

**Stowe Selectboard Meeting
Monday January 8, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, Lisa Hagerty, William Adams, Neil Van Dyke

Town Manager Charles Safford; Public Works Director Harry Shepard; Finance Director Cindy Fuller

Others Present: Caleigh Cross, Matthew Rutherford, Denise Sullivan, Dave Kresock, Ellen Burt, Brian Hamor, Michael Loughran, Brett Loomis, Kevin Mazuzan, Rachel Moore, Walt Levering, Bruce Najourin, Christina Goodwin, Leo Clark, Chris Doyle, Steven Knight, Marina Meerburg, Julianna Fednizzi, Brian Buczek, Mary Ellen Sullivan, Adam Rice, Diane Looney, Chris Curtis, Mary Evslyn, Christina McGowan, Brooke Jenkins, Catherine Drake, Janice St. Onge, Harry Harris, Elise McKenna, Ryan Percy, Olivia Thompson, RJ Thompson

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Adams, seconded by Mr. William Noyes, the Board approved the agenda with the addition of one liquor license.

Consent Items

- a. Minutes
- b. VTrans FY18 Structures Grant Agreement

On a motion by Mr. Neil Van Dyke, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- White Mountain Distillery (d.b.a. Stowe Cider) at Spruce Peak Performing Arts, 122 Hourglass Drive, January 6, 2018 6:00-10:00pm
- North Branch Vineyards at Spruce Peak Arts, 122 Hourglass Drive, January 13, 2018 6:00pm-12:00am
- Smugglers' Notch Distillery at Stowe Foliage Arts Festival, Topnotch Field, 3420 Mountain Road, October 5-7th, 2018 10:00am-5:00pm

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Cork Wine Bar & Market at Clarina Howard Nichols Fundraiser, Stowe Kitchen & Bath, 1813 Mountain Road, January 11, 2018 6:00-9:00pm
- Woodbelly Pizza at Spruce Peak Performing Arts Center, 122 Hourglass Drive, January 20, 2018 5:00-10:00pm
- Trapp Family Lodge at Ski & Snowboard Museum, 1 South Main Street, January 24, 2018 6:00-9:00pm
- Woodbelly Pizza at Spruce Peak Performing Arts Center, 122 Hourglass Drive, January 27, 2018 5:00-10:00pm

- Woodbelly Pizza at Spruce Peak Performing Arts Center, 122 Hourglass Drive, February 3, 2018 5:00-10:00pm
- Woodbelly Pizza at Spruce Peak Performing Arts Center, 122 Hourglass Drive, February 17, 2018 5:00-11:00pm

Art Gallery, Book Store, Museum or Library Serving Permit Application:

- Vermont Ski & Snowboard Museum, 1 South Main Street, January 11, 2018 6:00-9:00pm
- Edgewater Gallery, 151 Main Street, January 13, 2018 5:00-7:30pm
- Vermont Ski & Snowboard Museum, 1 South Main Street, January 24, 2018 6:00-9:00pm
- Vermont Ski & Snowboard Museum, 1 South Main Street, February 1, 2018 6:00-9:00pm
- Edgewater Gallery, 151 Main Street, February 7, 2018 5:00-7:00pm
- Vermont Ski & Snowboard Museum, 1 South Main Street, March 8, 2018 6:00-9:00pm

On a motion by Ms. Morgan Nichols, seconded by Mr. Adams, the Board approved the Liquor Consent Items with the additional Special Event Permit listed above.

Stowe Vibrancy Update

Elise McKenna, President of Stowe Vibrancy, presented the Board with a 2017 Year In Review presentation, going over the 25 events Stowe Vibrancy held including a new event for 2017, Gardens of Stowe. She noted they also increased their promotional support for other organizations such as Stowe Performing Arts. Ms. McKenna also included a financial review. -Brian Hamor presented on the work of a subcommittee of Stowe Vibrancy focusing on the state of the village and where they hope it evolves by 2020. Mr. Hamor noted that they are half way through the 5 year plan, and have accomplished many of their goals such as filling in empty retail space in the village with more restaurants and stores, offering free Wi-Fi in the village, - and enhanced shuttle services. In the next 2.5 years, they hope to keep up with growth and traffic demands, including more parking either in a park and ride or parking garage and support changes to major intersections for safety.

Draft Annual Meeting Warning

In addition to the budget and other routine Annual Meeting articles, Stowe Electric has requested an article to be included in the warning seeking voter approval for \$500,000 of general obligation long term indebtedness. Ellen Burt, Stowe Electric General Manager, stated that these funds would be for two smaller sized reliability and liability related projects. The first is to replace cracked infrastructure and the second to increase the height of poles. There will be no rate increase associated with this debt.

Additionally, Marina Meerburg has requested a 350VT Renewable Energy Town Meeting Day Resolution be added as a floor vote. The resolution includes three statements related to the State of Vermont and its dedication to renewable energy and reduction of fossil fuel use, and four statements related to items that the Town of Stowe specifically will commit to, such as promoting public transportation, weatherization, solar panels on public buildings, and reduction of energy consumption. Ms. Meerburg said she felt this resolution was in line with the Town Plan, and that it was critical that this discussion happen as the Town does not currently have an energy committee. Mr. Van Dyke indicated he was not ready to commit to something that would have impacts outside of the Town of Stowe, such as the installation of gas lines. It was noted that the Town needs to decide if this is an appropriate topic for discussion at Town Meeting when it doesn't directly relate to Town business. Mr. Safford noted that this would be a non-binding advisory vote only. Others in attendance voiced support for the resolution and discussion at Town Meeting.

Finally, the Recreation Commission would like to include an advisory question for discussion on the floor at Annual Meeting asking if the voters to explore locations for development of additional athletic fields. Brett Loomis, chair of the Recreation Commission explained that events on the Events Field can cause the cancellation of athletics due to events being the primary use on the Events Field in accordance with the Mayo Farm Management Plan. He indicated there is enough demand for field space to justify three additional athletic fields. Chair Hagerty suggested including this topic as part of a capital projects survey as was done last year. It was noted that additional context is needed for the discussion, including the other priorities for time and funding the Town is facing. The Board stated that they are supportive of additional recreation fields but must balance that need with other priorities of the Town, and does not support changing the Mayo Fields at this time because the Conservation Easement is not up until 2028. It was suggested if the Recreation Commission wanted to ask the Selectboard to pursue additional field development sooner, that they further evaluate other locations, such as Mayo fields J, K & L, and the high school.

FY19 Social Service Appropriations

This year, the Town of Stowe put in place a policy for the appropriation of Social, Community & Economic organizations requests. This included requiring each organization to submit a request form. Two organizations that have historically received funding from the Town, Habitat for Humanity and Lamoille Day Health Services, did not return the form despite the Town reaching out via mail, email and phone. Two new requests were received, with Home Share Now requested \$500 and Good Samaritan Haven for \$750. Both organizations were present to discuss their requests. Christina Goodman, of Home Share Now, described the work the organization does pairing elderly populations with extra room in their homes with those searching out low income housing. They promote an equitable exchange of services, which might include shoveling, light maintenance and companionship. In Stowe, 10 people were served by this organization. Brooke Jenkins, representing Good Samaritan Haven, explained they are an emergency shelter for the homeless with 77 seasonal beds, 30 of which are year round. This is one of the only shelters in northern Vermont, and takes in people from Washington, Lamoille and Orange counties. Anecdotally they believe 10-15 of the people helped have been from Lamoille County. Ms. Jenkins noted that their request of \$750 would help them provide services for one person for 3-4 weeks.

FY19 Economic Development & Community Service Appropriations

This year, the Town of Stowe put in place a policy for the appropriation of Social, Community & Economic organizations requests. This included requiring each organization to submit a request form. Lamoille County Conservation Districts, which has historically received funding from the Town, did not return the form despite the Town reaching out via mail, email and phone. Two increased requests and one new request were received. Lamoille Special Investigations Unit requested an increase from \$1,000 to \$2,784.90, however they were not present at the meeting to discuss their request. Helen Day Arts Center requested an increase in funding from \$10,000 to \$15,000. Rachel Moore, Executive Director of Helen Day Arts Center, said the request is response to increase expenses with public programming, namely the Exposed exhibit. Ms. Moore explained that Helen Day continues to offer high quality art programming at little to no cost to the community. This year Helen Day has increased one staff member. It was noted that Helen Day currently gets a total of \$27,000 in Town funding when free use of the building and utilities is taken into account. Numerous community members spoke in support of Helen Day. Kevin Mazuzan of the American Red Cross explained their request for \$2,000 in funding to support their programming, which include blood drives, disaster shelters and services, support of armed services and their families, and community health service classes. He noted that the Red Cross is 96% volunteer based and 100% donation funded, including the support of many towns in Vermont and

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New Hampshire. He also noted they recently helped support St. Johns in the logistics of setting up their emergency shelter recently.

FY19 General Fund Operating Budget Deliberations

Mr. Safford noted one change to the General Fund Operating Budget since the December 18, 2017 meeting. He noted that the Town Clerk's salary was changed from \$59,387 to \$66,332, as the initial number was an error. There was no further discussion on the General Fund Operating Budget at this time.

FY19 Capital Budget Deliberations

Mr. Safford noted that the State has indicated they are not willing to push back the Class 1 paving program scheduled for 2020. Staff is recommending that we prepare for a November 2018 bond vote to replace the Class 1 highway curbs and sidewalks. They will then plan to defer the side streets for pay as you go projects over time. An additional vote in November 2018 would include burying the power lines as an add alternate. Other capital projects include the Rec Path Gables Bridge Underpass Feasibility and Conceptual Design and the replacement of the Memorial Park Tennis Courts, Fencing and Lighting. Several community members voiced their support of the new tennis courts, and Mr. Loomis noted that the Recreation Commission is also supporting this project, so long as it stays in its current footprint.

Manager's Report

Mr. Safford noted that the January 22nd meeting will be a public hearing and finalize the budget. There will be a special meeting on January 25th at 7:30am to adopt the Annual Meeting Warning. He also noted that FEMA has been authorized for the damage caused by the October 29-30 wind storm.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the board went into Executive session at 8:58pm.

The Board came out of Executive Session at 9:15pm

There being no further business, Chair Hagerty adjourned the meeting at 9:16pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday January 22, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, Lisa Hagerty, William Adams, Neil Van Dyke

Town Manager Charles Safford; Public Works Director Harry Shepard; Finance Director Cindy Fuller

Others Present: Caleigh Cross, Marina Meergburg

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Adams, seconded by Mr. Neil Van Dyke, the Board approved the agenda with the addition of one liquor license.

Consent Items

- a. Minutes
- b. Certificate of Highway Mileage
- c. Receive PC Zoning Revisions Regulating Short-Term Rentals
- d. Ethics Policy Amendment Pertaining to Contracts Using Federal Funds
- e. Personnel Policy Amendment
- f. Byways Support Letter
- g. ANR Assurance of Discontinuance

On a motion by Mr. Adams, seconded by Mr. William Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- White Mountain Distillery (d.b.a. Stowe Cider) at Stowe Kitchen and Bath, 1813 Mountain Road, January 11, 2018 5:00-10:00pm
- White Mountain Distillery (d.b.a. Stowe Cider) at Alchemist Brewery, 100 Cottage Club Road, January 20, 2018 12:00-7:00pm

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Trapp Family Lodge at Fitness Center, 700 Trapp Hill Road, January 19, 2018 4:00-8:30pm

Art Gallery, Book Store, Museum or Library Serving Permit Application:

- Helen Day Art Center, 90 Pond Street, January 19, 2018 5:00-8:00pm
- Helen Day Art Center, 90 Pond Street, February 9, 2018 5:30-7:30pm

On a motion by Ms. Morgan Nichols, seconded by Mr. Adams, the Board approved the Liquor Consent Items with the additional Special Event Permit listed above.

FY19 General Fund Budget & Capital Plan Public Hearing

Chair Hagerty opened the public hearing. Mr. Safford noted that the Town had updated the Equipment Fund to increase the cost of the Fire Utility Truck from \$48,000 to \$60,000. The Board then discussed the new and increased appropriation requests. For Social Services this included Home Share Now with a request of \$500 and Good Samaritan Haven with a request of \$750. For Community & Economic Development there was a new request from the American Red Cross for \$2,000 and from the Helen Day Arts Center for an increase of \$5,000 bringing their total appropriation to \$15,000. Ms. Hagerty noted that with the additional requests, the Social Services budget still remained with the policy goal of one half of one percent. The Community and Economic development requests would also fall within their policy goal of three quarters of one percent. The Board discussed the applications and presentations made at the January 8, 2018 meeting. They agreed the requests made by Home Share Now, Good Samaritan Haven and Helen Day Art Center should be advanced to the voters at Annual Meeting. It was noted that the amount requested by the American Red Cross seemed arbitrary and that average town appropriations to the Red Cross appeared to be closer to \$500. The Board agreed to include \$500 to the American Red Cross in their budget for voter consideration at Annual Meeting. There was no comment from the public. The Public hearing was closed.

Annual Meeting Warning

The Board reviewed the draft annual meeting warning. It was noted that in addition to the budget and other routine Annual Meeting articles, Stowe Electric has requested an article to be included in the warning seeking voter approval for \$500,000 of general obligation long term indebtedness to cover two proposed projects. The Board was in agreement with including this article in the warning. The Recreation Commission has withdrawn their request to have an advisory vote related to recreational fields on the warning. It has also been requested by resident Marina Meerburg to include a 350VT Renewable Energy Town Meeting Day Resolution on the Annual Meeting ballot as an advisory vote. Ms. Hagerty noted that at the January 8, 2018 meeting concerns had been raised about the issues with urging statewide initiatives. Ms. Meerburg stated that these are non-binding principals to strive for and are already part of the Stowe Town Plan. She said the idea is to show the State the Town of Stowe is in support of renewable energy and requested the Selectboard not remove the first section of the resolution. It was noted the resolution could be amended on the floor, but that it may be a good discussion point at Annual Meeting. It was asked if Ms. Meerburg or another person could make a presentation about the resolution at Annual Meeting. Mr. Safford said this would be at the discretion of the Town Moderator.

Annual Meeting Questionnaire

Mr. Safford presented the Board with a draft questionnaire to be distributed to voters at Town Meeting. Ms. Nichols requested that the cost per space for the parking garage question be moved to the front of the question. Charles indicated that staff would reframe it as requested and put it on their next couple of agendas in the event they wanted any further changes.

Sidewalk Reconstruction and Utility Relocation RFP

Mr. Safford and Mr. Harry Shepard, director of Public Works, presented the Board with the draft Request for Proposal for Engineering and Design Services for the proposed sidewalk reconstruction and utility relocation (Main Street overhead wired utility removal). This is intended to solicit additional proposals for the project with a defined scope of service and project approach. If approved by the voters at Annual Meeting, this request will go out in preparation of a bond vote in November 2018. Voters will be asked to consider new sidewalks, with the utility relocation as an "add-on." If both are approved it would be a coordinated effort involving multiple utilities. The

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Board discussed ownership of the underground conduit. Charles indicated staff understands the question and staff is working on this with the Town Attorney and the various utilities involved. They will also discuss with other municipalities that have recently undertaken similar projects.

Other Business

Mr. Safford proposed that the Board meet on Thursday January 25, 2018 for a Special Meeting to approve the Annual Meeting and Australian Ballot warnings.

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board moved to warn a special meeting on January 25, 2018 at 7:30am in the Akeley Memorial Building.

On a motion by Mr. Adams, seconded by Ms. Nichols, the board went into Executive session at 6:20pm to discuss personnel and contracts.

The Board came out of Executive Session at 6:35pm

There being no further business, Chair Hagerty adjourned the meeting at 6:35pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday February 12, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, Lisa Hagerty, William Adams, Neil Van Dyke

Town Manager Charles Safford; Public Works Director Harry Shepard;

Others Present: Caleigh Cross, Rob Moore, Andrew Chimura, Laura Stone, Carolyn Carlson, Donna Adams, Brian Hamor, Scott Noble, David Jaqua, Michael Diender, Ken Beiderman, Paul Biron, Nick Donahue, Diana Frederick, Marc Segal, Elise McKenna

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Mr. William Adams, the Board approved the agenda, pulling item 3b from the Consent Items and making it 7c in other business.

Consent Items

- a. Minutes
- b. PULLED
- c. Certificate – No Appeal or Suit Pending
- d. WWTF Cell Tower Lease Amendment for Additional Antenna
- e. Regional High Strength Waste Treatment Facility Feasibility Study
Letter of Support
- f. H.685 & S. 204 Short Term Rentals Letter of Support
- g. Stowe Derby Special Events Application
- h. Cemetery Rules and Regulations Amendment

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Consent Items with item 3b being pulled.

Liquor Consent Items

Special Event Permit Application:

- Go America Go Beverages (d.b.a. WhistlePig Whiskey) at Edgewater Gallery, 151 Main Street, February 10, 2018 4:00-6:00pm
- Caledonia Spirits at Stowe Mountain Club, 142 Red Sled Drive
February 19, 2018 3:00-7:00pm
- Alchemy Canning, LTD (d.b.a. The Alchemist) at Topnotch Resort, 400 Mountain Road
February 23, 2018 2:00-4:00pm
- American Crafted Spirits, Inc. (d.b.a. Silo Distillery) at Stowe Mtn Club, 7412 Mtn Rd
February 24, 2018 4:00-6:30pm
- Go America Go Beverages (d.b.a. WhistlePig Whiskey) at Edgewater Gallery, 151 Main Street,
March 3, 2018 4:00-6:00pm
- Woodbelly Pizza LLC at Spruce Peak Performing Arts, 122 Hourglass Drive Resort
March 3, 2018 5:00-10:00pm
- Go America Go Beverages (d.b.a. WhistlePig Whiskey) at Edgewater Gallery, 151 Main Street,
March 23, 2018 5:00-7:00pm

- Woodbelly Pizza LLC at Spruce Peak Performing Arts, 122 Hourglass Drive Resort April 14, 2018 5:00-10:00pm
- Woodbelly Pizza LLC at Spruce Peak Performing Arts, 122 Hourglass Drive Resort April 22, 2018 5:00-10:00pm
- Woodbelly Pizza LLC at Spruce Peak Performing Arts, 122 Hourglass Drive Resort May 17, 2018 5:00-10:00pm
- Gray Matter Marketing at Craft Brew Races at Stoweflake Resort 1746 Mountain Road May 18, 2018 9:00-5:00pm & May 19, 2018 12:00-4:00pm
- Gray Matter Marketing at Vermont 10 Miler at Mayo Farm Event Field, Weeks Hill Road November 3, 2018 9:00-5:00pm & November 4, 2018 11:00am-3:00pm
- Smugglers' Notch Distillery at Laughing Moon Chocolates, 78 Main Street, February 14, 2018 7:00am-9:00pm

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Black Diamond Barbeque at Spruce Peak Arts Center, 122 Hourglass Drive, February 11, 2018 5:00-11:30pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Edgewater Gallery, 151 Main Street, March 23, 2018 5:30-7:00pm
- Helen Day Art Center, 90 Pond Street, February 16, 2018, 5:00-8:00pm

2018 Liquor License Annual Renewals:

- Howard & Howard , Inc. (d.b.a Alpine Mart), 2nd Class License
- Commodities Natural Market of Stowe, 2nd Class License
- Doc Pond's, 1st Class Restaurant /Bar License
- Ocean City Corp (d.b.a. Hob Knob Inn), 1st Class Restaurant/Bar
- Sherman V. Allen (d.b.a. Mac's Stowe Market), 2nd Class
- R.L. Vallee, Inc. (d.b.a. Maplefields), 2nd Class License
- Sang Thong, LLC (d.b.a. Saensook Thai Kitchen Sushi & Martini Bar, 1st Class Restaurant/Bar
- Skinny Pancake Festival (d.b.a. The Skinny Pancake), 1st Class Restaurant/Bar AND Outside Consumption Permit
- Rolling Stone Hill Inn (d.b.a. Stone Hill Inn), 1st Class Hotel License AND Outside Consumption Permit
- Sunset Grille and Tap Room, 1st Class Restaurant/Bar License AND Outside Consumption Permit
- P.A.G.A (d.b.a. Trattoria La Festa/Toscana), 1st class Restaurant/Bar License AND Outside Consumption Permit

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items with the additional Special Event Permit and additional Art Gallery, Book Store, Museum or Library Serving Permit listed above.

Nebraska Valley Road Scoping Report

Carolyn Carlson, along with Laura Stone and Kara Yelinek, from the Vermont Agency of Transportation gave a presentation on their findings from a scoping report on Nebraska Valley Road Bridge #51, also known as Rhodes Bridge. The bridge has a 54' span and was constructed in 1948. VTrans has evaluated its condition and found the deck to be in poor condition, with the superstructure in satisfactory condition and the railings in very poor condition. Signs of

deterioration, such as effluence and heavy rust are visible. The bridge is also a foot narrower than standards today. The bridge sees an average daily traffic of 430 vehicles, 3.4% of which are trucks, based on traffic studies. Alternatives presented for this project included just a deck replacement with a 30 year life span or a full replacement with an 80 year life span. Both of these alternatives would require significant traffic impacts while construction is done. Alternatives for traffic control throughout construction would be do either a phased construction, with one open lane of traffic using a signal, or to construct a temporary bridge. Phased construction with one lane open on the bridge would require making the bridge 8' wider which is not considered ideal. Looking at a temporary bridge, VTrans has recommended building the bridge on the downstream side, however this will involve directing traffic through the driveway of the neighboring house, owned by Andrew Chimura. Placing the temporary bridge on the upstream side would involve working through ledge. - In all scenarios Right Of Way easements would be required, but no utility relocation. Ms. Carlson noted that estimated costs for a phased construction are \$2.2M, a temporary bridge on the downstream side would be \$1.86M and a temporary bridge on the upstream side would be \$1.9M. The Town would be required to pay 10% of the total costs. Mr. Chimura spoke to the fact that this area is a popular swimming hole and to lose the trees between his house and the river for the temporary bridge would be a detriment to his privacy. He also is concerned that the road would be running right outside his bedroom. The board discussed how bridges are identified for replacement and how that is prioritized.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved Alternate 3b with the upstream temporary bridge with the understanding that if there are identified restrictions or regulatory requirements that would cause a substantial delay in replacing the bridge, VTrans can revisit with the Selectboard to reconsider their preferred alternative.

On a motion by Mr. Adams, seconded by Ms. Morgan Nichols, the Board moved to appropriate \$25,000 from the Unallocated Capital Reserves for the Town's Local Match during the preliminary engineering phase.

Ms. Carlson noted that VTrans will complete a survey and prepare conceptual plans for the upstream temporary bridge but asked that Mr. Boyer be made aware that this would have an impact on his property. It was also briefly discussed that changes to this bridge might present safety hazards to those who are used to jumping from the current bridge into the river, and may require some safety signage.

Main Street Utility Relocation Plan

Public Works Director Harry Shepard presented to the Board preliminary plans for achieving the goal of eliminating overhead wired utilities on Main Street. Mr. Shepard outlined the scope of the project, from just past the Mountain Road/Route 100 intersection to the Y at the end of Main Street. Mr. Shepard has been working with Stowe Electric, First Light Cable, VTel, Fairpoint and Stowe Cable, all utilities currently using the poles on Main Street, to come up with plans for how best to work the undergrounding. This includes having centralized junction points located behind the buildings on the north side of the street and bringing utilities on the south side up from behind the buildings. Fairpoint currently has underground lines on Main Street and School Street but these are used for transmissions not services. There was some discussion on using the Morrisville Water and Lights lines, however there are concerns with capacity and easements, and the Cemetery Commission has indicated they are not in favor of running lines over the Old Yard cemetery located behind the Akeley Building. Mr. Shepard explained that on the south side of Main Street buildings would be back fed from poles off Main Street. It was questioned if back feeding to the Black Cap

building would be detrimental to the iconic view of the church steeple seen from School Street. The preliminary plans show three underground road crossings at Main Street and one at Mountain Road. Mr. Shepard said this would likely be done as night work to avoid as much traffic disruption as possible. Mr. Safford noted that this plan is still very preliminary and advancing the project to implementation is dependent - on utility and landowner cooperation. The purpose of this plan is to understand the feasibility and cost of the project before going to the voters in November for bond approval. At this time in the planning stages the Town cannot provide a cost estimate, but will have one in advance of the November vote. Community members expressed concerns about building to include additional capacity into the future, which Mr. Shepard confirmed was the plan. Concerns were voiced about being sure that residents understood the issue and had a dollar amount in advance of the vote. It was pointed out that with the State planning to pave Route 100 in 2020 it is important the Town complete sidewalk work before or in conjunction with that project, and that if the Town wishes to underground its utilities, it should be done along with the sidewalks. Some in attendance - expressed support for the project, stating that undergrounding is becoming more and more common across the country and that despite the costs it is worth it. One resident also expressed concern about the potential costs of the project and spending time and resources on a plan that may not be worth it when other resort towns such as Kennebunkport have been doing fine without it.

Other Business

Mr. Safford reported that the Lamoille County Planning Commission is requesting comments on the Lamoille County Regional Plan, specifically on the energy plan. Hearings for the plan are scheduled for February 27 and March 13. Mr. Safford encouraged the Board to read the plan and what it will take to achieve the goal of 90% renewables by 2050. The capacity of the electric grid to transmit the newly generated electricity is key and currently poses a serious challenge for meeting the 90x50 energy generation goal for Lamoille County particularly within the grid in the northern tier for the state known as the Sheldon Highgate Export Interface.

Mr. Safford also provided the Board with the General Fund, Water Fund and Sewer Fund budget information, noting that the Arena revenues are behind budget but has been corrected for this in the FY19 budget.

Ms. Nichols also commented on the proposed open meeting law in which no two public officials could talk outside of a meeting. Mr. Safford noted that VLCT while supporting transparency in government has opposed this due to the practicality of this in small towns. He noted that Thursday is local government day at the legislature if anyone would like to join him.

Annual Meeting Questionnaire

Chair Hagerty commented on the presented survey, stating that she liked the section offering answers of "Too much, too little or just right" and would like to see that expanded and moved to the top of the survey. Ms. Hagerty will work on the survey and it will be brought before the Board for final approval on February 26th.

On a motion by Mr. Adams, seconded by Mr. William Noyes, the board went into Executive session at 8:05pm to discuss real estate.

The Board came out of Executive Session at 8:25pm

There being no further business, Chair Hagerty adjourned the meeting at 8:25pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday February 26, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, William Adams

School Board Members: Emily Bradbury, Emily Rosenbaum, Cara Zimmerman, Tiffany Donza
Town Manager Charles Safford; Public Works Director Harry Shepard; LSSU Superintendent
Tracy Wrend; Stowe Electric General Manager Ellen Burt

Others Present: Caleigh Cross, Matthew Rutherford, David Kresock, Fred Duplessis, Cindy
Jackman

Call to Order

Vice Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Ms. Morgan Nichols, the Board approved the agenda as presented.

Consent Items

- a. Minutes
- b. Green Mountain Byway MOU
- c. Akeley Building Painting Bid Award
- d. 908 S. Main St. Water/Sewer Allocation

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- Alchemy Canning, LTD (d.b.a. The Alchemist) at Green Mountain Inn, 18 Main Street
March 2, 2018 5:30-6:30pm
- Smuggler's Notch Distillery at Stowe Mountain Lodge Conference Ctr, 7412 Mountain Road
March 2, 2018 7-10pm
- Speak Easy Arts at VT Ski & Snowboard Museum, 1 South Main Street, March 3, 2018 4-6pm
- Idletyme Brewing Company at Spruce Peak Performing Arts, 122 Hourglass Drive March 3,
2018 7:30-10pm
- Idletyme Brewing Company at Spruce Peak Performing Arts, 122 Hourglass Drive March 17,
2018 7:30-10pm
- Long Trail Brewing Company at Spruce Peak Base Area/Craft Beer Tasting 7416 Mountain
Road, March 31, 2018 10am-3pm
- Alchemy Canning LTD (d.b.a. The Alchemist) at Spruce Peak Performing Arts, 122 Hourglass
Drive April 5, 2018 6:30-9:30pm

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Idletyme Brewing Company LLC at Spruce Peak Performing Arts, 122 Hourglass Drive
February 24, 2018 7-10pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Helen Day Art Center, 90 Pond Street, March 8, 2018 5-8:30pm

2018 Liquor License Annual Renewals:

- Black Cap Coffee & Beer: 2nd Class License to Sell
- Blue Donkey: 1st Class Restaurant/Bar License & Outside Consumption Permit
- Commodores Inn: 1st Class Hotel License & Outside Consumption Permit
- Fine Wine Cellars: 2nd Class License to Sell
- Green Mountain Inn: 1st Class Hotel License
- Hob Knob Inn: Outside Consumption Permit
- Junior's at Stowe: 1st Class Restaurant/Bar License & Outside Consumption Permit
- Shaw's Beer & Wine #7525: 2nd Class License to Sell
- Stowe Cinema 3 Plex & Projection: 1st Class Restaurant/Bar License
- Stowe Go-Go Mart (#156 Stowe Jolley): 2nd Class License to Sell
- Stowe Mercantile: 2nd Class License to Sell
- Swiss Fondue by Heinz: 1st Class Restaurant/Bar License

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the Liquor Consent Items with the additional Art Gallery, Book Store, Museum or Library Serving Permit listed above.

FY17 Audit Report

Vice Chair Mr. William Adams introduced Fred Duplessis of Sullivan, Powers & Co, the accounting firm performing the Town of Stowe annual audit. Mr. Duplessis explained that the audit is to provide an opinion of the financial statements and assure the Town's finances are in conformance with current standards. The Management Letter is provided as a narrative of what happened over the last year with funds, budgets and other finance management. The auditors did not find any material weaknesses, but did make some recommendation for improving our internal controls. These recommendations included updating our Fraud Risk Assessment, Documentation of Internal Control Systems, and to request a more liquor form of collateral than mortgage loans. Mr. Duplessis noted that they look at both the general fund and enterprise funds, with positive balances in all funds, a major milestone for the water fund. Mr. Safford stated that the Town Finance Department will work with the Town Treasurer to assure that the recommendations made in the report are –worked on.

Annual Meeting Survey

Mr. Safford presented the Board with a draft Annual Meeting Survey as modified by Chair Lisa Hagerty for consideration. He noted that on the second page, the paragraph about adding a 1% Local Option Tax on sales has a number \$650,000 as what could potentially have been raised in 2017, those numbers have not yet been verified by the State and Mr. Safford recommended pulling the paragraph if we cannot get verification by Monday.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the updated Annual Meeting Survey with the caveat that if the numbers on LOT cannot be verified with the State by Monday, that paragraph will be removed.

Other Business

Mr. Safford reminded the Board that Annual Meeting will be held on Tuesday March 6, 2018 starting at 8am in the Stowe High School Auditorium. He also notified the Board that the

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Department of Public Safety has debuted a new website which can be found at www.dps.stowevt.gov and was a collaborative effort among all of the emergency management agencies.

Finally, Mr. Safford reported that the staff at the Waste Water Treatment Facility have suspended use of the ATAD system which they believe may be a contributor to the odor problem. The ATAD is what enables the Town to produce Class A sludge, which is compostable. Without the system running the Town will produce Class B sludge, which must be trucked to the landfill. Staff will continue to analyze the odor on a longer-term basis to see if this change is helping with the odor problem. A carbon filter has also been replaced and there seem to have been less odors in the last week since these changes were put into place.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board went into Executive Session at 5:50pm to discuss contracts.

The Board came out of Executive Session at 6:00pm

Joint School / Town Annual Meeting Informational Meeting

School Board Chair Cara Zimmerman called the School Board Informational Meeting to order at 6:03pm. The Board asked if anyone in the audience would like to see a presentation of the School Board Budget, with no one asking to see it. One community member commented that the School Board does a good job getting the budget in low and that they liked the new format in the Annual Report book.

Selectboard Vice Chair William Adams called the Selectboard Informational Meeting to order at 6:08pm. Mr. Safford noted that in the Town Report the Annual Meeting Warning on page 16 has an error in Article 4 – it should state that it is an “advisory” resolution. Town Moderator Leighton Detora asked if the Sidewalks Scoping Project in the Capital Expenditures included storm water adjustments, which Mr. Safford said it did. Mr. Detora also asked if the Gables Bridge Capital project was just to look at if it should/can be done or if the decision to put the underpass in was already made. Mr. Safford explained this was in a preliminary engineering phase. Finally, Mr. Detora urged the Town to work on an asset management plan for scheduled maintenance and replacement program similar to what the Town has for vehicles. It was also mentioned that the Town should work to preserve older documents in the Vault, such as the original Annual Meeting Minutes, which are fading.

There being no further business, Vice Chair Adams adjourned the meeting at 6:25pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday March 12, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, William Adams, Neil Van Dyke, Lisa Hagerty

Town Manager Charles Safford; Public Works Director Harry Shepard; Library Director Cindy Weber

Others Present: Caleigh Cross, George Petit, Carl Ewald, Joan Libby, Ken Libby, E. W. Bitter, Robert Fletcher

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:30pm. She thanked the Town for a great year as Chair, noting a successful Town Meeting and hoping attendance continues to grow.

Approve the Agenda

On a motion by Mr. William Adams, seconded by Ms. Morgan Nichols, the Board approved the agenda, pulling the Bitter Lacrosse Special Events Permit from the consent agenda and making it item 8a.

Election of Chair

Town Manager Charles Safford asked for nominations for Chair of the Selectboard. Ms. Nichols nominated William Adams for Selectboard Chair. Ms. Hagerty seconded the nomination. The Board unanimously voted for William Adams as Board Chair.

Election of Vice Chair & Board Clerk

Chair Adams asked for nominations for Vice Chair. Ms. Hagerty nominated William Noyes for Vice Chair, seconded by Ms. Nichols. The Board unanimously appointed William Noyes Vice Chair.

Chair Adams asked for nominations for Selectboard Clerk. This position is traditionally held by the Town Manager's Executive Assistant. Ms. Hagerty nominated Abigail Earle, seconded by Ms. Nichols. The Board unanimously appointed Abigail Earle Board Clerk.

Consent Items

- a. Minutes
- b. Designation of Meeting Time & Location
- c. Designation of Official Newspaper for Public Notices
- d. Class 1 Sidewalk & Utility Relocation Design
- e. LRSWMD Representative Appointment
- f. Water Main Ext. Houston Farm Road Public Works Development Agreement
- g. Special Events Permits

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Consent Items, pulling the Bitter Lacrosse Tournament Special Event Applications and making them item 8A.

Liquor Consent Items

Special Event Permit Applications:

- WhistlePig Whiskey at Edgewater Gallery, 151 Main Street

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April 18, 2018 5:00pm-7:00pm

- Artesano, LLC at VT Renaissance Faire, 80 Weeks Hill Road
June 23 & 24, 2018 10:00am – 6:30pm

Art Gallery, Book Store, Museum or Library Serving Permit Applications:

- Edgewater Gallery, 151 Main Street
March 23, 2018 5:30pm-7:00pm
- Edgewater Gallery, 151 Main Street
April 18, 2018 5:00pm-7:00pm

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Trapp Family Lodge, Late Winter Season Pass Holder, 700 Trapp Hill Road
March 24, 2018 12:00pm-4:00pm

Annual 2018 Liquor Licenses:

- Bench, The (Split Ventures), 1st Class Restaurant/Bar AND Outside Consumption
- Edelweiss Mountain Deli (Squash Blossom, Inc), 1st/2nd Class License
- Field Guide, 1st Class Hotel License AND Outside Consumption
- Moscow Schoolhouse, 2nd Class License
- Stowe Bowl, 1st Class Restaurant/Bar License AND Outside Consumption
- Stoweflake Resort & Conference Center, 1st Class Hotel License AND Outside Consumption
- Sushi Yoshi, 1st Class Restaurant/Bar
- Top Notch, 1st Class Hotel License
- Tres Amigos, 1st Class Restaurant /Bar

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved the Liquor Consent Items listed above.

Stowe Free Library Annual Update

Darla Whitmer, Chair of the Stowe Free Library Board of Directors, gave an annual update on Library resource usage. She stated that the library currently has 6,190 cardholders, and that in 2017 the library loaned out over 75,000 materials, held 1,000 programs for adults and children, and had over 5,000 computer sessions. She noted that technical assistance in the library has increased 180% in the last year alone. The library now has a CCV student coming to the library on a regular basis to help patrons with online employment searches and this was been well received. Last year, the library also got new carpeting which looks great. Ms. Whitmer said that the library is on track to achieve its five main goals in its current strategic plan and thanked the Town for their support of the library.

Heady Trotter Special Event Application

Carl Ewald, on behalf of Tiburon Endurance Sports, has submitted a Special Event Application for a new 4-mile road running race starting and finishing at the Alchemist Brewery on Sunday October 21, 2018. The event will also include live music and food trucks at the Alchemist after the race. They have indicated they expect approximately 1,000 racers to participate, and a portion of the proceeds will benefit Stowe Adaptive Sports. The proposed road race route is a loop including Cape Cod Road, Weeks Hill Road and the Stowe Recreation Path. Police Chief Donald Hull has reviewed the proposed course and feels that for the safety of the runners they will need to close Cape Cod Road and Weeks Hill Road (From Cape Cod Road to Mountain Road) to vehicular traffic

for approximately 2 hours. It was noted that while snow is unlikely in October, there would be no special accommodations made by the Town in the event of inclement weather.

The event organizers have also requested use of the Mayo Fields for parking overflow. Because of the Stowe Rotary Oktoberfest's decision to pull their recurring event, there is one opening for an event to be held on the Mayo Events Field, which this event would take. Board members requested that Mr. Ewald look at other off-site parking locations that would be paved, such as the High School or Stowe Mountain Resort to avoid using the Events Field only for parking and sustaining the damage that might cause to the fields.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Heady Trotter Special Event Permit Application for Sunday October 21, 2018 with the understanding that organizers will revisit the off-site parking plan with the Board at a future date.

Bitter Lacrosse Sessions I&II Special Event Application

E.W. Bitter, on behalf of Bitter Lacrosse, has submitted Special Event Applications for the Bitter Lacrosse Tournaments to be held on July 14-15 and July 21-22 at the Mayo Fields, Polo Fields and High School Fields. This is a recurring event featuring youth lacrosse games with 150 youth and high school boys and girls lacrosse teams. Ms. Nichols noted that last year there were instances where the fields abutted the rec path that the youths were blocking the ability to use the rec path. Mr. Adams also noted that there were reports of youths using the bushes by the rec path rather than the portalets. The Selectboard is requesting that event organizers set up a fence between the fields and the rec path to make the boundaries clear. Mr. Bitter said he would also work with the field marshals to remind participants to be respectful of the Town and the rec path.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved the Bitter Lacrosse Tournaments Session I & II Special Event Applications with the understanding that there will be fencing along Mayo Fields A & C to protect the recreation path.

Motor Vehicle Ordinance

(No Parking on Both Sides of Luce Hill Road Adjacent to St. John's Church)

Joan Libby, on behalf of St. John's Church, has asked the Town to consider installing no parking signs on the church side of the road from the intersection of Luce Hill Road and Mountain Road to the first driveway of the Stowe Motel. Chief Hull recommends the no parking be established on both sides of the road.

Ms. Libby noted that the church does have permission to use parking lots in area businesses such as Stowe Motel, Burt's Pub and Riverside Inn and do have someone in the parking lot directing cars to appropriate locations.

The Board supports the no parking signs in this area but did request it be to the minimum amount required by law.

On a motion by Mr. Neil Van Dyke, seconded by Mr. Adams, the Board approved a public hearing on the proposed change to the Motor Vehicle Ordinance to restrict parking on both sides of Luce Hill Road from its intersection with Mountain Road to 99 Luce Hill Road for the March 26, 2018 Selectboard meeting.

Water Supply Replacement – Riverbank Cemetery & 106 Cemetery Road

Riverbank Cemetery and 106 Cemetery Road (Moriarity Residence) are connected to the Town water system via a 2500'+/- long service line from Maple Street across private properties and the North Branch-Little River as indicated on the attached map. The Town does not have easements

over the existing pipe, which is in part antiquated and known to have issues. Use at the Cemetery is seasonal, not billed and is primarily used for irrigation purposes with a bathroom facility in the Hearse House. The service to 106 Cemetery Road is tapped off the service to the cemetery service. Last month staff responded to a no water call from the Moriarity Residence. After a period of troubleshooting, it was determined that the cemetery service pipe was ruptured along a section of failed embankment at the river crossing. Other leaks and issues were also confirmed to exist between the river crossing and Maple Street. Temporary provisions were made to re-establish service to the Moriarity Residence, but these are interim and vulnerable. Given the conditions and lack of easements, the existing service pipe is no longer deemed serviceable. Alternatives were explored including a possible main extension down Cemetery Road including a new river crossing or the installation of new private on-site well supplies for both properties. The private on-site wells are deemed the most cost effective short term and prudent long-term solution when considering future issues associated with the future replacement of the Cemetery Road bridge. Scott Moriarity is agreeable to this approach for his home with the understanding that the Town (Water Dept/Fund) pay the cost for the initial well system installation. The Board asked if there would be any other costs to the Moriarity's to connect the well, and Public Works Director Harry Shepard said any work to connect the well is included in the estimate, including a water softener. It would then become private with no future responsibility for the Town for operations or maintenance of the well or softener. He would then cease to be a Water Dept. customer. A Replacement Water Supply Agreement to affirm these understandings will be developed with the Town Attorney. For the cemetery, given that the separation distance requirements between water supply wells and burial vaults (300') cannot be practically achieved, the new well supply would be for non-potable supply only and the lawn hydrants and bathroom fixtures would need to be labeled as such. Operationally this appears reasonable and staff is scheduled to review this with the Cemetery Commission at their next meeting on 3/13. Once this work is completed, the old line will be capped and turned off from Maple Street.

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board approved the proposal to convert water supplies to the Riverside Cemetery and 106 Cemetery Road to on-site wells, appropriate \$15,000 from both the Water Fund and General Fund Reserves and authorize the Town Manager to endorse a Replacement Water Supply Agreement on behalf of the Town.

Other Business

Mr. Safford let the Board know that the Vermont League of Cities and Towns will be holding a listening session in the Memorial Hall on March 22nd at 5:30pm.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board went into Executive Session at 6:14pm to discuss legal matters.

The Board came out of Executive Session at 7:20pm

There being no further business, Chair Adams adjourned the meeting at 7:20pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday March 26, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, William Adams, Neil Van Dyke, Lisa Hagerty

Town Manager Charles Safford; Public Works Director Harry Shepard;

Others Present: Caleigh Cross, Barbara Allaire, Donna Adams, Ryan Percy, Sarah Shaw, Mike McCarthy, Bobby Murphy, Joan Libby, Amy Morrison, Heidi Scheuermann

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Lisa Hagerty, seconded by Mr. William Noyes, the Board approved the agenda, pulling item 3b – Nichols Field as a Staging Area from the Consent Agenda and making it 5b.

Consent Items

- a. Minutes
- b. PULLED

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Consent Items, pulling item 3b – Nichols Field as a Staging Area for Rt 100 Paving Project and making it item 5b.

Liquor Consent Items

Special Event Permit Applications:

- WhistlePig Whiskey at Edgewater Gallery, 151 Main Street
April 18, 2018 5:00pm-7:00pm
- Artesano, LLC at VT Renaissance Faire, 80 Weeks Hill Road
June 23 & 24, 2018 10:00am – 6:30pm
- Infinity Brewing Company at Stowe Public House, 109 Main Street March 30, 2018 3-7pm

Art Gallery, Book Store, Museum or Library Serving Permit Applications:

- Edgewater Gallery, 151 Main Street
March 23, 2018 5:30pm-7:00pm
- Edgewater Gallery, 151 Main Street
April 18, 2018 5:00pm-7:00pm

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Trapp Family Lodge, Late Winter Season Pass Holder, 700 Trapp Hill Road
March 24, 2018 12:00pm-4:00pm
- Ski Museum, 1 South Main Street, April 7, 2018 6pm-11pm

Annual 2018 Liquor Licenses:

- Bench, The (Split Ventures), 1st Class Restaurant/Bar AND Outside Consumption
- Edelweiss Mountain Deli (Squash Blossom, Inc), 1st/2nd Class License
- Field Guide, 1st Class Hotel License AND Outside Consumption

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- Moscow Schoolhouse, 2nd Class License
- Stowe Bowl, 1st Class Restaurant/Bar License AND Outside Consumption
- Stoweflake Resort & Conference Center, 1st Class Hotel License AND Outside Consumption
- Sushi Yoshi, 1st Class Restaurant/Bar
- Top Notch, 1st Class Hotel License
- Tres Amigos, 1st Class Restaurant /Bar

On a motion by Ms. Hagerty, seconded by Mr. Neil Van Dyke, the Board approved the Liquor Consent Items listed above.

Motor Vehicle Ordinance Public Hearing

(No Parking on Both Sides of Luce Hill Road Adjacent to St. John's Church)

Chair Adams opened the Public Hearing at 5:34pm. It was noted that St. John's Church has asked the Town to consider installing no parking signs on the church side of the road from the intersection of Luce Hill Road and Mountain Road to the first driveway of the Stowe Motel. Chief Hull recommends the no parking be established on both sides of the road.

It was discussed that the number of signs will be enough to give reasonable notice to drivers without being overwhelming, that is a judgement call for Chief Hull and the highway department to determine.

There was no public comment.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the proposed change to the Motor Vehicle Ordinance to restrict parking on both sides of Luce Hill Road from its intersection with Mountain Road to 99 Luce Hill Road.

Request to VTrans to Pave Route 108 & Expand Asphalt Footprint on Harlow Hill

At Annual Meeting, a number of people raised concerns about the condition of Route 108 and have expressed a desire to have the State highway paved, despite it not currently being on the State's paving program. Subsequently, Town staff, local legislators and interested parties met with VTrans to discuss issues around Harlow Hill, including the potential of widening the road to increase the ability to move traffic around a car that had gotten stuck or if there was an accident. The idea discussed was to widen the asphalt footprint in the breakdown lane and request that be included as part of the paving program. A third lane would be much more expensive and wouldn't do much to increase road capacity or efficiency due to its limited length. Mr. Safford has drafted a letter to VTrans requesting that Rt 108 be added to the State paving program and Harlow Hill be widened.

On a motion by Ms. Morgan Nichols, seconded by Ms. Hagerty, the Board approved and signed the letter to VTrans requesting Rt 108 be added to the State Paving Program and Harlow Hill be widened.

Alchemist Solar Canopy Project

The Town has received the 45-day Advance Notice of Filing for a Certificate of Public Good by SunCommon on behalf of the Alchemist for a proposed 139kW net-metered solar project, consisting of two solar car canopies in the Alchemist parking lot.

Mike McCarthy and Sarah Shaw from SunCommon attended the meeting to present the project and answer questions. They went over the proposed plans as well as alternatives that were discussed but ruled out due to aesthetics, sight lines and operations concerns. The proposed project with two canopies will provide about one third of the overall power used by the brewery. The canopy over

the center parking area will tip at a slight angle down to the median drainage area for safe snow removal.

Donna Adams and Barbara Allaire from the Cemetery Commission raised concerns about noise and dust during construction due to the proximity to West Branch Cemetery. Mr. McCarthy noted that the initial work with the most construction noise would be about two weeks, after that it would be another 6-8 weeks of hanging the modules but would not involve heavy machinery or much noise. Ms. Adams requested that if there was a burial or ceremony at West Branch Cemetery during the construction, that they would cease making noise for the duration of the service. Ms. Adams and Ms. Allaire also expressed frustrations that they were not able to have more say in the process. Mr. Safford noted that solar projects are considered utilities and under the purview of the Public Service Board with Towns being able to give input. The Selectboard agreed to modify their letter of support to include the request that construction noise be ceased during any ceremonies at West Branch Cemetery.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved a letter of support for the Alchemist Solar Canopy Project with the additional request related to cemetery ceremonies as discussed.

Annual Meeting Survey Results

At Annual Meeting and at the Australian Ballot, voters were given a survey to complete. There were 711 voters at the Australian ballot and 174 voters at Annual Meeting, and 552 completed surveys were turned in. Town Staff compiled the surveys and presented them to the Selectboard for discussion. Town Manager Charles Safford noted that 87% of the respondents were satisfied with their local government, and there was also strong support for land conservation.

The Board discussed that the demographic information showed that the average age of respondents was 58, showing that young families are not participating in Annual Meeting. The Board discussed ways to encourage younger people to participate such as child care. Ms. Hagerty brought up the idea of moving Town Meeting day to another day or time, with Mr. Safford noting that with the current Town Charter Stowe can hold its Annual Meeting any three days prior to first Tuesday of March. Ms. Hagerty agreed to lead a committee to promote Town Meeting.

Other Business

Mr. Safford gave the Board an update of year-to-date budgets for the General Fund, Water Fund and Wastewater Fund, noting that overall the Town is forecasting a \$170,000 surplus, and has suggested using \$120,000 of that towards additional paving on parts of Park Street, Pond Street, Maple Street and South Main Street. He also noted that Stowe Electric has filed with the Vermont Public Utility Commission to rebuild and raise power lines near the Stowe Mountain Resort Cross Country Center.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board went into Executive Session at 7:00pm to discuss legal and contractual matters.

The Board came out of Executive Session at 7:30pm

There being no further business, Chair Adams adjourned the meeting at 7:30pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday April 9, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, William Adams, Neil Van Dyke, Lisa Hagerty

Town Manager Charles Safford; Parks & Recreation Director Matt Frazee; Chief of Police Donald Hull;

Others Present: Caleigh Cross, Jaquie Mauer; Josi Kytly; Michael Hartman; Glenn Brown; Becky Gonyea; Father Rick Swanson; Ronny Stelly; Emily Rosenbaum; Rick Barnett; Evan Chismark; Scott Weigand; Emily Bland; Tracy Wrend; Brian Tagliatino; Ben Novogroski; Olivia Thompson

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Lisa Hagerty, seconded by Mr. Neil Van Dyke, the Board approved the agenda as presented.

Consent Items

- a. Minutes
- b. Stowe Theatre Guild Lease Renewal
- c. No Parking Request to VTrans (Rt 108 adjacent to Bingham Falls)
- d. 3314 Mtn. Road Water/Sewer Allocation
- e. American Parkinsons Disease Optimism Walk Special Event Application
- f. Stowe 8-Miler Special Event Application
- g. Health Officer Appointment

On a motion by Mr. William Noyes, seconded by Ms. Morgan Nichols, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Applications:

- Fresh Tracks Farm LLC at Stowe Public House, 109 Main Street April 20, 2018 3-6:00pm

Art Gallery, Book Store, Museum or Library Serving Permit Applications:

- Vermont Ski Museum, 1 South Main Street, April 12, 2018 6:00-9:00pm

Annual 2018 Liquor Licenses:

- Backyard Tavern, The: Outside Consumption Permit
- Bistro Ten Acres: 1st Class Restaurant/Bar License & Outside Consumption
- Butchery, The: 2nd Class License to Sell **
- Green Goddess, The: 1st Class Restaurant/Bar License to Sell
- Harrison's: 1st Class Restaurant/Bar License & Outside Consumption
- Notchbrook General Store: 2nd Class License to Sell **
- PK Coffee: 1st Class Restaurant/Bar License to Sell
- Pantry & Beanery, The: 2nd Class License to Sell

- Picasso: 1st Class Restaurant/Bar License & Outside Consumption
- **DH Stowe Management LLC:**
- Stowe Country Club (cka): 1st Class Restaurant/Bar License & Outside Consumption
- Stowe Mountain Club Alpine House: 1st Class Restaurant/Bar License & Outside Consumption
- Stowe Mountain Club, Golf Cottage (cka): 1st Class Restaurant/Bar License & Outside Consumption
- Stowe Mountain Lodge: 1st Class Hotel License & Outside Consumption
- Ranch Camp 1st Class Restaurant/Bar License
- Tap 25: 1st Class Restaurant/Bar License & Outside Consumption

The Board pulled the 2018 Annual Applications for The Butchery and Notchbrook General Store to discuss violations noted by the DLC at these establishments. The Butchery had a first offense for sale of alcohol to a minor. Notchbrook General Store had three offenses for selling tobacco to a minor. The Board discussed options and what can be done when approving or disapproving these applications, as well as what punitive system the State already has in place. It was discussed that a letter noting that the Board takes these matters and protecting our youth seriously would be a good first course of action. The Board also requested that someone from the Department of Liquor Control come to a future meeting to discuss these applications and the Boards role in approving them.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the Liquor Consent Items listed above with the stipulation that a letter of observation of offenses be sent to the Butchery and Notchbrook General Store.

Lamoille County Mental Health Discussion of Mental Health Issues and Community Support

Following discussion on community concerns regarding mental health issues and community funding, the Board invited Michael Hartman, director of Lamoille County Mental Health, to the meeting to discuss his organization and community needs. Mr. Hartman explained that LCMH provides therapy, case management, one on one care in schools and developmental services to citizen of Lamoille County and a few surrounding towns. They are one of ten such organizations in the State. He highlighted several programs, including the Alcohol and Substance Awareness Program which offers supervision and a safe place for individuals who are inebriated and unable to care for themselves, the Lamoille Outreach Alliance Program which helps identify people who may need help but don't get referrals in the usual ways, Zero Suicide program which has a mobile crisis team to work with individuals that have been identified as suicidal, as well as helping to raise awareness and training to identify suicidal behavior and how to help intervene. Mr. Hartman explained that about 90% of LCMH clients are on Medicaid. He also noted that the State provides funding but it does not cover all of their programs, such as the Outreach Alliance program.

Many community members in the audience spoke in support of LCMH and to the number of ways they help by coordinating care with other organizations, such as the Clarina Howard Nichols Center and homeless shelters. Stowe Police Chief Don Hull and Lamoille Sherriff's Department Chief Roger Marcoux both spoke to the coordination their departments have with LCMH. Chief Hull stated that they have seen a decrease in the number of calls for wellness checks since being able to refer to LCMH, but also said there has been an increase in the number of mental-health related calls.

Tracy Wrend, Superintendent of Lamoille South Supervisory Union spoke about both the programs and collaboration LCMH has with the school systems and about the impacts mental health has on

student learning. Having LCMH on-site for student needs helps limit disruptions for leaving for appointments and avoids conflicts with getting to appointments. She said funding for mental health services in the schools comes from a mixture of State funds, insurance and school budget. She also pointed out that currently about 100 students in Stowe are eligible for free or reduced lunch during the school year, but are not able to get that in the summer unless they travel to Morrisville. Matt Frazee, Director of Parks & Recreations spoke to their limitations to support this program in the summer because the Gale Recreation Center does not meet certain guidelines & Criteria.

Ms. Hagerty suggested a Stowe Community Foundation which could serve as a vehicle to encourage donations and direct money to non-profits.

Social Services Appropriation Policy

Based on comments from Annual Meeting and the discussion on Mental Health, the Selectboard reviewed its current guidelines on Social Service and Economic Development budgets. Last year the Board set a guideline cap of 0.5% of the General Fund for Social Services and 0.75% of the General Fund for Economic & Community Services. The FY19 budget that was approved at Annual Meeting had funding for both that fell under the cap. The Board reviewed a sampling of other towns in the State and what percentage of their budget goes to community affairs, which ranged from 1.02% to 3.0%. In FY19, the Stowe combined Social Services and Community & Economic Development was 1.14%. Community Member Josi Kytle provided a breakdown of Social Services only, showing that Stowe currently provides 0.4% of its General Fund where other area towns budget 0.8% to 2.1%.

Community Members questioned why the Town was not spending all the way up to the cap. Chair Adams stated that when budgets are being developed, organizations can request the funding and the Selectboard will evaluate and budget accordingly. Mr. Van Dyke stated that there are many worthy organizations in our community and urged them to work together for a unified approach when requesting funds from the Town rather than the Selectboard having to make difficult choices. It was also noted that the Town has no legal obligation to provide for social services. It is a State responsibility although the municipal government can contribute through appropriations and in the delivery of their services if authorized to do so by the State.

Recreation Financial Assistance Policy Amendments

The Town developed the Financial Assistance Program in 2011 which provides funding for participants who qualify to receive scholarships for recreational programs. The current policy does not specify any limits for funds awarded making the current FAP policy unsustainable and inequitable as it could be depleted by only a few families. It also uses a sliding scale for eligibility based on State guidelines from 2011. The amended policy would use the current VT Dept of Education Free School Milk Program Eligibility Guidelines to determine if individuals qualify for free or discounted at 50% price. It would also place an individual limit of \$500 per fiscal year. Parks and Recreation Director Matt Frazee said that families who receive financial assistance from the Town but still need additional assistance are referred to other programs to help them.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Financial Assistance Program Policy as amended.

Youth Athletic Field Use Fees

The current policy for field rental fees allows youth based sports and athletic activities to use the fields with no rental fee, and a \$250 fee for field care costs for the season. Stowe Youth Lacrosse had jamborees which involve 100-350 people in attendance. Stowe Youth Baseball hosts in-season

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tournaments with 100-250 people in attendance. They also host All-Star Tournaments which require additional work by Town staff. There has been a lack of clarity on if these larger tournament-style events are covered in the \$250 field care fees per season or if they would require additional field use application and fees.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved amending the Field Use Fee Policy to A.) allow in-season jamborees/tournaments to be included under the \$250 season fee for Youth Based Sports & Athletic Activities. B.) All Star Tournaments and/or Post Season Tournaments under 300 people will be considered small events, and over 300 people will be considered large events and require separate applicable application(s) and fees.

Other Business

Mr. Safford let the Board know of an upcoming Regional Plan Public Hearing put on by the Lamoille County Regional Planning Commission on May 8th at 5:10pm at their offices. The proposed amendments pertain to energy.

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board went into Executive Session at 7:55pm to discuss personnel matters.

The Board came out of Executive Session at 8:10pm

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board appointed Benjamin Novogroski to the Recreation Commission to fill a vacant seat which will expire on April 30, 2021.

There being no further business, Chair Adams adjourned the meeting at 8:15pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday April 23, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, William Adams, Neil Van Dyke, Lisa Hagerty

Town Manager Charles Safford

Others Present: Caleigh Cross, Barbara Allaire, Sarah McLane, Mary Skelton, Mike Martin, Lynn Altadonna, Paco Aumand, Doug White, Andrew Volansky

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Ms. Lisa Hagerty, the Board approved the agenda as presented.

Consent Items

- a. Minutes
- b. Public Bathroom Lease Renewal
- c. Grader Mounted Roller – Bid Waiver
- d. Annual Appointments
- e. Spruce Village Townhomes – Acceptance of Water Main & Easements
- f. Parks Mowing Bid Award

On a motion by Mr. Neil Van Dyke, seconded by Ms. Hagerty, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- Edgewater Gallery, 151 Main Street
May 11, 2018 5:30pm-7:30pm
- Alchemy Brewing Stowe @ Green Mountain Inn, 18 Main Street
May 15, 2018 5:00pm-7:00pm
- Edgewater Gallery, 151 Main Street
May 24, 2018 6:00pm-8:30pm
- Caledonia Spirits, Inc., @ Chowderpalooza
May 26-27, 2018 11:00am-3pm
- Vermont Ski Museum Inc, 1 South Main St
May 31, 2018 6:00pm – 9:00pm

Annual 2018 Liquor Licenses:

- Burts Pub: 1st Class Restaurant/Bar License & Outside Consumption
- Cork Wine Bar & Deli: 1st Class Restaurant/Bar, 2nd Class License to Sell & Outside Consumption
- Hotel Sportiva Stowe, LLC: 1st Class Restaurant/ Bar License & Outside Consumption
- Idletyme Brewing Company: 1st Class Restaurant/Bar, 2nd Class License to Sell & Outside Consumption

- Golden Eagle Resort and Spa: 1st class Restaurant/Bar License & Outside Consumption
- Matterhorn, The: 1st Class Restaurant/ Bar License & Outside Consumption
- Plate: 1st Class Restaurant/ Bar License & Outside Consumption
- Rimrocks: 1st Class Restaurant/ Bar License & Outside Consumption
- Stowe Inn: 1st Class Hotel License to Sell & Outside Consumption
- Stowe Public House: 1st Class Restaurant/Bar, 2nd Class License to Sell & Outside Consumption
- Stowe Seafood: 2nd Class License to Sell
- Stowe Sandwich: 1st Class Restaurant/ Bar License & Outside Consumption
- Stowe Wine & Cheese: 1st Class Restaurant/Bar, 2nd Class License to Sell
- Trapp Family Lodge (1HTL): 1st Class Hotel License
- Trapp Family Lodge, Inc. (1rst): 1st Class Restaurant/Bar License & Outside Consumption
- Trapp Family Lodge, Inc. (2nd): 2nd Class License to Sell
- Trapp Family Lodge, Inc. (hotel gift shop): 2nd Class License to Sell
- Trapp Family Lodge, Inc. (SECN): 2nd Class License to Sell
- Trapp Family Lodge (Brewery): 1st Class Restaurant/Bar License & Outside Consumption
- Trapp Family Lodge (Brewery, 2nd Class): 2nd Class License to Sell

Mr. Van Dyke asked for verification on the Golden Eagle application, to assure that the signor was considered an authorized agent. Ms. Hagerty asked that this issue, along with the late submissions of liquor permits be added to the planned discussions with the Department of Liquor Control.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items listed above with the stipulation that the signature on the Golden Eagle 1st Class Restaurant/Bar license be verified.

Town Manager Charles Safford took a moment to introduce Sarah McShane, Zoning Director, to the Board. She has taken Rich Baker's position as he will be retiring on April 30th.

Moscow Recreation Field Volleyball Court Agreement

The Stowe Co-ed Volleyball League, Inc. has requested permission to construct a sand volleyball court at the Moscow Recreation Field. The construction would be at the League's expense and the court would be open to the public when except during League play on Monday nights. Stowe Land Trust has determined the use is in conformance with the conservation easement. Town staff prepared a five-year lease for review and approval, which is automatically renewable with either party being able to terminate it with thirty day notice. Michael Martin of Stowe Co-Ed Volleyball League stated that planned to dig down 4-5" and put in sand for the courts, using the nets, poles and boundaries used at the Cactus Café site. It was confirmed that there would still be room at the Moscow Fields to have softball games for events such as 4th of July. It was clarified that there would be no amplified sound, excessive noise or disturbances to the neighbors- Trash and Recycling cans will be provided by the Stowe Parks Department but assuring the sight is kept clean during the Monday night games will be the responsibility of the Stowe Co-ed Volleyball League.

On a motion by Mr. Van Dyke, seconded by Ms. Morgan Nichols, the Board approved the Agreement between Stowe Co-Ed Volleyball and the Town regarding the construction of a volleyball court.

Peace Park Conceptual Proposal

Lynn Altadonna has requested approval for the concept of a Peace Park at Thompson Park. This is in association with the International Institute for Peace Through Tourism, which has been around since the 1980's. The Recreation Commission was agreeable with the concept, with the understanding that it will not add to the Rec Dept budget or limit existing use of the space or incur additional maintenance. Mr. Altadonna explained the concept does not have a political agenda. It also will not incorporate anything that would be in violation of the separation of church and state, and can be whatever the community wants it to be. All work would be done by volunteers so that there is no budget impact. At this point there is no exact design for the park as they wanted conceptual approval before designing it. The goal will be to establish the Peace Park by November 11, 2018 to celebrate the centennial of the treaty that ended WWI. Barbara Allaire, citizen asked about parking impacts of the Peace Park, but Mr. Altadonna said he did not think it would interfere with the regular use of the parking area.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, approved the concept of a Peace Park on Town property with the understanding that a final design plan and location will be brought to the Rec Commission for them to make a recommendation to the Selectboard.

Utilities Ordinance Amendment (Upper Mountain Road District)

Staff has prepared the following amendment to the Stowe Utilities Ordinance for consideration:

Section 8-20 (d) Except as provided in this sub-section below, no *new* structures *that exceed the existing permitted flows* located in the Upper Mountain Road District designated by the Town of Stowe Zoning Regulations shall be authorized to connect and/or discharge into the Town of Stowe Disposal System. ~~except structures existing in the District on March 16, 2001, and structures constructed after March 16, 2001 that are located in planned unit developments approved under the Town of Stowe Zoning Regulations~~ *Also existing structures that existed in the District on March 16, 2001 and additions thereto, and structures constructed after March 16, 2001 that are located in planned unit developments approved under the Town of Stowe Zoning Regulations may be permitted to connect and/or discharge into the Town of Stowe Disposal System.*

The original language added to the Utilities Ordinance related to new structures in the UMR was in response to Act 250 Land Use Permit Amendment 100035-9A, dated March 16, 2001.

Act 250 has indicated that they are agreeable to new structures being connected to the municipal wastewater system in the Upper Mountain Road District provided they don't increase the total wastewater flow allocation. In a jurisdictional determination from the Act 250 District Coordinator for the Wood Chip Inn project, the determination stated: *"The facts at hand support a conclusion that the connection of one or two new structures at 4492 Mountain Rd. to the municipal sewer system will not be inconsistent with the terms of LUP#100035-9A. Specifically, the new structures will be an "in kind" replacement of the structures that exist presently. Thus, the proposed connection, so long as it does not exceed the existing permitted flows, is not a material change requiring a filing of an amendment by the Town of Stowe under Act 250 Rule 34."*

It was summed up that the changes would allow for replacement buildings to be connected to the system if they are not increasing the flow, and would also allow existing buildings or additions thereto - to increase flow.

On a motion by Mr. Noyes, seconded by Ms. Hagerty, the Board will warn a public hearing on the proposed Utilities Ordinance amendment for May 14, 2018.

Contract Award – FY19 Paving Projects

On April 17, 2018 the Town received sealed bids for paving projects both out of surplus FY18 budget (Maple Street, South Main Street, Park Street and Pond Street) and for budgeted FY19 paving (two locations on Stowe Hollow Road and Lower Sanborn Road). Out of five bids received, Pike industries had the lowest total bid at \$334,705. Bid prices were significantly lower than budgeted, despite liquid asphalt pricing increasing 20% in the last year. In consideration of these favorable prices, staff has suggested increasing the proposed paving program to include shim paving in FY18 of the Town's Class 1 roads including Main Street and Mountain Road. With the savings in FY19 paving, Public Works is considering paving of Stagecoach Road, potentially in conjunction with a forthcoming \$175,000 paving grant opportunity from VTrans Class 2 Town Highway Program.

Mr. Safford said that the work with FY18 budget surplus will be completed by June 15, 2018. The work budgeted for FY19 will be completed by late September/early October 2018. This work will be done during the day and some traffic congestion is to be expected.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board awarded the FY19 Paving program to Pike Industries, amend the FY18 paving program to include portions of Main Street and Mountain Road and to authorize the Town Manager to sign the Agreement on the behalf of the Town.

Other Business

Mr. Safford let the Board know that the contractor for Route 100 work has requested permission to commence with the installation of storm drainage facilities within the Lower Village commencing next week and being completed by the end of May. All work would be substantially completed at night and all work in the highway will be temporary paving patched. This will have no impact on any utility improvements in the Lower Village. The Board indicated they were agreeable provided it did not interfere with the potential installation of a water main.

Mr. Safford also noted that the Town has received a request to sweep Route 108 for the extent of the sidewalk system. The Town would have to request permission from the State as it is a State Highway. He indicated that he would request to the State that the municipality be permitted to do so where it has curbed sidewalk within the state right-of-way now and in the future. The Board indicated they were agreeable.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board went into Executive Session at 6:45pm to discuss personnel and contract matters.

The Board came out of Executive Session at 7:25pm

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board appointed Paco Aumand to the Development Review Board to fill a vacant seat which will expire on April 30, 2021 and appointed Sarah McLane as an Alternate to the Development Review Board with a term to expire on April 30, 2021.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved an Agreement between the IBEW and the Town of Stowe regarding the Sick Leave Bank.

There being no further business, Chair Adams adjourned the meeting at 7:30pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday May 14, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, William Adams, Neil Van Dyke, Lisa Hagerty

Town Manager Charles Safford; Public Works Director Harry Shepard

Others Present: Caleigh Cross, Evan Detrick, Rebecca Chase, Joshua Goldstein, Chris Jolly

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Lisa Hagerty, seconded by Mr. William Noyes, the Board approved the agenda, pulling item 3b to make it 6b and pulling item 3c to make it 6c.

Consent Items

- a. Minutes
- b. PULLED
- c. PULLED
- d. Personnel Regulation Amendment (sick bank)
- e. Special Event Applications: Stowe Triathlon, Chowderpalooza and Spring Art on Park, Fourth of July Celebration, Stoweflake Hot Air Balloon Festival
- f. Akeley Building Chimney Award

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the Consent Items excluding 3b and 3c which were pulled for further discussion.

Liquor Consent Items

Special Event Permit Application:

- JP Decker LLC at Stowe Town Hall, 67 Main Street
May 5, 2018 8:30pm-10:30pm
- Woodbelly Pizza at 122 Hourglass Drive
May 17, 2019 6:00pm-11:00pm
- 14th Star Brewing Co. at Stoweflake Resort, 1746 Mountain Road
May 19, 2018 12:00pm – 4:00pm
- Alchemy Brewing Stowe, LLC , 100 Cottage Club Road
May 24, 2018 4:00pm-7:00pm
- WhistlePig Whiskey @ Art New England 151 Main Street
May 24, 2018 6:00pm-9:00pm
- Mad River Distillers @ Art on Park, Park Street
May 26, 2018 (Rain date May 27, 2018) 11:00am-3:00pm
- Trapp Family Lodge, 700 Trapp Hill Road
May 26, 2018 9:00am-5:00pm
- Boyden Valley Winery, @ Chowderpalooza
May 26-27, 2018 11:00am-3pm
- Alchemy Brewing Stowe, LLC, 100 Cottage Club Road
May 31, 2018 5:00pm – 9:00pm

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- Spinco, LLC, Tasting at Stowe Beverage
June 1, 2018 4:30pm – 6:30pm
- Alchemy Brewing Stowe, LLC, 100 Cottage Club Road
June 7, 2018, 2018 5:00pm-9:00pm
- The Mad Taco, (Rehearsal dinner) 39 Edson Hill Rd
June 8, 2018 5:00pm-9:00pm
- Cork Wine Bar & Market of Stowe @ Strawberry Hill Farm 300 Meadow Lane
June 9, 2018 5:00pm – 9:00pm
- Vermont Ski Museum, One South Main Street
June 10, 2018 5:00pm-8:00pm
- Helen Day Art Center, 90 Pond Street
June 15, 2018 4:00pm-8:00pm
- Trapp Family Lodge, 700 Trapp Hill Road
June 23, 2018 9:00am-4:00pm
- Stonecutter Spirits @ Art on the Park
June 28, 2018 4:00pm – 9:00pm
- White Mountain Distillery, LLC, @ Stowe 4th of July Celebration
July 4, 2018 4:00pm-11:00pm
- Stonecutter Spirits @ Art on the Park
July 4, 2018 4:00pm – 9:00pm
- Michael's On the Hill, 94 Taber Hill Road
July 7, 2018 2:30pm-10:00pm
- Stonecutter Spirits @ Art on the Park
July 12, 2018 4:00pm-9:00pm
- Stonecutter Spirits @ Art on the Park
July 19, 2018 4:00pm – 9:00pm
- Boyden Valley Winery @ Stowe Brewers Festival
August 3-4, 2018 11:30am-9:30pm
- Boyden Valley Winery @ Stowe Brewers Festival
September 22-23, 2018 10:30am-4:00pm

Annual 2018 Liquor Licenses:

- Stowe Mountain Lodge- Speak Easy/Line House: 1st Class Restaurant/Bar
- GMG Group d.b.a. Stowe Beverage: 2nd Class License to Sell Malt and Vinous Beverages

On a motion by Ms. Morgan Nichols, seconded by Mr. Neil Van Dyke, the Board approved the Liquor Consent Items as listed.

Utilities Ordinance Amendment (Upper Mountain Road District)

Chair Adams opened the Public Hearing at 5:35pm. The board is considering the following amendment to the Stowe Utilities Ordinance:

Section 8-20 (d) Except as provided in this sub-section below, no new structures that exceed the existing permitted flows located in the Upper Mountain Road District designated by the Town of Stowe Zoning Regulations shall be authorized to connect and/or discharge into the Town of Stowe Disposal System. ~~except structures existing in the District on March 16, 2001, and structures constructed after March 16, 2001 that are located in planned unit developments approved under the Town of Stowe Zoning Regulations~~ Also existing structures that existed in the District on March

16, 2001 and additions thereto, and structures constructed after March 16, 2001 that are located in planned unit developments approved under the Town of Stowe Zoning Regulations may be permitted to connect and/or discharge into the Town of Stowe Disposal System.

The original language added to the Utilities Ordinance related to new structures in the UMR was in response to Act 250 Land Use Permit Amendment 100035-9A, dated March 16, 2001.

Act 250 has indicated that they are agreeable to new structures being connected to the municipal wastewater system in the Upper Mountain Road District provided they don't increase the total wastewater flow allocation. In a jurisdictional determination from the Act 250 District Coordinator for the Wood Chip Inn project, the determination stated: *"The facts at hand support a conclusion that the connection of one or two new structures at 4492 Mountain Rd. to the municipal sewer system will not be inconsistent with the terms of LUP#100035-9A. Specifically, the new structures will be an "in kind" replacement of the structures that exist presently. Thus, the proposed connection, so long as it does not exceed the existing permitted flows, is not a material change requiring a filing of an amendment by the Town of Stowe under Act 250 Rule 34."*

There were no comments or questions from the public. Chair Adams closed the Public Hearing at 5:40pm.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved the amendments to the Utilities Ordinance as indicated.

Main Street Village Sidewalks (Crosswalks & Parking)

Evan Deitrick from VHB, was at the meeting to present the Schematic Design Phase for the Main Street Village Sidewalks, from the Public Safety Building to the intersection with Cemetery Road. The presentation focused on the proposed parking and crosswalk locations, along with materials and proposed accent materials. The crosswalk evaluation included a traffic impact analysis for including a crosswalk across Main Street at the Mountain Road intersection. They found that there would be significant vehicular traffic impacts during afternoon peak times, and thus a crosswalk at that location is not recommended. On the South side of the village, a crosswalk is recommended by the Stowe Dance Academy/Palisades Road, and to move the crosswalk from Mac's Market to Von Bargen's for better sight lines. The crosswalk currently in front of the Green Mountain Inn would be moved 100' to the north with a bulb out on either end to help increase visibility. The crosswalk currently in front of the Akeley Building will be moved to align with the Park Street intersection, and the crosswalk currently in front of the church will be moved slightly to align with School Street, both with bulb outs for visibility and traffic calming effects. On Mountain Road, the crosswalk by the Stowe Inn will be straightened. The Selectboard also expressed interest in having crosswalks at the Baggy Knees shopping center and at Field Guide Hotel to connect the hotels in the area with shopping and restaurants. Charles indicated the crosswalk at the Baggy Knees is in the Traffic & Motor Vehicle Ordinance already and that the consultant would look to see if a crosswalk around the Field Guide Hotel would meet sight line requirements. VHB has also proposed curbing on the south side of Maple Street and north side of South Main Street to help with storm water and traffic calming.

VHB is recommending the sidewalks be 7' wide concrete with a scored pattern with a 1' brick or granite accent on either side along Main Street and up to Von Bargens/Mac's Market. The selectboard indicated they would prefer the brick accent. The brick would be on a concrete base so they would not heave. The Selectboard also indicated they prefer a grass strip between the sidewalks and the road rather than pavement to give a softer, less urban feel. Brick would be used in front of the Akeley Building from the steps to the street as it is used as a public gathering space and

bus pick up spot. There would be a granite border around the brick plaza area in front of Akeley to tie into the granite steps. The Selectboard also indicated they are interested in looking at where the bus will stop on the northbound side of the road. Curbs will be granite throughout the project area. Resident Jeff McKechnie spoke to concerns about the sidewalk in front of his building being damaged by trucks leaving the gas station, and Public Works Director Harry Shepard said they can make sure the curbs and sidewalk are mountable and constructed to withstand frequent mounting. The Board discussed options for crosswalk material, either thermoplastic inlaid, painting or raised speed tables. They decided to continue with painted crosswalks.

The Board then discussed parking with the proposed VHB plan. Currently the village has 39 parking spaces. As designed by VHB the village would end up with 42 parking space, 3 of which are handicap. However, this plan does include taking the 5 perpendicular parking spaces in front of the Black Cap Coffee shop and making them parallel parking spaces. This would increase visibility for those turning off School Street and improve safety by not having cars backing out into traffic. The owner of the Black Cap has indicated concerns that this would hurt her business as it would take the total of 7 spaces in front of her shop and on Sunset and reduce it to 5 spaces, only 2 of which would be directly in front of the shop. The Board discussed compromises that might allow retention of 3-4 of the spaces directly in front of the shop but would need to ensure it is be ADA compliant. VHB will assess these options and bring it back to the May 29th Selectboard Meeting for final approval.

South Main Street Water Main Replacement

Approximately 1600 LF of 4" cast iron water main from the original village system installed in 1904 remains in operation under South Main Street from approximately the Public Safety Building to just north of Palisades Street. This main is hydraulically deficient and tuberculated, causing water quality issues for customers to the south, particularly when the Fire Department is filling their trucks. Replacement of the main has been a long-term goal of the Town. Public Works estimates the total project cost to be about \$320k, with \$20k+/- for the initial design and permitting phase. In FY18 the Selectboard approved \$350k from the Water Capital project for a possible system expansion into the Lower Village, conditioned on a successful merger vote with Stowe Fire District #3. That did not occur, and staff is recommending reallocation of \$320K of those funds for the water main replacement project with the remaining \$30k reallocated to the Water Fund Unallocated Reserves. It was clarified that this project is unrelated to the Lower Village Water Merger project.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the board canceled the Lower Village Water Main Extension Project, transferred the \$350,000 appropriated to the Water Fund Unallocated Reserves and approved the South Main Street Water Main Replacement project with a budget of \$320,000 and approved the agreement with Aldrich and Elliot for the Engineering and Permitting Phases of the project and authorized the Town manager to endorse the Agreement on behalf of the Town.

Stowe Emergency Operations Plan Update

Stowe's Emergency Management Coordinator, Ed Stewart, has updated the Emergency Operations Plan and presented it to the Town for approval. Mr. Van Dyke noted two errors in the document – the listing for an emergency shelter should be the Stowe High School and Middle School not the Akeley Memorial Building; Neil Van Dyke should be removed as the Emergency Shelter Coordinator and replaced by Ed Stewart.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Emergency Operations Plan Updates with the changes noted above.

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Other Business

Mr. Safford let the Board know that paving on Main Street, Maple Street, South Main Street, Park Street and School Street is set to begin on May 29th. Notices will be put out to alert the Town and the Memorial Day Parade on May 30th has been slightly re-routed to avoid much of the paving. They will go from the Elementary School up Park Place to Depot Street then down to the Riverbank Cemetery.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board went into Executive Session at 7:35pm to discuss appointments.

The Board came out of Executive Session at 7:55pm

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board appointed Robert Johnson to the Conservation Commission to fill a vacant seat which will expire on April 30, 2019 and appointed Andrew Volanksy to the Development Review Board to fill a vacant seat which will expire on April 30, 2019 and appointed Michael Diender as an Alternate to the Development Review Board with a term to expire on April 30, 2020.

There being no further business, Chair Adams adjourned the meeting at 8:00pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday May 29, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, William Adams, Neil Van Dyke, Lisa Hagerty

Town Manager Charles Safford; Public Works Director Harry Shepard

Others Present: Caleigh Cross, Paul Sakin, Robert DiMario, Helene Martin, Bobby Murphy, Rick Swanson, Ryan Percy, Nick Pena, Janelle Pena

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Ms. Lisa Hagerty, the Board approved the agenda, pulling item 3f to make it 4a.

Consent Items

- a. Minutes of May 14, 2018
- b. Cady Hill Trail Repair Contract
- c. Water/Sewer Allocation (318 Stoweflake Meadows #674)
- d. Police Bullet Proof Vest Grant
- e. Gravel Crushing Bid Award
- f. PULLED

On a motion by Ms. Hagerty, seconded by Mr. William Noyes, the Board approved the Consent Items excluding 3f which was pulled for further discussion.

Liquor Consent Items

Special Event Permit Application:

- White Mountain Distillery, LLC @ The Estate at Strawberry Hill 300 Meadow Lane
June 9, 2018 4:00pm-10:00pm
- Black Diamond Barbeque @ Mutt Strut, Mayo Farm Field
June 10, 2018 11:00am-3:00pm
- The Monkey House @ 1 South Main Street
June 22, 2018 5:00pm-11:00pm
- Smugglers' Notch Distillery, @ Art on Park
June 28, 2018 5:00pm-8:00pm
- Alchemist Brewing @ B3 Block Party and Critical Mass Ride
June 29, 2018 3:00pm-6:30pm
- Smugglers' Notch Distillery, @ Art on Park
July 4, 2018 5:00pm – 8:00pm
- Smugglers' Notch Distillery, @ Art on Park
July 12, 2018 5:00pm – 8:00pm
- Smugglers' Notch Distillery, @ Art on Park
July 19, 2018, 2018 5:00pm-8:00pm
- Smugglers' Notch Distillery, @ Art on Park
July 26, 2018 5:00pm-8:00pm
- Smugglers' Notch Distillery, @ Art on Park

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- August 2, 2018 5:00pm – 8:00pm
- Smugglers' Notch Distillery, @ Art on Park
August 9, 2018 5:00pm-8:00pm
- Smugglers' Notch Distillery, @ Art on Park
August 16, 2018 5:00pm-8:00pm
- Smugglers' Notch Distillery, @ Art on Park
August 23, 2018 5:00pm – 8:00pm
- Smugglers' Notch Distillery, @ Art on Park
August 30, 2018 5:00pm-8:00pm
- Smugglers' Notch Distillery, @ Art on Park
September 6, 2018 5:00pm – 8:00pm
- Smugglers' Notch Distillery, @ Art on Park
September 23, 2018 11:30am – 3:30pm

Request to Cater Malt, Vinous and/or Spiritous Liquor

- Black Diamond Barbeque @ Burton Bash
October 6, 2018 3:00pm-12:00am

Annual 2018 Liquor Licenses:

- Tres Amigos: Outside Consumption Permit (Adding fence)

On a motion by Ms. Morgan Nichols, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items as listed with the condition that those taking place at Special Event that had not yet been approved need to get approval.

Traffic & Motor Vehicle Ordinance Amendment

Based on the recommendation of Chief Hull, the Selectboard wrote to the Vermont Traffic Committee requesting the Vermont Traffic Committee request no parking on Rt. 108 adjacent to Bingham Falls outside of the main pull-off. VTrans has sent a letter indicating, "At its May 15, 2108 meeting, the Vermont Traffic Committee voted to establish a no parking zone on the southbound side of the road and a no parking on pavement zone on the northbound side of the road, south of the pullouts. North of the pullouts, they voted to establish no parking zones on both sides of the road from the pullouts to the gravel drive approximately 350 feet north of the state park access road." In order to enforce the no parking locally, the Traffic & Motor Vehicle Ordinance needs to be amended to include the no parking restriction.

There was discussion about this change hindering access to the falls, however the Town is working with other interested parties to warn visitors of the hazards. There were also concerns about how much signage the State would be putting up and Mr. Safford said he would reach out and encourage minimal use of signs while still in accordance with standards.

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board moved to warn a public hearing for June 11th on the Traffic & Motor Vehicle Ordinance.

Stowe Mountain Resort Season Recap

Bobby Murphy, Vice President and General Manager of Stowe Mountain Resort presented to the Board a recap of the 2017/2018 season. He noted that they experienced an overall smooth transition and commended the work of the Stowe Area Association. He noted the weather was good for the beginning and end of the season but challenging in January and February. He also noted that a focus of the SMR team this year has been on safety, particularly with children getting on and off lifts. He

also noted that bus ridership was up 9% this year. He announced that the 2018-2019 season will begin on November 16 and end of April 21. Mr. Adams asked Mr. Murphy to continue to consider satellite parking.

Luce Hill Traffic Light

As part of the Mtn. Road Village Master Plan it was determined that a traffic light at the Rt. 108 / Luce Hill Intersection is warranted and the Selectboard approved it as the preferred alternative. Like the Moscow Road / Route 100 roundabout, the Luce Hill / Route 108 Traffic Light is currently on the list of identified projects in the Route 100 / 108 Corridor Management Plan, but is not in the State Transportation Improvement Program actively receiving funding or being advanced. Mr. Safford asked the Board to consider if they want to take the interim step of preliminary engineering for \$40,000 to better understand the right-of-way impacts and refine the estimated implementation cost before committing to the installation of the light.

According to VHB, “a traffic signal was recommended at this intersection for the following reasons: 1) peak traffic volumes satisfied signal warrants, 2) signal control was demonstrated to reduce peak hour delays by 48% and increase capacity by 5% compared with a reconfigured stop-controlled intersection, 3) the traffic signal provided the opportunity to have a protected, signalized pedestrian crossing of VT 108, and 4) the signal configuration had fewer impacts to adjacent private property than the roundabout alternative.”

The Town has put on hold the extension of the sidewalk up to Cottage Club Road until the signal is installed in order to tie the two together. If the Town doesn't intend to install the signal in the near term, the Town could install the sidewalk and subsequently install the signal. However, it would involve the reconstruction of some of the sidewalk around the intersection.

The Selectboard could ask VTrans directly or through our legislative delegation to advance the preliminary design of the traffic signal or consider funding it during our capital budget process. It is estimated that this project could cost \$1.5 million, with federal funding picking up 80% and state match picking up the remaining 20%. If the Town wants to advance this project they could consider paying the 20% match, \$300,000.

The Board agreed that staff will include the preliminary engineering along with other potential projects for consideration during future capital budgeting processes.

Main Street Village Sidewalks – 144 Main Street and Mountain Road Crosswalks

As requested at the 5/14 Selectboard meeting, VHB has completed an analysis and review of perpendicular vs. parallel parking in front of the Black Cap Café. They have also further studied crosswalk locations along Mountain Road. VHB has presented parking alternatives in front of the Black Cap and a memorandum summarizing the pros and cons and their recommendations. One option would have five parallel parking spaces while the alternative has four perpendicular parking spaces and two parallel. Mr. Safford noted it is important to maintain ADA compliance of having sufficient clear passage to accommodate a wheelchair. With cars parking parallel there is often bumper overhang, and with tables on the sidewalks in front of the café it further intrudes on the ability of those in wheelchairs to navigate the area. Ms. Laura Vilalta, owner of the Black Cap Coffee Shop, spoke to concerns that removing the perpendicular spaces would harm her business. Ms. Vilalta indicated she would be willing to remove the tables on the sidewalk to improve access on the sidewalks. Chair Adams spoke to the project having an overall benefit to the village by improving pedestrian safety and access.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board moved to approve the alternative with four perpendicular spaces and two parallel spaces.

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The Board discussed the schematic designs showing existing and proposed crosswalks on the North end of Mountain Road. The consultant proposed the existing crosswalk near the Baggy Knees Shopping Center be eliminated due to inadequate site distance and drainage issues. He also recommended that two additional crosswalks be added, one in front of the West Branch Apartments and one either at the northern limit of the existing Class 1 Highway or, if permutable by the State, at the driveway entrance to the Golden Eagle Resort.

It was the consensus of the Board that the elimination of the crosswalk in front of the Baggy Knees and the proposed crosswalk locations were acceptable with the understanding that the crosswalk at the entrance to the Golden Eagle was preferred, but if the State wouldn't give permission, then it could go at the northern limit of the existing Class 1 Highway.

Other Business

Mr. Safford indicated that the employees requested to close non-essential offices for the Torch Run on Friday and would give the employees the option to close non-essential work sites if necessary if the Board was agreeable, which they were.

Mr. Safford also noted that the Assistant Finance Director was retiring and the position would be reclassified and advertised as a full-time position if the Board was agreeable, which they were.

Executive Session

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board went into Executive Session at 7:12pm to discuss Real Estate.

The Board came out of Executive Session at 7:35pm

There being no further business, Chair Adams adjourned the meeting at pm.

Minutes respectfully submitted by Abigail Earle and Charles Safford

**Stowe Selectboard Meeting
Monday June 11, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, William Adams, Neil Van Dyke, Lisa Hagerty
Town Manager Charles Safford; Public Works Director Harry Shepard
Others Present: Caleigh Cross, Paul Sakish, Deb Taylor, Evan Chismark

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Lisa Hagerty, seconded by Mr. William Noyes, the Board approved the agenda, pulling item 3b to make it 4b.

Consent Items

- a. Minutes of May 28, 2018
- b. PULLED
- c. Vermont Ski Museum Lease Amendment
- d. Special Event Applications;
 Catamount Ultra 25 & 50K Race
 B3 Festival Critical Mass Ride
 Music in the Meadow
 Kids Adventure Games
- e. Personnel Regulation Amendment (Paid Holidays for Seasonal Employees)
- f. FY18 Audit Contract
- g. Special Meeting

On a motion by Mr. Noyes, seconded by Ms. Hagerty, the Board approved the Consent Items excluding 3b which was pulled for further discussion.

Liquor Consent Items

Special Event Permit Application:

- Trapp Family Lodge: Wedding @ Trapp Family Lodge
June 9, 2018 3:00pm-11:00pm
- Black Diamond Barbeque: Wedding Rehearsal @ 2313 West Hill Rd
June 15, 2018 4:00pm-11:00pm
- Boyden Valley Winery: Vermont Renaissance Faire @ Mayo Fields
June 23-24, 2018 10:00am-6:00pm
- Silo Distillery: Vermont Renaissance Faire @ Mayo Fields
June 23-24, 2018 10:00am-6:00pm
- Havoc Mead: Vermont Renaissance Faire @ Mayo Fields
June 23-24, 2018 10:00am-9:00pm
- Stowe Cider: 5th Annual B3 Kickoff Block Party
June 29, 2018 3:00pm-7:30pm
- Fresh Tracks Farm Vineyard & Winery: Wine Tasting @ Stowe Public House
July 19, 2018 3:00pm – 6:00pm
- Woodbelly Pizza LLC: Golf Tourney
August 2, 2018 2:30pm – 9:00pm

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Request to Cater Malt, Vinous and/or Spiritous Liquors

- Trapp Family Lodge: Wedding Tent
June 23, 2018 4pm – 11pm

Annual 2018 Liquor Licenses:

- Stowe Inn LLC: Outside Consumption Permit

On a motion by Mr. Neil Van Dyke, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as listed.

Capital Projects Closeout

The Town is ready to close out four projects from the General Fund Capital Projects. These are Fire SCBAs, with a deficit of \$44,729, Streambank Rec Path West Branch with a surplus of \$6,840, Streambank stabilization on West Hill Road North Branch with a surplus of \$4,923 and Lower Village Sidewalk Design Phase with a surplus of \$250,571. It was noted that the surplus for the Lower Village Sidewalk Design Phase was due to the State of Vermont Agency of Transportation taking over the project as part of the Route 100 rehabilitation project. This allows for more efficient coordination with the construction projects.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved the close out of the listed capital projects and transfer \$217,606 to the General Fund Unallocated Capital Reserves.

Traffic & Motor Vehicle Ordinance Amendment

Chair Adams opened the public hearing on the Traffic & Motor Vehicle Ordinance at 5:40pm. Based on the recommendation of Chief Hull, the Selectboard wrote to the Vermont Traffic Committee requesting the Vermont Traffic Committee request no parking on Rt. 108 adjacent to Bingham Falls outside of the main pull-off. VTrans has sent a letter indicating, “At its May 15, 2108 meeting, the Vermont Traffic Committee voted to establish a no parking zone on the southbound side of the road and a no parking on pavement zone on the northbound side of the road, south of the pullouts. North of the pullouts, they voted to establish no parking zones on both sides of the road from the pullouts to the gravel drive approximately 350 feet north of the state park access road.” In order to enforce the no parking locally, the Traffic & Motor Vehicle Ordinance needs to be amended to include the no parking restriction. It was noted that a request will be sent to the State that they use a minimum amount of signage, but that it is ultimately at their discretion. There was no other public comment and the hearing was closed.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Traffic & Motor Vehicle Ordinance as amended.

Purchase & Sales Contract (2409 Nebraska Valley Road)

Town Staff recommended the purchase by the Town of the property at 2409 Nebraska Valley Road. This property abuts the Town’s existing gravel pit and would be a natural expansion of it. The current pit is estimated to have five to ten years of gravel remaining, and it is estimated that this extension would give the Town another 10 years of gravel. The list price for the property is \$299,900, which the Town will pay for out of unallocated reserves. By purchasing the property the Town could save \$2 million over ten years vs purchasing the gravel. –The Selectboard instructed staff to use unallocated capital reserves to purchase the property, but asked the Town Manager to check with legal counsel to see if it was permissible to subsequently ask the voters to approve long term debt to finance the project and pay back the Capital Fund.

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On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the purchase and sales agreement for 2409 Nebraska Valley Road and authorized the Town Manager to sign and close on the property subject to review of all legal documents by the Town Attorney's Office.

FY19 Water and Sewer Operating & Capital Budgets

The Town has prepared draft Water and Sewer budgets, proposed capital projects, draft rate schedule, fund balance and rate projects for FY19. In FY19 a rate study is being proposed that would be split between the Water and Sewer budgets. Other major capital projects include backup electric generation for the Town's main water plant and a trailer mounted generator that can be moved to pump stations as necessary. Water and Sewer will also split the cost of an Automatic Meter system to interface with SED's AMI Electric meter reading and billing systems. Water rates are proposed to go down by 3% while Sewer rates are proposed to go up by 3%. The rate schedule proposed that the Fire District #3 pay the water use fee that all other customer's pay and an additional amount to support their operating and debt expense. The rate schedule does not propose they pay the water access fee. In FY20 the intent is for them to pay the same rates as all other customers, plus any operating and debt service obligation.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board moved to warn a public hearing on the proposed operating budgets and rate schedule for the June 25, 2018 Selectboard meeting

Other Business

Mr. Safford provided the Board with an email that outlines visitations to the Barnes Camp Visitors Center. He also notified the Board that the Lamoille County Planning Commission will be holding a Public Hearing on July 9th to get input on the Regional Plan for Lamoille County.

The Board discussed the paving in the village and that it is only a shim coat to hold the roads until 2020, but that it has had positive results with minimal impacts.

There being no further business, Chair Adams adjourned the meeting at 6:15pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard Meeting
Monday June 25, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, William Adams, Morgan Nichols

Town Manager Charles Safford; Public Works Director Harry Shepard; EMS Chief Scott Brinkman

Others Present: Caleigh Cross, Paul Sakish, Rachel Moore, Diane Arnold, Andrew Chimua; Milford Altman, Shap Smith, Marc Segale

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Ms. Morgan Nichols, the Board approved the agenda, striking item 7 which will be discussed at a later meeting, and modifying item 9 to state “discontinuance as a Class 4 Highway and Classification as a Legal Trail Preserving Municipal Right-of-Way.”

Consent Items

- a. Minutes of June 11, 2018
- b. Better Back Road Grant Application (N. Hill Drainage Improvements)
- c. Municipal Grant-in-Aid Application (Dewey Hill Drainage Improvements)
- d. Emergency Management Volunteer Pay & Benefits Policy
- e. Special Event Applications
 - Art on Park Summer Series
 - B3 Festival Block Party
 - Old Fashioned Fourth of July
 - 100 on 100 Relay
 - Stowe Mountain Lodge Classic Tennis Tournament

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- Trapp Family Lodge: Kids Adventure Games Family Event @ Trapp Family Lodge
June 29, 2018 Noon - 4:00 pm
- Topnotch Resort: Tent Reception @ 4000 Mountain Road
June 30, 2018 4:00 pm - 10:00 pm
- Stowe Cider: Craft Beer League at Stowe Country Club @ 744 Cape Cod RD
July 3, 2018 04:30 pm - 9:30 pm
- Boyden Valley Winery: Art on the Park July 4th @ Park ST
July 4, 2018 11:00 am - 3:00 pm
- Caledonia Spirits: Art on the Park July 4th @ Park ST
July 4, 2018 11:00 am - 3:00 pm
- Topnotch Resort: Tent Reception @ 4000 Mountain Road
July 07, 2018 4:00 pm - 10:00 pm

- Zero Gravity Craft Brewery: Craft Beer League Golf Tournament @ 7412 Mountain RD
July 10, 2018 6:00 pm-9:00 pm
- Topnotch Resort: Tent Reception @ 4000 Mountain Road
July 14, 2018 4:00 pm - 10:00 pm
- Topnotch Resort: Tent Reception @ 4000 Mountain Road
July 21, 2018 4:00 pm - 10:00 pm
- Helen Day Art Center: HDAC Lawn & Gallery
July 21, 2018 3:00 pm - 10:00 pm
- Topnotch Resort: Tent Reception @ 4000 Mountain Road
July 27, 2018 4:00 pm - 10:00 pm
- Trapp Family Lodge: Kids Adventure Games Family Event @ Trapp Family Lodge
July 28, 2018 Noon - 4:00 pm
- Topnotch Resort: Tent Reception @ 4000 Mountain Road
August 3, 2018 4:00 pm - 10:00 pm
- 14th Star Brewing Co: Stowe Brewers Festival @ Mayo Field
August 3, 2018 5:30 pm - 9:30 pm
August 4, 2018 Noon- 9:30 pm
- Topnotch Resort: Tent Reception @ 4000 Mountain Road
August 11, 2018 4:00 pm - 10:00 pm
- Topnotch Resort: Tent Reception @ 4000 Mountain Road
August 18, 2018 4:00 pm - 10:00 pm
- Topnotch Resort: Tent Reception @ 4000 Mountain Road
August 19, 2018 4:00 pm - 10:00 pm
- Vermont Distillers: Stowe Foliage Arts Festival @ 3420 Mountain Road
October -5- 7th, 2018 10:00 am- 5:30 pm

Annual 2018 Liquor Licenses:

- Grey Fox Inn dba Dutch Pancake Cafe: Outside Consumption Permit

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as listed.

FY19 Water and Sewer Operating & Capital Budgets

Chair Adams opened a public hearing on the FY19 Water and Sewer Operating and Capital Budgets. The Town has prepared draft Water and Sewer budgets, proposed capital projects, draft rate schedule, fund balance and rate projects for FY19. In FY19 a rate study is being proposed that would be split between the Water and Sewer budgets. Other major capital projects include backup electric generation for the Town's main water plant and a trailer mounted generator that can be moved to pump stations as necessary. Water and Sewer will also split the cost of an Automatic Meter system to interface with SED's AMI Electric meter reading and billing systems. Water rates are proposed to go down by 3% while Sewer rates are proposed to go up by 3%. The rate schedule proposed that the Fire District #3 pay the water use fee that all other customer's pay and an additional amount to support their operating and debt expense. The rate

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schedule does not propose they pay the water access fee. In FY20 the intent is for them to pay the same rates as all other customers, plus any operating and debt service obligation.

There were no questions or comments from the Board or the public. The public hearing was closed.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the FY19 Water and Sewer Budgets and Rate Schedule.

HDAC Exposed Exhibit

The Helen Day Art Center has proposed five sculptures to be placed on Town property as part of their annual Exposed. Exhibit. Rachel Moore, Executive Director for HDAC, was at the meeting to discuss the proposal. Public Works has reviewed the sculptures and made requests for some additional anchorage and for one, rope to keep people at a distance. Ms. Moore was amenable to these requests and also requested that the sculpture "Duna" be left in the Village Green into 2019. The Town was agreeable to this with the caveat that if the sidewalk project advances in 2019 and the Town feels the sculpture might be at risk due to construction that they would require it be removed by HDAC. Ms. Moore agreed to this and thanked the Town for its continued support of this art exhibit.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board approved the 2018 HDAC Exposed exhibit conditioned upon receipt of a Certificate of Insurance and any additional supplemental anchorage requested by Public Works after review of the installation and to rope off one of the sculptures on the HDAC lawn as indicated. Additionally the Board approved the request to keep the work "Duna" on the Village Green through 2019 with the understanding that the Town will have the right to require it be removed by HDAC if necessary for the sidewalk construction project.

Partridge Road Partial Road Discontinuance Request

Randy Hoder has requested to discontinue approximately 116' of Town Highway at the end of Partridge Hill Road. He is the owner of both abutting parcels and agreeable to providing an easement and constructing a new truck turnaround at no expense to the Town. It appears that the section of Partridge Hill that he desires to discontinue only serves his properties. This change will mean less road to maintain but also slight decrease in the State Aid received for maintaining roads.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board moved to warn a site visit to hear from interested persons at 5:45pm on August 6, 2018

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved amending the time listed above and will warn a site visit to hear from interested persons at 5:15pm on August 6, 2018.

T.H. 98 & T.H. 99 Discontinuance as a Class 4 Highway and Classification as a Legal Trail Preserving Municipal Right-of-Way

Town Highway 98 & Town Highway 99 are no longer passable by a standard passenger vehicle and the Town has not historically maintained them. Towns historically have maintained bridges and culverts on class 4 roads, but now storm water regulations are also going to require controlling sediment runoff. No maintenance is required on trails unless a municipality chooses to do so. The Catamount Trail Association and Vermont Department of Forest and Parks both submitted letters of support for the classification of Town Highway 99 as a trail and installation of a gate. Chair Adams expressed concerns about the loss of right of use of the property, however Town Manager Charles Safford indicated that classifying them as Legal Trails will preserve the municipal Right-of-Way and that signage can be put up to indicate multi-use access.

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On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board moved to warn a site visit at 6:00pm for T.H. 98 & 6:15pm for T.H. 99 on August 6, 2018.

Other Business – Managers Report

Mr. Safford noted that the special meeting scheduled for June 27, 2018 has been cancelled. He explained that the State has not yet set a budget and thus cannot set the school tax rate. Once this is in place, the Slectboard can meet to approve the FY19 municipal Tax Rate. He also discussed the possibility of moving the first tax installment due date back if the Town is not able to get the tax bills prepared and sent out by 30 days prior to the current due date of August 10th.

Mr. Safford also requested that the Board move its August 13th meeting to August 6th, which will include the site visits previously discussed.

He also noted that the State is planning to pave Route 108 with a milling and shim coat similar to what was done in the Village. It looks like this will occur in early August.

Mr. Marc Segale spoke about the condition of the roads in Stowe Hollow, which Public Works Director Harry Shepard said is scheduled to be paved in the fall paving program.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board went into Executive Session to discuss Real Estate at 6:35pm.

The Board came out of Executive Session at 7:00pm

There being no further business, Chair Adams adjourned the meeting at 7:05pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard Meeting
Monday July 3, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, William Adams, Morgan Nichols, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Town Clerk Lisa Walker, Leo Clark

Call to Order

Chair William Adams called the meeting to order at 7:30am.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Ms. Morgan Nichols, the Board approved the agenda as presented.

Consent Items

- a. Minutes of June 25, 2018

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- Freestyle Brewing Company at 7412 Mountain Road, July 6, 2018 5-7pm

Request to Cater Malt, Vinous and/or Spiritous Liquor:

- Blackbird Bar Catering at 1799 Mountain Road, July 4, 2018 4-9pm

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

Set FY19 Municipal Tax Rate

Town Appraiser Tim Morrissey has provided tax calculations based on the budget approved by the voters, the voter approved tax exemptions and the Grand List adopted by the Board of Listers. The FY19 municipal Tax rates should be set as follows:

\$0.4130 Town General Fund Tax Rate

\$0.0048 Voter Approved Tax Exemption Rate

\$0.4178

This is an increase from \$0.4176 for the General Fund Tax Rate and Voter Approved Expect Tax rate in FY18. This is a \$0.00002 increase, or less than 1/10 of a penny. For every \$100,000 of assessed value this would equate to an increase of \$0.20 in taxes from the FY18 rates. The FY19 Grand List was projected during the budgeting process to increase by 2.5% but ended up being 2.439%.

The State has set the Homestead Education Tax Rate at \$1.5192 and the Non-Residential Education Tax Rate at \$1.6421.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board set the FY19 Town General Fund Tax Rate at \$0.4130 and the Voter Approved Exemption Tac Rate at \$0.0048 for a total FY19 Municipal (non-school) Tax Rate of \$0.4178.

There being no further business, Chair Adams adjourned the meeting at 7:50am.

Minutes respectfully submitted by Charles Safford

**Stowe Selectboard Meeting
Monday July 9, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Neil Van Dyke, Morgan Nichols; Lisa Hagerty
Town Manager Charles Safford; Public Works Director Harry Shepard; EMS Chief Scott Brinkman; Police Chief Donald Hull; Fire Chief Mark Sgantas; Town Clerk Lisa Walker
Others Present: Caleigh Cross, Paul Sakish, Barbara Allaire, R. Weinstein, Charlene Walker, Theresa Hoadley, Skyler Genest, Patrick Ross, John Shreter, Karen Shreter

Call to Order

Vice Chair William Noyes called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Ms. Morgan Nichols, the agenda was approved removing item number 6 and replacing it with a request from Helen Day Art Center

Consent Items

- a. Minutes of July 3, 2018
- b. Stowe Hollow Road Temporary Road Closures for Culvert Replacements
- c. 368 S. Main St. Water/Sewer Allocations Unit 1A
- d. Memorial Park Dugout Donation
- e. Jam for the Land Special Event Application
- f. Surety Amount – Switchback Subdivision Water and Sewer Systems

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- Stonecutter Spirits @ Art on the Park, Main Street
July 26, 2018 4:00pm - 9:00pm
- Edgewater Gallery @ 151 Main Street
July 27, 2018 4:00pm – 7:30pm
- Citizen Cider @ The Beanery, 7412 Mountain Road
July 27, 2018 5:00pm - 7:00pm
- Stonecutter Spirits @ Art on the Park, Main Street
August 2, 2018 4:00pm - 9:00pm
- Stonecutter Spirits @ Art on the Park, Main Street
August 9, 2018 4:00pm - 9:00pm
- Stonecutter Spirits @ Art on the Park, Main Street
August 16, 2018 4:00pm - 9:00pm
- Stonecutter Spirits @ Art on the Park, Main Street
August 23, 2018 4:00pm - 9:00pm
- Stonecutter Spirits @ British Invasion Car Show
September 15, 2018 8:00am - 6:00pm

Request to Cater

- Blackbird Bar Catering, LLC @ Food Truck Rally, 1799 Mountain Road
July 11, 2018 4:00-9:00pm
- Blackbird Bar Catering, LLC @ Food Truck Rally, 1799 Mountain Road
July 18, 2018 4:00-9:00pm
- Blackbird Bar Catering, LLC @ Food Truck Rally, 1799 Mountain Road
July 25, 2018, 4:00-9:00pm
- Blackbird Bar Catering, LLC @ Movie Night, Stowe Free Library
July 28, 2018 4:30pm - 11:00pm
- Black Diamond Barbeque @ 300 Meadow Lane
September 8, 2018 3:00pm - 12:00pm
- Black Diamond Barbeque @ 1509 Barrows Road
September 22, 2018 2:00pm - 12:00pm
- Trapp Family Lodge @ Wedding Tent
July 14, 2018 4:00-6:00pm

Festival Permit Application:

- Stowe Brewers Festival @ Mayo Fields
August 2-4, 2018 9:00am - 9:30pm each day

On a motion by Ms. Lisa Hagerty, seconded by Ms. Nichols, the Board approved the Liquor Consent Items as listed.

Role of the Local Legislative Body & Discussion of Department of Liquor Control Board Enforcement Process

Skyler Genest, director of Compliance and Enforcement with the Vermont Department of Liquor Control, and Patrick Ross, Lamoille County liquor investigator, joined the meeting to discuss the process for regulation of Alcohol sales and the Board's authority to suspend or revoke alcohol permits and licenses. The DLC acknowledged that in the last 5-10 year there has been an increase in Special Event applications, which have little local control, and the DLC is working on addressing this. Towns also are not able to collect any fees on Special Event Permits. They also discussed the process for approval of 1st and 2nd class liquor licenses, where Towns are able to collect a fee and have some say on renewals where the business may have a track record to base a recommendation for denial on. Mr. Genest described the Selectboard's role as the "first eyes" on the applicants, and once approved by the Selectboard, the DLC will run a full background investigation before issuing the license, assuring that all state laws are followed. In order to condition a license, the Town would have to get voter approval, and to suspend or revoke a license would need to hold a public hearing. However, concerns can be sent to the DLC Board which does have the authority to issue penalties and fines, as well as suspend or revoke a license. The DLC Board works with businesses on compliance through education whenever possible before resorting to tickets and hearings. Mr. Genest said that they are working with the legislature to clarify certain aspects of the laws and regulations, including allowing towns to retain a fee for Special Event Applications.

Requested Exemption to Street Naming & Addressing Policy

Michael Prendergast, on behalf of himself and his three neighbors residing at 309 to 311 Edson Hill Road, wrote to the Selectboard and spoke to them via telephone at the meeting, requesting an exemption from the Town's Street Naming & Addressing Policy. Currently there are three homes on a shared driveway. Per the Town's policy, driveways serving three or more homes are required to be named as a private road with a sign posted. Emergency Management Chiefs, including Police Chief Don Hull, EMS Chief Scott Brinkman, Fire Chief Mark Sgantas, Mountain Rescue Chief Doug Veliko and Emergency Management

Coordinator Ed Stewart, sent a letter to the Selectboard requesting they deny this request for an exemption as the policy is designed to provide consistency in addressing so that first responders, which may include mutual aid responders from other nearby towns, can quickly and easily locate a home in an emergency. Mr. Prendergast, as well as homeowners Mr. Shreter and Mr. Weinsten spoke to concerns that posting a private road sign might attract people to come down their road, where they are often not home. They also voiced concerns about the property value tied to an Edson Hill address. Mr. Shreter also was concerned people might park in the road and block access to their driveways. Mr. Safford, Town Manager, urged residents to call the police if this were to happen. He also suggested a variation on Edson Hill could be used when naming the private road. Mr. Safford explained to the Selectboard that the Town has brought many other homes into compliance with this policy and that there was nothing unique about this request. He stated that if the Selectboard approved this exemption they should then amend the policy for all similar situations which would make it out of compliance with State guidelines. Mr. Van Dyke explained that the naming and number system represents distance from a road intersection, which the current addresses do not match, meaning the homes are not at the locations they would be expected to be at with the way the E911 system is set up.

On a motion by Mr. Van Dyke, seconded by Ms. Lisa Hagerty, the Board denied the request for an exemption and allowed the property owners two weeks to choose a distinct private road name or the E911 coordinator will assign one in accordance with Stowe's Street Naming & Street Addressing Policy.

Utility Ordinance Amendment

The Conservation Law Foundation requested the Selectboard amend Section 8-20 of the Utility Ordinance as follows:

Section 8-20 (d) Except as provided in this sub-section below, no new structures **or additions to structures** located in the Upper Mountain Road District designated by the Town of Stowe Zoning Regulations shall be authorized to connect and/or discharge into the Town of Stowe Disposal System unless such new structures or additions do not exceed the existing permitted flows as of March 16, 2001 that are **allocated in the town's allocation records for the parcel. If a structure is not currently connected to the Town of Stowe Disposal System and its disposal system fails or a new structure is built, then then the flow shall not exceed what otherwise would have been permitted had it been connected to the Town of Stowe Disposal System as of March 16, 2001 and been provided an allocation.** Also existing structures that existed in the District on March 16, 2001 and structures constructed after March 16, 2001 that are located in planned unit developments approved under the Town of Stowe Zoning Regulations may be permitted to connect and/or discharge into the Town of Stowe Disposal System.

The amendment would allow both new structures and additions, but would hold them to "what would have been permitted had it been connected to the Town of Stowe Disposal System as of March 16, 2001 and been provided an allocation."

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board moved to warn a public hearing for 5:35pm on July 23rd.

Sidewalk Reconstruction Materials Plan

In 2013, the Selectboard approved the Village Sidewalk Replacement Materials Plan, which stated that along our Class 1 roads would be grey cement concrete with accent pavers on Main Street, South Main Street to Mac's Market and Mountain Road to the covered bridge and, grey cement concrete for the remainder of South Main Street, Mountain Road and Maple Street. After design development during current final design phase, Public Works wishes to confirm using grey cement concrete vs bituminous concrete for Mountain Road north of #132 to Week's Hill Road and along Maple Street. A draft revision to the Materials Plan indicating these recommended changes was presented. The reasons for these

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recommendations is both cost and function. Regarding cost, for the sidewalk materials only, bituminous concrete (~\$5/SF) is approximately 1/3 of the cost of cement concrete (~\$15/SF). Regarding function, this is what currently exists and bituminous concrete is used for the remainder of Mountain Road north/west of Weeks Hill Road with similar Mixed Use/Commercial uses. It also provides a uniform transition across the wider commercial driveway entrances that exist along this corridor. It is noted that where bituminous is proposed, Public Works proposes a 2-course section with a total pavement thickness of 3-1/2". This will be more considerable more durable and robust than the existing single course paving section that is very deteriorated.

On a motion by Ms. Nichols, seconded by Mr. Van Dyke, the Board moved to utilize bituminous concrete on Maple Street and a portion of Mountain Road as indicated in the 2018 Village Sidewalk Replacement Materials Plan.

HDAC Tent Request

The Helen Day Arts Center has requested to use the space in front of Town Hall for their annual Exposed Exhibit walkabout tour on Saturday July 21 from 4-8pm. This will include a tent for serving food at no charge.

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board approved HDAC's request to use the space in front of Town Hall on Saturday July 21st.

Other Business – Managers Report

Mr. Safford updated the Board on changes to the Vermont Open Meeting Law which now allows for more flexibility when Selectboard Members may attend events such as trainings, workshops, social events and press conferences as long as they are not discussing specific business of the public body. The new law also states members may attend the meeting of another public body.

Mr. Safford also noted that the legislature recently enacted new Air BnB legislation, which the Planning Commission will review and bring recommendations to the Board at their August 27th meeting.

He also noted that paving of Route 108/Mountain Road has begun and will continue through August 3rd.

There being no further business, Vice Chair Noyes adjourned the meeting at 7:10pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday July 23, 2018
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Neil Van Dyke, Morgan Nichols; Lisa Hagerty
Town Manager Charles Safford; Public Works Director Harry Shepard;
Others Present: Caleigh Cross, Bodo Lieweir, Elizabeth Bushueff, Doug White, Michael Seaberg, Shari
Vermeulen, Joe Miles, John Lupien, Brendan O'Reilly, David Latchrupp, Larry Lackey

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Lisa Hagerty, seconded by Ms. Morgan Nichols, the agenda approved, adding item 3b
Water Truck Bid Award to the Consent Items as 3b, and with the addition of several liquor permits to the
Liquor Consent Items.

Consent Items

- a. Minutes of July 9, 2018
- b. Water Truck Bid Award

On a motion by Mr. Neil Van Dyke, seconded by Mr. William Noyes, the Board approved the Consent
Items as presented.

Liquor Consent Items

Special Event Permit Application:

- Smugglers' Notch Distillery: Strawberry Release Party @ 17 Town Farm Lane
July 21, 2018 12:00pm - 9:00pm
- Stonecutter Spirits @ Stowe Brewer's Festival
August 3 & 4, 2018 10:00am – 10:30pm (each day)
- Upper Pass Beer Co. @ Stowe Brewer's Festival
August 3, 2018 5:30pm -12:00pm/August 4, 2018 9:30am – 9:30pm
- Helen Day Art Center @ 90 Pond Street
August 8, 2018 4:00pm - 8:00pm
- Boyden Valley Winery @ Art on the Park, Main Street
September 22 & 23, 2018 11:00am - 4:00pm (each day)
- Boyden Valley Winery @ Stowe Foliage Festival, Topnotch Fields
October 5-7, 2018 9:30am – 5:30pm (each day)

Request to Cater

- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
July 28, 2018 3:00pm – 11:00pm
- Trapp Family Lodge-Kids Adventure Games @ 700 Trapp Hill Road
July 29, 2018 12:00pm - 4:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
August 11, 2018 3:00pm - 11:00pm
- Topnotch Resort @ 4000 Mountain Road

Selectboard Meeting 07/23/18

- August 25, 2018 4:00pm - 10:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
September 1, 2018 3:00pm - 11:00pm
- Woodbelly Pizza – Wedding Reception @ Golden Eagle
September 1, 2018 3:00pm - 11:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
September 2, 2018 3:00pm - 11:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
September 8, 2018 3:00pm - 11:00pm
- Topnotch Resort @ 4000 Mountain Road
September 8, 2018 4:00pm - 11:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
September 15, 2018 3:00pm - 11:00pm
- Topnotch Resort @ 4000 Mountain Road
September 22, 2018 4:00pm - 11:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
September 29, 2018 3:00pm - 11:00pm
- Topnotch Resort @ 4000 Mountain Road
September 29, 2018 4:00pm - 11:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
October 6, 2018 3:00pm - 11:00pm
- Topnotch Resort @ 4000 Mountain Road
October 13, 2018 4:00pm - 11:00pm
- Blackbird Bar Catering @ 1799 Mountain Road
August 1, 2018 4:00pm – 9:00pm
- Blackbird Bar Catering @ 1799 Mountain Road
August 8, 2018 4:00-9:00pm
- Monkey Hospitality – Wedding @ 2313 West Hill Road
August 11, 2018 2:30-11:00pm
- Black Diamond Barbeque – Wedding @300 Meadow Lane
August 25, 2018 2:00pm-12:00am
- Doc Ponds LLC – Wedding @ Strawberry Hill
August 25, 2018 – 3:00pm-12:00am

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

Utility Ordinance Amendment Public Hearing

Chair Adams opened the Public Hearing at 5:33pm to discuss a proposed amendment to the Utility Ordinance. The Conservation Law Foundation requested the Selectboard amend Section 8-20 of the Utility Ordinance as follows:

Section 8-20 (d) Except as provided in this sub-section below, no new structures **or additions to structures** located in the Upper Mountain Road District designated by the Town of Stowe Zoning Regulations shall be authorized to connect and/or discharge into the Town of Stowe Disposal System unless such new structures or additions do not exceed the existing permitted flows as of March 16, 2001 that are **allocated in the town's allocation records for the parcel**. **If a structure is not currently connected to the Town of Stowe Disposal System and its disposal system fails or a new structure is built, then then the flow shall not exceed what otherwise would have been permitted had it been connected to the Town of**

Stowe Disposal System as of March 16, 2001 and been provided an allocation. Also existing structures that existed in the District on March 16, 2001 and structures constructed after March 16, 2001 that are located in planned unit developments approved under the Town of Stowe Zoning Regulations may be permitted to connect and/or discharge into the Town of Stowe Disposal System.

The amendment would allow both new structures and additions but would hold them to “what would have been permitted had it been connected to the Town of Stowe Disposal System as of March 16, 2001 and been provided an allocation.”

Mr. Larry Lackey spoke about the amendment, as he was involved in the original settlement and stated that he felt this change was consistent with the agreement and ACT 250.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the amendments to the Utility Ordinance.

Saturday Cinema on the Lawn Special Event Application

Stowe Vibrancy has applied for a special event application for Saturday Cinema on the Lawn, a modification of the Friday Night Flix that had been held on the Village Green. Shari Vermuelen, Executive Director of Stowe Vibrancy, was present to discuss the application. She noted that the plan will be to have only two movie nights but with expanded offerings including food, alcohol and activities themed around the movies. The location change from the Village Green to the Cultural Campus lawn will give a larger footprint for the events. The first event will be held on Saturday July 28th and the second on August 11th.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Special Event Application for Saturday Cinema on the Lawn on July 28th and August 11th.

Stowe Tango Music Festival – Tango Trail Special Event Application

The Stowe Tango Music Festival, now in its 5th year in Stowe, has applied for a Special Event use of the Village Green for a dance event on a stage. Jasmine Bigelow of the Stowe Tango Festival was at the meeting to discuss the event and stated this would be a part of a series of free events they are calling the Tango Trail, to include a talk at the library, a concert at the Stowe Church, and dance parties at Tap 25 and Black Cap Coffee. The event on the lawn would run from 3:30-4:30 with dancing and live music on a small stage. They anticipate 50 people will attend.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved Stowe Tango Music Festival’s Special Event Application for the Stowe Tango Music Festival Tango Trail.

Proposal to Selectboard for Water Main Extension in Lower Village (including request to waive water allocation fees or other financial consideration)

The Town of Stowe has received a proposal from a “Select group of lower village commercial property owners,” represented at the meeting by Brandon O’Reilly. The group indicated they have been “spearheading a plan to attempt to upgrade the lower village water main from the current 4-inch line to an 8-inch water line to properly serve the needs of the lower village.” Their letter to the Selectboard also stated that “The Lower Village water line is severely under capacity for life safety it supplies to its current use. If there was a large fire at any of the facilities that it serves for sprinkler systems the water supply would not keep up potentially resulting in real disaster including the loss of lives.” They also state in their letter that “The costs have climbed to near \$400,000 to install the system. We understand the Town does not want to pay anything for the system... in lieu of the town paying for the new system which it will own and acquire for free, we are proposing considering of nullifying the new hook-up (allocation) fees association with both the development behind Brackenbury building along with hook-up (allocation) fees for the RK Miles lumber yard expansion. This will help us get back our time and investment in the

execution and finances around this project. We are open to other considerations or participation from the town in this investment.”

It was clarified that the Town will not “own and acquire” the proposed main as the lower village water system is part of the Stowe Fire District #3, a separate municipal corporation. The Town would have to merge with SFD#3, a process that involves both voter approval and Vermont General Assembly approval. Chair Adams pointed out that although there had been talk of a merger between the Town and SFD#3, to date there has been no actual proposal to the Board to do so.

Mr. Safford further clarified that the Town supplies water to SFD#3 via a water supply agreement and operates the system per an operations agreement. SFD#3 is the owner of all installed infrastructure related to the retail sale of potable water in SFD#3, and their customers are obligated to pay water and sewer rates in accordance with the Water & Sewer Rate Schedules adopted by the Water & Sewer Commissioners and any additional fees they may assess. Any request for a waiver of fees should be made by SFD#3 and they should be part to any agreement regarding waiver of fees. Elizabeth Bushueff, representing SFD#3, said that their role is to provide potable water capacity for domestic use and they currently meet that. They are not a fire protection service, and do not have an obligation to provide for fire protection. At this time the members of SFD#3 feel that the expansion is not their responsibility, and that while they are not opposed to the project, they are not interested in paying for it. She also noted that SFD#3 cannot waive the fees, as they need the money for repairs and maintenance to their water system, which includes a pump house, storage tank and distribution line.

—Mr. Safford advised the Selectboard, not to waive any water or sewer allocation fees or financially participate in the installation of an 8-inch water main with SFD#3. There is nothing in the statute or Charter that specifically authorizes the commissioners to waive allocation fees, nor is there precedence to doing so, and to waive them may induce future requests. Mr. Safford explained that allocation fees are meant to help the town recover costs for previous system investments. If the Water and Sewer Commissioners do not recover these costs through allocation fees, the utility customers will have to cover the costs. It was also noted that the Sewer Enterprise Fund is completely separate from the Water Enterprise Fund.

It was also stressed that as a general rule with municipal utilities, it is the beneficiary who pays for the cost of development. In this case, it is the property owners and developers that would benefit by helping to enable current and future development to occur by creating sufficient capacity for fire protection. The party that desires the main or other infrastructure improvements for their immediate purposes are the ones responsible for the cost and case law indicates that no cost recovery from other property owners is permitted, unless a special assessment district is created. If a special assessment district is created, SFD#3 would install the main and the property owners would be assessed a fee in order for them to recover its cost over time. -

Mr. O'Reilly stated that he felt this was not just the responsibility of the developers but everyone in the town. He did not feel it was fair for the developers to fund a project that would benefit others along the line as well, and asked for some consideration for the asset they would put in for fire protection and economic development. Mr. Safford stated that there would be no benefit to the -existing Stowe Water District – beyond what would normally accrue as a result of development. He also indicated that the water ratepayers are a sub-set of the community and they shouldn't be asked to pay for something that is for general community benefit. Mr. Van Dyke noted that the additional fire hydrants would be a benefit to the community, and perhaps there was a way the Town could help with those costs. The Board also discussed the costs of the lateral connection lines to existing customers, since this is a complete replacement project. The Board encouraged the commercial property owners to look at the costs of hydrants and laterals and come back with a more specific cost amount and case for the Board.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board denied the request for waiver of water and sewer allocation fees.

Other Business – Managers Report

Mr. Safford provided the Board with a letter from Kubricky, the contractor for the VTrans Route 100 paving project, requesting to start work within the Lower Village of Stowe in the fall. The Board expressed concerns about the timing being peak fall foliage and tourism season, as well as needing more time to determine what, if anything, will be done with the water main. The Board instructed Mr. Safford to advise VTrans that the Town would ask that they not grant permission to begin construction in the Lower Village until at least after Columbus Day, at this which point it could be revisited if they are still interested.

Mr. Safford also noted that Leo Clark has submitted a letter of resignation from the Stowe Board of Listers effective November 5, 2018. This is an elected position. Petitions to be on the ballot must be revived by the Town Clerk by August 9, 2018.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board went into Executive Session at 7:50pm to discuss contracts.

The Board came out of Executive Session at 8:10pm.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Manager's Contract Amendment pertaining to Longevity Bonus.

There being no further business, Chair Adams adjourned the meeting at 8:15pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday August 6, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols;
Town Manager Charles Safford; Fire Chief Mark Sgantas

Others Present: Tom Gardner, Graham Govoni, Jesse Goldfine, Elizabeth Bushueff,

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Ms. Morgan Nichols, the Board approved the agenda as presented.

Consent Items

- a. Minutes of July 23, 2018
- b. Errors & Omissions
- c. Bid Waiver & Award Automated Meter Interface Contract
- d. Equipment Fund Amendments (Stowe Mtn Rescue)

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- Smugglers' Notch Distillery: Strawberry Release Party @ 17 Town Farm Lane
July 21, 2018 12:00pm - 9:00pm
- Stonecutter Spirits @ Stowe Brewer's Festival
August 3 & 4, 2018 10:00am – 10:30pm (each day)
- Upper Pass Beer Co. @ Stowe Brewer's Festival
August 3, 2018 5:30pm -12:00pm/August 4, 2018 9:30am – 9:30pm
- Helen Day Art Center @ 90 Pond Street
August 8, 2018 4:00pm - 8:00pm
- Boyden Valley Winery @ Art on the Park, Main Street
September 22 & 23, 2018 11:00am - 4:00pm (each day)
- Boyden Valley Winery @ Stowe Foliage Festival, Topnotch Fields
October 5-7, 2018 9:30am – 5:30pm (each day)

Request to Cater

- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
July 28, 2018 3:00pm – 11:00pm
- Trapp Family Lodge-Kids Adventure Games @ 700 Trapp Hill Road
July 29, 2018 12:00pm - 4:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
August 11, 2018 3:00pm - 11:00pm
- Topnotch Resort @ 4000 Mountain Road
August 25, 2018 4:00pm - 10:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road

- September 1, 2018 3:00pm - 11:00pm
- Woodbelly Pizza – Wedding Reception @ Golden Eagle
September 1, 2018 3:00pm - 11:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
September 2, 2018 3:00pm - 11:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
September 8, 2018 3:00pm - 11:00pm
- Topnotch Resort @ 4000 Mountain Road
September 8, 2018 4:00pm - 11:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
September 15, 2018 3:00pm - 11:00pm
- Topnotch Resort @ 4000 Mountain Road
September 22, 2018 4:00pm - 11:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
September 29, 2018 3:00pm - 11:00pm
- Topnotch Resort @ 4000 Mountain Road
September 29, 2018 4:00pm - 11:00pm
- Trapp Family Lodge-Wedding @ 700 Trapp Hill Road
October 6, 2018 3:00pm - 11:00pm
- Topnotch Resort @ 4000 Mountain Road
October 13, 2018 4:00pm - 11:00pm

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as listed.

Partridge Hill Partial Road Discontinuance Site Visit

Randy Hoder has requested to discontinue approximately 116' of Town Highway at the end of Partridge Hill Road. He is the owner of both abutting parcels and agreeable to providing an easement and constructing a new truck turn around at no expense to the Town. It appears that the section of Partridge Hill Road that he desires to discontinue only serves his property. One neighbor, who rents a nearby property, was present at the site visit, but had no comments or objections to the proposal. Mr. Hoder's lawyer, Jesse Goldfine, was present at the meeting and it was agreed that he would either have his client build the turn-around prior to the discontinuance or draft an agreement between Mr. Hoder and the Town that he will do so along with provide the town with an easement before winter sets in. Any draft agreement and/or easement will be sent to the Town Attorney for review.

T.H. 98 Discontinuance as a Town Highway and Classify as a Legal Trail Preserving the Municipal Right-of-Way

Town Highway 98 is a class 4 road that is no longer passable by a standard passenger vehicle and the Town has not historically maintained it. -There were no interested parties present at the site visit. The Board found that the lack of bridge and overgrowth make it no longer passable by a registered motor vehicle.

T.H. 99 Discontinuance as a Town Highway and Classify as a Legal Trail Preserving the Municipal Right-of-Way

Town Highway 99 is a class 4 road that is no longer passable by a standard passenger vehicle and the Town has not historically maintained it. This road would be challenging even for a log truck to traverse due to its condition and steep grade. - Matt Williams, Executive Director of the Catamount Trail Association, was at the site visit to support the proposal to reclassify T.H. 99 as a Town Trail, and to

locate a gate near the intersection of the trail and Nebraska Valley Road. Mr. Williams noted that currently motor vehicles do attempt to go up the road in the winter when it is being used for cross country skiing and a gate would help stop that. Dean Economou and Andrew Vallance were present at the site visit representing the Trout Club, located near T.H. 99. They supported the reclassification and gate but asked that the Town provide them a key as they sometimes use the road for accessing their property for maintenance purposes. Board members concurred with this, supporting the reclassification, gate, and providing a key to abutters for access to their property.

Class 4 Road and Legal Trail Policy

Mr. Charles Safford, Town Manager, presented the Board with a Class 4 Road and Legal Trail Policy for their consideration. The purpose of the policy is to clarify the Town's responsibilities regarding Class 4 Roads and legal trails and to provide guidance on when Class 4 roads might be discontinued or reclassified. Mr. Safford said he anticipates more class 4 roads will be looked at for reclassification and this policy will serve as a guide for those decisions.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the Class 4 Road and Legal Trail Policy.

Other Business – Managers Report

Mr. Safford let the Board know that Judy Demeritt has resigned from the Cemetery Commission after ten years of service. He also updated them on the status of a grant the Board supported for a Digester Feasibility Study in Lamoille County. The grant was approved, and the match will come from the Lamoille Economic Development Corporation.

Mr. Adams asked about the airport grant that the Board supported, and if this was helping local, state or federal money. Mr. Safford said he would investigate this.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board went into Executive Session at 6:55pm to legal matters. Fire Chief Mark Sgantas and SFD#3 President Elizabeth Bushueff were invited to join the Board and give comments.

The Board came out of Executive Session at 7:20pm.

There being no further business, Chair Adams adjourned the meeting at 7:20pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday August 27, 2018
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Neil Van Dyke, Lisa Hagerty
Town Manager Charles Safford; Fire Chief Mark Sgantas

Others Present: Brandon Kipp, Taylor Sisson, Ian Griffith, Deon Ouellette, Paul Sakash, Chantal Kenvau, Shaun Kenvau, Chunchoo Lin, Tom Hubbs, Rob Moore, Mila Lonetto, Terry Itanesi-Kinifer, Chip Percy, Ryan Percy, Sarah Williams, Helene Martin, Bob DiMario, Heather Snyder, Paul Percy, Chris Mask, Nancy LaVanway, Judy Smith, Gregg Goodson

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Mr. Willie Noyes, the Board approved the agenda as presented.

Consent Items

- a. Minutes of August 7, 2018
- b. Municipal Planning Grant FEMA's Community Rating System Program
- c. MRGP Inventory Proposal Award
- d. British Invasion Special Event Application (Including Main Street Block Party)
- e. Wheels for Warmth Use of May Farm Parking Lot
- f. Biosolids Waste Transportation & Disposal Agreement
- g. VLCT Annual Meeting Voting Delegate Designation
- h. Receipt of Planning Commission's Proposed Town Plan Revisions

On a motion by Mr. Noyes, seconded by Ms. Morgan Nichols, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- WhistlePig Whiskey: Stowe Mtn Lodge Classic @ 7412 Mountain Road
August 19-22, 2018 12:00pm – 5:00pm
- 14th Star Brewing Co: Tasting @ Stowe Country Club
August 21, 2018 7:00pm – 9:00pm (CANCELLED REQUEST)
- Trapp Family Lodge: British Invasion @ Main Street
September 14, 2018 6:30pm – 9:30pm
- Cold Spring Spirits: British Invasion Car Show @ Stowe Events Field
September 14-16, 2018 9:00am – 6:00pm
- Smugglers Notch Distillery @ Stowe Golf Tournament
September 15, 2018 8:00am - 2:00pm
- Caledonia Spirits @ Art on the Park
September 22, 2018 11:00am – 4:00pm
- Caledonia Spirits @ Stowe Foliage Arts Festival
October 5-7, 2018 9:00am – 6:00pm

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- Stonecutter Spirits @ Art on Park
September 6, 2018 4:00-9:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- West Branch Gallery & Sculpture Park @ West Branch Gallery
August 25, 2018 5:00pm -9:00pm
- West Branch Gallery & Sculpture Park @ West Branch Gallery
August 26, 2018 9:00am -12:00pm
- Helen Day Art Center @ 90 Pond Street
September 6, 2018 4:00pm -9:00pm
- Edgewater Gallery @ 151 Main Street
September 14, 2018 5:00pm – 7:30pm
- Edgewater Gallery @ 151 Main Street
October 5, 2018 5:00pm – 7:30pm

Request to Cater

- Black Diamond Barbecue: Stowe Tango @ SPAC
August 18, 2018 6:30pm - 10:30pm
- Blackbird Bar Catering: Food Truck Rally @ 1799 Mountain Road
August 29, 2018 4:00pm - 9:00pm
- 802 Cocktails: Lawson Wedding @ 511 Mountain Road
September 1, 2018 5:00pm - 11:00pm
- 802 Cocktails: Spencer Wedding @ 2295 Weeks Hill Road
September 1, 2018 4:00pm - 10:00pm
- Trapp Family Lodge: Skills Fest Mtn Bike Event @ 700 Trapp Hill Road
September 2, 2018 12:00pm - 4:00pm
- Stowe Public House: Wedding @ 452 Cottage Club Road
September 2, 2018 5:30pm - 10:30pm
- Arts Riot: Wedding @ 200 Weeks Hill Road
September 8, 2018 3:30pm - 10:30pm
- Stoweflake Resort & Spa: Pumpkin Chuckin @ Stoweflake Events Field
September 30, 2018 11:00am – 4:00pm

On a motion by Ms. Lisa Hagerty, seconded by Ms. Nichols, the Board approved the Liquor Consent Items as listed.

**VTrans Public Informational Meeting
West Hill / Route 100 Traffic Light**

Taylor Sisson of VTrans, presented the Board with the State's plans for the West Hill/Route 100 intersection as part of the State's 2020 paving program. This is a busy intersection, seeing nearly 11,000 daily cars on Route 100 and nearly 4,000 daily cars on West Hill. The intersection has been identified as a high crash site, with 17 crashes between 2011-2016. Because of this, the project is fully funded through federal dollars. Previous scoping study found that a traffic signal with a northbound left turn lane was the preferred alternative. Mr. Sisson outlined where the project would widen the lanes to 11' with a 4' shoulder. Ditching and drainage would be put in on the Northbound side. Nearby residents expressed concern about the speed limit increasing from 25MPH in the village to 30MPH where the Class 1 Highway ends only to have to stop at the intersection. Mr. Sisson stated that the project did not include any speed limit changes, but the Town could request a speed study once the intersection was completed. It was also clarified that the traffic coming from West Hill Road would have a "No Right on Red" sign. It

was also noted that the plan would be to start work on this intersection in May of 2020, with work likely being done during the day but that is not set in stone yet.

**Stowe-Morrisville Route 100 Reconstruction
(including Stagecoach Road and Randolph Road Intersections)**

Brandon Kipp of VTrans presented the Board with the State's plans for the Stowe-Morrisville Route 100 Reconstruction project, currently scheduled to occur in 2020. This will include 7.7 miles of reclamation and rehabilitation of Route 100 from the Class 1 Highway in Stowe to the Class 1 Highway in Morrisville. This project will also include expanding the shoulders to 4' where possible and addressing drainage and high crash intersections. This includes making the intersections of Route 100/Stagecoach Road and Route 100/Randolph Road. Stagecoach Road intersection has had 6 accidents in the last 5 years, none of which were fatal. Randolph Road intersection has had 2 accidents in the last 5 years, with one a double fatality. VTrans has proposed to create T intersections at both of those roads, with a left turn lane being added on northbound Route 100 at the Stagecoach intersection.

Sarah Williams, a resident with a driveway on the northbound side of Route 100 across from the proposed intersection, raised concerns about having to cross three lanes of traffic to get out of her driveway and head southbound. She also noted that the survey on Stagecoach Road traffic was done during the time when Cady's Falls bridge was closed, and that it may not be accurate data. Mr. Kipp also indicated that there are no plans to lower the speed limit or implement traffic calming measures at the intersection. Concerns were also raised about sight lines on the left turn onto Stagecoach due to trees, shrubs and winter snowbanks. Residents also discussed the slope of the road and water drainage issues they were concerned about. Mr. Safford requested VTrans do a warrant analysis to see if a traffic light is warranted at the intersection.

Mr. Kipp showed the plans for T-ing up Randolph Road intersection with Route 100. He noted that this intersection was not as complex as Stagecoach due to less slope and drainage concerns and no right of way acquisition. However, residents expressed concern that this was not a real fix as the people will still use Tinker Lane rather than turning off Stagecoach due to the difficulty of seeing on-coming traffic. It was discussed if Tinker Lane could be made the only exit, but it is difficult for vehicles heading northbound to make the turn onto Tinker Lane. Chair Adams expressed concern that visitors to Town do not understand how to navigate the current intersection, so something has to be done. He noted increased traffic throughout all of Stowe is highlighting the need for safety improvements on our roads, and thanked VTrans for their continuing efforts to make our community safer.

Proposed Zoning Revisions Pertaining to Short-term Rentals

The Stowe Planning Commission held a public hearing on January 9, 2018 on proposed revisions to the Stowe Zoning Regulations to regulate Short-Term Rentals (STRs) by allowing them as an accessory residential use in all zoning districts as long as they meet certain conditions. The Commission passed the recommendations to the Selectboard on January 22, 2018. Since that time, Senate Bill S.6 was signed into law and is designed to regulate STRs in much the same fashion as the proposed zoning revisions. At their August 6th meeting, the Planning Commission voted to recommend that the Selectboard only adopt proposed changes to the definition of Dwelling Unit and not adopt the other aspects of the proposed zoning revisions. The Commission would like to see how well State regulation works, with the understanding that the Town could decide to regulate STRs through zoning at a later date.

The Board and residents in attendance at the meeting discussed concerns about the impact STRs have on affordable housing, those in the hospitality business, and neighbors. One resident, and current Air BnB owner, requested a registration process so that owners can be found when issues with renters arise. Mr. Safford indicated that the state is going to require a self-certification process that the community could access rather creating a duplicative process. Another resident asked if it could be required that an owner/resident be present at the property or in an adjacent property for when issues occur.

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On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board accepted the Planning Commission's recommendation to only amend the definition of Dwelling Unit and schedule a public hearing on the proposed zoning revisions. Mr. Van Dyke also suggested that the Planning Commission take the concerns expressed and look at what other towns have done and keep this topic on their front burner.

Other Business – Managers Report

Town Planner Tom Jackman reported to the Board that trail reconstruction in Cady Hill Forest is now complete, with many trails in better shape than they were prior to last year's wind storm where significant damage was sustained. The reconstruction was done at no cost to the Town due to FEMA funding and income from logging operations.

Mr. Safford let the Board know that Stowe Fire District #3 has contracted with Dale E. Percy to install the water main extension in the Lower Village. The project is primarily funded by 5 Fire District property owners, the Town has not financially contributed but the Public Works department has facilitated coordination and provided assistance to the Fire District in preparing contractual documents. Work is scheduled to start today, Monday August 27, and will be substantially complete by the end of September. The Board agreed to warn a Special Meeting for the 5:30pm on Thursday, September 27th in order for the Selectboard to warn a bond vote pertaining to the Class 1 sidewalk and overhead utilities relocation projects. The Board also agreed to warn a Special Meeting for 5:30pm on Thursday November 1st for public discussion prior to the November 6th Election Day voting.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board went into Executive Session at 8:09pm to discuss personnel.

The Board came out of Executive Session at 8:22pm.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board appointed Judy Smith to the Cemetery Commission to fill a vacant term which will expire on April 30, 2019.

There being no further business, Chair Adams adjourned the meeting at 8:29pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday September 10, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Lisa Hagerty
Town Manager Charles Safford; Public Works Director Harry Shepard

Others Present: Michael Diender, Mary Skelton, Lynn Altadonna, Paul Sakash, Caleigh Cross, Evan Chismark, David Jaqua, Mary Black, Ken Biedermann, Tiffany Donza, Dave Wilkens, Heidi Scheuermann, Larry Lackey, Bobby Murphy

Chair William Adams asked the Selectboard and others present to observe a moment of silence in honor of Don Post.

Call to Order

Chair William Adams called the meeting to order at 5:32pm.

Approve the Agenda

On a motion by Ms. Lisa Hagerty, seconded by Mr. Willie Noyes, the Board approved the agenda as presented.

Consent Items

- a. Minutes of August 24, 2018
- b. Partridge Hill Partial Road Discontinuance
- c. Municipal Relinquishment of Glebe and Leased Land
- d. 123 Thomas Lane Water & Sewer Allocation
- e. Pumpkin Chuckin Festival Special Event Application
- f. SED Line of Credit
- g. Cemetery Rules & Regulation Amendment (Flush Markers)
- h. Foliage Art on Park Special Event Application

On a motion by Mr. Noyes, seconded by Ms. Morgan Nichols, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- Stowe Cider: Stowe Foliage Art on Park @ Park Street
September 22, 2018 11:00am – 4:00pm
- Caledonia Spirits: Bees Knees Week @ Hourglass Bar
September 26, 2018 5:00pm - 10:00pm
- Caledonia Spirits: Bees Knees Week @ Hourglass Bar
September 27, 2018 5:00pm - 10:00pm
- Mad River Distillers: Stowe Foliage Arts Festival @ Topnotch Field
October 5-7, 2018 10:00am – 5:00pm
- Hell's Gate Distillery: Stowe Foliage Arts Festival @ Topnotch Field
October 5-7, 2018 10:00am – 5:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Vermont Ski and Snowboard Museum @ 1 South Main Street
September 27, 2018 6:00pm -8:30pm

Selectboard Meeting 09/10/18

Request to Cater

- Grey Fox Inn: Wedding Rehearsal @ 990 Mountain Road
September 7, 2018 3:00pm – 11:45pm
- La Villa Bistro: British Car Show @ Stowe Event Fields
September 14, 2018 1:00pm - 7:00pm
September 15, 2018 10:00am - 5:00pm
September 16, 2018 11:00am - 4:00pm
- Stowe Public House: Jazz Fest @ Alchemist Brewery
September 7, 2018 12:00pm - 10:00pm
September 8, 2018 12:00pm - 10:00pm
September 9, 2018 12:00pm - 8:00pm

Outside Consumption Permit:

Ranch Camp @ 311 Mountain Road

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

Stowe Morrisville Coalition Financial Contribution

Rachel Vandenberg, on behalf of Morrisville Stowe Coalition, provided the Board an update on their group, which includes community members from both towns, representatives from local schools, police, clergy, municipalities, and others. The group was formed to discuss two recent racially motivated incidents in the towns of Stowe and Morrisville. This group will be discussing how to work together to address the events and create a more inclusive community. The group is requesting \$3,000 in funding from the Town of Stowe to help offset the costs of a facilitator and other anticipated expenses. Ms. Vandenberg indicated she expects to ask for financial assistance from the Town of Morrisville as well.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved earmarking of up to \$3,000 of the Selectboard contingency with the release of the money subject to the Town Manager's approval.

Class 1 Sidewalks & Overhead Utility Bond Projects

Public Works Director Harry Shepard provided the Selectboard with an overview of the proposed Class 1 Sidewalks and Overhead Utility relocation project, noting that at this point the designs are about 80% complete. The project includes concrete sidewalks with brick accents on Main Street and concrete sidewalks on Mountain Road to the covered bridge and from the Ski Museum down to the Lower Village. The crosswalks have been relocated along Main Street to be in safer locations, with bulb outs included to improve visibility and safety when crossing. To comply with current safety standards for both crosswalks and cars pulling out of intersections, this will result in less spaces on Main Street. This is offset by the recently added spaces on Park Street. It was also discussed that studies showed a crosswalk at the Mountain Road intersection would cause have an adverse effect on traffic. Mr. Shepard has priced the Class 1 Sidewalk project at \$3.4M which includes a 10% contingency.

Mr. Shepard then presented a concurrent but separate project, which is the elimination of overhead wires on Main Street. This would involve the creation of a new primary underground network with secondary connection network. This project, which requires the sidewalk project being done, is estimated to cost \$3.2M, with \$2.2M of that cost being in the underground construction, and \$1M in utility relocation. There are 5 utility companies that will be impacted by this project and would have to be transitioned over time. It was noted that on the south side of Main Street, where utility poles currently exist, would be replaced with LED Street lights.

Michael Diender, representing the Friends of Stowe Village, spoke to the Board about their support for both projects, noting this has been talked about for 40 years, and would be important in continuing the work that groups such as Stowe Vibrancy have done to promote the downtown. He also spoke to the Local Option Tax as a potential fund for the project. Mr. Diender and the Friends of Stowe Village also presented a promotional video for the project and offered to get information out, so voters can make an informed vote in November. The urged the Selectboard to voice support of the project, Mr. Safford explained that the Town could not spend public money -promoting a specific project before voters. However, it was noted that in the past the Board had taken positions on votes such as this.

Mr. Shepard also went over the construction phasing for both the Sidewalk project and the Sidewalk with Undergrounding project. If doing sidewalks only, the project would take one full construction season plus some spring work, meaning it would likely begin April 2019 through October 2019, then resuming for some final work and paving in spring 2020. If the project is both sidewalks and utility undergrounding, he anticipates it will take two full construction seasons plus possibly some utility wrap up in a third year, meaning it would likely start in April 2019, with work continuing through fall 2019 and then resuming in April 2020 with final paving in fall 2020. Sidewalks along work would mostly be done during the day, work with utilities would likely involve nightwork as conduits would need to be put in under Main Street. It was noted that a prolonged construction phase would be difficult for village businesses, and efforts would be made to do the project in small segments. However, Mr. Shepard stressed this is a major infrastructure project that will have an impact on the village during construction.

The Board then discussed funding for the project, which would be either \$3.4M for the sidewalks or \$6.6M for both sidewalks and utility relocation. Town Manager Charles Safford said that with a 30-year bond using general capital funds, the tax rate impact would be \$0.01 on the municipal tax rates for sidewalks and \$0.02 on the municipal tax rate for sidewalk and utility work. If Local Option Taxes are used for some of the funding, it would reduce the bond amount but would result in less working “pay as you go” capital reserve funding. Mr. Safford said that at the public hearing scheduled for September 24, the Board could discuss project funding to be put before the voters in November and whether to ask the voters to earmark local option taxes for the overhead utility bond or not.

Other Business – Managers Report

Mr. Safford reminded the board that there will be a Special Meeting at 5:30pm on Thursday, September 27th in order for the Selectboard to warn a bond vote pertaining to the Class 1 sidewalk and overhead utilities relocation projects. The Board also has a Special Meeting for 5:30pm on Thursday November 1st for public discussion prior to the November 6th Election Day voting.

On a motion by Mr. Noyes, seconded by Ms. Hagerty, the Board went into Executive Session at 8:14pm to discuss contracts.

The Board came out of Executive Session at 8:28pm.

There being no further business, Chair Adams adjourned the meeting at 8:29pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday September 24, 2018
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Public Works Director Harry Shepard; Police Chief Don Hull; Director
of Parks & Recreation Matt Frazee

Others Present: Michael Diender, Lynn Altadonna, Paul Sakash, Caleigh Cross, Michael Willard, Carol
Van Dyke, Justin Beckwith, Scott Noble, Evan Detrick, Elise McKenna, Tom Hand

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Willie Noyes, seconded by Ms. Morgan Nichols, the Board approved the agenda as
presented.

Consent Items

- a. Minutes of September 10, 2018
- b. T.H. 99 Discontinuance as a Town Highway and Designation as Public
Trail
- c. T.H. 98 Discontinuance as a Town Highway and Designation as Public
Trail
- d. 190 Mt. Mansfield Dr. #10c Water/Sewer Allocation
- e. Trapps Mountain Marathon Special Event Application

On a motion by Ms. Lisa Hagerty, seconded by Mr. Neil Van Dyke, the Board approved the Consent
Items as presented.

Liquor Consent Items

Special Event Permit Application:

- Smugglers' Notch Distillery: 36th Annual Stowe Foliage Arts Festival @ Topnotch Field
October 5 - 7, 2018 10:00am – 5:00pm
- Stonecutter Spirits: 36th Annual Stowe Foliage Arts Festival @ Topnotch Field
October 5 - 7, 2018 9:00am – 6:00pm

Request to Cater:

- BlackBird Bar Catering: Mountain Film Festival @ 122 Hourglass Drive
September 22, 2018 1:00pm – 12:00am
- Woodbelly Pizza LLC: Land Trust Event @ Moscow Rec Fields
September 22, 2018 1:00pm – 6:00pm
- Constance Mendell's Occasions Catering: Wedding @ Raspberry Ridge Edson Woods
October 6, 2018 4:00pm – 11:00pm
- ArtsRiot: Rehearsal Dinner @ 225 Sanborn Road
October 6, 2018 3:00pm – 11:00pm
- Topnotch: Tent Event @ Topnotch Pavilion
October 6, 2018 11:00am – 10:00pm

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- Trapp Family Lodge: Trapps Mountain Marathon @ Trapp Family Lodge
October 13, 2018 7:30am – 4:00pm

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

NENSA Invitational Roller Ski Race

New England Nordic Ski Association, represented by Justin Beckwith and Carol Van Dyke, have submitted a Special Event Application for their second annual NENSA Invitational Roller Ski Race. The event is scheduled for Saturday November 3rd from 2pm to 3:15pm. The race course goes on Barrows Road, Nebraska Valley Road and Trapp Hill Road. The organizers said that it was very successful last year, attracting Olympic quality skiers. This year, they are requesting to close Barrows Road to vehicular traffic from 2-3pm. The closure would include message boards at each end of the road. It was noted that the organizers should check with the High School to assure that they do not have any events occurring at that time.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board approved the NENSA Invitational Roller Ski Race Special Event Application. Mr. Van Dyke abstained.

Peace Park

Lynn Altadonna previously received conceptual approval for a peace park within Thompson Park, with the understanding that final design and location would be brought to the Recreation Commission for their recommendation to the Selectboard. They have now reviewed and are recommending a final plan including 200 tulips to be planted within the existing garden and a sign stating “Stowe Peace Park” to the existing boulder and sign post. Mr. Altadonna noted the significance of having this completed before the 100th anniversary of Armistice Day. He stated he had worked with Town Planner Tom Jackman, Parks and Grounds Superintendent Bruce Godin and the local high school teachers to assure this was a good plan with community involvement.

On a motion by Ms. Nichols, seconded by Mr. Van Dyke, the Board approved the final design and location for the Stowe Peace Park as presented.

Class 1 Sidewalks & Overhead Utility Bond Project Bond Financing/Warning

At the September 10th Selectboard Meeting, Public Works Director Harry Shepard walked the Board through the details of the Class 1 Sidewalk replacement and Overhead Utility Relocation projects. Tonight, Town Manager Charles Safford presented the Board with the options for financing the projects, which are anticipated to be \$3.4 Million for the Sidewalks and \$3.2 for the Overhead Utilities. Mr. Safford provided thirty-year amortization schedules for both projects and existing debt schedules with both projects added to them. After reviewing the bond information, the Board discussed how the article for the Bond vote should be presented to voters. It was originally suggested that the ballot have three articles, with the first article asking if the voter supports the sidewalk project at a cost of \$3.4 Million. The second article would ask if the voters supported the sidewalk project, did they also support the Overhead Utility Relocation project at a cost of \$3.2 Million. A third article would ask if the voter supported the Overhead Utility Relocation project, do they support that funding using Local Option Taxes. If the third article failed but the second passed, the project would be funded using property taxes. The Selectboard unanimously agreed that they support both projects, with the funding for the sidewalks from property taxes and funding for the Overhead Utilities Relocation project from Local Option Taxes. It was noted that LOT is a healthy fund with good growth and that it was intended for the use of projects that would benefit both the visitors and residents of the Town. The Selectboard also indicated that the

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amount funded through LOT be based on the debt service schedule year-to-year rather than a set amount as was done with the Stowe Arena bond. The Selectboard asked that articles two and three be merged for clarity and to assure that if the project is approved, it would be funded with LOT. Final articles for the November 6th ballot will be approved by the Selectboard at their special meeting on Thursday September 27, 2018 at 7:30am.

The Selectboard then discussed the need for public education on the projects, through the local newspaper, informational meeting on November 1st and general outreach. Groups that support the project, particularly Friends of Stowe Village, have indicated that they will be working on public education as well.

Other Business – Managers Report

Mr. Safford reminded the board that there will be a Special Meeting at 7:30am on Thursday, September 27th in order for the Selectboard to warn a bond vote pertaining to the Class 1 sidewalk and overhead utilities relocation projects. The Board also has a Special Meeting for 5:30pm on Thursday November 1st for public discussion prior to the November 6th Election Day voting. The next regular meeting of the Selectboard will be on Tuesday October 9th, due to the Columbus Day Holiday.

Mr. Safford noted that the Alchemist was holding an event supporting the Stowe Parks & Recreation Financial Assistance program. He also noted that the Lower Village water line construction area should be significantly complete with paving occurring soon, and that paving on Stagecoach Road, Stowe Hollow Road and Sanborn Road will be occurring by mid-October.

Mr. Safford explained that as a result of the Road Discontinuance of Town Highway 99 as approved in the Consent Agenda, the Catamount Club has requested that a gate be installed. The Town Manager indicated if approved, the intent is to provide the combination to the lock to the Stowe emergency agencies, State Forest & Parks, the Catamount Club and abutting landowners.

On a motion by Ms. Nichols, seconded by Mr. Van Dyke, the Board instructed staff to install a gate at the entrance of T.H. 99 with the combination or key to the lock to be distributed at the discretion of the Town Manager.

There being no further business, Chair Adams adjourned the meeting at 7:02pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Tuesday, October 9, 2018
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Public Works Director Harry Shepard; Planning Director Tom Jackman,
Zoning Director Sarah McShane

Others Present: Mila Lonetto, Charles Ebel, Aaron Martin, Helene Martin

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Morgan Nichols, seconded by Mr. Neil Van Dyke, the Board approved the agenda with the addition of Consent Item 3e, Partridge Hill Turnaround.

Consent Items

- a. Minutes of September 24, 2018 and September 27, 2018
- b. Internal Controls Checklist
- c. Warn Special Meeting (Bond Vote Informational Meeting)
- d. Halloween Road Closure
- e. Partridge Hill Turnaround

On a motion by Mr. Van Dyke, seconded by Ms. Lisa Hagerty, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- IdleTyme Brewing Co: 36th Annual Stowe Foliage Arts Festival @ Topnotch Field
October 5 - 7, 2018 10:00am – 5:00pm
- North Branch Vineyards: 36th Annual Stowe Foliage Arts Festival @ Topnotch Field
October 5 - 7, 2018 10:00am – 5:00pm
- St Johnsbury Distillery: 36th Annual Stowe Foliage Arts Festival @ Topnotch Field
October 5 - 7, 2018 10:00am – 5:00pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Vermont Ski Museum Inc @ 1 South Main Street
October 11, 2018 6:00pm – 8:30pm
- Edgewater Gallery @ 151 Main Street
November 2, 2018 5:00pm – 7:30pm
- Vermont Ski Museum Inc @ 1 South Main Street
November 30, 2018 6:30pm – 9:30pm
- Vermont Ski Museum Inc @ 1 South Main Street
December 6, 2018 6:00pm – 8:30pm
- Edgewater Gallery @ 151 Main Street
December 7, 2018 5:00pm – 7:30pm
- Vermont Ski Museum Inc @ 1 South Main Street
December 14, 2018 6:30pm – 9:30pm
- Vermont Ski Museum Inc @ 1 South Main Street

Selectboard Meeting 10/09/18

January 11, 2019 6:00pm – 8:30pm

Request to Cater Malt, Vinous and/or Spiritous Liquors:

- Blackbird Bar Catering: VT Philharmonic Opera @ Spruce Peak
October 20, 2018 5:00pm – 11:00pm

2018 Annual Liquor License

- Stowe Sandwich Co. @ 1880 Mountain Road: First Class Restaurant Application
- Plate Restaurant @ 91 Main Street: First Class Restaurant Application

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

Public Hearing on Proposed Zoning Amendment to Revise the Definition of Dwelling Unit

Chair Adams opened the public hearing at 5:37pm. The Stowe Planning Commission held a public meeting on proposed revisions to the Stowe Zoning Regulations, specifically to regulate Short Term Rentals. Those recommended changes were accepted by the Selectboard on January 22, 2018. Since then, Senate bill S.6 was signed into law, which is designed to regulate STRs in much the same fashion as the proposed zoning revisions. The Planning Commission has recommended that the Selectboard adopt only the proposed changes to the definition of Dwelling Unit and not adopt the other aspects of the proposed zoning revisions. Currently, every single-family home, condominium or apartment used as a short-term rental is in violation of the zoning regulations because of the provision that a dwelling unit can only be rented “on as weekly, monthly or longer basis.” This change would bring those dwelling units being rented out as a STR into compliance with the zoning regulations.

The Board discussed the increase in Short Term Rentals and the impact on the town for affordable housing. Members of the Planning Commission stated they felt that further restrictions on STRs would be hard to enforce and would not improve the stock of housing as most rentals are second homes.

On a motion by Mr. William Noyes, seconded by Ms. Hagerty, the Board adopted the Zoning Regulation amendments in unit dwelling definition.

Work Session on Planning Commission’s Proposed Town Plan Revision

Members of the Stowe Planning Commission, along with Planning Director Tom Jackman and Zoning Director Sarah McShane, presented to the Selectboard the Commission’s recommended revisions to the 2015 Stowe Town Plan. These revisions are not a comprehensive update but rather are meant to focus on satisfying the requirements of Title 24, Chapter 117 § 4832 (a)(2)(C) & (D), relating to downtown and village center designations and forest habitat block connectors. It also will satisfy Title 30, Chapter 117 §4832 (a)(2)(D) to receive substantial deference in Public Utilities Commission proceedings involving the siting of electrical generation facilities. Finally, there are updates to the implementation tasks in Chapter 5 of the Plan.

The Board discussed the amount of language included in the revised Town Plan, with Mr. Jackman noting the importance of having descriptions in the Plan for future grants and government funding opportunities. It was agreed that the list of events held in Stowe Village could be removed as that can change annually. The Board discussed the role of the Lower Village and how it should look and function. It was noted that while the Lower Village is a designated growth center, it is important that growth stay within the designated boundaries. It was also discussed that the new sidewalks and other streetscaping can help identify the area as the gateway to Stowe.

The Board also discussed changes relating to the Enhanced Energy Plan, which once certified by Lamoille County Planning Commission, will give the Town substantial deference for 8 years with the

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siting of electoral generation facilities in the Town of Stowe. The Board discussed the proposed language stating that the Town would not support solar projects greater than 15kW on historic buildings within the Stowe Historic Overlay District that are clearly visible from public right-of-way. It was noted that with technology changes, the size of the equipment for solar energy is rapidly shrinking, and 15kW might be too restrictive. It was discussed that the reason for not wanting large solar projects in historic districts is because of aesthetics and maintaining the characteristics of the district. The Board agreed to change it to state that the Town does not support ground mounted solar greater than 15Kw that was visible from the Right of Way in the Historic Overlay District.

The Board will hold public hearings to take input from the community on the proposed Town Plan Revisions on Monday October 22nd and Tuesday November 13th.

Other Business – Managers Report

Mr. Safford reminded the board that there will be a Special Meeting at 5:30pm on Thursday November 1st for public discussion prior to the November 6th Election Day voting.

The Board also discussed the ongoing problem with hypodermic needles being found in the Town. Mr. Safford noted they have been found mostly around the Rec Path and in the Village. When needles are found, the public is encouraged to call the police department at their non-emergency number to report it and have them safety disposed of.

At 6:55pm, on a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board went in to Executive Session to discuss legal matters.

At 7:12 the Board came out of executive session.

There being no further business, Chair Adams adjourned the meeting at 7:13pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Tuesday, October 22, 2018
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Public Works Director Harry Shepard; Planning Director Tom Jackman,
Others Present: Mila Lonetto, Charles Ebel, Sam Sequist, Paul Sakash

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Ms. Lisa Hagerty, the Board approved the agenda, pulling item 3b, SED Line of Credit, from the consent agenda to be item 4a.

Consent Items

- a. Minutes of October 9, 2018
- b. PULLED
- c. Water / Sewer Allocation 2160 Mountain Road

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved Consent Items a and c.

SED Line of Credit Maturity Date Extension

Stowe Electric Department has requested a Line of Credit Maturity Date Extension from 9/15/19 to 10/31/19.

On a motion by Ms. Hagerty, seconded by Ms. Morgan Nichols, the Board approved the Line of Credit Allonge for Attachment to Note. Mr. Van Dyke abstained.

Liquor Consent Items

Request to Cater:

- Blackbird Bar Catering @ Spruce Peak Performing Arts Ctr
October 28, 2018 3:00pm - 11:00pm
- Blackbird Bar Catering @ Spruce Peak Performing Arts Ctr
November 18, 2018 5:00pm - 11:00pm
- Blackbird Bar Catering @ Spruce Peak Performing Arts Ctr
November 23, 2018 1:00pm - 11:00pm
- Blackbird Bar Catering @ Spruce Peak Performing Arts Ctr
December 15, 2018 5:00pm - 11:00pm

Annual 2018 Liquor Licenses:

- TAAG, LLC fka Rimrocks Tavern 394 Mountain RD
1st Class License and Outside Consumption Permit

On a motion by Ms. Hagerty, seconded by Mr. William Noyes, the Board approved the Liquor Consent Items as listed.

Town Plan Update Public Hearing

Chair Adams opened the Public Hearing at 5:33pm. Members of the Stowe Planning Commission, along with Planning Director Tom Jackman were present to discuss the Commissions recommended revisions

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to the 2015 Stowe Town Plan. These revisions are not a comprehensive update but rather are meant to focus on satisfying the requirements of Title 24, Chapter 117 § 4832 (a)(2)(C) & (D), relating to downtown and village center designations and forest habitat block connectors. It also will satisfy Title 30, Chapter 117 §4832 (a)(2)(D) to receive substantial deference in Public Utilities Commission proceedings involving the siting of electrical generation facilities. Finally, there are updates to the implementation tasks in Chapter 5 of the Plan.

There was no one in the audience to discuss the Town Plan Updates, the first Public Hearing was closed at 5:36pm.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board warned a second Public Hearing to be held on Tuesday November 13, 2018.

Horse Caution Sign Request Brownsville Area

Sam Sequist has requested that three caution horse riding signs be placed in the Brownsville area where she and her children often ride horses. Ms. Sequist spoke to the Board, noting that the roads are narrow and curvy and often vehicles come up on their horses quickly without being aware they are there. Paul Sakash stated that he felt signage was getting out of control. The Board pointed out other situations like this, such as rollerskiing, and agreed signage should not be overdone, but in unique situations signs are warranted.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved the request for three caution horse riding signs to be placed in the Brownsville area.

Motor Vehicle Ordinance Amendment – Cliff Street (North Bound One-Way)

Cliff Street is a narrow street with a steep slope on the South Side. It is not possible for two cars to pass or for south bound traffic to safely enter onto Rte. 100 northbound. The Route 100 project further narrowed the intersection, and staff recommends converting the southern 350' of the road one-way northbound to the crest of the hill where an existing turnaround area is functional. Willie Noyes owns the houses on the street and has indicated he is agreeable to the proposed change. It was discussed if the road should be closed off completely and made a dead-end, however for plowing purposes it is important that the Town trucks be able to come up from the northbound side and push snow out. Also, the turnaround is not large enough for plow trucks. Mr. Noyes noted there is very little pedestrian and bicycle traffic on Cliff Street. There are currently no guardrails on the bank because it is all ledge.

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board instructed the Town Manager to warn a public hearing for November 13, 2018.

Other Business – Managers Report

Mr. Safford reminded the board that there will be a Special Meeting at 5:30pm on Thursday November 1st for public discussion prior to the November 6th Election Day voting. He also noted the next regular meeting will be on Tuesday, November 13, 2018 due to Veteran's Day Holiday.

Mr. Safford also noted the budget adoption schedule for FY20, which includes having the draft budget presented to the Selectboard on Monday December 17th. This would mean moving the meeting from 12/24 up one week.

There being no further business, Chair Adams adjourned the meeting at 5:55pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard and Water & Sewer Commissioners Meeting
Thursday November 1, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Adams, William Noyes, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Public Works Director Harry Shepard; Terrie Wehse, Evan Detrick,
Michael Willard, Scott Noble, David & Penny McGaugh, Rick Sokoloff, Chris Jolly

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Mr. Neil Van Dyke, the Board approved the agenda as presented.

Consent Items

- a. Minutes of October 22, 2018

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit:

- Trapp Family Lodge at Stowe Slugs Hockey Game @ Stowe Arena
November 10, 2018 6:15pm – 8:15pm

Art Gallery, Book Store, Museum or Library Serving Permit:

- Helen Day Art Center: 90 Pond Street
November 30, 2018 4:00-9:00pm

Request to Cater:

- Trapp Family Lodge: Hockey Tournament @ Jackson Arena
November 10, 2018 6:30-9:30pm
- ArtsRiot: Wedding Reception @ Ski and Snowboard Museum 1 S. Main St.
December 1, 2018 4:00pm - 11:00pm

Chair Adams discussed Liquor Catering permits for the Stowe Arena, noting that there was nothing to preclude having alcohol served at the Arena, and there have been no issues.

On a motion by Ms. Hagerty, seconded by Mr. William Noyes, the Board approved the Liquor Consent Items as listed.

Australian Ballot Vote Public Informational Meeting

a. Class 1 Highway Sidewalks

b. Main Street Overhead Utility Relocation/Undergrounding

The Town of Stowe Selectboard has warned two articles for a vote on November 6, 2018. The first of these articles asks for approval of \$3.4Million for replacement of the Class 1 Highway Sidewalks, which will be paid for out of property taxes. The second article asks IF the first article is passed, for approval of \$3.2Million for relocating the overhead utility lines along Main Street and part of School Street. It is conditional that Article 1 pass for Article 2 to pass.

Public Works Director Harry Shepard gave an overview of the sidewalk project, noting that the existing sidewalk pavers were installed in the late 1980s and are deteriorated and not ADA-compliant. Existing sidewalks along Main Street and South Main Street would be removed and replaced with new concrete

sidewalks and granite curbing. In the village, concrete sidewalks would be accented with clay brick pavers that are rated to 1400psi and have been used in spaces such as .On Maple Street and on Mountain Road from the covered bridge up would be bituminous (asphalt) sidewalks. This project only replaces the existing sidewalks, it does not expand the sidewalk network north of Cemetery Street on Maple Street or north of Weeks Hill Road on Mountain Road. Sidewalks would continue though driveways, being flush and with no curb, on Main Street but would have cross walks at the street intersections. Mr. Shepard explained that these sidewalks would be built to stand the test of time, with a solid base, insulation and modern technologies for installation. Overall this project encompasses 1500 cubic feet of sidewalk along 1.5 miles of Class 1 Highway roads.

The Sidewalk redesign also incorporates changes to the crosswalks and parking on Main Street to improve safety and come into compliance with current standards. There will still be three Crosswalks to Main Street, with bulb outs that will help improve driver and pedestrian sight lines. These changes will result in a loss of 7 parking spaces along Main Street, to be augmented by the additional spaces added when Park Street was made one-way. In the end with that change the Village gained 5 spaces. Parking at the Black Cap was adjusted to maintain 5 spaces in front of the shop. Other crosswalks in the project area that were adjusted include the South Main Street crossing, which was moved to align with the Straw Corners driveway, the crosswalk near the Baggy Knees shopping center being relocated to the West Branch Apartments, and a cross walk being added near Stowe Dance Academy on South Main Street. Mr. Shepard estimates that if only the sidewalks move forward, the project would be done over one full construction season and an additional spring. The project would be completed in segments to minimize impacts to any one area. They plan to maintain access to all properties throughout the construction but did note there may have to be some workarounds and alternate entrances used.

Mr. Shepard then spoke to the Utility Undergrounding project, explaining that currently there are five utility companies using the poles on Main Street, which are owned by Fairpoint. There are more companies interested in using the poles in the future. The project would eliminate nine poles from Mountain Road to Maple Street, and down School Street to approximately Cork Restaurant. utilizing underground ducts with duct banks located behind Main Street at the cemetery garage, rec path staircase, and church parking lot. The Town intends to build the conduit ducts with double the space currently needed to allow for growth. The Town would own the conduits, leasing out the space inside. Of the estimated \$3.2M for the project, which would be paid for using Local Option Taxes, \$2M is for the underground construction and \$1.2M is for the utility relocation costs. Mr. Shepard indicated that the conduit underground is more secure and would be all new wires through the village. At this point, the Town doesn't have plans to expand the area of undergrounding, but it isn't precluded by the project. It was also noted that with this project, Stowe Electric plans to create redundancy in its grid, so that power can be restored quicker.

The Selectboard discussed the decision to fund the Utility Line Relocation Project with Local Option Taxes, explaining that it currently is seeing an 8% growth rate, but that even if it was flat, would still leave the Town with \$400,000 for pay-as-you-go capital projects each year.

There being no further business, Chair Adams adjourned the meeting at 6:47pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard and Water & Sewer Commissioners Meeting
Tuesday November 13, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols
Town Manager Charles Safford; Mila Lonetto, Chuck Ebel, Paul Sakash, Caleigh Cross

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Morgan Nichols, seconded by Mr. William Noyes, the Board approved the agenda as presented, with additional liquor permits.

Consent Items

- a. Minutes of November 1, 2018
- b. 123 Thomas Lane Water/Sewer Allocation
- c. December Meeting Schedule
- d. A Traditional Christmas in Stowe Special Event Application

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit:

- Stonecutter Spirits: Main Street Alliance Year End Celebration @ The Alchemist
December 9, 2018 4:00pm – 9:00pm
- Alchemy Canning: Spruce Peak Performing Arts
November 23, 2018 4:00pm – 9:00pm

Request to Cater:

- Trapp Family Lodge: Seasons Pass Holders Party @Trapps Outdoor Center
December 8, 2018 12:00-3:00pm

Annual Liquor License Application:

- Spire Hospitality, dba Topnotch Resort 4000 Mountain Road

- Stowe Restaurant Group, dba Stowe Fondue 123 Mountain Road

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as listed.

Town Plan Update Public Hearing

Chair Adams opened a public hearing on the proposed Town Plan revisions at 5:32pm. Mr. Paul Sakash questioned why water and sewer services had not been extended further north down Maple Street. Mr. Safford responded that it would require the beneficiaries to pay for the expansion and for permitting to be in place. At this time, no one has expressed interest in putting forward the required money for this. There were no further questions or comments on the Town Plan and the public hearing was closed

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board adopted the Town Plan as amended.

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The Board then discussed with members of the Planning Commission, Ms. Mila Lonetto and Mr. Chuck Ebel, what they were planning to work on next. They discussed the vision for the Town of Stowe going forward as well as concerns about affordable housing.

Motor Vehicle Amendments Public Hearing – Cliff Street, South Side North Bound One Way Only
Chair Adams opened a public hearing on the Motor Vehicle Amendment proposed changes to make Cliff Street south side north bound one way only at 6:13pm. The proposed change to one way was made due to the steep narrow nature of that end of the street. Willie Noyes owns the houses on the street and has indicated he is agreeable to the proposed change. He has requested a No Outlet sign be placed on the North Side of Cliff Street. There was no public comment or questions. The public hearing was closed.

On a motion by Ms. Nichols, seconded by Mr. Adams, the Board approved the Motor Vehicle Ordinance change to make Cliff Street one-way north bound from the southern end to the crest of the hill.

Historic Village Sign Proposal

Leah Hodari has requested the Town install 18” x 24” signs on the entrance to the Village Center saying “Stowe Village A National Register Historic District Slow Down and Enjoy!” She has proposed that they be located on Maple Street at approximately 311 Maple Street on the northern side of the Village and at 141 South Main Street on the southern side of the village. The signs would be on either a metal U-Channel Post or a wooden post. The cost for the sign with metal post is \$205 per sign and for the wooden post \$415 per sign.

The Board discussed the request, noting that the Selectboard gets a lot of requests for signs and needs to be sure they add value and not clutter to the many signs already in place by the State. The Board also expressed concerns over how much could be read by drivers and if they become distracting at a point. The Board decided to table the discussion for a future meeting when Ms. Hodari can be present.

Other Business – Manager’s Report

Mr. Charles Safford, Town Manager, noted that David Jaqua has submitted his resignation from the Conservation Commission after 22 years of service. Staff will post for this open volunteer position and arrange for a time for the Board to thank David at a future meeting.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board went into Executive Session at 6:26pm to discuss contracts.

The Board came out of Executive Session at 6:40pm.

There being no further business, Chair Adams adjourned the meeting at 6:40pm.

Minutes respectfully submitted by Abigail Earle

**Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday November 26, 2018
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Caleigh Cross, Leah Hodari, Adam Davis

Call to Order

Vice Chair William Noyes called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Ms. Lisa Hagerty, the Board approved the agenda with addition of Consent Item 3c, VAST Use of Public Roads.

Consent Items

- a. Minutes of November 13, 2018
- b. 50 Highland Ave Water/Sewer Allocation
- c. VAST Use of Public Roads

On a motion by Ms. Hagerty, seconded by Ms. Morgan Nichols, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- The Alchemist: VIP Tasting @ Stowe Ski & Snowboard Museum
December 8, 2018 6:00pm – 9:00pm
- Caledonia Spirits: Chad Hollister @ Tres Amigos 1190 Mountain Rd
December 21, 2018 4:00pm – 10:00pm
- Caledonia Spirits: Members Tasting @ Alpine Club 7320 Mountain Rd
December 27, 2018 2:00pm – 8:00pm
- Citizen Cider: Tasting Event @ The Beanery
December 21, 2018 3:00pm – 6:00pm

Request to Cater:

- Black Diamond Barbeque: Fundraiser @ Stowe Kitchen Bath & Linens
November 27, 2018 5:00pm – 9:30pm
- Skinny Pancake d/b/a Love Local Catering: Wedding @ West Branch Gallery
December 8, 2018 9:00am – 4:00pm

Educational Sampling Event Permit:

- Stowe Beverage: Holiday Wine Tasting @ Bistro at Ten Acres
December 11, 2018 7:00pm – 9:00pm

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

Request for Historic Village Sign

Leah Hodari has requested the Town install 18” x 24” signs on the entrance to the Village Center saying “Stowe Village A National Register Historic District Slow Down and Enjoy!” She has proposed that they

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be located on Maple Street at approximately 311 Maple Street on the northern side of the Village and at 141 South Main Street on the southern side of the village. The signs would be on either a metal U-Channel Post or a wooden post. The cost for the sign with metal post is \$205 per sign and for the wooden post \$415 per sign.

Ms. Leah Hodari presented the request to the Board, noting that the goal is to let people know they are entering a special area, similar to other villages in the State. She stated that Barbara Baraw from Stowe Historical Society and the neighbors in the area are on board with the signs. - It was also discussed that the "Slow Down and Enjoy" could be seen as a negative and is unnecessary as it is already a calming sign. There was also discussion on the inclusion of the date. - but due to lack of clarity on what was an appropriate date to include, it was felt it would be better to leave the date off. Town Manager Mr. Charles Safford noted that the sign would likely not be installed until spring.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved the request for two Historic Village Signs on a wooden post with the "Slow down and enjoy" removed and located in a safe sightline.

Other Business – Manager's Report

Mr. Safford reminded the Board that the December meetings will be held on 12/10/18 and 12/17/18.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board went into Executive Session at 5:56pm to discuss appointments.

The Board came out of Executive Session at 6:15pm.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the board appointed Adam Davis to the Board of Listers to complete a vacant seat. This appointment will expire on March 5, 2019.

There being no further business, Vice Chair Noyes adjourned the meeting at 6:18pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday December 10, 2018
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Public Works Director Harry Shepard; Stowe Electric Department
General Manager Ellen Burt
Caleigh Cross, Dave Kresock, Rob Moore, Brian Leven, David Jaqua, Terrie Whese

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Chair Adams presented David Jaqua with a plaque honoring him for his 22 years of service on the Conservation Commission and for his many volunteer efforts for the Town of Stowe.

Approve the Agenda

On a motion by Ms. Lisa Hagerty, seconded by Ms. Morgan Nichols, the Board approved the agenda with the additional of consent items 3d Errors & Omissions and 3e Health Officer Appointment, as well as Agenda Item 6b SED VELCO Equity Purchase, and the deletion of item 7, Stowe Arts & Cultural Council Update.

Consent Items

- a. Minutes of November 26, 2018
- b. Contract Police Service Fees
- c. Social Service Appropriation Policy Amendments
- d. Errors and Omissions
- e. Health Officer Appointment

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board approved the Consent Items.

Liquor Consent Items

Special Event Permit Application:

- Lincoln Peak Vineyard: Wine Tasting @ Stowe Mountain Resort
December 7, 2018 1:00pm – 4:00pm
- The Alchemist: Tasting @ Ski & Snowboard Museum
December 8, 2018 5:00pm – 9:00pm
- The Alchemist: Tasting @ Ski & Snowboard Museum
December 8, 2018 5:00pm – 9:00pm
- WhistlePig Whiskey: Whiskey Tasting @ The Lodge at Spruce Peak
December 22, 2018 10:00am – 7:00pm
- Stonecutter Spirits: Tasting @ The Club at Spruce Peak
December 23, 2018 2:00pm – 7:00pm
- Stonecutter Spirits: NYE Warm Up @ Stowe Cider
December 29, 2018 2:00pm – 7:00pm
- Stowe Cider: Demo @ The Club at Spruce Peak
February 2, 2019 2:00pm – 6:00pm

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Request to Cater:

- Sugarsnap Catering: Holiday Party @ 511 Mountain Road
December 14, 2018 4:30pm – 11:30pm

2018 Annual Liquor License:

- Over the Wall, LLC @ 2160 Mountain Road
First/Second Class Liquor License
December 11, 2018 7:00pm – 9:00pm

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

Maple Run Lane Logging Use of Right-of-way Request

John Steel has hired Allan Thompson, consulting forester, to develop a forest management plan for his 50 acres conserved property that abuts the town trail portion of Maple Run Lane. The plan is to conduct a timber harvest in February in conjunction with completing the Town's Sterling Forest Phase 3 harvest. Graham Leitner is the logger that will conduct both harvests and Dan Kilborn, the Vermont Land Trust forester, will work with Mr. Thompson to coordinate the 2 projects. They have requested use of the Town trail portion of Maple Lane Run for the timber harvest. The Town of Stowe recently adopted a Class 4 Roads and Legal Trails policy which supports allowing access for logging operations.

On a motion by Mr. Neil Van Dyke, seconded by Mr. William Noyes the Board approved the request for use of the Town trail portion of Maple Run Lane for the Steel timber harvest and authorize the Town Manager to enter into an agreement with the logger to ensure the restoration of the ROW after the harvest is completed.

Stowe Electric Department General Obligation Bond

Stowe Electric Department General Manager Ellen Burt presented the Selectboard with a \$4 million general obligation bond that would be voted on at Annual Meeting to finance the upgrade of two substations. Ms. Burt noted that the wooden structures of some of the substations are failing, and that the Wilkins Substation which is a low profile underground substation built in the 1980's needs to be upgraded. This substation has seen a doubling in its usage and needs to keep up with the influx of solar net metering feeding back into the system. Ms. Burt stated that this would be a 30 year bond, which would be issued in June 2019 for construction in 2021. They do not anticipate any further loans in the next 5-10 years. Mr. Van Dyke questioned including vehicle purchases in a 30 year bond as the vehicles would not last the life of the bond, and it was agreed those would be removed before the bond went before voters in March 2019. It was also clarified that the bond payments would be paid by SED ratepayers, not the property taxpayers, but the bonds would be backed by the Town.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the board approved the SED General Obligation Bond for \$4 million with the change to remove vehicles from the bond and subject to review of the draft article by the Town Attorney. Final approval by the Selectboard will happen with the approval of the Annual Meeting warning.

Stowe Electric Department VELCO Equity Purchase

Stowe Electric Department previously had voter approval for purchasing VELCO equity and are asking for approval of loan documents for the final \$400,000 purchase. Ms. Burt noted she didn't anticipate any more equity purchases in the next 5 years.

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On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the SED VELCO Equity Purchase Loan Documents. Mr. Van Dyke abstained.

Sidewalk and Overhead Utility Bond Applications

Mr. Charles Safford, Town Manager, presented the Board with the Vermont Municipal Bond Bank application for the Sidewalk and Overhead Utility bond for \$6.6M as approved by the voters in November. The interest rate will not be known until the bonds are issued.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved the bond applications as presented.

Other Business – Manager’s Report

Mr. Safford reminded the Board that the next Selectboard meeting will be on December 17, 2018 with budgets presented. He also noted that December 24th is a half day for municipal employees, and that employees in the Akeley Building have chosen to use earned time off for the half and close the Akeley Building. Finance will remain open, but they serve primarily internal customers.

Mr. Safford also noted that Lamoille Housing Partnership is hosting a Housing Needs Summit on Tuesday January 29, 2019 from 9am-12pm and invited any interested Selectboard members to attend.

Finally, Mr. Safford provided an update on the Stowe Free Library/Helen Day Art Center. At approximately 5:15am this morning the sprinkler system malfunctioned, releasing water in the attic that caused significant water damage to all levels of the building. Mr. Safford commended the work of the Stowe Fire Department, who responded to the call and shut off the water as quickly as possible. Most of the damage was to the walls and ceilings, as well as the adult collection of books in the library. ServicePro has been called in to help mitigate damage through fans and dehumidifiers. Damage was also done to the fire panel, electrical system, boilers and potentially the elevator. All of this will require extensive repairs. At this point it is still unknown how long it will be before the building is occupiable. The Town is exploring other sites for the library and HDAC to continue at least some of their programs. Our insurance has indicated that while the building is covered at full replacement value, the books are only covered at their depreciated value which is likely 40% of the purchase price. At this point the library staff has been told to stay home with pay for this week.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board went into Executive Session at 6:22pm to discuss contracts.

The Board came out of Executive Session at 6:35pm.

There being no further business, Vice Chair Noyes adjourned the meeting at 6:36pm.

Minutes respectfully submitted by Abigail Earle

Stowe Selectboard and Water & Sewer Commissioners Meeting
Monday December 17, 2018
Akeley Memorial Hall

Present:

Selectboard Members: William Adams, William Noyes, Morgan Nichols, Lisa Hagerty, Neil Van Dyke
Town Manager Charles Safford; Public Works Director Harry Shepard; Finance Director Cindy Fuller,
Police Chief Donald Hull, Parks and Recreation Director Matt Frazee

Call to Order

Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Mr. Neil Van Dyke, the Board approved the agenda as presented.

Consent Items

- a. Minutes of December 10, 2018
- b. Stowe Derby Special Event Application

On a motion by Ms. Lisa Hagerty, seconded by Ms. Morgan Nichols, the Board approved the Consent Items.

Proposed FY20 General Fund & Capital Budget

Town Manager Charles Safford presented the Selectboard with the proposed FY20 General Fund and Capital Budget. He noted that the CPI-U for October was 2.3%, which per contract is used for payroll increases. The Grand List is projected to grow by 1% which is about \$22M in property value and would provide \$94,375 in new tax revenue. The budget as proposed represents a net budget increase of \$362,339 (3.95%) which would increase the municipal tax rate by \$0.0121.

Mr. Safford outlined the major increases in expenses, which includes approximately \$-296,924 in debt payments for the village sidewalk project, \$105,000 (126,975 less the volunteer fire chief stipend of \$21,269) for a full-time fire chief, \$-41,685 for increasing the Assistant Finance Director from part time to full time, \$70,942 for increases in the Town's Workers- Comp, and \$-72,175 in actual other miscellaneous increases in expenses (fuel, electricity, supplies, etc.). -

Mr. Safford then went through each department's expense and revenue changes. Of note, the Akeley Building and Cultural Campus buildings (Helen Day and Ski Museum) have budgeted to contract with a mechanical engineer for a \$-40,000 study of the HVAC systems, which are old and unreliable.

Administration and Town Clerk budgets show a savings in copier expenses by moving from leased machines to purchased machines. Mr. Safford noted in the Fire Department budget that there is an increase due to moving to a fulltime paid fire chief. -

In the Highway budget, Mr. Safford pointed out that the paving budget is to remain the same, and in FY20 the paving focus will be on West Hill Road from its intersection with Mayo Farm Road to Percy Hill Road. The percentage of sand from the Town pit was increased to 80% now that the Town has purchased land to expand the pit. The study and permits to get the pit expanded have been put off due to other projects, but it is anticipated the current pit has 8-10 years left.

For the Police budget, there were many technical equipment items that are past their life expectancy and tech support and need to be replaced. This includes \$18,500 for replacement of the fingerprint/mugshot system, \$9,750 for replacement of tasers, and \$8,860 for ballistic vests.

In the Social Services budget, there are three new or increased requests. Habitat for Humanity has requested \$1,000 in funding, Vermont Family Network has requested \$1,000 in funding, and Lamoille

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Housing Partnership has requested an increase from \$250 to \$10,250. Mr. Safford also noted that the Diversity Coalition intends to request \$3,000 in funding in FY20, but they are not a non-profit. In the Stowe Arena budget, it was noted that a decrease in staff hours has been proposed from Memorial Day to Labor Day. All employees except the Arena Manager will be assigned to Parks during the summer where there is demand. Staff can be brought back to the Arena for special events and if there is increased demand. This change will result in a savings of \$17,000.

The Board also discussed areas where there may be future financial pressure, which include the Town's historic buildings, stormwater requirements, IT support, village center sidewalks, intersection improvements, and replacement of the David Gale Recreation Center. It is also likely that additional firefighters may be necessary due to a decline in volunteers.

Other Business – Manager's Report

Mr. Safford provided an update on the Stowe Free Library/Helen Day Art Center. At this point crews are still working to get the moisture out of the building and assess what is salvageable. Floors, walls and ceilings have been removed in both the Helen Day Art Center and library, as well as all the built-in bookshelves in the library. The Elevator and boiler system have been assessed and are good. The building will need a new fire alarm panel and the sprinkler system will need to be repaired. Staff are hopeful that the building will be occupiable in a few months, but that is contingent on finding someone to do the interior repairs in that window of time.

Mr. Safford also noted that due to the holidays, a representative of the Board would need to come in to sign check warrants on 12/24 or 12/26.

On a motion by Ms. Hagerty, seconded by Ms. Nichols, the Board appointed William Adams as the interim signor on behalf of the board.

On a motion by Mr. Noyes, seconded by Ms. Hagerty, the Board went into Executive Session at 6:48pm to discuss real estate.

The Board came out of Executive Session at 7:11pm.

There being no further business, Vice Chair Noyes adjourned the meeting at 7:12pm.

Minutes respectfully submitted by Abigail Earle