work, primarily when trenches across Main Street are required. Night work hours will be 7pm-6am Sunday through Thursday to install drainage and duct banks. It should be anticipated that on these evenings there will be light towers, beeping and truck activity. There will be no weekend work, and crews will avoid working on 4th of July. They are also working with Stowe Vibrancy to keep out of the way of their special events as possible.

Mr. Safford also noted that a group is working to encourage support of downtown businesses throughout the construction and that they will be meeting Tuesday morning at 8:30am in the Akeley Memorial Room.

Manager's Report

Mr. Safford advised the Board that he would like to use up to \$2,000 from the Contingency Fund for purchasing of gift certificates to downtown businesses, to be used for promotions to draw people into the village during construction.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board went into executive session to discuss personnel at 6:17pm.

The Board came out of Executive Session at 6:28pm.

Selectboard Meeting 05/06/19

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board appointed Kelley Spear to a three-year term on the Stowe Library Board of Trustees to end April 30, 2022.

There being no further business the meeting adjourned at 6:30pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard
and
Water & Sewer Commissioners
Tuesday, May 28, 2019
Akeley Memorial Building – Theater
Meeting Minutes**

Present:

Selectboard Members: William Noyes, Morgan Nichols, William Adams, Lisa Hagerty

Others: Bob Davison, John Schnee, Caleigh Cross, Jason Wells, Elizabeth Ferin, Courtney Percy, Gannon Osborn, Kristen Sharpless, Becca Washburn, Mary Skelton, Lynn Altadonna, Dick Marron, Rebecca Chase, Ryan Percy, Town Manager Charles Safford, Public Works Director Harry Shepard, Recreation Director Matt Frazee, Planning Director Tom Jackman [others who did not sign-in].

Call to Order

Chair William Noyes called the meeting to order at 5:32 pm.

Approve the Agenda

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the agenda as presented.

Consent Items

- a) Minutes
- b) Paving Bids
- c) Special Meeting to Set FY'20 Tax Rate (7/2/19)
- d) Cemetery Commission Investment Policy
- e) Current & Delinquent Tax Collection Policy
- f) Stowe Annual Local Emergency Management Plan Approval
- g) Special Event Applications
- h) Water Allocation 990 Mountain Road
- i) Stormwater Outlet Construction Agreement

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Applications:

- Trapp Family Lodge: SAA Member Mixer @ The Round Hearth
May 20, 2019 5:00pm – 7:00pm
- Smugglers' Notch Distillery: Spirit Tasting @ Park Street
May 25, 2019 10:30am – 3:30pm
- Shane Hospitality dba Deli/126: Wedding Reception @ 778 Taber Hill Road
May 26, 2019 2:00pm – 2:00am
- Trapp Family Lodge: Wedding @ Trapp Family Lodge
June 1, 2019 4:00pm – 11:00pm

- White Mountain Distillery dba Stowe Cider: Craft Beer League @ Stowe Country Club 744 Cape Cod Rd June 4, 2019 2:30pm – 6:30pm
- Dutchess Inn Inc dba Stowe Golf Park/Stowe Bowl: Sean Hayden Fundraiser @ Stowe Golf Park June 8, 2019 12:00pm – 5:00pm
- White Mountain Distillery dba Stowe Cider: Roots @ The Estate of Strawberry Hill 300 Meadow Lane June 8, 2019 4:00pm – 9:30pm
- ZG Holdings LLC dba Zero Gravity Craft Brewery: Craft Beer Night @ Stowe Country Club June 11, 2019 2:00pm – 7:00pm
- White Mountain Distillery dba Stowe Cider: VCMA Tasting Event @ Stowe Cider 17 Town Farm Lane June 12, 2019 2:00pm – 6:00pm
- White Mountain Distillery dba Stowe Cider: Bikes, Beers and Brews Block Party @ Park Street June 14, 2019 3:30pm – 7:30pm
- Groennfell Meadery LLC: Vermont Renaissance Faire @ Mayo Event Fields 80 Weeks Hill Road June 22-23, 2019 10:00am – 6:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Helen Day Art Center: Art Gallery Event 90 Pond Street June 22, 2019 3:30pm – 9:30pm

Request to Cater:

- Skinny Pancake dba Love Local Catering: Spruce Peak Performing Arts @ 122 Hourglass Drive June 23, 2019 12:00pm – 2:00am
- Skinny Pancake dba Love Local Catering: Spruce Peak Performing Arts @ 122 Hourglass Drive July 5, 2019 12:00pm – 2:00am
- Skinny Pancake dba Love Local Catering: Spruce Peak Performing Arts @ 122 Hourglass Drive July 20, 2019 12:00pm – 2:00am
- Skinny Pancake dba Love Local Catering: Spruce Peak Performing Arts @ 122 Hourglass Drive August 17, 2019 12:00pm – 2:00am

Educational Sampling Event Permit:

- Cork Wine & Bar & Market: VT Foodbank Fundraiser @ 35 School Street June 8, 2019 5:00pm – 9:00pm

2019 Annual Liquor License:

- At Choice LLC dba Stowe Sandwich @ 1880 Mountain Road #2: **Outside Consumption**

Four additional requests were added to the liquor consent agenda.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items with the four additional requests.

Brownsville Forest Becoming Part of State Forest

Kristen Sharpless and Elisabeth Fenn from Stowe Land Trust were present to provide an overview of the project. Others present included Gannon Osborn and Rebecca Washburn from the VT Department of Forests, Parks, and Recreation, as well as members of the general public.

Ms. Sharpless reported that Stowe Land Trust is requesting Selectboard approval for the transfer of the 750-acre Brownsville Forest property to the State of Vermont to tie into C.C. Putnam State Forest. Ms. Sharpless stated that the parcel is currently under contract and if fundraising efforts are successful, the Land Trust will hold a conservation easement on the parcel and transfer it to the State of Vermont. She reported that approval of the transfer by the Town of Stowe is a requirement of the VT Department of Forests, Parks & Recreation land acquisition policy.

Town Manager Safford provided an overview of the property and reported the property contains leased lands. The Selectboard previously approved a deed extinguishing the Town's rights, with the exception of oil and mineral rights. The parcel contains sand and gravel deposits, but the deposits are not in the area of the leased lands. Stowe Land Trust and the State of Vermont have requested the Town agree to extinguish the mineral and oil rights to allow the transfer of the property with a clear title.

Ms. Sharpless provided an overview of the possible allowed recreational uses of the property and the process of developing an interim and long-term management plan. She noted that it has not yet been determined whether mountain biking will be an allowed trail use. General discussion included access and parking concerns, hunting, mountain biking, horseback riding, and the assessed value of the parcel. Staff from VT Department of Forests, Parks & Recreation provided an overview of the public planning process in developing a long-range management plan. VT-FPR staff noted that the public planning process will inform the long-range management plan and match appropriate uses with the property.

Mr. Adams raised access concerns and noted that the new stormwater requirements are forcing municipalities to reclassify Class 4 roads to trails which is leading to diminished vehicular access to state lands. Ms. Washburn reported that VT-FPR has noticed the trend of reclassifying Class 3 and Class 4 roads and is working with other state agencies regarding the municipal general permit requirements as it relates to maintenance and stormwater improvements. Town Manager Safford indicated the classification of local roads are ultimately up to the local legislative body.

Mr. Adams made a motion, seconded by Ms. Nichols, to approve the transfer of the Brownsville Forest property from Stowe Land Trust to the State of Vermont and agree to extinguish the Town's mineral / oil rights, subject to approval of the necessary legal documents by the Town Attorney and execution by the Town Manager. The motion passed unanimously.

Road Reclassifications

- a. Cotton Brook Road (Reclassify from Class 3 to 4)**
- b. Section of Sanborn Road (Reclassify to Legal Trail)**
- c. Section of Old County Road (Reclassify to Legal Trail)**

Town Manager Safford provided an overview and reported that the Board is being asked to consider the reclassification of sections or all of the following three town highways:

- a) All of Cotton Brook Road (Reclassify 0.66 miles from Class 3 to 4)
- b) Section of Sanborn Road (Reclassify 0.20 miles to Legal Trail)

c) Section of Old County Road (Reclassify 1.34 miles to Legal Trail)

Mr. Safford reported that Cotton Brook Road provides access to the Cotton Brook area of Mount Mansfield State Forest and the state canoe access. He stated that Class 3 roads are required to be - passible by a standard passenger on a year-round basis. He noted that the - Town only plows the first 0.12 miles from Nebraska Valley Rd. to the end of the first parking area. Reclassifying the road to Class 4 would formally recognize its - maintenance practices and allow it to be gated during mud season, if deemed necessary to minimize impacts to the road surface. He reported that maintenance would otherwise remain the same as historically practiced and allow for continued access to the state forest and canoe access by passenger vehicles.

Mr. Safford continued by reporting that a section of Sanborn Road between Lower Sanborn and the upper is unpassable by a standard passenger vehicle and the Town has not historically maintained it. He noted that municipalities are required to maintain bridges and culverts on Class 4 roads and new stormwater regulations also require Best Management Practices for controlling sediment runoff on Class 4 roads. Legal trails require no maintenance unless a municipality chooses to yet allows the Town to maintain ownership of the right-of-way. Lynn Altadonna and DPW Director Harry Sheppard both commented that this section of road is currently not passable on foot.

The last road section for reclassifying consideration is a section of Old County Road from the northeastern boundary of the Biello property and the top of Luce Hill Road. The road is currently unpassable by a standard passenger vehicle and the Town has not historically maintained it. It was reported that a section of the road serves as Trapp Family Lodge cross country ski trail.

Ms. Nichols made a motion, seconded by Ms. Hagerty, to schedule site visits and public hearings on July 8, 2019 to consider reclassify Cotton Brook (6:00 pm), Old County (6:30 pm) and Sanborn roads (7:00 pm). The motion passed unanimously.

Rec Path Warning Signs

Recreation Director Matt Frazee was present to provide an overview the proposal. Recreation Commission member Lynn Altadonna and property owner Mary Skeleton were present to speak on the topic. Mr. Frazee reported that the Recreation Commission is recommending that the Selectboard approve the purchase of ten signs to be installed on existing posts at various locations along the rec path. He noted that no additional post will be installed and the signs are 6" x 12" and contain the following message: "*Give a clear warning when passing*" or "*Cyclist use bell or verbal warning when passing.*" The proposed signs are yellow in color with black lettering, chosen for its visibility. He noted that the Recreation Commission discussed the issue during the last several meetings and considered replacing the existing signs, however after comparing costs, are recommending the proposed yellow signs. Mr. Altadonna reported that the Recreation Commission is interested in enhancing safety using signage along with other mechanisms. General discussion centered on educating rec path users and working with bicycle rental shops to better communicate etiquette and good conduct. Members noted that Front Porch Forum could be used as a mechanism to communicate with path users.

Ms. Nichols made a motion, seconded by Mr. Adams, to approve the purchase and installation of ten new signs for the Rec Path as indicated. The motion passed unanimously.

Motor Vehicle Ordinance Amendment (Eliminate Passing Zone on Stagecoach Road)

Town Manager Safford provided an overview and reported that resident Courtney Percy has requested that the Board hold a public hearing to consider removing a passing zone on Stagecoach Road. Ms. Percy was present and stated that vehicles travel fast on this section of road and she hoped the Board would consider eliminating the passing lane on this section of road.

Mr. Adams made a motion, seconded by Ms. Hagerty, to warn a public hearing for June 10, 2019 at the next regularly scheduled Selectboard meeting. The motion passed unanimously.

Animal Control Ordinance Amendment (Ban Roosters in Stowe Historic Overlay District)

Town Manager Safford provided an overview and reported resident Karen Akins has requested the Selectboard consider a rooster ban in the -Stowe Historic Overlay District. It was reported that Ms. Akins resides on Maple Street and is often woken by the rooster on the adjacent parcel. She stated that the consistent early morning noise is a nuisance and is disruptive to her sleep. Mr. Safford reported that the Town Attorney has provided draft amendments to the animal control ordinance, should the Board choose to further consider modifying the ordinance. Mr. Adams noted his reluctance to take up the issue given the historic nature of the community and farming. Resident Rebecca Chase spoke on the topic and hoped the issue could be worked out between the parties without amending the town ordinance. General discussion ensued regarding opportunities to mitigate noise, farming in the village, and working together to resolve disputes.

Mr. Adams made a motion, seconded by Ms. Hagerty, to table the issue indefinitely with the understanding that the parties will work together to resolve the issue of noise from the rooster. The motion passed unanimously.

Manager's Report

Town Manager Safford provided an overview of the Manager's Report. He reported that April Financials for the General, Water and Sewer Funds were provided and overall the General Fund budget is tracking well. The salt budget is over as is accounting as a result of moving from a part-time to a full-time Assistant Finance Manager. Water and Wastewater budgets are tracking well.

DPW Director Harry Sheppard and Mr. Safford reported on the request to purchase a hot box. It was explained that cold mix can be difficult to work with and does not adhere as well as hot mix. It was noted that while the FY'19 Highway Budget is anticipated to be over due to the winter severity, the overall budget is coming in on-line and the Finance Director indicates that there will be sufficient capacity to spend ±\$35,000 to purchase a hot box.

Mr. Adams made a motion, seconded by Ms. Nichols, to purchase a hot box to Viking for \$39,800. The motion passed unanimously.

Town Manager Safford reported that Apple Tree will be providing an after-school program at Stowe Elementary School and the Stowe Parks & Recreation will no longer offer an after school program at the end of the school year. Mr. Safford noted that no staffing changes are anticipated and he has not received any complaints to date.

The Board was informed of the Stowe Police Department's participation in the Vermont Law Enforcement Torch Run for Special Olympics on Friday, June 7, 2019. The run in Stowe will start at 11:00 am. The preliminary plan is to start on Mountain Road (Catholic Church), to the Elementary School, continuing out Thomas Lane to RT 100. The actual route will be approved by Chief Hull after consulting with the Public Works Director based on construction at the time.

DPW Director Harry Sheppard and Mr. Safford provided an overview regarding necessary emergency repairs to the Moscow Bridge. It was reported that a large sink hole near the western abutment appeared last week near a sharp bend in the river. Mr. Sheppard reported that the hole needs to be repaired to prevent the road from further erosion. He noted that DPW is in the process of obtaining an emergency permit from the State of VT for the work and it is anticipated to take 3-4 weeks to repair. He reported that the bridge is safe and DPW will continue to monitor its condition. Mr. Safford noted that the Board is being requested to earmark \$30,000 with the understanding that the actual cost may vary.

Mr. Adams made a motion, seconded by Ms. Hagerty, to approve the capital project of \$30,000 (price to be determined) to repair the Moscow Bridge. The motion passed unanimously.

Executive Session

On a motion by Ms. Nichols, seconded by Mr. Adams, the Board went into executive session to discuss personnel at 7:30 pm.

The Board came out of Executive Session at 8:00pm.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board appointed Heidi Scheuermann to fill a vacant position effective immediately on the Stowe Electric Utility Commission with a term to expire April 30, 2022.

There being no further business, the meet adjourned at 8:10pm.

Minutes respectfully submitted by Sarah McShane.

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday June 10, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Noyes, Morgan Nichols, William Adams
Public Works Director Harry Shepard; Caleigh Cross; Paul Sakash; Jamie Mclimans; Kim Royar; Tyler Brown; Mary Karen Crawford; Matthew Rutherford

Call to Order

Chair William Noyes called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the agenda as presented.

Consent Items

- a. Minutes of May 28, 2019
- b. Community Playground Addition
- c. Internal Controls Checklist
- d. Special Event Applications

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- Caledonia Spirits: Joe Kirkwood Memorial Golf Tournament @ Stowe Country Club 744 Cape Cod Rd
June 22, 2019 1:00pm – 6:00pm
- Sticky Paws Meadery: Renaissance Faire: Mayo Fields @ 80 Weeks Hill Rd
June 22-23, 2019 9:00am – 6:00pm
- Smugglers' Notch Distillery: Renaissance Faire: Mayo Fields @ 80 Weeks Hill Rd
June 22-23, 2019 9:00am – 7:00pm
- Mill River Brewing LLC: Renaissance Faire: Mayo Fields @ 80 Weeks Hill Road
June 22-23, 2019 10:00am – 6:00pm

Request to Cater:

- Trapp Family Lodge: Business Reception @ Trapp Yurt 700 Trapp Hill Road
June 12, 2019 4:00pm – 4:45pm
- Trapp Family Lodge: Business Reception @ Trapp Yurt 700 Trapp Hill Road
June 13, 2019 4:00pm – 5:00pm
- Trapp Family Lodge: Wedding @ Wedding Tent 700 Trapp Hill Road
June 29, 2019 4:00pm – 11:00pm
- Trapp Family Lodge: Wedding @ Wedding Tent 700 Trapp Hill Road
July 5, 2019 4:00pm – 11:00pm
- Trapp Family Lodge: Kids' Adventure Games @ Trapp's Outdoor Center 700 Trapp Hill Road
July 27-28, 2019 9:00am – 5:00pm (previous request was for July 26-27, 2019)
- Monkey Hospitality dba The Monkey House: Rehearsal Dinner @ Field Guide 433 Mtn Road
August 16, 2019 3:00pm – 11:00pm

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- Black Diamond Barbeque LLC: Celebration of Life @ MMSC, 403 Spruce Peak Road
June 15, 2019 12:00-5:00pm
- Ari Oli LLC d/b/a PLATE: Rehearsal Dinner @ 2850 Mountain Road
June 14, 2019 5:30 – 11:30pm

2019 Annual Liquor License:

- Hotel Sportiva @ 876 Mountain Road: **Outside Consumption #2**
- Stowe Inn LLC @ 123 Mountain Road: **First Class Hotel License & Outside Consumption**
- Over The Wall @ 2160 Mountain Road: **Outside consumption**

On a motion by Ms. Nichols, seconded by Mr. Adams, the Board approved the Liquor Consent Items as listed.

**Motor Vehicle Ordinance Amendment Public Hearing
(Eliminate Passing Zone on Stagecoach Road)**

Courtney Percy, a resident on Stagecoach Road near the current passing zone has requested that the Town eliminate the no passing zone as it is a residential and agricultural area, and she has witnessed many instances of dangerous passing. The - proposed amendment would remove the designated passing zone effective immediately upon approval. It was asked if this could ever be changed back, which Mr. Safford noted could happen with a future amendment to the ordinance. There was no further discussion on the topic.

On a motion by Ms. Nichols, seconded by Mr. Adams the Board approved the Motor Vehicle Ordinance eliminating the passing zone on Stagecoach Road.

Beaver Management Guidelines

Town Manager Charles Safford presented the Board with Beaver Management Guidelines for consideration. The guidelines were developed with input from a Vermont Furbearer Project Technician through the State Fish and Wildlife Department. The guidelines follow the Agency of Natural Resources Best Management Practices as a guideline and will always act in accordance with the law. Further, the guidelines encourage non-lethal devices but does allow for lethal devices as a last resort. Any trapping would have to be approved in advance by the Selectboard at a publicly warned meeting, except in emergencies in which the Town Manager will consult with Fish and Wildlife. If approved, notice of placement of any traps will be placed in the area. These guidelines can evolve over time with experience but are meant to serve as a managed way to protect Town infrastructure in human beaver conflicts. Kim Royer of the Vermont Fish and Wildlife suggested the policy be called “Stowe Selectboard Guidelines for dealing with Human-Beaver Conflict Management.”

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the Stowe Selectboard Guidelines for Dealing with Human-Beaver Conflict Management.

FY20 Water / Sewer Operating & Capital Budgets

Mr. Safford presented FY20 Water / Sewer Operating & Capital Budgets, noting that the budgets stick to the proforma of 3% decrease in water rates with a 3% increase in wastewater rates. The water budget also incorporates Fire District #3 customers at the same rate as other water customers as the merger has been finalized. The Water Fund now has a positive cash flow. Water Capital Projects include a project to replace the water main on Depot Street which is deteriorated and problematic. FY20 costs of \$150,000

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will cover the engineering design and permitting with an additional \$150,000 for the construction costs to be in the FY21 budget. The Water Department also has a capital project to rehabilitate 2 of the 3 pumps at the Village Green Treatment Plant for a budgeted \$50,000. Additionally, \$50,000 will be moved to the Unallocated Water Capital Reserves.

In Wastewater, the rate increase will help improve the Wastewater Fund Balance, with budgeted capital projects of \$45,000 in miscellaneous Control System Upgrades, \$35,000 for a utility truck replacement and \$20,000 moved to the Unallocated Sewer Capital Reserves. It was noted that the Sewer Plant was built in 1980, rehabbed in 2002.-

-

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board warned a public hearing on the FY20 Water and Wastewater Budgets and Capital budgets for 5:35pm on June 24, 2019.

Manager's Report

Mr. Safford advised the Board that the governor has signed H.539 which is the merger between SFD#3 and the Town of Stowe. Also, the Vermont Legislature has approved increased recording fees which will go into effect on July 1, 2019.

On a motion by Ms. Nichols, seconded by Mr. Adams, the Board went into executive session to discuss personnel and Legal at 6:13pm.

The Board came out of Executive Session at 7:08pm.

There being no further business the meeting adjourned at 7:10pm.

Minutes respectfully submitted by Abigail Earle

Stowe Water & Sewer Commissioners Meeting
Monday July 8, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Noyes, William Adams; Neil Van Dyke, Lisa Hagerty
Public Works Director Harry Shepard; Planning Director Tom Jackman; Caleigh Cross; Jen Burnett;
Michael Seaberg;

Call to Order

Chair William Noyes called the Water and Sewer Commissioners meeting to order at 5:00pm.

Approve the Agenda

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Water and Sewer Commissioners agenda as presented.

Consent Items

- a. Minutes of June 24, 2019 Meeting

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Consent Items.

Water/Sewer Allocation Application #2 – 4409 Mountain Road

A second water/sewer allocation application has been received from VTRE Investments, Inc to increase allocation to the 4409 Mountain Road property. The original allocation application to add a 4th bedroom to the existing single family residence in February was denied because the property is in the UMR Zoning District and our Act 250 permit for our 2001 sewer system expansion included restrictions on the amount of sewer flow that can be connected to the system in the UMR District. The subject property was allocated and connected for 3 bedrooms in 2010 and no permit document for additional flow prior to this allocation exists. The applicant has filed a complaint regarding this denial to Lamoille County Superior Court. The new allocation application received after the filing of the complaint requested allocations for a new duplex with a total of 8 bedrooms.

On a motion by Mr. Van Dyke, seconded by Mr. Adams the Board denied the request for additional water/sewer allocation for property at 4409 Mountain Road.

Other Business

None at this time.

On a motion by Mr. Adams, seconded by Mr. Van Dyke the Stowe Water and Sewer Commissioners meeting was adjourned at 5:05pm.

**Stowe Selectboard Meeting
Monday June 24, 2019
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, William Adams; Neil Van Dyke, Lisa Hagerty
Public Works Director Harry Shepard; Planning Director Tom Jackman; Caleigh Cross; Mort Butler,
Rachel Moore, Hope Sullivan **Call to Order**

Chair William Noyes called the Stowe Selectboard meeting to order at 5:37pm.

He opened the meeting by acknowledging the loss of Firefighter Brian Murphy, who recently was awarded the Rookie of the Year award from the Stowe Fire Department. The Board sends their condolences to Brian's family, friends, and brothers in the SFD.

Approve the Agenda

On a motion by Ms. Nichols, seconded by Mr. Adams, the Board approved the Selectboard agenda with the addition of the Stoweflake Balloon Festival Special Event Application to Consent Agenda Item 3d.

Consent Items

- a. Minutes of June 10, 2019
- b. Dispatch Contract
- c. July 5th Office Closure
- d. Special Event Application
- e. LCPC Representative Reappointment

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Consent Items with the additional of the Stoweflake Balloon Festival Special Event Application to Consent Agenda Item 3d.

Liquor Consent Items

Special Event Permit Application:

- White Mountain Distillery dba Stowe Cider: Stowe Historical Society @ 90 School Street
June 23, 2019 4:00pm – 7:00pm
- Go America Go Beverages dba WhistlePig Whiskey: Whiskey Tasting @ Lodge at Spruce Peak
July 6, 2019 4:00pm – 7:00pm
- Frost Beer Works: Conference/Reception @ Lodge at Spruce Peak
July 12, 2019 6:00pm – 8:00pm
- Vermont Distillers: Stowe Foliage Art Festival @ Top Notch Field
October 11-13, 2019 9:30am – 5:30pm
- Dutchess Inn dba Stowe Golf Park @ 1613 Mountain Rd: **Outside Consumption (Occasional Use)**
June 30, 2019 12:00pm – 6:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Helen Day Art Center @ 90 Pond Street
July 20, 2019 4:00pm – 9:00pm

Request to Cater:

- Black Diamond Barbeque: Wedding Party @ Strawberry Hill Farm 300 Meadow Lane
August 24, 2019 4:00pm – 11:00pm

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- Black Diamond Barbeque: Private Party for Burton @ 51 West Shaw Hill Road
October 12, 2019 2:00pm – 12:00am

2019 Annual Liquor License: Dutchess Inn dba Stowe Golf Park @ 1613 Mountain Rd: **Outside Consumption**

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

Stowe Fire District #3 and Town Merger Documents Approval

Mr. Safford presented the Board with the draft Assignment and Deed transferring Stowe Fire District #3 property to the Town of Stowe. Also presented were the draft Assignment and Assumption Acknowledgement that the Town will be responsible for the outstanding debt obligations for SFD #3. The Plan of Merger approved into law that the Town has the right to assess a surcharge to former SFD#3 customers to recover the money to pay off the debt service.

On a motion by Ms. Hagerty, seconded by Mr. Adams the Board approved the draft Assignment, Deed, and Assignment and Assumption Acknowledgement subject to final review by the Town Attorney.

Interim Zoning By-Law Amendments (Downtown Sandwich Board Signs)

Stowe Vibrancy has requested the Selectboard adopt interim zoning in order to help downtown businesses promote themselves during active construction through November 15th. We don't anticipate construction that will be perceived as inhibiting business during the winter months and it would be best not to have the signs during the winter for snow removal purposes. If desired, the Selectboard can institute interim zoning again during the 2020 construction season. It was clarified that this zoning regulation would only be in effect in the Village limits. State work in the Lower Village is scheduled to be complete by the end of June.

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board implemented the interim zoning effective immediately.

Helen Day Art Center Exposed Exhibit

The Helen Day Art Center has requested to place two sculptures on the cultural campus lawn space as part of their annual Exposed exhibit. It was noted that they have scaled back the number of sculptures this year due to the construction on Main Street and the Recreation Path.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the HDAC Exposed sculptures.

Arts & Culture Update

Rachel Moore and Hope Sullivan of the Stowe Arts & Culture Coalition presented an update on their work, focusing on Stowe Arts Week which will July 20 – 28, 2019. This week is meant to promote the arts in town, as well as to generate activity, knowledge and awareness of the impact the creative economy has on Stowe. This includes ancillary sales at restaurants and hotels, as well as jobs created. It was discussed that they will be working on surveys to capture the actual economic impact of the arts and culture in Stowe. They also want to work with the Town and other businesses to create a partnership

Selectboard Meeting 06/24/19

which supports the economic synergy of the Arts and the outdoor recreation that Stowe offers. They also want to attract and retain talented artists.

Manager's Report

Mr. Safford noted that the July 8th meeting will include several scheduled site visits to reclassify roads starting at 6pm. The meeting will begin at 5pm at the Akeley Memorial Building to go over other business.

Mr. Safford also provided the schedule of Taxes Raised in FY19 for informational purposes. Finally, Mr. Safford noted that the Governor signed into law bill S.113 which prohibits food service establishments from providing plastic carryout bags, polystyrene food service products and plastic straws. It also requires the Agency of Natural Resources to convene a working group to assess the progress of implementation of single-use carryout plastic bag bans.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board went into executive session to discuss personnel and real estate at 6:05pm.

The Board came out of Executive Session at 6:48pm.

There being no further business the meeting adjourned at 6:49pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard Meeting
Monday July 8, 2019
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, William Adams; Neil Van Dyke, Lisa Hagerty
Public Works Director Harry Shepard; Planning Director Tom Jackman; Caleigh Cross; Jen Burnett,
Michael Seaberg, Paul Sakash

Call to Order

Chair William Noyes called the Stowe Selectboard meeting to order at 5:05pm.

Approve the Agenda

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Selectboard agenda with the addition of the Helen Day Art Center Tent Request to Consent Agenda Item 3f.

Consent Items

- a. Minutes of June 24, 2019
- b. VMERS plan eligibility
- c. FY19 Audit Contract
- d. IBEW contact Extension
- e. Special Event Application
- f. Helen Day Art Center Tent Request

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Consent Items with the addition of Helen Day Art Center Tent Request as Consent Agenda Item 3f.

Liquor Consent Items

Special Event Permit Application:

- Eden Ice Cider Co. dba Eden Specialty Ciders: Stowe Foliage Arts Festival @ Topnotch Field
Oct 11-13, 2019 10:00am- 5:00pm
- Dutchess Inn Inc dba Stowe Golf Park/Stowe Bowl: Birthday Party @1613 Mountain Road
July 26, 2019 4:00-9:00pm
- Farm to Soul dba Zenbar: Movie @ SPAC 122 Hourglass Drive
July 10, 2019 6:00 – 10:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Spruce Peak Arts Center Foundation dba Spruce Peak Performing Arts Center, 122 Hourglass Drive
July 26, 2019 4:30pm – 7:00pm

Request to Cater:

- Woodbelly Pizza: SLT Fundraiser @ Stowe Golf Course
August 1, 2019 2:00pm- 10:55pm
- Woodbelly Pizza: Reception @ 330 Haul Road
August 30, 2019 2:00pm- 11:30pm
- Monkey Hospitality LLC dba The Monkey House: Wedding Reception @ 300 Meadow Lane
September 7, 2019 2:00pm- 11:00pm
- Trapp Family Lodge wedding @ Wedding Tent
July 20, 2019 2:00 – 11:00 pm

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2019 Annual Liquor License:

- Dutchess Inn dba Stowe Golf Park @ 1613 Mountain Road: Caterer's License

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items as listed.

Set FY20 Tax Rates

Mr. Safford presented the Fy20 Tax Rates as prepared by Town Appraiser Tim Morrissey. Based on the budget approved by the voters, the voter approved tax exemptions and the Grand List adopted by the Board of Listers the FY20 municipal tax rate should be set at \$0.4253 for the Town General Fund Tax Rate and \$0.0049 for the Voter Approved Tax Exemption Rate for a combined final rate of \$0.4302. This represents an increase of \$0.0124 over FY19. The State has set the Homestead Education Tax Rate at \$1.5430 and the Non-Homestead Tax Rate at \$1.6877.

On a motion by Mr. Van Dyke, seconded by Mr. Adams the Board set the FY20 Town General Fund Tax Rate at \$0.4253 and the Voter Approved Exemption Tax Rate at \$0.0049 for a total FY20 Municipal (non-school) Tax Rate of \$0.4302.

Needle Disposal Program

Emily Rosenbaum, president of Jewish Community of Greater Stowe, requested that the Town institute a sharps disposal program after finding needles in the parking lot and greenspaces of their synagogue. They would like to have a safe way to dispose of needles so someone does not get hurt. Chief Hull has outlined a program that would include installation of sharps disposal units in the Akeley Memorial Building, Stowe Arena Stowe Free Library and Stowe Public Safety Facility. These units would be checked and replaced by Stowe EMS, with an initial cost of approximately \$500 and an estimated yearly maintenance cost of \$200 depending on the level of use. Additionally, a public information brochure will be distributed letting people know how to dispose of their sharps safely and what to do if sharps are found. Selectboard members asked that language on the brochure be changed to clarify that when citizens find sharps they can call the police rather than handling the sharps themselves. -It was agreed that after implementation, the Town would report back to the Selectboard - on -the level of usage.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved the sharps disposal program as outlined by Chief Hull with modifications to the educational brochure as discussed.

At 5:24pm Chair Noyes tabled the Selectboard meeting, to reconvene at Cotton Brook Road for a site visit and public hearing.

Cotton Brook Road Reclassify From Class 3 to 4 Site Visit & Public Hearing

The Selectboard meeting reconvened at Cotton Brook Road at 6:00pm.

The Board discussed changing the Road Classification from Class 3 to Class 4 from the end of the parking lot to the southern end of the road at the Waterbury town line. By reclassifying it to Class 4 the Town would not be responsible for plowing the road in the winter, which it currently does not do. Bridges and culverts would still be the Town's responsibility to maintain. The property along Cotton Brook Road where it would be reclassified is all owned by the State of Vermont as State Forest. A representative from the State of Vermont was at the location to discuss a possible gate for the road during mud season. The State would support it during mud season but not during the winter – due to its use as a snowmobile trail.

At 6:20pm Chair Noyes tabled the Selectboard meeting, to reconvene at Old Country Road for a site visit and public hearing.

Old Country Road Reclassify from Class 4 to Legal Trail

The Selectboard meeting reconvened at 6:30pm at Old Country Road.

A section of Old Country Road from the northeastern boundary of the Biello property and the top of Luce Hill Road is unpassable by a standard passenger vehicle and the Town has not historically maintained it. A section of it serves as Trapp Family Lodge cross country ski trail. The Biello property owners were present to discuss, and -raised the idea about fixing up the road to use it as a secondary means of access to houses on the other end of the road. It was felt the road would us not in good enough condition for use by motor vehicles and it would cost prohibitive to upgrade the road for motor vehicles. - The Town will look at its emergency plan for this area and how they would rescue people if the bridge were to go out. Selectboard members and the Biello's also discussed where the line should be, the Town proposed at the property line so that the Biellos had access to their entire property, but they would prefer just past their cabin driveway. Town Planner Tom Jackman will work with the Biellos to determine the line and include it in the Order of Discontinuance. .

At 6:50pm Chair Noyes tabled the Selectboard meeting, to reconvene at Sanborn Road for a site visit and public hearing.

Sanborn Road Section Reclassify from Class 4 to Legal Trails

The Selectboard meeting reconvened at 7:00pm at Sanborn Road.

This 0.2 mile section of Sanborn Road between Lower Sanborn and upper Sanborn Road is unpassable by a standard passenger vehicle and Town has not historically maintained it. Towns are required to maintain bridges and culverts on class 4 roads and new stormwater regulations will also require Best Management Practices for controlling sediment runoff on class 4 roads. No maintenance is required on Legal Trails unless a municipality chooses to, and the Town would maintain ownership of the right-of-way.

At 7:10pm Chair Noyes tabled the Selectboard meeting, to reconvene at the Akeley Memorial Hall to resume the meeting.

At 7:19pm the Selectbaord meeting reconvened at Akeley Memorial Hall.

Testimony and Finding of Fact on Road Reclassification

There were no members of the public to give testimony. The Town will prepare -Orders of Discontinuance and Orders of Reclassification for the July 22, 2019 meeting and discuss the location of a gate for both Cotton Brook Road and Old Country Road.

Manager's Report

Public Works Director Harry Shepard gave an update on the Village Class 1 Sidewalk and Overhead Utility Relocation project. He noted that the second major underground utility crossing was happening tonight, with a third crossing at 151 Main to the Parsonage happening Tuesday night. At this point, he estimates about 50% of the conduit has been installed, and vaults and substations are in place. There is one more drainage structure on Maple Street and then night work will move to South Main Street. It is anticipated to last about a week and then night work will be complete until the fall. Dust control on

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Maple Street has been a challenge and we are hopeful that temporary paving will be happening soon. Paving in the Lower Village is anticipated to occur next week.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board went into executive session to discuss personnel and legal matters at 7:20pm.

The Board came out of Executive Session at 7:55pm.

There being no further business the meeting adjourned at 7:56pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard
Water & Sewer Commissioners
& Liquor Commissioners

Monday, July 22, 2019

Akeley Memorial Room

Present:

Selectboard Members: William Noyes, William Adams, Neil Van Dyke, Lisa Hagerty, Morgan Nichols.

Others: Town Manager Charles Safford, Abby Earle Manager's Executive Assistant & Selectboard Clerk, Reporter Caleigh Cross and State Lands Forester Brad Greenough.

Call to Order

Chair William Noyes called the Stowe Selectboard meeting to order at 5:05pm.

Approve the Agenda

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Selectboard agenda.

Consent Agenda

- a. 7/8/19 Minutes
- b. FY'19 Audit Contract

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Consent items.

Liquor Consent Items

Special Event Permit Application:

- Caledonia Spirits: Penthouse Tasting @ 7412 Mountain Rd
August 8, 2019 6pm to 9pm.

Art Gallery, Book Store, Museum or Library Serving Permit:

- Northwood Gallery: Gallery Event @ 151 Main Street
August 8, 2019 6pm to 9pm

Request to Cater:

- OB2 LLC dba Higher Ground: Natalie Merchant Concert @ Spruce Peak Performing Arts
August 2, 2019 12pm to 12am
- Trapp Family Lodge: Wedding @ 700 Trapp Hill
August 10, 2019 2pm to 11pm
- Trapp Family Lodge: Wedding @ 700 Trapp Hill
September 7, 2019 2pm to 11pm

2019 Annual Liquor License:

- White Mountain Distillery dba Stowe Cider: Outside Consumption

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved the Liquor Consent items as listed.

Order to Reclassify a .5 Mile Section of T.H. #48 (Cotton Brook Road) from a Class 3 to 4

A site visit was held at the Selectboard's 7/8/19 meeting to examine the premises and hear from interested persons. A letter was submitted by Vermont Forest & Parks supporting the reclassification. There are no objections to the reclassification.

On a motion by Neil Van Dyke, seconded by Billy Adams, the Board approved the Order to reclassify a .5 mile section of T.H. #48 (Cotton Brook Road) from a Class 3 to 4.

Order to Discontinue a .20 Mile Section of T.H. #21 (Sanborn Road) and Designate it as a Legal Trail Preserving the Public Right-of-Way

A site visit was held at the Selectboard's 7/8/19 meeting to examine the premises and hear from interested persons. There are no objections to the discontinuance and preservation of the public right-of-way as a trail.

On a motion by Neil Van Dyke, seconded by Billy Adams the Board approved the Order to Discontinue a .20 mile section of T.H. #21 (Sanborn Road) and designate it as a legal trail preserving the public right-of-way.

Order to Discontinue as a 1.5 Mile Section of T.H. #44 (Old County Road) and Designate it as a Legal Trail Preserving the public right-of-way.

A site visit was held at the Selectboard's 7/8/19 meeting to examine the premises and hear from interested persons. There was no objections to the discontinuance and preservation of the public right-of-way as a trail.

On a motion by Neil Van Dyke, seconded by Billy Adams the Board approved the Order to Discontinue a 1.5 mile section of T.H. #44 (Old County Road) and designate it as a legal trail preserving the public right-of-way.

Request for a Gate on Cotton Brook Road during Mud Season

Vermont Department of Forests, Parks, and Recreation requested that the Selectboard install a gate and close the Class 4 section of Cotton Brook Road during mud season by motorized vehicles. It was noted that the road should not be closed during snow mobile season. It was also noted that Vermont Department of Forests, Parks, and Recreation, as well as Stowe Emergency Management Agencies should be provided a key.

On a motion by Neil Van Dyke, Seconded by Billy Adams, to instruct staff to install a gate after the parking lot on Cotton Brook Road in the approximate area where it transitions from a Class 3 to a Class 4 Road with the gate to be closed during mud season at the discretion of the Town Manager or his designee with the understanding that Vermont Forest and Parks will be provided a key along with Stowe emergency management agencies.

Manager's Report

Public Works Director Shepard gave an update on the Main Street Overhead Utility & Class 1 Highway Sidewalk Project. Of note was that no more night work was anticipated until after Labor Day.

There being no further business the meeting was adjourned at 6:15pm.

Minutes respectfully submitted by Charles Safford

**Stowe Selectboard Meeting
Monday August 26, 2019
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, William Adams; Neil Van Dyke, Lisa Hagerty; Morgan Nichols
Public Works Director Harry Shepard; Lynn Altadonna; Rob Moore; Kyle Walker; Ed Frey; Michael &
Judy Alexander; Emily Rosenbaum; Dave Rogers; Dottie Rogers

Call to Order

Chair William Noyes called the Stowe Selectboard, Liquor Commission and Water & Sewer
Commission meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Ms. Morgan Nichols, the Board approved the agenda
For the Liquor Commission, Water & Sewer Commission and Selectboard as presented.

Approve the Minutes

On a motion by Mr. Billy Adams, seconded by Ms. Lisa Hagerty, the Board approved the minutes from
August 12, 2019 meeting for the Liquor Commission, Water & Sewer Commission and Selectboard.

Liquor Commission

Chair Noyes opened the Liquor Commission meeting at 5:32pm

Liquor Consent Items

Special Event Permit Applications:

- Vermont Beer Shapers dba Trout River Brewing: Free Samples @ Stowe Public House 109 Main
St August 30, 2019 4:30pm- 8:00pm
- Von Trapp Brewing dba Trapp Family Lodge, Inc.: British Invasion @ Main Street September
13, 2019 5:00pm- 10:00pm
- Von Trapp Brewing dba Trapp Family Lodge, Inc.: Beer Sampling @ Mountain Road Outfitters
409 Mountain Road September 22, 2019 3:30pm- 7:30pm
- Cold Spring Spirits dba Mad River Distillers: British Invasion Car Show Weeks Hill Road
September 13 – 15 9:00am-6:00pm

Request to Cater:

- Topnotch Resort: Tent Reception @ Topnotch Meadows
September 6, 2019 4:00pm- 10:00pm
- Stowe Public House: Jazz Festival @ Alchemist Brewery
September 6, 7, & 8th, 2019 1:00pm-9:00pm
- Topnotch Resort: Tent Reception @ Topnotch Meadows
September 12, 2019 4:00pm- 10:00pm
- Idletyme Brewing Co: Wedding Cocktail Hour/Appetizers @ 17 Town Farm Lane
September 21, 2019 3:30pm- 5:00pm
- Topnotch Resort: Tent Reception @ Topnotch Meadows
October 6, 2019 4:00pm-10:00pm
- Topnotch Resort: Tent Reception @ Topnotch Meadows
October 12, 2019 4:00pm- 10:00pm

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- Topnotch Resort: Tent Reception @ Topnotch Meadows
October 19, 2019 4:00pm- 10:00pm
- WYC LLC dba The Reservoir: Cocktail Event @ PK Coffee
1880 Mountain Road September 7, 2019 7:00-11:00pm

On a motion by Mr. Billy Adams, seconded by Ms. Nichols, the Board approved the Liquor Consent Items as listed.

Water & Sewer Commission

Chair Noyes opened the Water & Sewer Commission meeting at 5:34pm

Consent Items

- a. Stoweflake Sewer Abatement Request

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Consent Item as presented.

Other Business

There was no other business to discuss and no one from the public requested to be heard.

Selectboard Meeting

Chair Noyes opened the Selectboard Meeting at 5:36pm

Consent Items

- a. North Branch Stream Stabilization Bid Award
- b. WWTF Truck Bid Award
- c. Special Event Applications

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Consent Items as presented.

Policy Regarding the Provision of Fire Services

Town Manger Charles Safford presented a draft policy for the Provision of Fire Services. It is similar to the existing policy regarding the Provision of Emergency Medical Services, as both outline the role of the municipal agency and their associated non-profit whose primary mission is to support the municipal agency. Fire Chief Kyle Walker was involved in writing the policy and present at the meeting.

On a motion by Mr. Van Dyke, seconded by Mr. Adams the Board approved the Policy Regarding the Provision of Fire Services as presented.

Barrows Road Speed Discussion

Emily Rosenbaum, a parent of children at Stowe Middle and High School, requested that the Selectboard discuss speeding on Barrows Road. A Traffic Count Summary taken between 5/29/19 and 6/6/19 near the school showed that the 85th percentile speed was 47mph, while the road is posted at 35mph. This shows an increase from the 85th percentile speed of 43mph found in a 2013 speed study of Barrows Road. Ms. Rosenbaum has requested the establishment of a school zone adjacent to the school, however traffic engineer consultant Corey Mack found that this would not be warranted because there is no pedestrian

presence crossing the road, particularly young children. He recommended radar speed feedback signs and police enforcement. Stowe Police Department has installed temporary radar feedback signs and increased enforcement. They have also given fliers on traffic safety to the Superintendent and asked that they be distributed. Permanent radar signs were discussed at a cost of \$4,000 each. Public Works Director Harry Shepard also suggested increased signage and painting "School Ahead" on the road to alert drivers. Other residents raised concern about the intersection of Luce Hill and Barrows Road, which can be confusing as traffic coming up the hill does not stop, making it hard to get out of Bouchard Road. It was noted that traffic going up the hill does not have a stop sign because of the steepness of the hill and the difficult starting again in winter weather conditions. Concerns were also raising for the intersection of Moscow Road and Route 100. The Town has identified a roundabout as the preferred alternative for that intersection, but it is not currently on the State's plans for implementation. A roundabout is estimated to be a \$4 million project. Concerns about drivers creating a "slip lane" for turning right out of Moscow Road were raised, as it can blind the driver trying to turn left. The Town will look into options for narrowing the intersection to discourage the "slip lane."

Rob Moore of Lamoille County Planning Commission recommended the Town apply for a grant for a long term, large scale evaluation of the entire corridor. This would require significant staff resources to accomplish.

The Board instructed staff to maintain an increased focus from a speed education/enforcement on Barrows Road, deploy temporary radar feedback signs at the start of the new school year, install School ahead signs on the side of the road and painted on the road, and look at the Luce Hill/Barrows Road intersection to see if anything can be done to improve safety there. Additionally, instruct staff to request LCPC conduct another speed study next year to see if there is any change in the 85th percentile speed.

Animal Control Ordinance

On a motion by Ms. Hagerty, seconded by Ms. Adams, the Board approved lifting the Animal Control Ordinance off the table for further discussion. To further advance the ordinance will require a warned meeting. Ms. Hagerty expressed a reluctance to restrict community animals in the village or other designated areas of the Town, and thus requested that the Rooster Ban in the Village be removed and replaced with a more general noise nuisance ordinance to cover all types of animals as long as they are not designated to be "Farm Animals" as defined by the State Statute. Alternative language was provided stating that any domestic animal can be issued a ticket by police when they determine that they are a noise nuisance. Designated farm animals would not be regulated by this policy. The Board asked for clarification in the policy between a domestic animal and a farm animal.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the board tabled discussion of the Animal Control Ordinance to be discussed at a future meeting.

Manager's Report

Town Manager Charles Safford reminded the Board that a 90th birthday party for Barbara Allaire will be held on Tuesday August 27th from 11am to 1pm. The public is invited to attend. He also reminded the Board that they will meet on September 16th and 30th next month.

VTrans has confirmed that paving of Route 100 from Stowe to Morrisville is still planned for 2020, however construction of a light at the Route 100/West Hill Road intersection is now delayed to 2021. Public Works Director Harry Shepard provided an update on the Village Sidewalks & Utility Relocation project. He noted that the School Street utility corridor is now significantly complete. The next wave of curbing is currently scheduled for after Labor Day, and until then crews will be working on

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miscellaneous clean up jobs. Mr. Shepard noted that he is considering amending the project timeline to hold on work on the Mountain Road sidewalks until spring of 2020. There are concerns about getting things opened up and not having the paving and curbing subcontractors to clean them up before winter. He will provide more information on this at the September 16th meeting.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board went into executive session to discuss personnel at 6:45pm.

The Board came out of Executive Session at 7:45pm.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board appointed Edward Frey to serve as an alternate on the Development Review Board and appointed Dave Rogers to serve on the Recreation Commission.

There being no further business the meeting adjourned at 7:48pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard Meeting
Monday September 30, 2019
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, William Adams; Neil Van Dyke, Lisa Hagerty; Morgan Nichols
Public Works Director Harry Shepard; Fire Chief Kyle Walker; Planning Director Tom Jackman, Paul
Sakash, Terrie Whese, Elizabeth Fenn, John Schnee, Dave Sequist, Tom Sequist

Call to Order

Chair William Noyes called the Stowe Selectboard, Liquor Commission and Water & Sewer
Commission meeting to order at 5:34pm.

Approve the Agenda

On a motion by Ms. Morgan Nichols, seconded by Mr. Billy Adams, the Board approved the agenda For
the Liquor Commission, Water & Sewer Commission and Selectboard as presented.

Approve the Minutes

Ms. Lisa Hagerty proposed a friendly amendmemtn to the Minutes of the August 26, 2019 meeting
minutes to include a clarification sentence relating to the animal noise ordinance that was discussed.
On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the minutes from August 26,
2019 meeting for the Liquor Commission, Water & Sewer Commission and Selectboard with the friendly
amendment as proposed by Ms. Hagerty.

Liquor Commission

Chair Noyes opened the Liquor Commission meeting at 5:35pm

Liquor Consent Items

Special Event Permit Application:

- Caledonia Spirits: Art on the Park Foliage @ Park Street
September 21-22, 2019 11:00am – 5:00pm
- Cold Spring Spirits dba mad River Distillers: Von Trapp Octoberfest Hopscotch Release
September 21, 2019 11:00am – 7:00pm
- Smugglers' Notch Distillery: Spirit Tastings @ Park Street
September 21, 2019 11:00am – 4:00pm
- Stonecutter Spirits: Tasting Event @ Penthouses at Spruce Peak
September 6, 2019 5:00pm – 12:00pm
- Stonecutter Spirits: Tasting Event @ Penthouses at Spruce Peak
September 21, 2019 3:00pm – 8:00pm
- White Mtn Distillery dba Stowe Cider: Pinnacle Grand Opening @ 1652 Mountain Rd
September 21, 2019 10:00am – 3:00pm
- Frost Beer Works: Craft Beer Tuesday @ Stowe Country Club
September 24, 2019 3:30pm – 8:00pm
- Caledonia Spirits: Bee's Knees Week Celebration @ 1500 Edson Hill
September 26, 2019 5:00pm – 10:00pm
- Von Trapp Brewing: Beer Sampling @ Mountain Road Outfitters
September 28, 2019 3:30pm – 7:30pm
- Caledonia Spirits: 37th Annual Stowe Foliage Arts Festival @ Topnotch Field

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- October 11-13, 2019 10:00am – 6:00pm
- Appalachian Gap Distillery: 37th Annual Stowe Foliage Arts Festival @ Topnotch Field
October 11-13, 2019 10:00am – 5:00pm
- J and J Farm LLC dba Hell's Gate Distillery: 37th Annual Stowe Foliage Arts Festival @ Topnotch Field
October 11-13, 2019 10:00am – 5:00pm
- Smugglers' Notch Distillery: Spirit Tastings @ 3420 Mountain Road
October 11-13, 2019 10:00am – 5:00pm
- North Branch Vineyards: 37th Annual Stowe Foliage Arts Festival @ Topnotch Field
October 11-13, 2019 10:00am – 5:00pm
- Idletyme Brewing Co: 37th Annual Stowe Foliage Arts Festival @ 3420 Mountain Road
October 11-13, 2019 10:00am – 5:00pm
- Mad River Distillers: 37th Annual Stowe Foliage Arts Festival @ Topnotch Field
October 11-13, 2019 10:00am – 5:00pm
- Mad River Distillers: Hopscotch Release @ Trapp Family Lodge
October 12, 2019 1:00pm – 6:00pm
- ZG Holdings dba Zero Gravity Craft Brewery: Tasting for Club Members @ Penthouse at Hourglass Bar at Stowe Mountain Resort
October 19, 2019 3:00pm – 8:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Vermont Ski and Snowboard Museum @ 1 South Main Street
September 19, 2019 6:00pm – 8:00pm
- Helen Day Art Center: Gallery @ 90 Pond Street
October 3, 2019 4:30pm – 8:30pm
- Vermont Ski and Snowboard Museum @ 1 South Main Street
October 10, 2019 6:00pm – 8:00pm
- Vermont Ski Museum @ 1 South Main Street
December 6, 2019 6:00pm – 8:00pm

Request to Cater:

- JP Decker LLC dba Stowe Public House: Jazz Festival @ PK Coffee
September 6, 2019 5:00pm – 12:00pm
- Bittersweet Assoc dba La Villa Bistro: British Invasion @ Mayo Fields
September 13-15, 2019 1:00pm – 6:00pm
- Idletyme Brewing Co: Open House @ Fly Rod Shop
September 14, 2019 11:30am – 5:00pm
- Black Diamond Barbecue: Private Party @ Strawberry Hill Farm 300 Meadow Lane
September 20, 2019 4:00pm – 12:00pm
- Cornerstone Burger Co. dba Cornerstone Pub & Kitchen: Class Reunion @ 511 Mountain Road
September 21, 2019 4:00pm – 11:00pm
- PFG LLC dba Jeffersonville Pizza Dept: Wedding @ 39 Edson Hill Rd
September 28, 2019 3:00pm – 10:00pm
- Baraw Enterprises dba Stoweflake Mountain Resort & Spa: Pumpkin Chuckin Fundraiser @ Stoweflake Events Field
September 29, 2019 11:00am – 4:00pm

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- Baraw Enterprises dba Stoweflake Mountain Resort & Spa: Wedding @ Stoweflake Events Field
October 5, 2019 5:00pm – 11:00pm
- Black Diamond Barbecue: Company Event @ 433 Mountain Road
October 22, 2019 5:00pm – 11:30pm
- Trapp Family Lodge: Season Pass Holder's Party @ 1500 Edson Hill
November 30, 2019 12:00pm – 5:00pm
- Prime Restaurants LLC dba Farmhouse Group Events: Birthday party @ 911 Notchbrook Rd
October 12, 2019 4:00-10:00pm

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

Water & Sewer Commission

Chair Noyes opened the Water & Sewer Commission meeting at 5:40pm

Consent Items

1. Alchemist High Strength Agreement Amendment
2. Butternut Lane Water & Sewer Allocation and Consecutive Water System Agreement

On a motion by Mr. Adams, seconded by Mr. Neil Van Dyke, the Board approved the Consent Item as presented.

Selectboard Meeting

Chair Noyes opened the Selectboard Meeting at 5:41pm

Consent Items

1. VLCT Annual Meeting Voting Delegate
2. Special Event Applications
3. Parks Kubota RTV Bid Award
4. Highway Ventrac Tractor with Accessories Bid Award
5. Highway Bobcat Bid Award
6. Maple Street Closure for Halloween 10/31/2019
7. Organization Chart Update
8. Capital Project Closeout – Stowe Arena

The Selectboard pulled items #2 and #8 from the Consent Agenda for further discussion.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved Consent Items 1, 3, 4, 5, 6 & 7 as presented.

Special Event Applications

The Board reviewed the three Special Event Applications.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Nordic Rollerski Special Event Application as presented. Mr. Van Dyke abstained.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Pumpkin Chuckin Special Event and the Stowe Jazz Festival Special Event Applications as presented.

Capital Project Closeout – Stowe Arena

Mr. Safford explained that this was a closeout of the original \$6.5M construction of the Stowe Arena in 2012. The project was substantially completed in 2013, however a \$20,000 retainage was kept to assure some miscellaneous items were repaired. The contractor has requested release of the retainage and staff feels that the -contractor has met the obligations of the contract.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board closed out the Stowe Arena project and authorized release of the final \$20,000 retainage to the Design/Build Contractor.

McCall Pasture Road

The Town has received a request from Brad Greenough from the VT Department of Forest, Parks & Recreation to do some light maintenance on McCall Pasture Road, a Class 4 Town Highway, and to be able to do further maintenance on the road in the future, as appropriate. This area is now part of the CC Putnam State Forest. The State has hired a contractor to close out an old logging road that intersects McCall Pasture Road and would also like to repair a ditch on approximately 1000' of road, clean out and stabilize 3 culvert inlets, install 3 broad based dips and 7 water bars and drain puddles by removing berm material. Mr. Greenough explained that the broad based dips and water bars both move water off the road, with the water bars being more abrupt. Overall, he anticipates the impact of the project will improve the quality of the road. - Mr. Greenough also noted that the State is still working on a long-range management plan for this area but has no immediate plans to log the area, simply to stabilize the road and improve water quality coming off the road. Mr. Van Dyke questioned cutting off emergency access to the trails in the area by placing rocks over the skid trail, however Mr. Greenough and Mr. Jackman stated that there were other access points. Mr. Van Dyke requested that they consider gates rather than boulders as part of their planning.

-

The State has also requested that the Town install a gate that can be shut during mud season to avoid damage to the road.

On a motion by Mr. Adams, seconded by Ms. Hagerty the Board approved the request from FPR to perform maintenance and erosion control work on McCall Pasture Road as appropriate into the future without further authorization by the Selectboard until such authorization is otherwise revoked by the Town and authorize- the Stowe Highway Department to install a gate to be closed during mud season.

Amend Vehicle Replacement Fund to Purchase Fire Department Chief's Vehicle

Fire Chief Kyle Walker has requested that the Town purchase a Fire Department Chief Vehicle to be utilized for responding to fire calls. Mr. Walker noted that to date he has been using his personal vehicle but that the number of times he has taken it on a call has exceeded what he expected and is no longer practical. Mr. Walker has requested an amendment to the Vehicle Replacement Fund to include purchase of a 2020 Chevrolet Tahoe at \$60,000 for an upfitted vehicle with an eight-year replacement cycle. Replacement cost is estimated to be \$48,805.

It was discussed that some Town personnel (Police and Fire chief, Highway Superintendent) are considered on call at all times and are expected to respond from home. Those individuals are allowed to use their vehicle to travel to and from home, but it should not be used for person businesses. The Town

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currently does not have a policy regarding use of company vehicles taken home, but Mr. Safford will work on drafting one for a future meeting.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Equipment Replacement Fund as amended.

Manager's Report

Town Manager Charles Safford reminded the Board in October the Board will meet on Tuesday October 15th due a holiday. He also provided an FY21 Budget adoption schedule, noting that budgets will be presented at the December 23rd, 2019 meeting.

Mr. Safford then noted that the Town has received funding from our insurance company that covers all losses associated with the Library Building damages – flood due to faulty sprinkler and later fire – minus the \$6,000 in deductibles and \$3,945 in air quality testing. He thanked Mr. Harry Shepard and Mr. Chris Jolly of Public Works for their efforts in responding to this emergency and assuring the building was restored quickly.

Mr. Safford also discussed a request for street trees on Maple Street and Moscow Village for traffic calming purposes. The Board expressed that they - are open to considering the use of public money within the right-of-way (not on private property) and requested a plan with a definition of scope and how they may fit with existing utility lines.

Mr. Shepard then provided a construction update, noting that night work has been completed for this construction season. He anticipates some night work on South Main Street in the spring of 2020. He noted that the conduit work is substantially complete, with about 98% of the conduit in place. The remaining section, under the sidewalk from Maplefield's to Mac's, is anticipated to be done before the end of this construction season. Currently crews are working on permanent paving repairs on Maple Street, Mountain Road and Main Street. Curbing still remains to be done on section of Maple Street, Sunset Street and South Main Street and Mountain Road. There is also a second layer of pavement planned for the Maple Street sidewalks and driveways.

Mr. Shepard then discussed the bulb outs, which have been of concern with buses navigating the turns. He noted that they are working on how to improve them including removal of the ornamental signpost, lowering the transitional piece of fillet to the crosswalk and adjusting pavement grade to reduce the - height from the pavement to the curb. All of this is in an effort to make drivers aware that the curb is mountable for bigger vehicles. If this doesn't work, the Town may have to engage with engineers to relook and find a compromise both with motorists and ADA compliance.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board went into executive session to discuss legal and real estate at 6:50pm.

There being no further business the meeting adjourned at 7:25pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard Meeting
Tuesday October 15, 2019
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Lisa Hagerty; Morgan Nichols
Rob Moore, Robyn Anderson, David Kelley, Tommy Gardner

Call to Order

Chair William Noyes called the Stowe Selectboard, Liquor Commission and Water & Sewer Commission meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Morgan Nichols, seconded by Ms. Lisa Hagerty, the Board approved the agenda For the Liquor Commission, Water & Sewer Commission and Selectboard as presented.

Approve the Minutes

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved the minutes of September 30, 2019 as presented.

Liquor Commission

Chair Noyes opened the Liquor Commission meeting at 5:31pm

Liquor Consent Items

Special Event Permit Application:

- St. Johnsbury Distillery: Stowe Foliage Arts Festival @ Top Notch Field
October 11-13, 2019 10:00am – 5:00pm
- WhistlePig: Rye Whiskey Tasting @ Spruce Peak Lodge
October 22, 2019 7:00pm – 11:00pm
- Alchemy Brewing: Stowe Mountain Film Festival @ Spruce Peak Arts Center
October 25, 2019
- Von Trapp Brewing: Moving Showing @ 1652 Mountain Road
October 29, 2019 5:30-8:30pm

Request to Cater:

- Black Diamond Barbecue: Fund Raiser for Homeless Vermonters @ Stowe Theatre 67 Main Street
October 26, 2019 6:00pm – 10:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Spruce Peak Performing Arts Center
October 25, 2019 5:00-8:30pm

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

Water & Sewer Commission

Chair Noyes opened the Water & Sewer Commission meeting at 5:32pm

Consent Items

1. Water & Sewer Allocation – 14 Pond Street

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved the Consent Item as presented.

Selectboard Meeting

Chair Noyes opened the Selectboard Meeting at 5:33pm

Consent Items

1. Errors and Omissions

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Consent Items as presented.

Motor Vehicle Ordinance Amendment

Ms. Nichols requested that the Town look into putting a cross walk -across Depot Street at its intersection with Thomas Lane. She indicated this area is frequently traveled by school-aged children and would like to make it easier for them to cross. Public Works Director Harry Shepard has assessed the sight lines found it will be acceptable with pedestrian crossing ahead signs posted on the hill.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board moved to warn a public hearing for the Selectboard’s October -28, 2019 meeting.

Personnel Rule Amendment (Use of Municipal Vehicles)

Per the Selectboard’s request, staff drafted the following amendment for the consideration regarding the use of municipal vehicles:

“Municipal vehicles shall only be used for work related purposes and shall not be used for personal purposes. The Police Chief, Detective, Fire Chief and Highway Superintendent are authorized to commute to and from work with the understanding that they are reasonably available for major emergency responses.”

Mr. Neil Van Dyke has reviewed and indicated he was supportive of the -language. This -intent is to give clarity and understanding to both the Town and the employees on acceptable use.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved the amendment to the Personnel Rules as presented.

Manager’s Report

Ms. Abby Earle gave a construction update, noting that the remainder of the concrete sidewalks that need to be poured in the village will be done this week – this includes Mountain Road, around the Bentley Building, near Von Bargens and on Sunset Street. Paving will also be occurring at the end of the week to complete the Maple Street sidewalk and paving against the remainder of the curbing on Maple Street. Traffic is anticipated to be impacted by this work. Coming up, the two crossings on Main Street will need to be permanently paved, but crews are waiting for the foliage traffic to slow down before starting. By Halloween, Maple Street should be complete as well as the street lights.

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On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board went into executive session to discuss Personnel at 5:50pm.

The Board came out of executive session at 6:18pm.

On a motion by Ms. Hagerty, seconded by Ms. Nichols the Board appointed Leigh Wassermann to serve as a member of the Development Review Board to fill a vacant term to expire April 30, 2020.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board appointed David Kelly to serve as an alternate on the Development Review Board for a three year term to expire April 30, 2023.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board appointed Robyn Anderson to serve as a member of the Conservation Commission to fill a vacant term to expire April 30, 2020.

There being no further business the meeting adjourned at 6:20pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard Meeting
Monday October 28, 2019
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Lisa Hagerty; Morgan Nichols; Neil Van Dyke, William Adams
Public Works Director Harry Shepard, Parks & Recreation Director Matt Frazee, Arena Superintendent
Tony Whitaker, Paul Sakash, Jed Lipsky, Lynn Altadonna, Mary Skelton, Cathy Davis, Adam Davis,
Terrie Whese, Ben Novogroski, Dominick Donza, Kelly Hickey, Matthew Luce

Call to Order

Chair William Noyes called the Stowe Selectboard and Liquor Commission meeting to order at 5:31pm.

Approve the Agenda

On a motion by Mr. Billy Adams, seconded by Ms. Morgan Nichols, the Board approved the agenda For the Liquor Commission and Selectboard as presented.

Approve the Minutes

On a motion by Mr. Adams, seconded by Ms. Lisa Hagerty, the Board approved the minutes of October 15, 2019 as presented.

Liquor Commission

Chair Noyes opened the Liquor Commission meeting at 5:33pm

Liquor Consent Items

2019 Annual Liquor License:

- Some Saucy LLC dba Stowe Public House @ 109 Main Street First Class Restaurant, Second Class sales and Outside Consumption (year-round 10:00am to 8:00pm)

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the Liquor Consent Items as listed.

Selectboard Meeting

Chair Noyes opened the Selectboard Meeting at 5:35pm

Consent Items

1. Maple Run Motorized Trail Access for Sugaring
2. Health Officer Appointment

On a motion by Mr. Adams, seconded by Mr. Neil Van Dyke, the Board approved the Consent Items as presented.

Motor Vehicle Ordinance Amendment Public Hearing

Chair Noyes opened a Public Hearing to discuss putting a cross walk at Depot Street and Thomas Lane. This was requested as it is an area that is frequently traveled by school-aged children and this would make it easier for them to cross. Public Works Director Harry Shepard has assessed the sight lines found it will be acceptable with pedestrian crossing ahead signs posted on the hill. There was no comment from the public.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the amendment to the Motor Vehicle Ordinance to add a crosswalk across Depot Street at its intersection with Thomas Lane.

Rec Task Force Summer Ice Report

Recreation Commission Chair Lynn Altadonna presented to the Selectboard their report analyzing if summer ice is an appropriate option for the Stowe Arena. This was spurred on by the departure of NAHA, although they have since committed to returning for one tournament and one summer camp. Mr. Altadonna noted that the task force was made up of Recreation Commission members as well as public participants, who met several times over September and October to provide the recommendation to the Selectboard on whether the Stowe Arena should have ice for summer 2020. Mr. Altadonna reported that the Task Force found that projected revenues for Summer of 2020 will be \$50,730.00, similar to those of Summer 2019 which was \$50,942. They found that other summer events, such as an additional week of Kellian Hockey camp and of Pelky Hockey camp. Make A Wish has requested to hold a tournament in the summer of 2020 if given a 50% discount. It was discussed that the major expenses of running the Arena are electricity and personnel, but that even if the Arena were closed in the summer, a substantial portion of the electricity costs due to the demand charges would still exist without any offsetting revenue. They also looked at using the Arena for summer camp children in the summer; but found it would be less utilized than summer ice and would also make preparation for the Labor Day Ice Hockey Tournament difficult.

It was noted by members of the Arena community that taking out ice in the summer would cause them to take their programs to other rinks not only in the summer but year-round.

The Task Force touched on staffing, which Town Manager Charles Safford noted has been reduced from 4 full time staff to 3 at the Arena, and from 3 full time staff in the Recreation department to 2.

Additionally, the Task Force recommended a \$20,000 earmark in FY21 budget for arena promotion. This would be someone in the hockey network who could work on getting more tournaments and camps. The Selectboard asked the Recreation Commission to further define the goals and process for the expenditure of these funds. They also discussed looking into charging of the school for usage of the Arena. They instructed the Town Manager to include this topic for further discussion on their November 28th meeting agenda.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Rec Task Force recommendation to have ice in summer 2020.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Make A Wish Foundation request to book an ice tournament in summer 2020 at a discount of 50% from the current rates.

Personnel Rules Amendments

Staff recommended a number of amendments to the Stowe Personnel Rules. This included defining provisional employees as those who are regular full-time employees that have been promoted or transferred to another position in the first 6 months while they are evaluated to see if they are suitable for the position. The second amendment included a 10% of current rate of pay payment for time employees under Personnel Rules spend on call. This mirrors IBEW language and will encompass Parks employees who need to be readily available for plowing and other emergencies. A section was added to include a yearly \$500 clothing and \$150 safety shoe allowance for the Fire Chief. This is in line with the Police and EMS chief, as well as Wastewater Superintendent and Parks and Arena employees. Wording was changed from “Stowe Rescue Squad” to “Stowe Emergency Medical Service Department” and from

:Stowe Emergency Management Agency” to “Stowe Public Safety Agency.” Mr. Safford also noted a change to remove pro-rated benefits for regular part-time employees. This is a move away from having regular part-time employees to having only “at will” irregular e employees. At-will employees can work up to an average of 30 hours per week within a calendar year without being eligible for benefits.

Manager’s Report

Mr. Safford presented the Board with comments from the Lamoille County Planning Commission regarding the draft General Permit for Operational Stormwater Discharges (a.k.a. three-acre rule). Of major concern is the implementation timeline and the anticipated costs of compliance without financial assistance. Under the current draft, Memorial Park and the Highway Garage are listed as needing to comply with the three-acre rule stormwater permitting requirements. Public Works Director Harry Shepard noted that the timeline for this including having engineering completed and permit applications in place by 1/1/2021, which would fall into the next budget year. There is a yearly - opt out fee, but it appears that it is going to be expensive to opt out. Mr. Shepard also noted that the concern will be getting qualified engineers to do the work as many towns in the State are facing these same deadlines, and it includes private lands as well. No action is necessary at this time, but it does need to be a consideration as we enter into the FY21 budgeting season.

Mr. Safford also presented the Board with a legal opinion from the Town attorney stating that Class 1 E-Bikes are allowed by State Law on the recreation path. Class 1 E-Bikes are pedal assisted and designed to go no faster than 20mph. Staff will be working to update the ordinance to reflect this and have asked the Recreation Commission to explore if there should be a speed limit on the Rec Path. If so, should what should it be?

Mr. Shepard provided a construction update, noting that this week the last large branch of conduits near Mac’s is being installed. A final conduit installation behind Shaw’s General Store will occur the first week in November. There is still paving to be completed including the trenches on Main Street, the Mountain Road intersection and along the newly installed curb on Mountain Road. This paving, along with miscellaneous punch list items, will occur within the next few weeks as the construction season draws to an end. Looking ahead at spring 2020, there is still a large part of the project to be completed. This is removing the concrete slabs under South Main Street, replacing a water main and then rebuilding the road. This will be accomplished with a mixture of night and day work, as the State has plans to pave Class 1 Roads in Stowe just after the 4th of July. Work will also be done to behind the scenes pulling wires through the conduits and connecting each building.

There being no further business the meeting adjourned at 7:32pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard, Liquor Commission and Water & Sewer Commission Meeting
Tuesday November 12, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Noyes, Lisa Hagerty; Morgan Nichols; William Adams
Public Works Director Harry Shepard, Parks & Recreation Director Matt Frazee, Paul Sakash, Stewart Ruth, Josh O’Gorman

Call to Order

Chair William Noyes called the Stowe Selectboard, Liquor Commission and Water & Sewer Commission meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Lisa Hagerty, seconded by Mr. William Adams, the Board approved the agenda for the Selectboard, Liquor Commission and Water & Sewer Commission as presented.

Approve the Minutes

On a motion by Mr. Adams, seconded by Ms. Morgan Nichols, the Board approved the minutes of October 28, 2019 as presented.

Liquor Commission

Chair Noyes opened the Liquor Commission meeting at 5:31pm

Liquor Consent Items

Art Gallery, Book Store, Museum or Library Serving Permit:

- Helen Day Art Center: Gallery & Classroom Space @ 90 Pond Street
December 6, 2019 4:00pm – 9:00pm

Request to Cater:

- Dutchess Inn Inc dba Stowe Bowl: Stowe Area Association Mixer @ Pinnacle Ski & Sports 1652 Mountain Road
November 19, 2019 4:30pm – 7:30pm
- OB2, LLC dba Higher Ground: Soul & Blues Music Concert @ Spruce Peak Performing Arts
November 23, 2019 12:00pm – 12:00am
- OB2, LLC dba Higher Ground: Illusionist Live Entertainment @ Spruce Peak Performing Arts
November 29, 2019 12:00pm – 12:00am
- OB2, LLC dba Higher Ground: John Pizzarelli Live Music @ Spruce Peak Performing Arts
December 21, 2019 12:00pm – 12:00am
- OB2, LLC dba Higher Ground: Warren Miller Movie @ Spruce Peak Performing Arts
December 22, 2019 12:00pm – 12:00am
- OB2, LLC dba Higher Ground: Teton Gravity Movie @ Spruce Peak Performing Arts
December 27, 2019 12:00pm – 12:00am
- OB2, LLC dba Higher Ground: Beethoven’s 9th Symphony Concert @ Spruce Peak Performing Arts
December 28, 2019 12:00pm – 12:00am
- OB2, LLC dba Higher Ground: Martin Sexton Music Concert @ Spruce Peak Performing Arts

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January 11, 2020 12:00pm – 12:00am

2019 Annual Liquor License:

Picasso Inc dba Picasso NY Pizza: Third Class Restaurant

Educational Sampling Event Permit Application:

Stowe Beverage, 1880 Mountain Road December 10, 2019 7:00pm – 9:00pm

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Art Gallery, Book Store, Museum and/or Library Serving Permit Applications, Request to Cater Malt Applications, Annual 2019 Liquor License Application and Educational Sampling Event Permit Application as presented.

Water & Sewer Commission

Chair Noyes opened the Water & Sewer Commission meeting at 5:32pm

Water & Sewer Consent Items

1. 237 Maple Street Water & Sewer Allocation

On a motion by Ms. Nichols, seconded by Mr. Adams, the board approved the Consent Items as presented.

Selectboard Meeting

Chair Noyes opened the Selectboard Meeting at 5:33pm

SED Line of Credit Extension

Ellen Burt, SED General Manager, has renewed the Stowe Selectboard sign off on a \$1.5 million dollar line of credit allongement. This has been approved by the Stowe Electric Commissioners, but it is requested that the Town Selectboard also sign. The Allongement gives SED a lower interest rate after 10/31/19, going from 1.79% per annum to 1.45% per annum. -

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Stowe Electric Line of Credit Renewal.

Discussion Regarding Charging the Schools for Use of Stowe Arena

The Stowe Recreation Commission recommended the Selectboard explore charging the schools for the use of the Arena. The Town of Stowe and the Stowe School District have an agreement in place which permits each to utilize one another's grounds and facilities without an exchange of dollars since at the time the exchange was considered to be of "roughly equivalent value." Since the MOU was agreed to, the Stowe School District merged into the Lamoille South Supervisory Unified Union School District. The current Town use of School facilities and grounds is estimated to be \$8,252.50 in FY19, while the Schools use of Town facilities in FY19 was estimated to be \$47,528.78. - It was noted that -the Town currently maintains some of the School's fields through a separate agreement, which the staff recommends terminating the agreement and no longer be providing grounds maintenance as of 7/1/2020 Tiffany Donza, a Stowe representative on the LSUU School District, provided an email requesting that the Town hold off on making a decision due to concerns that it would jeopardize youth sports programs such as Ice Hockey and LAX, as well as the Friday Program ice skating. Mr. Safford noted that while the MOU may no longer -represent an equivalent value of services used, it does not preclude the schools requesting - a discounted rate or a fee waiver for a program through the Arena fee schedule. Matt Frazee

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indicated that Andy Lundeen, Director of Finance and Operations at LSUU, had previously indicated to the Rec Commission that while it was possible that the programs would be discontinued if Schools were charged, he would not anticipate that happening. The Selectboard indicated that they are open to the Schools approaching them to discount or waive fees through their Arena Fee Schedule if programs would be jeopardized or for other compelling reasons.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board moved to notify the Lamoille South Supervisory Unified Union School District that they will be terminating the Field Ground Maintenance Agreement and Memorandum of Understanding between the Town of Stowe and Stowe School District effective July 1, 2020.

Manager's Report

Mr. Safford presented the Board with a letter from the Vermont Attorney General's office indicating Vermont cities and towns to be included in a lawsuit regarding opioid litigation unless the town chooses to opt out by 11/22/19. The Town will not opt out of the lawsuit.

The Board discussed Main Street holiday decorations, which have historically been installed by Stowe Vibrancy decorating the street trees and ornamental lamp posts, and the Town installing lit miniature trees on the telephone poles. - The number of ornamental lamp posts has increased with the anticipated removal of the telephone poles and the cobra head lamps located on them. Stowe Vibrancy has asked the Town to take over responsibility for decorating the ornamental lamps, but are not requesting the trees be lit this year. They have also indicated that they will not be able to provide the seasonal banners for the additional lamp posts going forward. Mr. Safford indicated that because the increased number of holiday decorations and banners was due to the construction project, the material costs could be charged to the Bond. However, any labor would be out of the municipal budget. The Board agreed to the purchase of the seasonal banners at estimated cost of \$2,500 and decorating the ornamental lamp posts for the holidays at an estimated cost of \$9,000.

Due to the significant damage caused by the Halloween Storm, Public Works was not able to prepare their presentation to the Selectboard on Stormwater permit requirements by 11/25/19. The discussion has been postponed to a future meeting date.

Public Works Director Mr. Harry Shepard provided an update on damage caused by the Halloween storm, as well as efforts to repair infrastructure following the storm. Mr. Safford noted that the Town is still waiting to hear if it will receive a FEMA declaration, it was filed by the State. It was noted that two road race events were cancelled that weekend due to compromised roads and rec path damage. Mr. Shepard explained that while all roads have now been opened up to traffic, work still remains to stabilize damage at Percy Hill Road, Bouchard Road, and Stagecoach Road. Additionally the Rec Path remains closed near Luce Hill Road. Walker will be working to install concrete underpinning on this section of the recreation path in the next few weeks. Other areas of the rec path and quiet path were also impacted. Mr. Shepard explained that the Stagecoach Road culverts are very large and likely need to be replaced by a bridge which could cost in the millions of dollars. Public Works is monitoring during high water events and has begun discussions with the State regarding funding options. The Lower Village sewer pump station flooded causing damage to the electrical controls and some overflow of sewage into the river. The Town has notified the DEC of the overflow and was able to get one pump going by the afternoon of November 1, and resumed basic controls by November 2. Repairs to this pump station are estimated to be \$25,000. There were major washouts on Percy Hill Road, Lower Edson Hill Road, and Sterling Valley

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Road. The Cemetery Road bridge also is showing signs of water erosion, having settled 4” since the storm, and will need to be monitored closely. It was also noted that one person in Stowe was seriously injured when a tree fell on them during the strong winds.

There being no further business the meeting adjourned at 6:57pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard, Liquor Commission and Water & Sewer Commission Meeting
Monday November 25, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Noyes, Lisa Hagerty; Morgan Nichols; William Adams; Neil Van Dyke
Public Works Director Harry Shepard, Fire Chief Kyle Walker; Paul Sakash, Josh O’Gorman, Scott
Reeves, Tony Carniglia

Call to Order

Chair William Noyes called the Stowe Selectboard, Liquor Commission and Water & Sewer
Commission meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Mr. William Adams, the Board approved the agenda
for the Selectboard, Liquor Commission and Water & Sewer Commission with one additional
Selectboard Consent Item added – 5-A-2. Special Event Application.

Approve the Minutes

On a motion by Mr. Van Dyke, seconded by Ms. Morgan Nichols, the Board approved the minutes of
November 12, 2019 as presented.

Liquor Commission

Chair Noyes opened the Liquor Commission meeting at 5:31pm

Liquor Consent Items

Special Event Permit Application:

- White Mountain Distillery dba Stowe Cider: Helen Day Art Center Festival of Trees & Lights @
90 Pond Street
December 6, 2019 4:00pm – 8:00pm
- Caledonia Spirits: Barr Hill @ Spruce Peak Performing Arts 7412 Mountain Road
December 21, 2019 4:00pm – 9:00pm
- Smugglers’ Notch Distillery: Spirit tastings/sales @ 17 Town Farm Lane
December 27, 2019 3:00pm – 8:00pm
- Caledonia Spirits: Barr Hill @ Top Notch Resort 4000 Mountain Road
December 28, 2019 3:00pm – 9:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Vermont Ski & Museum dba Vermont Ski & Snowboard Museum @ 1 South Main Street
January 9, 2020 6:00pm – 8:00pm

Request to Cater:

- Black Diamond Barbeque: Clarina Howard House Fundraiser @ Stowe Kitchen & Bath
December 03, 2019 4:00pm – 10:00pm

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On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the Special Event Permit Applications, Art Gallery, Book Store, Museum and/or Library Serving Permit Applications, and Request to Cater Malt Applications, as presented.

Selectboard Meeting

Chair Noyes opened the Selectboard Meeting at 5:33pm

Consent Agenda

1. Class 1 Highway Finance & Maintenance Agreement
2. Special Event Application

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Consent Agenda items as presented.

Snowmobile Annual Approval Regarding Use of Public Roads & Bridges

State Law requires the Selectboard to annually approve what if any public roads and bridges it wants to open up to snowmobile travel. The list presented to the Selectboard for approval was the same as in previous years, but with the note that the Halloween storm damaged a bridge off Stage Coach Road to the point it is not safe to use currently. If they are not able to repair the bridge, they are asking permission to use lower Tansy Hill Road, including the bridge, as a back-up. Selectboard -requested that the requestor contact the surrounding property owners to let them know of the change with the understanding that they could revisit if there were concerns.

On a motion by Ms. Nichols, seconded by Mr. Adams, the Board approved the annual list of public roads and bridges open to snowmobile travel with the understanding that Dean Percy will contact surrounding property owners on Tansy Hill Road to let them know of the change.

Fire Alarm Ordinance Amendments

Town Manager Charles Safford presented the Board with proposed revisions to the existing Fire Alarm Ordinance. The revisions were originally raised by the EMS/Fire Volunteer Task Force as a way to address the drain on our volunteer fire fighters responding to alarms. The changes to the ordinance include fines for violations of requirements to properly post an E-911 address, ensuring a keyholder is present or a lockbox is available. The revised ordinance would also increase the fines for repeated false fire alarms, as well as making a civil violation rather than a criminal violation, which would be enforced and adjudicated through the Vermont Judicial Bureau.

There will be an extensive public education campaign with both Alarm monitoring companies and property owners. The primary goal is compliance and enforcement should it become necessary.

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On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board moved to warn a public hearing on the proposed Fire Alarm Ordinance amendments at their December 9th meeting.

VLCT Cannabis Resolution

Mr. Safford presented the Board with a resolution prepared by the Vermont League of Cities and Towns. The resolution does not take a position on the legalization of cannabis but does indicated that a municipality should be able to decide if it wants to “opt-in” to hosting cannabis establishments in the community. It also supports “a local cannabis tax of five percent, with seventy percent of the revenues

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derived from the local cannabis tax retained by the host community of a retail establishment and thirty percent pooled and redistributed to municipalities that do not host retail establishments.”

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board adopted the VLCT Cannabis Resolution as presented.

Manager’s Report

Mr. Safford presented the Selectboard with a letter submitted to the State of Vermont in comment to the draft 3-acre storm water permit. The letter expressed concern about the permit being an unfunded mandate putting towns under pressure for both human and fiscal resources to meet the requirements and timelines. - It was also discussed that the 3-acre rule is addition to other stormwater permit regulations for municipal roads, which is expected to cost \$300,000 per year for 20 years, and require extensive human resources to design, permit and complete. The Town of Stowe has 88 road segments identified as “high priority” that need to be addressed by 2025, and all hydraulically connected roads upgraded by 2036. Both the 3-Acre Stormwater permit and the Highway Stormwater permit aim to minimize sediment transport into the public waters of the State of Vermont.

There being no further business the meeting adjourned at 6:34pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard, Liquor Commission and Water & Sewer Commission Meeting
Monday December 9, 2019
Akeley Memorial Hall

Present:

Selectboard Members: William Noyes, Lisa Hagerty; Morgan Nichols; William Adams; Neil Van Dyke
Public Works Director Harry Shepard, Parks & Recreation Director Matt Frazee, Fire Chief Kyle Walker,
Elizabeth Beshueff, Norm Williams, Heidi Scheuermann, Richard Westman, Ryan Percy, Jed Lipsky,
Emily Rosenbaum, Tiffany Donza, Josh O’Gorman

Call to Order

Chair William Noyes called the Stowe Selectboard, Liquor Commission and Water & Sewer Commission meeting to order at 5:33pm.

Approve the Agenda

On a motion by Ms. Lisa Hagerty, seconded by Mr. Neil Van Dyke, the Board approved the agenda for the Selectboard, Liquor Commission and Water & Sewer Commission as presented.

Approve the Minutes

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the minutes of November 25, 2019 as presented.

Liquor Commission

Chair Noyes opened the Liquor Commission meeting at 5:34pm

Liquor Consent Items

Special Event Permit Application:

- White Mountain Distillery dba Stowe Cider: Pop Up at TrueNorth @ Lodge at Spruce Peak
December 21, 2019 2:00pm – 6:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Spruce Peak Performing Arts Center @ 122 Hourglass Drive
December 5, 2019 4:30pm – 7:30pm

Request to Cater:

- Sugarsnap LLC: Holiday Party @ Golden Eagle, 511 Mountain Road
December 20, 2019 4:00pm – 11:30pm

On a motion by Ms. Hagerty, seconded by Ms. Morgan Nichols, the Board approved the Special Event Permit Applications, Art Gallery, Book Store, Museum and/or Library Serving Permit Applications, and Request to Cater Malt Applications, as presented.

Selectboard Meeting

Chair Noyes opened the Selectboard Meeting at 5:35pm

Consent Agenda

1. HVAC Eng. Studies Transfer to Capital Fund

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On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Consent Agenda items as presented.

Fire Alarm Ordinance Amendments

Chair Noyes opened the public hearing regarding proposed revision to the Town of Stowe Fire Alarm Ordinance. The revisions were originally raised by the EMS/Fire Volunteer Task Force as a way to address the drain on our volunteer fire fighters responding to alarms. The changes to the ordinance include fines for violations of requirements to properly post an E-911 address, ensuring a keyholder is present or a lockbox is available. The revised ordinance would also increase the fines for repeated false fire alarms, as well as making a civil violation rather than a criminal violation, which would be enforced and adjudicated through the Vermont Judicial Bureau.

There will be an extensive public education campaign with both Alarm monitoring companies and property owners. The primary goal is compliance and enforcement should it become necessary. There was no public comments or questions.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Fire Alarm Ordinance as amended.

Meeting with Legislative Delegation Involving Discussion of Stormwater Permitting Requirements and Other Legislative Priorities

Mr. Brian Cote and Ms. Jessica Lusios of Milone & MacBroom presented their Town of Stowe Road Erosion Inventory and Road Stormwater Management Plan. This on-the-ground assessment was required by the VTDEX Municipal Roads General Permit to assess how many road segments (100 meters) are “hydrologically connected,” meaning roads where stormwater runoff goes directly to the waters of the State, possibly compromising water quality requirements. The Town currently maintains approximately 81 miles of Class 1, 2 & 3 roads, of which 48 miles or 823 segments (59%) have been determined to be hydrologically connected. Of those areas that are hydrologically connected, it was found that 611 segments, or 41 miles, need to have improvements in place to meet the current standards for stormwater runoff. The report detailed what needs to be done to these segments, including crowning of roads, stone lining ditches, and in some cases hydrologically disconnecting the road. The consultants stated that the work is estimated to cost \$4 Million to bring all of the Towns hydrologically connected road segments up to standard, however that pricing does not account for inflation, advanced design requirements or ongoing maintenance of upgrades. Further, the VTDEC has broken down the segments into priority levels, requiring that the Towns 84 road segments that have been classified as Very High Priority be completed by 2025, with the remainder of the segments completed by 2036. To achieve compliance, Stowe will need to complete compliance upgrades to an average of 50 segments per year over the next 16 years. Over the last few years, Public Works has completed 3 or 4 segments a year. This will result in costs of over \$300,000 per year, with the only known funding assistance being the Better Road and Municipal Aid grants, which is cannot keep up with the anticipated needs of towns throughout the State. That amount does not include increased ongoing maintenance costs.

It was discussed that Stowe has a large amount of roads, many of which are hydrologically connected - due to its steep terrain with abutting watercourse and wetlands. Stowe also has a large number of scenic roads where stormwater improvements may not be able to be completed without changing appearance of the sides of the roads. Town Manager Mr. Charles Safford noted that these standards cannot be met without tremendous human and financial resources, as the Town will likely need to contract out much of the work in order to meet the timelines set by the State. Representative Heidi Scheuermann and Senator

Richard Westman spoke to the possibility of extending the 2025 deadline knowing the number of qualified engineers and workers throughout the state cannot meet the statewide demands for this timeline. Mr. Safford also discussed the other Stormwater Permit currently in draft which would require any site that has 3 acres or more of impervious surface to retroactively install stormwater drainage to set guidelines. There are 11 properties that meet this requirement in the Town of Stowe, two of which are Town-owned, Memorial Park and the WWTP/Highway Garage. In 2022, the requirements will reduce from 3 acres to 0.5 acres. The Town of Stowe, along with the League of Cities and Towns, have provided written comment on this draft permit and the financial impacts this will have, particularly being retroactive to previously developed sites. It was noted that the amount of money needed to comply exceeds what is provided by the State government through revenue sharing making it an unfunded mandate. -It was also questioned the permit requirements as proposed are the best use of limited fiscal resources to effectively reduce phosphorous.

School Request for Arena Discount and/or Waiver of Fees

The Lamoille South Unified Union School Board has requested that the Town of Stowe reduce the price for ice hockey and turf use as follows:

- A. A school discount comparable to the Stowe youth discount rate
- B. The 5:30am practice time still be free or at a greater reduction than the non-prime rate
- C. No charge for the Friday program.

Recently, the Selectboard ended an MOU with the Stowe School Board to provide free use of Town properties, including the Arena, in exchange for the Town use of the School. It was found to be no longer of equal value. Based on FY19 usage, if the Schools had been charged for the use of Stowe Arena, the total cost would have been \$45,806. Providing the youth discount rate would reduce that amount by \$4,711.75. Waiving fees for the Friday Program would reduce the fees by \$3,670, To waive the fees for the 5:30am practice time would reduce the cost by \$10,275. LSUU School Board member Mr. Norm Williams spoke to the requests, stating that the 5:30am ice time was not a time when other users were likely to reserve the ice, and the Friday Program is a long running program specific to the Stowe School System, which may not continue if they had to pay for the ice time and skate rentals. Mr. Safford noted there is some cost to the Town associated with opening the Arena for the 5:30am practice time such as staffing and ice preparation, etc. Ms. Tiffany Donza, LSUU School Board Member, spoke to the difficulties the School Board is facing during its first full budget season following the forced merger, and that the Stowe student programs were particularly vulnerable at this time. She stated that it is the same group of students who are utilizing the Arena as before when the MOU was in place, and encouraged the Selectboard to show that they value the children of the residents of Stowe by allowing these programs to continue without fees during this year of transition.

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved for the FY2021 budget year to charge the Youth Discount Rate for all school athletics with the exception of the 5:30am practice time and the Friday Program, which would have their fees waived.

Emerald Ash Borer Discussion

Mr. Charlie Lusk, Stowe Tree Warden, spoke to the Selectboard about the advancement of the Emerald Ash Borer and the need for the Town of Stowe to prepare for it and budgeting accordingly. Mr. Lusk noted that while the Emerald Ash Borer has not yet been spotted in Stowe, it is coming soon and often by the time the signs of infestation are present it is too late to safely and cost-effectively remove the trees. Not removing the trees can be a public safety hazard as they become frail and prone to catastrophic failure. The Conservation Commission and Mr. Lusk -are recommending that the Town preemptively

remove many of its ash trees which will overall reduce the cost of removal. This would involve a comprehensive survey of the trees on Town property, and then developing a plan for removal. - Mr. Lusk recommended that the Selectboard look at chemically treating the trees in Thompson Park rather than removing them, but there was some concern for the environment impact of the chemical treatment. The Selectboard agreed with the sentiment of preemptive tree removal -within the highway right-of-way and other public property where they may put the public at risk. They requested further information on the ecological impacts of chemically treating the trees in Thompson Park.

Annual Meeting Time, Date and Location

The Stowe Town Charter states, in part, “The Annual Town meeting for the consideration of the budget and other Town business shall be held on the first Tuesday of March, or on any of the three immediately preceding days, as determined by the Selectboard.” The Town and School District have historically held their annual meetings at the same date, time and location, however the School Districts boundaries are no longer the same as the Town of Stowe. It is the Town’s understanding that the School District intends to hold their annual meeting the Monday evening prior to the first Tuesday in March. This may result in a shorter Town Annual Meeting and a reduction in the number of voters in attendance.

It has been suggested that the Town shift its meeting from the Stowe High School where it has been held for the last number of years, back to the Akeley Building Theater, with Australian ballot voting in the Memorial Room. This would result in easier set up and tear down for the voting booths and works with the building’s identity with Town Government. However, it would not be practical to have lunch after or to accommodate non-profits that set or provide information to the public. The Board also discussed concerns about parking, particularly for handicapped access. The Board discussed options such as - designated drop off parking, and Mr. Safford said that staff would work on a plan to accommodate handicap parking. It was also noted that childcare would need to be provided off-site, likely at the Gale Recreation Center.

The Board instructed staff to plan on holding the Annual Meeting on Tuesday March 3rd at 8:00am in the Akeley Memorial Theater, with Australian Ballot voting in the Memorial Hall.

Manager’s Report

Public Works Director Harry Shepard provided an update to the Board on the Depot Street sinkhole and subsequent required culvert replacement. He noted that the culvert will be replaced at the intersection of Depot Street and Pond Street, and into the Green Mountain Inn back entrance. Dale E Percy was the lowest bidder for the job, and will begin work on Wednesday December 11th. It is anticipated. the project will take three days to complete with weather permitting. During that time large pumps will be used to divert water, which will be loud. Mr. Shepard is hopeful we will be able to get temporary pavement in before the plants close down for the winter. He also noted there are further concerns for deterioration along this culvert which the Town has an easement for that runs through the Green Mountain Inn property and outlets behind the pool. Currently there is a building over one section of the culvert that is in violation of the easement. This will need to be addressed in the future.

On a motion by Mr. Van Dyke seconded by Mr. Adams, the Board approved the earmarking of \$50,000 from unallocated capital reserves to be used for Depot Street Repairs, and awarded the contract for repairs to Dale E. Percy.

Mr. Safford also discussed the Cady Hill Solar Project which has been dismissed without prejudice, so they cannot bring it forward in the future. Stowe Electric now controls the land. He also noted that the

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Board of Listers would like to include the listers card data on the Town website in the future. The start up cost is \$1,000 and \$500 each year after that. The Selectboard indicated they were supportive of this. On a motion by Mr. Adams, seconded by Ms. Nichols, the Board went into Executive Session at 8:25pm to discuss Personnel and Legal matters.

The Board came out of Executive Session at 8:44pm.

There being no further business the meeting adjourned at 8:45pm.

Minutes respectfully submitted by Abigail Earle