

Stowe Selectboard
Monday January 9, 2017
Akeley Memorial Building – Memorial Hall

Present:

Selectboard Members: Willie Noyes, Lisa Hagerty, Neil Van Dyke, Billy Adams, Adam Davis
Town Manager Charles Safford; Public Works Director Harry Shepard; Police Chief Don Hull;
EMS Chief Scott Brinkman

Others Present: Barbara Allaire, James Lockridge, Sheila Goss, Brian Hamor, Lance Violette,
Chris Curtis, Tari Swenson, Bruce Dourjian, Rachel Moore, Amy Morrison, Andrew Volansky,
Zac Cota, A Ziech, George Lewis, Ed Grey, Ken Carbonna, David Jaqua, Chris Doyle, Ellisa
Doiron, Giulia Ellason, Jerry Whelan, Sophie West, Audra Hughes, Michael Hughes, Leslie
Goff, R. & F. Murph, Diane Leong, Susan Holliday, Amanda Marquis, Cyril Brunner, Rachel
Vandenberg, Grant Weles, Deb Marin, Mike Martin, Liz Weishaar, Cardyn Ruschp, Gilbert
Helmkin, Mike Walden

Call to Order

Chair Noyes called the meeting to order at 5:30 pm.

Approve the Agenda

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the agenda as
presented with the addition of several liquor consent items.

Consent Items

- a. Minutes
- b. Warn Special Joint Meeting with Planning Commission

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Consent Items
as presented.

Liquor Consent Items

Special Event Permit – North Branch Vineyards at Spruce Peak Performing Arts Center, 122
Hourglass Drive – January 14, 2017

Caledonia Spirits at 142 Red Sled Drive – February 25, 2017

Caledonia Spirits at 7412 Mountain Road Unit #506 – February 4, 19 & 25, 2017

Cold Spring Spirits, American Crafted Spirits, Caledonia Spirits at 7416 Mountain Road
April 8, 2017

Request to Cater – Trapp Family Lodge at 700 Trapp Hill Road, January 20, 2017

Art Gallery or Bookstore Serving Permit – Helen Day Art Center at 90 Pond Street January 20,
2017

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent
Items as presented.

Charter Change Public Hearing – Section 153-303 Time of Holding (Annual Meeting)

Section 303 (a) of the Stowe Town Charter currently states, “The annual town meeting for the consideration of the budget and other Town business shall be held on the first Tuesday in March.” The Town Meeting Task Force recommended seeking voter approval for a charter amendment that would authorize the Selectboard to warn the annual town meeting on the first Tuesday in March or on any of the three preceding days. The intent was to try to increase attendance by allowing the Selectboard to try different dates and times to see if they would help in this regard. One idea suggested was to warn the Annual Meeting on Monday evening, so that people who work could attend and to allow a discussion of Australian ballot articles before voters go to the polls.

The Town Attorney drafted the following language for consideration: “(a) The annual Town meeting for the consideration of the budget and other Town business shall be held on the first Tuesday of March, or on any of the three immediately preceding days, as determined by the Selectboard.”

It was discussed that the School Board is not bound by the charter and thus can warn their annual meeting at any time, though it has historically been done in conjunction with the Town. The School Board has indicated they are open to working with the Town on finding a date and time for the Town Meeting that might increase attendance.

A second public hearing on this Charter Change will be held on Monday January 23, 2017.

FY18 Community Services Budget

The Selectboard received the following request for increased or new appropriations:

- Helen Day Art Center - Increase their appropriation from \$5,000 to \$10,000
- American Red Cross NH&VT – new request \$2,000
- Big Heavy World – new request \$250
- Lamoille County Special Investigation Union – new request \$2,784
- Stowe Area Association – new request \$20,000
- Stowe Mountain Bike Club – new request \$10,000
- Friends of Waterbury Reservoir – new request \$2,000
- Stowe Performing Arts – increase their appropriation from \$1,000 to \$3,000

Rachel Moore, Executive Director of Helen Day Art Center, spoke to the board about their requested increase, noting that a recent cut in maintenance and custodial support had driven the increase. Many members of the community spoke in support of the value of art and the Helen Day Art Center specifically in the community.

James Lockridge, Executive Director of Big Heavy World, explained that they are a small volunteer driven group out of Burlington that supports musicians throughout the state.

Karen Garbarino, Executive Director of Lamoille County Special Investigation Unit, spoke to the board about her organizations request for funding to assist police with difficult cases to avoid additional trauma to victims of sexual or physical violence. It was noted that until Fy14, this had

been budgeted in the police department budget, but because the money was not spent solely on law enforcement, it was removed.

Amy Morrison, Executive Director of Stowe Area Association, spoke to their new request to help support both the marketing of Stowe as a destination town and providing the visitors center with information and restrooms.

Evan Chismark, Executive Director of Stowe Mountain Bike Club, spoke to his organizations request for funding as mountain biking is a growing industry and the work to build and maintain trails for the large number of users has become challenging. They are currently charging membership fee of \$50 but no trail usage fees. Several community members spoke out in support of the Club and their contribution to the economic development in the Town.

Laurie Smith, Executive Director of Friends of Waterbury Reservoir, spoke to their request for funding to preserve and enhance the Reservoir. The money requested would help support operational costs, liability insurance and events and programs to clean up the reservoir.

The American Red Cross of NH & VT and Stowe Performing Arts did not have some present to represent their requests.

After hearing from all of the organizations and their supporters, the Board discussed how much to include in the FY18 Community Services Budget. It was felt that there are two types of organizations and that they budget should be split to be Social Services in one budget and Economic Development and Community Services in another. The Board added the following to their FY18 Budget:

Helen Day Art Center - \$10,000

Lamoille County Special Investigation Unit - \$1,000

Stowe Area Association - \$20,000

Stowe Mountain Bike Club - \$7,500

Friends of Waterbury Reservoir - \$500

Stowe Performing Arts - \$2,000

They chose not to include the requests from American Red Cross of NH & VT and Big Heavy World.

FY 18 General Fund Operating & Capital Budget Deliberations

It was reported to the Board that staff has updated the Equipment Fund to adjust the budget figure for pick-up trucks in Parks & Highway to cost \$40,000. The budget figure includes plows and other cost to fit up the vehicle for operational purposes. Also, the Fire Department requested that we move back their Utility Truck from FY'18 to FY'19. Their intent is to review their equipment fleet requirements over the next year in order to make a comprehensive recommendation on the future fire vehicle replacement schedule for your consideration.

Chuck -Baraw, Vice-Chair of the Planning Commission, spoke to the Board supporting for the FY18 Capital Plan and noting that they would fully support prioritizing the extension of the Mountain Road Village sidewalk in FY2019.

Other Business

a. Other Business

Two paramedics recently resigned. EMS Chief Scott Brinkman has requested that he be allowed to advertise the positions as requiring AEMT's with paramedics given preference rather than requiring a paramedic level certification for each employee. He provided his reasoning and the difference between levels of training and the medical care they can provide, as well as noting it has been difficult to find and retain paramedic level employees. It should be understood that if the job ad / description stipulates the minimum level of training is a paramedic the town is obligated to hire someone with this level of training. If we say that the position is AEMT, paramedic preferred, then we can hire an AEMT if they are the best fit for the position, but will give preference to an applicant with paramedic level certification if all other things are equal. The Selectboard indicated they were in agreement with the understanding that the Town wouldn't be committing to having a paramedic on at all times and it wouldn't result in requiring the hiring of additional employees.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board went into Executive Session at 8:18pm to discuss personnel issues.

At 8:45pm, the Board came out of Executive Session.

There being no further business, Chair Noyes adjourned the meeting at 8:45pm.

Minutes respectfully submitted by Abigail Earle.

Stowe Selectboard & Planning Commission Joint Meeting
Tuesday January 17, 2017
Akeley Memorial Building – Memorial Hall

Present:

Selectboard Members: Willie Noyes, Lisa Hagerty, Billy Adams, Adam Davis

Planning Commission Members: Chuck Ebel, Chuck Baraw, Mila Lonetto, Arnold Ziegel, Brian Hamor

Town Manager Charles Safford; Public Works Director Harry Shepard; Planning Director Tom Jackman; Stowe Electric Department CEO Ellen Burt

Others Present: Barbara Allaire, Kevin Weishaar, Douglas White, Pall Spera, Robert Murphy, Peter Roberts, Meg Scott, Gregory Morrill, Caleigh Cross, Jeremy Hoff, Richard Smith, Robert Burley, Sherry Wilson, Matthew Rutherford, Katy and Tim Bartholomew, Elizabeth Bushueff, Heidi Scheuermann, Tom McLinden, Rick Carrier, Lea Kilvadyova, RJ Thompson, Sara McLane, Olivia Thompson, Courtney Garter

Call to Order

Chair Noyes called the meeting to order at 5:32 pm.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the agenda as presented.

Review of Act 174 Requirements for Enhanced Energy Planning

Lea Kilvadyova, LCPC Regional Planner, went over the basic tenets of Act 174 as it relates to the planning and siting of renewable energy projects. As a result of Act 174, municipalities have an option to develop Enhanced Energy Plans, which lay out where municipalities feel renewable energy projects should and should not go. Lea noted that the State has set the goal of having 90% renewable energy by 2050, and is asking all towns to address how they will generate energy, likely through wind and solar. Based on current trends, Lamoille County will need to generate 66mW of solar power (roughly 400 acres) and 12mW of wind power (4 towers). The process of developing an Enhanced Energy Plan also goes into understanding how energy is consumed across sectors and how this relates to municipal land use policies; what steps the municipality will take to reduce energy consumption, transition away from non-renewable energy consumption, and move towards the adoption of renewable energy. Enhanced Energy Plans that are certified for compliance with state energy policy will gain substantial deference in energy siting decisions made by the Public Service Board.

With funding support from the Department of Public Service, LCPC will assist three interested municipalities in Lamoille County with drafting municipal Enhanced Energy Plans that are consistent with the provisions of Act 174. Developing an Enhanced Energy Plan that is consistent with the provisions of Act 174 is not mandatory; it's a municipality's choice to do so.

At this time, a regional or local Enhanced Energy Plan hasn't been developed or certified. Therefore, it is not applicable to the proposed solar array applications proposed for 1568 Moscow Road or Lot #6 on Cady Hill Road.

On a motion by Mr. Adams, seconded by Ms. Hagerty, The Board requested that LCPC consider the Town of Stowe as one of the communities it assists with developing an Enhanced Energy Plan.

Review of Solar Project Application for a Proposed Project Located at 1568 Moscow Road
Stowe Moscow Road Solar, LLC, has submitted an application to the Public Service Board for a Certificate of Public Good to construct a 496kW (AC) Photovoltaic Group Net Metering System in Stowe, Vermont. The Selectboard has received comment from one concerned neighboring land owner. This neighbor is concerned about noise, which will be about 39 db at his house and louder at the property line. There were no other concerns voiced.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board instructed the Town Attorney to provide comment on the Board's behalf regarding concern over noise and ask the Public Service Board to render findings requiring the applicant to take reasonable measures to mitigate it.

Review of Solar Project Application for Proposed Project Located at Lot #6, Cady Hill Road

Stowe Cady Hill Solar, LLC, has submitted an application to the Public Service Board for a Certificate of Public Good to construct a 496kW (AC) solar group net metering facility in Stowe, Vermont, to be known as the "Cady Hill Solar Project." The Town has reviewed the application and feels that it may be in violation of the Town Plan, as it is located within a Historic Overlay District. Stowe Electric Department is also a party to this application and has filed a Motion to Dismiss and Motion to Intervene as they believe the application was not complete at the time it was submitted and would not qualify under new standards that went into effect January 1, 2017. Neighbors have expressed many concerns about the project and its impact on aesthetics, home values, wildlife in the area, etc. It was noted that for the Town to fight this project, should it go to a full hearing, could cost over \$30,000, which would include legal fees and expert analysis and testimony.

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board instructed the Town Attorney to file a response to the application with the Public Service Board requesting the Town of Stowe be granted party status and to request a hearing.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board went into Executive Session at 7:12pm to discuss legal issues.

At 7:40pm, the Board came out of Executive Session.

There being no further business, Chair Noyes adjourned the meeting at 7:40pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday January 23, 2017
Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Lisa Hagerty, Billy Adams, Adam Davis, Neil Van Dyke
Town Manager Charles Safford; Public Works Director Harry Shepard; Finance Director Cindy Fuller

Others Present: Barb Allaire, Rose Hutchins, Elena McLean, Mary Skelton, Katie Chismark, Kevin Weishaar, Tony Devito, Leo Clark, Matthew Rutherford, Bruce Nourjian, Jaqueline Shiner, Caleigh Cross, Kerry Aliesky, Tom Barnes, Mary Evslin, Christina McGonal, George Lewis, Michael Hughes, Ed Grey, Rachel Vandenberg, Ed Rovetto, Evan Chismark

Call to Order

Chair Noyes called the meeting to order at 5:30 pm.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the agenda with the addition of consent agenda item 3f – Stowe Derby Special Event Application and two liquor consent items.

Consent Items

- a. Minutes
- b. Transfer from the Operating Budget to Capital Fund (Ski Museum Painting)
- c. SLT Kiosk Request at “Stump Dump”
- d. VLCT Voting Delegate
- e. Craft Brew Races Special Event Permit
- f. Stowe Derby Special Event Permit

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Consent Items as presented.

Liquor Consent Items

Festival Permit – Gray Matter Marketing, Craft Brew Races Stowe at 1746 Mountain Road, May 19 & 20, 2017

Special Event Permit – Boyden Valley Winery, Glogg Welcome Party at 823 South Main Street, January 27, 2017

White Mountain Distillery, Stowe Cider, at 1799 Mountain Road, February 2-5, 9-12, 16-19, 2017

Alchemist Brewing Stowe, The Alchemist at 407 Mountain Road, February 1 & 8, 2017

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

Charter Change Public Hearing – Section 153-303 Time of holding (Annual Meeting)

Section 303 (a) of the Stowe Town Charter currently states, “The annual town meeting for the consideration of the budget and other Town business shall be held on the first Tuesday in March.”

The Town Meeting Task Force recommended seeking voter approval for a charter amendment that would authorize the Selectboard to warn the annual town meeting on the first Tuesday in March or on any of the three preceding days. The intent was to try to increase attendance by allowing the Selectboard to try different dates and times to see if they would help in this regard. One idea suggested was to warn the Annual Meeting on Monday evening, so that people who work could attend and to allow a discussion of Australian ballot articles before voters go to the polls.

The Town Attorney drafted the following language for your consideration: “(a) The annual Town meeting for the consideration of the budget and other Town business shall be held on the first Tuesday of March, or on any of the three immediately preceding days, as determined by the Selectboard.”

Comments were taken from the public, including asking that it be clarified to be 3 calendar days, not 3 business days. Other points discussed were that anyone could ask the Selectboard to set the meeting date on any of the three preceding days, or the Selectboard could chose to do that on their own. The Town Manager indicated that someone could ask or the Selectboard could choose to do it on their own. Selectboard member Hagerty indicated -this would be an optional tool and does not necessarily mean that Town Meeting will change, but rather would afford some flexibility trying to increase attendance. Mary Evslyn, a member of the Town Meeting Task Force, noted that in the poll they conducted 18-20% of responders said they could not go to Town Meeting because they are working. It was also discussed how/when the Australian voting would occur. The Town Manager indicated that he would check with legal counsel to confirm that the Australian ballot would remain on the first Tuesday in March, unless the currently drafted language was modified.

FY18 General Fund Operating & Capital Budget Deliberations

This time was set aside for a public hearing on the Selectboard proposed FY18 General Fund Operating Budget and Capital Plan. After discussion at previous Selectboard Meeting, staff has broken apart the Community Services Budget into the Social Services and Economic Development & Community Services Budgets. Staff also incorporated the appropriations added at the meeting into the budget and decreased the HDAC custodial line item by \$5,000. Staff also added \$20,000 to the legal budget in anticipation of the Town intervening in the Public Service Board hearing process pertaining to the application for a solar project on Cady Hill Road. This results in a net budget increase of 4%, and the tax rate projected to increase by 0.0090 or 2.22%. The Public Works Directed recommended paving Trapp Hill in FY18 and Stowe Hollow in FY19. The Highway Department replaced culverts in Trapp Hill Road that have not settled well and are subject to frost heaving. To correct it requires further earth work and approximately \$20,000 worth of paving. If we don't pave Trapp Hill Road in FY'18 we would have to repave this section in FY'19.

The Town Manager indicated that for FY18 the proposed projects are: Polo Fields Shelter, which will be used by a number of youth sports for coverage during storms and some equipment storage; Ski Museum Window Restoration; Lower Main Street Sidewalks.

Stowe Vibrancy also presented on their organization, which has requested a \$20,000 appropriation consistent with FY17. President Tom Barnes noted that they held 25 event days in 2016, and plan to add a new event – a garden tour – in 2017. Stowe Vibrancy was also instrumental in getting Stowe's Downtown Designation.

Draft Annual Meeting Warnings

All of the articles for this year's Annual Meeting Warning are yearly, except for two proposed bond votes by Stowe Electric Department. One of the proposed Australian Ballot articles is asking for voter approval to fund capital projects and the other to fund an equity interest in Transco. SED has proposed them to be approved as General Obligation Bonds, which would be backed by the full faith and credit of the taxpayers. However, the Stowe Town Attorney advises they be warned as revenue bonds.

Kevin Weishaar, Stowe Electric Controller, was present to discuss the Stowe Electric bonds. He noted that switching from general obligation bonds to revenue bonds would not only increase the interest rate at which they can borrow, but would also make them subject to bond covenants such as a reserve fund, which would then require approval from the Public Service Board, as it could result in increased rates. The Board discussed whether purchasing equity with a general obligation bond would be against the Town Charter. It was felt that attorneys for the Town and Stowe Electric should confer and try to come to an understanding of what is allowed by the Town Charter. A special Selectboard Meeting will be held on Monday January 30, 2017 at 4:30pm in the Akeley Memorial Hall to determine the wording and adopt a final warning.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board went into Executive Session at 6:52pm to discuss personnel issues.

At 7:20pm, the Board came out of Executive Session.

There being no further business, Chair Noyes adjourned the meeting at 7:20pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Tuesday January 31, 2017
Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Adam Davis, Neil Van Dyke
Town Manager Charles Safford

Others Present: Kevin Weishaar, Matthew Rutherford, Caleigh Cross

Call to Order

Chair Noyes called the meeting to order at 4:33 pm.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the agenda with the addition of two liquor consent items.

Liquor Consent Items

Special Event Permit – Long Trail Brewing Company at 5781 Mountain Road, April 8, 2017

Boyden Valley Winery at 1746 Mountain Road, February 25, 2017

Art Gallery or Bookstore Serving Permit – Helen Day Art Center at 90 Pond Street, February 17, 2017

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented.

Adopt Annual Meeting Warning

The Board reviewed draft Annual Meeting warnings. The Charter Change language in Article 5 is the same as previous drafts. As currently drafted the Selectboard could move the Annual Meeting to any of the three preceding days of the first Tuesday in March, but Australian ballot voting would remain on the first Tuesday in March, which is the norm in general state law if the floor voting is moved to another date.

Also included in the Australian ballot warning is two general obligation bonds for Stowe Electric Department. The language on these warnings has been reviewed and approved by both the SED and Town legal counsels.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Australian Ballot Warning and Town Meeting and School District Meeting Warning.

There being no further business, Chair Noyes adjourned the meeting at 4:37pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday February 13, 2017
Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Adam Davis

Town Manager Charles Safford, Director of Public Works Harry Shepard, Police Chief Donald Hull, Fire Chief Mark Sgantas

Others Present: Caleigh Cross, Mark Walker, Morgan Nichols, Kyle Walker, Leah Hodari, John Schnee, Nancy LaVanway, Donna Adams, Michael Loughran

Call to Order

Chair Noyes called the meeting to order at 5:30 pm.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the agenda with the addition of consent item 3e – VT Hazard Mitigation Plan Approval and one liquor consent item.

Consent Items

- a. Minutes
- b. No Appeal or Suit Pending on 2016 Grand List
- c. Highway Mileage Certificate
- d. Special Event Applications
 1. Oktoberfest
 2. Nordic Cup
- e. VT Hazard Mitigation Plan Approval

Liquor Consent Items

Special Event Permit – Vermont Hard Cider Company (d.b.a. Green Mountain Beverage) at 7416 Mountain Road on 4/8/17

Smugglers' Notch Distillery at 1813 Mountain Road on 2/21/17

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented.

Rec & Quiet Path Ordinance Amendments

The Town recently built a bridge on the Quiet Path. The Parks Department desired a regulation not to allow climbing and jumping off the bridge, similar to those that exist in the Rec Path Ordinance. Rather than create another ordinance, staff drafted one ordinance for your consideration that covers both the Recreation Path & Quiet Path. Where there have historically been different rules, they are stated differently in the draft Ordinance (e.g. dogs on the Recreation Path have to be on a leash and on the Quiet Path they to be under the owners immediate control).

On a motion by Mr. Adams, seconded by Mr. Davis, the Board will warn the Rec & Quiet Path Ordinance for a public hearing on Monday February 21, 2017.

EMS/Fire Consultant Report Follow up

Chief Sgantas and fire officers were in attendance to talk with the Selectboard and Town Manager about the need for a paid position to assist with the daily operational and administrative functions within the Stowe Fire Department. The department has historically been entirely volunteer-based. Due to increasing demands and difficulty in recruiting volunteers, the EMS/Fire Study recommended a full time position in the Fire Department. However discussion is still needed on what the position title, pay, classification, and responsibilities would be. In addition to the recommendation of adding a full time Fire position, Mr. Safford recommended an inter-agency working group be created to evaluate recruitment/retention ideas.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board instructed the Town Manager to work with an interagency task force on methods to recruit/retain volunteers and instructed the Town Manger to work with the Fire Department to develop a recommendation to bring on a chief or other paid position as part of the FY19 budget process.

Maple Street Request for an Electronic Speed Sign

Maple Street resident Leah Hodari has requested that the Selectboard install an electronic speed sign heading out of the village on Maple Street, similar to the one that is at the head of Pucker Street heading into the Upper Village. Ms. Hodari noted difficulty crossing the street and noise from large trucks going over the speed limit among her concerns. Police Chief Don Hull noted that his speed trailer could monitor the percentage of traffic that is going over the speed limit through that stretch of road. This could be done once the snow has melted.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board tabled the discussion on installing an electronic speed sign on Maple Street until a speed study can be completed in the spring.

Traffic & Motor Vehicle Ordinance Amendments – Request to Lower Main Street Speed Limit from 25mph to 15mph

Maple Street resident Leah Hodari has requested the Selectboard lower the speed limit on Main Street to 15mph. The current speed limit is 25mph. State law permits municipalities to lower the speed limit in designated downtowns to as low as 15mph. There are currently no speed limit signs on Main Street. To lower the speed limit through this section of road would require the addition of multiple speed limit signs, causing aesthetic concerns. It was also felt it would be hard to enforce as pulling people over in the village is very difficult due to the high traffic volume. It was discussed that one of the biggest reasons for lower speed, pedestrian safety, would be addressed during the crosswalk redesign as part of the upcoming sidewalk reconstruction project. At this time, the Selectboard declined to move forward with the speed limit reduction on Main Street.

Other Business – Manager’s Report

Mr. Safford noted that he will warn the Selectboard’s 2/27/17 meeting for 5pm to allow -time for regular business (including the discussion of the Luce Hill/Rt. 108 Intersection) before the Town Meeting Informational Meeting starts at 6pm.

Selectboard Meeting 1/23/17

On a motion by Mr. Davis, seconded by Mr. Adams, the Board went into Executive Session at 6:15pm to discuss personnel issues.

At 6:45pm The Board came out of Executive Session. On a motion by Mr. Adams, seconded by Mr. Davis, the Board appointed Nancy LaVanway to the Cemetery Commission. On a motion by Mr. Adams, seconded by Mr. Davis, the Board appointed Michael Loughran to the Recreation Commission.

There being no further business, Chair Noyes adjourned the meeting at 6:50pm.

Minutes respectfully submitted by Abigail Earle.

Stowe Selectboard & Schoolboard Meeting
Monday February 27, 2017
Akeley Memorial Building Theater

Present:

Selectboard Members: Willie Noyes, Billy Adams, Adam Davis, Lisa Hagerty, Neil Van Dyke

Schoolboard Members: Cameron Page, Jim Brochhausen, Drew Clymer, Cara Zimmerman,
Emily Bradbury

Town Manager Charles Safford, Director of Public Works Harry Shepard, Director of Finance
Cindy Fuller, Planning Director Tom Jackman, LSSU Superintendent Tracy Wrend,

Others Present: Barbara Baraw, Beverly Lemary, Patty Oden, Nick Oden, Brenda Riewehn,
Jacqueline Shiner, Kelley Spear, Evalyne Tandon, Vipul Tandon, Robert Chase, Emily Bland,
Richard Bland, Charles Burnham, Kevin Weishaar, Kermit Spaulding, Charlie Lusk, Rick
Swanson, Julian Bartlett, Tom Barnes, Brett Loomis, Chantal Kunivian, Ginny Chenowith, Paul
Percy, Terrie Whese, Carolyn Ruschp, Walt Levering, Edward Kaiser, Gail Kaiser, Baraba
Whelan, Larry Lackey, John McEleny, Lynn Altadonna, Neil Howe, Etienne March, Cindy
Jackman, Ellen Thorndike, Robert & Donne Fenndorf, Deborah Clark, Gordon & Suzanne
Brown, Deb Schoepke, David Geschwend, Lisa Senecal, Gregg Goodson, Mark Segal, Chris
Jolly,

Call to Order

Chair Noyes called the meeting to order at 5:04 pm.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the agenda as
presented.

Consent Items

- a. Minutes

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Consent Items as
presented.

Liquor Consent Items

Special Event Permit – 14th Star Brewing Co at 1746 Mountain Road on 5/20/17

Smugglers' Notch Distillery at 1813 Mountain Road on 7/2/17, 8/13/17, 8/27/17

Liquor License Renewals: Alpine Mart, Butler's Pantry, Commoditized Natural Market of Stowe,
Commodores Inn, Cork Market at Stowe, Cork Wine Bar & Deli, Deli on the Mountain,
Doc Pond's, Fifty Beers, LLC, Fine Wine Cellars, Harvest Market, Maplefields,
Mountaineer Motor Inn, Notchbrook General Store, Plate, Shaw's Beer & Wine, Stone
Hill Inn, Stowe Bowl, Stowe Cinema 3 Plex & Projection, Stowe Go-Go Mart #156,
Stowe Inn LLC, Stowe Mercantile, Stowe Public House, Stowe Quick Mart, Stowe Wine
& Cheese, Stoweflake Resort & Conference Center, Sunset Grill and Tap Room, Sushi
Yoshi, Swiss Fondue by Heinz, Tap 25, The Bench, The Bistro Ten Acres, The Blue
Donkey, The Matterhorn, Trapp Family Lodge, Trattoria La Festa/Toscana, TRG
Vermont Management, Hob Knob Inn

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

Rec & Quiet Path Ordinance Amendments

The Town recently built a bridge on the Quiet Path. The Parks Department desired a regulation not to allow climbing and jumping off the bridge, similar to those that exist in the Rec Path Ordinance. Rather than create another ordinance, staff drafted one ordinance for your consideration that covers both the Recreation Path & Quiet Path. Where there have historically been different rules, they are stated differently in the draft Ordinance (e.g. dogs on the Recreation Path have to be on a leash and on the Quiet Path they to be under the owners immediate control). A first reading was done on Monday February 13th. This time has been set aside as a second public hearing. There were no comments from those in attendance on this proposed ordinance amendment.

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the Recreation & Quiet Path Ordinance as presented.

Luce Hill Road/Mountain Road Intersection

Representatives from the Vermont Agency of Transportation were present at the meeting to present and discuss plans conceived by the State and approved by the Town in 2015 as proposed safety improvements under the Federal Highway Safety Improvement Program at the subject intersection. In general, this consists of the removal of the intersection island and Y configuration slip lanes and the creation of a more closely square 2 lane stop control T intersection. There were 17 collision type accidents over an 8 year period at this intersection. A number of concerns have been raised by the public both prior to and at the meeting about this project. The primary concerns expressed by the public are potential negative impacts to intersection function for trucks and intersection capacity in general. In general, provisions for truck turning movements are deemed adequate for 3 of 4 turning directions and no worse than existing and slightly improved for the forth. Regarding capacity, during periods of normal and season peak traffic, the existing intersection has a Level of Service of F (poorest) with significant queue lengths and approach delays. VTAOT acknowledges that there will be some diminution in intersection capacity during these periods, but not significantly. There is some public concern that these will be significant, particularly with truck turning movements slowed by the required turning movements from a full stop thru the reconfigured intersection. Unfortunately, with the type of queue interactions that exists with a Y type intersection such as this, VTAOT is unable to model and quantify capacity impacts with the proposed intersection modifications. VTAOT has undertaken a traffic signal warrant analysis and has concluded that a signal is warranted at this intersection. The proposed safety improvements do not address the capacity issues at the subject intersection.

At a meeting last week, VTAOT noted it is also generally recognized there has been increases in traffic volumes and issues on the Rte 108 corridor and that roadway/intersection improvements will be required for future development proposals that significantly increase traffic volumes where deficiencies exists. VTAOT has recently initiated a traffic management study of the Rte. 100 and Rte. 108 corridors in Stowe. There were also some preliminary discussions about an intersection improvements alternatives study at the subject intersection. Given that more

substantive improvements to address current capacity issues at the subject intersection is warranted and may be required in the near future, proceeding with the limited scope improvements currently proposed no longer appears prudent.

Staff recommended the Town request VTAOT place the project on hold pending the outcome of a more in-depth intersection analysis of the Luce Hill/Mountain Road Intersection. Members of the public speaking at the meeting spoke to concerns about increased traffic at the intersection, use of private parking lots to bypass the intersection, cars getting impatient waiting in the intersection, speeding traffic on Route 108 and pedestrian safety in the intersection. There were concerns that changing the intersection might make it worse, or fail to address bigger traffic concerns. Many requested that an overall traffic study on Route 108/Mountain Road as soon as possible.

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board requested VTAOT place the project on hold pending the outcome of a more in-depth intersection analysis of the Luce Hill/Route 108 Intersection and the Route 100/108 Corridor Study; and encourage VTAOT to fast track the studies within the next 12 months.

School Board Informational Meeting

At 6:00pm Chair Noyes turned the meeting over to the School Board for their informational meeting. Superintendent Tracy Wrend presented on the 2017-2018 Stowe School Budget, noting there were shifts in costs from the school to the Supervisory Union due to legally required reallocations, but in the end these would balance out. Total expenses increased 5.6%, with increases mostly in employee compensation & benefits, special education costs and the addition of three full time positions for math and literacy. The Schoolboard then took questions from the audience regarding the budget.

Town Informational Meeting

Town Manager Charles Safford directed members of the public to the FY18 Budget “Fast Facts” within the Town Report for an overview of the FY18 Town Budget. Larry Lackey questioned the appropriation of \$20,000 to the Stowe Area Association. The Selectboard noted that they looked at it as a public/private partnership to support economic development and marketing of Stowe at a larger level. Mark Segal questioned the \$65,000 operating loss from the Stowe Arena. The Selectboard explained that they have many ongoing meetings with Arena staff and Recreation Commission members related to ways to better market the Arena. It was also discussed that \$45,000 worth of rink time is used by the Stowe Schools, which is a benefit to the Town without being reflected in the numbers of the budget. Finally, Larry Lackey expressed concerns about the amount budgeted for paving of Town roads, with the Selectboard explaining the balance of paving needs with the tax burden on the town. It was discussed that other area towns are now looking into bonds to afford paving projects that have been deferred.

Other Business – Manager’s Report

Mr. Safford distributed a Capital Projects Survey that he would like to distribute at Town Meeting to get a feel for the voter’s prioritization of upcoming projects such as sidewalk replacements, traffic intersections and parking.

Mr. Safford also noted that the Sterling Forest Phase 3 timber harvest has begun and is continuing as weather permits.

Selectboard Meeting 2/27/17

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board went into Executive Session at 8:15pm to discuss real estate.

At 9:00pm The Board came out of Executive Session.

There being no further business, Chair Noyes adjourned the meeting at 9:00pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday March 13, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Lisa Hagerty, Neil Van Dyke

Town Manager Charles Safford, Parks & Recreation Director Matt Frazee

Others Present: Lisa Walker, Hayes Walker, Adam Davis, Megan Gregory, Leighton Detora, Barbara Allaire, Rick Swanson, Caleigh Cross, Leigh Pelletier, Gail Kaiser, Ed Kaiser, Jaqueline Shiner, Michael Loughran, Walt Levering, Drew Clymer, Andrew Volansky, Terrie Wehse, Ryan Percy, Adam Rein, Graham Mink, David Jaqua,

Election of Officers

Mr. Safford opened the meeting and took nominations for Board Chair. On a motion by Mr. Adams, seconded by Mr. Noyes, the Board appointed Ms. Hagerty as Chair.

Ms. Hagerty then took nominations for Vice Chair and Selectboard Clerk. On a motion Mr. Noyes, seconded by Mr. Van Dkye, the Board appointed Mr. Adams as Vice Chair. On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board appointed Abby Earle as Selectboard Clerk.

Call to Order

Chair Hagerty called the meeting to order at 5:32 pm.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the agenda, pulling consent agenda item 3d (Warning signing authorization) and making it item 4a.

Consent Items

- a. Minutes
- b. Designation of local Newspaper for legal ads
- c. Designation of regular schedule & location

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

First Class Liquor License Applications:

- VR US Holdings, Inc (d.b.a. Mt. Mansfield Base Lodge) at 5781 Mountain Road
- VR US Holdings, Inc (d.b.a. Midway Café) at 5781 Mountain Road
- VR US Holdings, Inc (d.b.a. The Canteen Restaurant) at 142 Red Sled Drive
- VR US Holdings, Inc (d.b.a. Cliff House Restaurant) at 5781 Mountain Road
- VR US Holdings, Inc (d.b.a. Toll House Conference Center) at 5781 Mountain Road
- VR US Holdings, Inc (d.b.a. Spruce Camp) at 82 Life Line Drive
- VR US Holdings, Inc (d.b.a. Octagon Café) at 5781 Mountain Road

Outdoor Consumption Liquor Applications:

- VR US Holdings, Inc (d.b.a. Mt. Mansfield Base Lodge) at 5781 Mountain Road
- VR US Holdings, Inc (d.b.a. Midway Café) at 5781 Mountain Road
- VR US Holdings, Inc (d.b.a. The Canteen Restaurant) at 142 Red Sled Drive

VR US Holdings, Inc (d.b.a. Cliff House Restaurant) at 5781 Mountain Road
VR US Holdings, Inc (d.b.a. Toll House Conference Center) at 5781 Mountain Road
VR US Holdings, Inc (d.b.a. Spruce Camp) at 82 Life Line Drive
VR US Holdings, Inc (d.b.a. Octagon Café) at 5781 Mountain Road
Popi LLC (d.b.a. Junior's Stowe) at 18 Edson Hill Road

Special Event Permit:

White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5, March 2-5; March 9-12; March 16-19; March 23-26; March 30-April 1, 2017

Von Trapp Brewing at 7416 Mountain Road; March 18, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquors:

Trapp Family Lodge at 700 Trapp Hill Road, April 1 and June 24, 2017

Art Gallery, Book Store, Museum or Library Serving Permit:

Vermont Ski Museum (d.b.a Vermont Ski and Snowboard Museum) at One South Main Street; March 15, 2017

Liquor License Renewals:

Burt's Pub, Cactus Café of Stowe, Canteen Restaurant, Cliff House Restaurant, Edson Hill Manor, Field Guide, Golden Eagle Resort and Spa, Green Mountain Inn, Harrison's, Idletyme Brewing Company, Junior's at Stowe, Mac's Stowe Market, Midway Café, Moscow Schoolhouse, Mt. Mansfield Base Lodge, Octagon Cafeteria, Picasso NY Pizza, Rimrocks, Rusty Nail, Saensook Thai Kitchen Sushi & Martini Bar, Spruce Camp, Stowe Beverage, Stowe Seafood, The Backyard Tavern, Toll House Conference Center, Town and County Resort

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented. Mr. Hagerty noted the first class liquor licenses represented the first evidence of the transfer of ownership from Stowe Mountain Resort to Vail.

Presentation to Alison Kaiser

Town Manager Charles Safford presented Alison Kaiser with a painting by local artist Sandra Noble as a gift in recognition of her 24 years of service as an employee of the Town of Stowe.

Warrant Signing Authorization

Warrants are approved by the Selectboard at regular meetings authorizing the Treasurer to cut checks to pay bills. Due to having payroll on a weekly basis and the occasional need to pay a bill in-between regular meetings, the Selectboard authorizes one member to sign any warrants that may occur between meetings. It should be a Selectboard member that is in Town and can stop by the Town Offices during regular business hours by Thursday Morning of each week to review and sign the warrant.

On a motion Mr. Van Dyke, seconded by Ms. Hagerty, the Board named Billy Adams as the primary authorized signor, with Willie Noyes as the backup signor.

FY2016 Audit Presentation

Fred Duplessis, from the audit firm Sullivan & Powers, presented to the Board the Town of Stowe's FY16 Audit results. He noted that there were no material weaknesses or significant deficiencies found. He said he felt that there were good systems in place and that numbers presented were accurate. Recommendations include ongoing review of Internal Controls over the organization and updating the fraud risk assessment and accounting policies as operations, personnel and processes evolve.

Town Meeting Capital Project Survey Results

A Capital Projects Survey was distributed to those who attended Town Meeting as well as to those who came for Australian Voting. We received 568 responses, which were compiled and presented to the Selectboard for discussion. It was noted that many of the road and intersection improvements require work and funding from VTrans, which can take fifteen years or more. If the Town wanted to expedite this process the Town could increase its financial match or pay for the improvements entirely. It could also offer to take over the section of the roads from the State as Class 1 Highways, but the Town would then be responsible for both the road and the intersection improvements. -Leighton Detora suggested an asset management plan to index all Town infrastructure and prioritize and recommend a schedule for ongoing maintenance and replacement. Mr. Safford noted that the Town is working on this, including ongoing pavement assessments and culvert survey.

Village Parking was the highest ranked Capital Project in the survey. Graham Mink noted that during a recent event at the Stowe Arena parking was very difficult to find and suggested additional parking by the elementary school and David Gale Recreation Center. Mr. Safford noted that the Memorial Park ballfields are preserved as green space and there are some wetlands -, but did say the Public Works department could assess the flow and safety of adding additional spaces. - It was suggested by David Jaqua that village parking maps be created and posted online in ways that visitors could easily find them.

Mr. Safford also noted that while projects such as the Parker Barn and Wade Meadow Barn were ranked low on the survey, but it should be understood that they are in poor condition. The tennis courts will need to be reconstructed in the near future if the Town desires to continue their use.

Recreation Commission Capital Priorities

The Recreation Commission provided a memo with their priorities for future capital needs for Parks and Recreation. The Polo Shelter was -a priority, however it was recently voted out of the capital budget at Town Meeting due to safety concerns. The Board and members of the public discussed the history of the Polo Shelter project-The concept presented on Town Meeting Day was based on a similar shelter in Montpelier, which provides inclement weather shelter but not full lightning protection. It was noted that the Town needs to understand the community expectations, and be realistic about what they can and cannot provide. Ms. Hagerty explained that within 30 days of Town Meeting Day, a petition with 5% of the registered voters signatures could be put in to reconsider the vote on the Polo Shelter, but it would have to be reconsideration of the same -article.

Another priority the Recreation Commission proposed was playing field expansion. A wetland study would be needed to consider if the Polo Fields could be expanded to include another 1-2

playing fields. Other options would be to look at acquiring new land for fields. David Jaqua suggested looking into “swapping” Field E with the Polo Fields to acquire more usable space. There would need to be a net conservation - gain in the swap, possible with permanent conservation on the land. There could also be issues with the field being so close to the Riverbank Cemetery.

Finally, the David Gale Recreation Center is in need of being replaced. It is currently 1000 square feet, and space is limited during programs with large attendance such as summer camps. The footprint for the building could be up to 5000 square feet in the current location. A deeper examination of the programs offered and space needs would be needed to determine size and scope of any replacement project.

Other Business – Manager’s Report

Mr. Safford noted that a section of the recreation path is failing where it is plowed between the Rusty Nail and Cape Cod Road. Temporarily staff will remove the sections of paving that have heaved and put in a gravel surface until temporary paving repairs can be done. A contributing factor to the failure is that the path was not constructed to be plowed and used as a sidewalk system. Staff will be preparing a capital project for consideration in the FY19 budget to reconstruct this section of the Rec Path.

Mr. Van Dyke brought up a suggestion to move to electronic distribution of Selectboard packets to avoid paper waste. He suggested starting with scanning the consent agenda items and liquor consent items and distributing via email, but would like to see the Town look into more in-depth electronic systems such as a board portal viewed on iPads. The Board agreed to go to electronic distribution of the Consent and Liquor Agenda items via email. Ms. Hagerty requested that minutes from Boards and Commissions be included in the Consent Agenda.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board went into Executive Session at 7:20pm to discuss personnel and contacts.

At 8:20pm The Board came out of Executive Session.

On a motion by Mr. Adams, seconded by Mr. Noyes the Board appointed Rick Swanson to the Recreation Commission effective immediately, and appointed Adam Rice to the Recreation Commission effective May 1, 2017.

On a motion by Mr. Noyes, seconded by Mr. Adams the Board appointed Paco Aumond, Andrew Volansky and Peter Roberts as alternates to the Development Review Board effective immediately.

There being no further business, Chair Hagerty adjourned the meeting at 8:30pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday March 27, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Lisa Hagerty, Neil Van Dyke

Planning Commission Members: Chuck Baraw, Chuck Ebel, Brian Hamor, Mila Lonetto

Town Manager Charles Safford, Public Works Director Harry Shepard, Town Clerk Laura Collins, Planning Director Tom Jackman, Zoning Director Rich Baker

Others Present: Barbara Allaire, Lisa Senecal, Caleigh Cross, Chris Walton, E.W. Bitter, Evan Chismark, Graham Mink, George Gay

Call to Order

Chair Hagerty called the meeting to order at 5:30 pm.

Approve the Agenda

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the agenda, pulling consent agenda item 3e (Stowe Brewers Festival Special Event Application) and making it item 4a.

Consent Items

- a. Minutes
- b. Reappointment of Town Forest Fire Warden
- c. Stowe LAX Festival Session 1 & 2 Special Event Permit
- d. Bailey Jamboree Special Event Permit
- f. American Parkinson's Disease Association Optimism Walk/Run Special Event Permit
- g. Cemetery Commission Meeting Minutes 3-14-17
- h. Planning Commission Meeting Minutes 3-20-17
- i. Development Review Board Meeting Minutes 3-21-17

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit:

14th Star Brewing Co. at Mayo Events Field, 80 Weeks Hill, July 28-29, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquors:

Trapp Family Lodge at 700 Trapp Hill Road, 6/10, 6/17, 6/24, 7/2, 7/29, 8/12, 8/19, 9/3, 9/9, 9/16, 9/17, 9/23, 2017

Festival Permit:

Rotary Club of Stowe, Vermont at Mayo Events Field, 80 Weeks Hill Road, September 29-October 1, 2017

Educational Sampling Event Permit:

Ani Petrolito at Rusty Nail, 1190 Mountain Road, April 4, 2017

Liquor License Renewals:

Mount Mansfield Company, inc (d.b.a. "Spruce Camp") at 5781 Mountain Road

Hayes Food and Beverage Operations (d.b.a. "Dutch Pancake Café") at 990 Mountain Road

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented.

Welcoming

Town Manager Charles Safford introduced to the Board Laura Collins, the new Town Clerk / Treasurer / Delinquent Tax Collector. Chair Hagerty also welcomed new Selectboard member Morgan Nichols.

Stowe Brewers Festival Special Event Application

Lisa Senecal, on behalf of the Stowe Brewers Festival, has submitted an application for the festival's 2017 dates, July 28th and 29th. This will be the third year the event has been held, with three four-hour tasting sessions with food vendors and live music. Mr. Noyes noted that last year, during the Friday Night session, he fielded a number of noise complaints, which were reasonably addressed for the Saturday Night session. Ms. Senecal noted that the festival was aware of noise concerns in 2016 and are taking measures to be sure those are addressed in 2017, including going back to having the band under a tent rather than on a portable stage. Placement of the stage on the field was also discussed.

On a motion Mr. Adams, seconded by Mr. Noyes, the Board approved the Stowe Brewers Festival Special Event Application as presented.

Proposed Sterling Forest Trail

The Stowe Mountain Bike Club has asked the Selectboard for approval to construct a new trail in Sterling Forest in honor of deceased Stowe resident, Callagy Ross. A trail in this location was approved by Act 250 in 2010 as a component of the Stowe portion of the Vermont Ride Center. The site was visited by representatives of VT Fish and Wildlife, VT Forests, Parks & Recreation and Vermont Land Trust, who all found that there would be no adverse impact on natural resources or wildlife habitat. SMBC will maintain the trail in accordance with the MOU between SMBC and the Town, designating them as the official trail corridor manager for mountain bike trails in Sterling Forest. The Conservation Commission also approved the trail in January. It was noted this was a request for approval to build the trail, not a request for funding.

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board approved the construction of the new Callagy's Trail in Sterling Forest.

Proposed Zoning Amendments

The Stowe Planning Commission held a public hearing on November 7, 2016 on proposed revisions to the Stowe Zoning Regulations and is recommending the revisions to the Selectboard for approval. The Board reviewed the proposed changes with the Planning Commission members present, as well as Stowe Planning Director Tom Jackman and Town Zoning Director Rich

Baker. Mr. Jackman noted that the revisions were grouped into three categories: Revisions related to implementation tasks from the Stowe Town Plan approved in 2015; Suggestions from the Development Review Board and Stowe Historic Preservation Commission; and Amendments to sign requirements based on a recent Supreme Court Case. The Selectboard focused on the first of those categories, revisions related to implementation tasks from the Stowe Town Plan. They discussed regulations as they related to the promotion of commercial growth and residential growth, noting that they have expanded the areas eligible for Affordable House Density Bonus in an effort to encourage development of affordable housing. The Selectboard changed the maximum coverage in the VC 30 from 25% to 30%. There was a discussion about increasing density in VR Districts, but it was decided not to further pursue any changes at this time. Also discussed was a proposed new Source Protection Overlay District. This new district would cover all areas where pollutants could get in the Town well. Another new district being proposed is the Forest Reserve District, which would adjust the forested areas of Stowe from being classified as Rural Residential to Forest Reserve. The Vermont Department of Forest, Recreation and Parks - supported this district. Additionally, the Board discussed proposed amendments to the Stormwater Management regulations, which would require development with more than ¼ acre of impervious surface to have a stormwater drainage system. The Selectboard decided to increase it to ½ acre in the Zoning Regulations. Due to time constraints, the Board chose to suspend further discussion of the regulations until their April 10th meeting.

Other Business – Manager’s Report

Mr. Safford reported that thanks to support from -Senator Westman, the State has agreed to move forward with an Intersection Alternatives Analysis at Luce Hill/Mountain Road. -

Graham Mink asked the Selectboard to reconsider their policy on not charging the Stowe Schools for use of the Stowe Arena. Mr. Safford noted that the Town does get an equivalent exchange from the Schools in the use of the gym for Parks and Recreation special events and summer programs. -The Town Manager indicated that he would forward David Jaqua’s tax analysis to Mr. Graham and the Selectboard.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board went into Executive Session at 7:35pm to discuss contracts.

At 8:30pm The Board came out of Executive Session.

There being no further business, Chair Hagerty adjourned the meeting at 8:30pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday April 10, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Lisa Hagerty, Morgan Nichols

Planning Commission Members: Chuck Ebel, Brian Hamor

Town Manager Charles Safford, Public Works Director Harry Shepard, Planning Director Tom Jackman, Zoning Director Rich Baker

Others Present: Caleigh Cross, Graham Mink, Kevin Weishaar, Chris Curtis, Ryan Percy, Chip Percy

Call to Order

Chair Hagerty called the meeting to order at 5:30 pm.

Approve the Agenda

On a motion by Mr. Noyes, seconded by Mr. Adams, the Board approved the agenda, moving Informational Items from item 4 to other business item 7b.

Consent Items

- a. Minutes
- b. Local Emergency Action Plan Adoption
- c. Personnel Amendment (Irregular Employee Sick Leave)
- d. Annual Appointments
- e. Mt. Mansfield Townhouse Unit 6A Water/Sewer Allocation
- f. Lower Village Sidewalk Finance & Maintenance Agreement
- g. Trapp's Event Road Crossing Approvals
- h. Stowe Cider Water & Sewer Allocation
- i. 100 on 100 Relay Special Event Permit Application
- j. Gift of 3 AED's for Town/Public Buildings
- k. 2018 VTAOT Annual Financial Plan

On a motion by Mr. Noyes, seconded by Mr. Adams, the Board approved the Consent Items as presented. Chair Hagerty noted it was important to be aware of the Emergency Action Plan and that residents could sign up for alerts on the Town website. She also thanked Public Works Director Harry Shepard for his work to get the Lower Village Sidewalk Agreements with VTrans in place.

Liquor Consent Items

Special Event Permit:

- Long Trail Brewing Company, 82 Lifeline Drive on April 8, 2017 (Previously approved, location amended)
- Cold Spring Spirits, LLC at Spruce Camp, 82 Lifeline Drive on April 8, 2017 (Previously approved, location amended)
- Von Trapp Brewing at Spruce Peak Performing Arts Center on April 27, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5 on 4/13-16, 4/20-23, 5/4-7, 5/11-14, 5/18-21, 5/25-28, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Trapp Family Lodge at 1333 Luce Hill Road on April 22, 2017

1st Class Liquor License Applications:

- DH Stowe Management LLC (d.b.a. Stowe Mtn Club Golf Cottage) at 206 Spruce Peak
- DH Stowe Management LLC (d.b.a. Stowe Country Club) at Cape Cod Road
- DH Stowe Management LLC (d.b.a. Stowe Mtn Club Alpine Clubhouse) at 142 Red Sled Drive
- DH Stowe Management LLC (d.b.a. The Pantry & Beanery) at 208 Hour Glass Drive
- Tres Amigos LLC at 1190 Mountain Road

1st Class Liquor License Renewal Applications:

- TCAS, LLC (d.b.a. “Green Goddess Café”) at 618 South Main Street
- DH Stowe Management LLC (d.b.a. Destination Stowe Hotel Inc) at 7412 Mtn Road
- Skinny Pancake Festival LLC at 216 Hour Glass Lane

Outdoor Consumption Permit:

- DH Stowe Management LLC (d.b.a. Stowe Mtn Club Golf Cottage) at 206 Spruce Peak
- DH Stowe Management LLC (d.b.a. Stowe Country Club) at Cape Cod Road
- DH Stowe Management LLC (d.b.a. Stowe Mtn Club Alpine Clubhouse) at 142 Red Sled Drive
- Tres Amigos, LLC at 1190 Mountain Road
- Skinny Pancake, LLC at 216 Hour Glass Lane

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented, with the addition of two Second Class Liquor Licenses from DH Stowe Management LLC.

Proposed Zoning Amendments

The Stowe Planning Commission held a public hearing on November 7, 2016 on proposed revisions to the Stowe Zoning Regulations and is recommending the revisions to the Selectboard for approval. The Board resumed reviewing the proposed changes, picking up on page 13 of the revisions where they left off on the March 27, 2017 meeting. These revisions were based on suggestions from the Development Review Board and Stowe Historic Preservation Commission and amendments to sign requirements based on a recent Supreme Court Case. Among the suggestions from the DRB discussed, the Selectboard talked about exempting Special Events approved by the Selectboard from the Zoning process, as Zoning Director Rich Baker noted it is hard for zoning to handle short term events. This would give the Selectboard the authority in determining where special events can be held. They also discussed new wording that would give the DSB authority to issue a setback waiver based on special circumstances. Other changes included clarifying certain standards, such as the waiver for double setbacks, demolition of historic houses, and defining a minimum width for driveways (excluding single-family residential). Discussion was had regarding regulations on outdoor displays of merchandise, noting that retail stores and restaurants may have goods or food sold from a cart (i.e. hot dog cart) if it is less than 32 sq. ft. in area. If it is larger, such as a food truck, it will require conditional use approval from the DRB as a temporary structure.

Resident Chip Percy voiced concerns about the Source Protection Overlay District, which was discussed at the Selectboard's March 27th meeting. Mr. Percy had concerns that if there were questions about the defined area, the Town would not have the level of expertise to study it and make a determination. He also voiced concerns that this was duplicative with what the State already requires.

The final discussions of the night were related to amendments to the Zoning Regulations pertaining to signage. A recent Supreme Court Case has set the precedent that signing regulations must be content neutral, which meant modifying anything regulating specific types of signs. An exemption has been made for political signs as a matter of free speech. The Town has historically had conservative sign regulations, and the amendments try to meet the legal requirements of the court case while keeping the original intent, which is to maintain the culture and atmosphere of a small town. Temporary signs shall not exceed three square feet and must be twenty feet from the road, and no higher than 3 feet off the ground. Resident Graham Mink requested that the Selectboard consider larger signs and allowing them closer to the road, but the Selectboard did not choose to make the requested changes. The Board also discussed signage where multiple businesses reside in one building or cluster of buildings. Currently the regulations allow for one site identification sign no more than 70 sq. ft. in size, with individual business signs not to exceed 11 sq. ft.. The Selectboard did change the size to 12 sq. ft. for individual signs. Language was added to disallow any devices that would spin or move, such as feather banners or inflatables, with the exclusion of balloons. The Board also discussed temporary signs mounted to the building or structure, and talked about setting time limits but Mr. Baker noted this can be very difficult to enforce.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board moved to warn a public hearing on the proposed zoning revisions as amended, for May 8, 2017.

Other Business – Manager's Report

Chair Hagerty thanked Town Manager Charles Safford for his ten years of service to the Town of Stowe in the Town Manager position.

Mr. Safford noted that he will be on vacation out-of-state from April 12th through the 19th.

Mr. Safford provided an update on the Route 100 paving project, noting that the State plans to put it out to bid in May and start in August on the Waterbury side, with the goal to reach Guptil Road before winter. Culvert and utility work, however, may be done along the entire corridor throughout 2017. In spring 2018, the State plans to resume the project starting on the Stowe side, and coordinating with the Town's Lower Village Sidewalk Project. The Town plans to work on the River Road intersection this construction season by relocating overhead utilities and temporarily setting Jersey barriers to narrow the throat of the intersection until work is completed in 2018.

Packets will now be distributed electronically via the Town website, where documents will be posted as PDFs for both Selectboard and public viewing. Executive Session materials will be sent via email.

Selectboard Meeting 4/10/17

The Town has been notified that the Public Service Board has dismissed the Cady Hill Solar Project as an incomplete application. The developers may chose to reapply, but would be under the new rules.

At the suggestion of Morgan Nichols, the Town Parks & Recreation Department held a job fair at the Stowe High School recently. Stowe Area Association has mentioned they may have some members join as well.

Chair Hagerty noted there is a play being done at the Stowe High School tomorrow night relating to “Growing Up In Stowe” which is a young adults commentary on living in a resort town. She encouraged anyone interested to attend.

There being no further business, Chair Hagerty adjourned the meeting at 8:37pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday April 24, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Lisa Hagerty, Morgan Nichols, Neil Van Dyke

Town Manager Charles Safford, Public Works Director Harry Shepard, Planning Director Tom Jackman, Zoning Director Rich Baker

Others Present: Caleigh Cross, Evan Chismark, Sarah McLane, Kevin Weishaar, Chuck Ebel

Call to Order

Chair Hagerty called the meeting to order at 5:32 pm.

Approve the Agenda

On a motion by Mr. Adams, seconded by Mr. Van Dkye, the Board approved the agenda, moving Item 3d, 2nd Amendment to Verizon Cell Tower Lease Agreement, from the Consent Agenda to Item 4a.

Consent Items

- a. Minutes
- b. Stowe Triathlon Special Event Application
- c. LCPC Transportation Advisory Committee Appointment
- e. Ambulance Bid Award

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit:

- Idletyme Brewing Company at Park Street, 10x10 booth during B3 Festival Block Party, June 23rd, 2017
- Caledonia Spirits at Park Street, 10x10 booth during B3 Festival Block Party, June 23rd, 2017
- Caledonia Spirits at Park Street, 10x10 booth during Spring Art on Park, May 27-28, 2017
- Boyden Valley Winery at Stoweflake Mountain Resort, May 20, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 6 April 28-30, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Trapp Family Lodge at 700 Trapp Hill Road, June 21, 2017
- Trapp Family Lodge at 700 Trapp Hill Road, August 3, 2017

1st Class Liquor License Renewal Applications:

- Newport Stowe Management (d.b.a. Stowehof Inn) at 434 Edson Hill Road

Outdoor Consumption Permit:

- Newport Stowe Management (d.b.a. Stowehof Inn) at 434 Edson Hill Road

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented, with the addition of First Class Liquor License for Stowehof Inn. It was also noted that the two Special Event Permits relating to the B3 Festival Block Party are approved under the condition that the Special Event Application for the event is approved.

2nd Amendment to Verizon Cell Tower Lease Agreement

The current Cell Tower Lease Agreement with Verizon allows them to perform upgrades and changes, such as those being proposed in the amendment. It was noted that the size of their equipment is increasing by 14 sq ft, but it would likely not be perceptible at ground level. Other users of the tower (AT&T, etc) have made similar upgrades and increases in their equipment.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the 2nd Amendment to the Lease Agreement with Verizon and authorized the Town Manager to sign the Agreement on behalf of the Town.

Proposed Zoning Amendments

The Stowe Planning Commission held a public hearing on November 7, 2016 on proposed revisions to the Stowe Zoning Regulations and is recommending the revisions to the Selectboard for approval. The Board resumed reviewing the proposed changes, reviewing changes recommended by the Stowe Historic Preservation Commission. Noted changes include the requirement that replacement of doors and windows in historic buildings will require design review, as well as permanent exterior mechanical and electrical structures on within 200 feet of a historic building. The Board discussed, with input from Planning Commission Chair Chuck Ebel and SHPC Chair Sarah McLane, requirements for new buildings being built in replacement of demolished historic ones. Proposed language would have design review require the buildings be of a style similar to historic buildings found in Stowe. This would be regardless of if they are within the SHOD, and would not require them to match the style within the SHOD. The Board also discussed the addition of reasons for demolition of historic buildings if it rehabilitation of the building would not be economically feasible.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board moved to warn a public hearing on the proposed zoning revisions as amended, for May 22, 2017.

Stowe Mountain Bike Club Donation Box Request

The Stowe Mountain Bike Club has submitted a request to place a wooden donation box on the Cady Hill Forest kiosk on Mountain Road. This would be in hopes of getting donations from visitors and one-time users of the trails. The Board expressed concerns about setting a precedent of allowing donation boxes on Town property as well as the box being broken into. The Board suggested using signage directing to websites or text numbers for donations, and asked SMBC to come back with plan for signs asking for donations.

Social, Economic & Community Services Appropriation Policy

At Annual Meeting it was requested that the Selectboard consider establishing a more well-defined criteria for deciding which non-profits receive social, economic & community service appropriations each year. In response, Town Manager Charles Safford distributed a draft policy based on the Selectboard's current practices and provided information on the approach that other

towns in Vermont use such as capping or benchmarking overall funding to a percentage of the total budget. The Board's discussion began by clarifying its current procedure in the draft policy and then moved on to consider going further to amend its approach going forward. It was decided to standardize the application form so that along with a general letter of request, each organization would have to address certain criteria such as stating the population served within Stowe, the benefit provided to the public and information on the organizations other funding sources. As a departure from the past, it was suggested that the letter and standardized form would be a prerequisite to any annual appropriation and that in addition, any organization requesting a new or increased appropriation would be required to appear before the Selectboard during the budget development process. The Board also discussed the concept of applying a benchmark or cap to the appropriation amount based on a percentage of each year's proposed operating budget. amounts of one half of one percent of the proposed operating budget for Social Services and one percent of the proposed operating budget for Economic & Community Services were discussed and were within the range of what our appropriations were this past year. There was concern raised about limiting the discretion of future Selectboards and suggestions by the board and Community Member Sarah McLane suggested that a guideline rather than a cap would address this. While considered, it was not felt that a Task Force was necessary. Mr. Safford will revise the policy based on the discussions and bring it back at a future meeting for approval.

Capital Project Status and Prioritization

At annual meeting, it was requested that the Selectboard continue to do more to communicate its Capital Budgeting process as well as to continue to work on an annual maintenance schedule for the town's existing infrastructure. In an effort to move forward to address these topics, Mr. Safford presented the Board with the list of capital projects that were included in the capital projects survey at Town Meeting and their prioritization based on the capital survey rankings. This is a list of new capital projects and does not include any expenditures for the maintenance and repair of existing infrastructure or any expenditures that may result from new regulations such as the new storm water regulations. In addition to the list of potential capital projects, Mr. Safford presented a draft General Fund Debt Policy for discussion as the undertaking of any capital project depends on the ability of the community to support it financially whether pay as you go or through debt financing. The policy as presented stated that projects less than \$500,000 would be funded using pay-as-you-go spending while projects over that amount would be funded using long-term debt. The policy also suggests a capital reserve of \$250,000 be maintained in the General Fund Capital Budget for unanticipated emergencies. It was discussed that if the emergency funds were spent, they would need to be replenished the following year. The policy also suggested the consideration of Debt Ratios, with General Obligation Debt not to exceed 10% of the Grand List. It was discussed that debt capacity does not imply a debt target, but is helpful in the consideration of how we schedule out our future capital projects and gives us some frame of reference for the prioritization and timing of the many capital projects that the town is considering at any time. It was suggested that a note be added stating that it is not recommended to exceed 75% of the potential debt ratio. It was noted that currently the Town is at about half the debt ratios outlined in the policy. Mr. Safford will revise the policy based on the discussions and bring it back at a future meeting for approval.

Other Business – Manager’s Report

Mayo Road Closure – Mayo Farm Road will be closed April 25 & 26 to repair a deep culvert that has failed. Notifications to the public have been made. Estimated cost is \$15-20K, to be paid out of the Highway Budget.

Additional FY18 Paving – Repairs to the Rec Path between West Branch Lane and Cape Cod Road have started, with the deteriorated patches removed and temporary Stay-mat installed. Paving repairs will still need to be done. The estimated \$5-10K cost will come out of the Parks Operating Budget. A section of sidewalk on the Mountain Road between Bridge Street and Weeks Hill Road has deteriorated over the winter and will need to be repaired. A temporary repair will be done using Town staff and outside paving. Public Works is soliciting proposals and hopes to have the work completed by Memorial Day. This will come out of the Highway Paving Budget. The Highway Operating Budget will be overspent this year, but savings from other departments will cover the overage.

Regional Plan Update - The Lamoille County Regional Planning Commission will be holding hearings related to updates to the Regional Plan. Town Planner Tom Jackman was on the advisory committee for these changes.

Village Parking – the Board discussed a proposed Village Parking Plan that had been developed in the past but never implemented. Currently Public Works is trying to formalize spaces - along School Street by the Historical Society Building and Elementary School. The Board also indicated they are interested in the exploring the idea of - converting some village side streets into one-way traffic with parking. It was agreed that Public Works would outline how many spaces could be potentially added, so that the Selectboard could decide if it wanted to do a trial during a busy time of year before the sidewalk plan was finalized. –They also suggested that the current parking signs are hard to see and the town may want to add to them or replace them with universally recognized parking signs.

On a motion by Mr. Adams, seconded by Mr. Noyes, the board went into Executive Session to discuss contracts at 7:58pm

The Board came out of Executive Session at 8:20pm

There being no further business, Chair Hagerty adjourned the meeting at 8:21pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday May 8, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Lisa Hagerty, Morgan Nichols, Neil Van Dyke

Town Manager Charles Safford, Public Works Director Harry Shepard, Zoning Director Rich Baker

Others Present: Caleigh Cross, Donald Mersereau, Glenn Brown, Barbara Allaire, Emile Schoepke, Valerie Broderick, Rusty Dewees, Tom McLiden, Matt Connell

Call to Order

Chair Hagerty called the meeting to order at 5:30 pm.

Approve the Agenda

On a motion by Ms. Nichols, seconded by Mr. Adams, the Board approved the agenda, moving Item 3d, SED Long Term Borrowing Note, from the Consent Agenda to Item 4b.

Consent Items

- a. Minutes
- b. SLT Conservation Signs Request
- c. Notice of Intent to Issue a Health Order – 509 Randolph Road
- e. Chowderpalooza Special Event Permit Application
- f. Stowe Foliage Arts Festival Special Event Permit Application
- g. Youth Lacrosse Girls Jamboree Special Event Permit Application
- h. Cultural Campus Gazebo Use Request
- i. Towne Farm Lane Water Easement
- j. Sand & Crushed Gravel Bid Award
- k. 2017 PACIF Equipment Grant Application
- l. Cemetery Rules Amendment (Date Artificial Flowers Must be Removed)

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit:

- Alchemist Canning LTD (d.b.a. The Alchemist) at B3 Block Party, Park Street, June 23rd, 2017
- Boyden Valley Winery at Stowe Brewer's Festival, 80 Weeks Hill on July 28-29, 2017
- Idletyme Brewing Company at Stowe Brewer's Festival, 80 Weeks Hill on July 28-29, 2017

1st Class Liquor License Renewal Applications:

- PK Coffee, LLC at 1880 Mountain Road
- GR8Food, LLC (d.b.a. The Kitchen) at 1880 Mountain Road #2

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items as presented. It was also noted that the two Special Event Permits relating to the B3 Festival Block Party are approved under the condition that the Special Event Application for the event is approved. The Special Event Application has been received but is pending input from the Chief of Police before being brought to the Selectboard for approval. It was noted that as submitted the application states no beer garden, but there was concern raised that it may be necessary to comply with liquor control regulations on the open street. Further investigation will be done before the application is brought to the Board for approval at the May 22nd meeting.

SED Long Term Borrowing Note

At the 2017 Annual Meeting the voters authorized Stowe Electric Department to issue \$800,000 in general obligation debt. The Stowe Electric Department Commissioners have approved a note with the Union Bank, which will be paid back from revenues of Stowe Electric, but are backed by the full faith and credit of the Town of Stowe. Mr. Van Dyke recused himself from the discussion.

On a motion by Mr. Adams, seconded by Mr. Noyes, with Mr. Van Dyke Obtaining, the Board approved the note with the Union Bank for \$800,000 in general obligation debt to be paid for out of revenues of Stowe Electric.

FY 18 Paving Program and Bid Award

On April 4, 2017, the Town received sealed bids for paving projects to take place on Trapp Hill Road (full depth reclaim & paving), South Main Street (cold plane & overlay) and Main Street (cold plane & overlay). Pike Industries was the lowest bid by nearly \$30,000. The work on Trapp Hill is scheduled, in coordination with Trapp Family Lodge, to be done between July 5 and July 21. VTrans has recently advised Public Works that they are possibly planning to pave the Town's Class 1 roads in 2020. Given this, along with the delay of the Route 100 project to 2018 and timing of paving, staff recommended delaying South Main Street and Main Street and substituting full depth reclamation and paving of Cape Cod Road from Mountain Road to Summit Lane this year. In the interim, Highway will implement some repairs and patching on Main Street and South Main Street. A question was raised about paving Stowe Hollow Road, however Public Works is pursuing a grant for culvert repair which would happen in 2018, so they are waiting for pave the road concurrently. Further paving in the village has also been put on hold pending the sidewalk reconstruction plan. However, staff intends to patch potholes.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board moved to award the FY18 Paving Program to Pike Industries and to amend the FY18 Paving Program to substitute a portion of Cape Cod Road for South Main and Main Streets and to authorize the Town Manager to sign the Agreement on behalf of the Town.

Stowe Theatre Guild Town Hall Theater Lease & Management Agreement

Stowe Theatre Guild has offered to manage the Town Hall Theatre year-round. Town Manager Charles Safford presented a draft Lease & Management Agreement that was a modification of their existing lease. This draft form would allow them to use the Theatre year-round for \$1 per year and rent it out for an amount agreed upon by the Town. STG would be required to remit a portion of the money it collects from renting the space to the Town. It would enable the Town,

Schools and non-profit organizations the Town funds through social, community and economic development appropriations to use it for meetings at no cost.

Don Mersereau and Glenn Brown of STG stated that their goals in doing this would be to bring more vibrancy to the downtown through promotion of the space and renting it out more through the winter season. They stated they do not intend to extend the STG show season. Concern was raised about cleanliness of the building following shows, and Mr. Brown stated that someone from STG would go into the building and check that everything was cleaned up after use. A provision requiring cleanup of bathrooms and trash after all uses will be added to the lease.

Rusty DeWees, who has used the Theatre historically in the winter season, stated he felt the fees were fair given they now include chair rental and basic light set-up. He did voice concerns about the cost of the thrust removal and lack of off-site storage for the thrust once taken down. The Selectboard noted that the wear and tear on the building to remove the materials is one reason it is stored on the back of the stage. Resident Barbara Allaire voiced concerns about the expense to taxpayers for running the building more often, such as heat, electricity for lights, and wear and tear on the building. She requested STG provide some financial support for these expenses. It was noted that STG does not get a Community Services Appropriation from the Town, and that the Town supports other organizations such as the Ski Museum and Helen Day Art Center in similar fashion. Mr. DeWees -indicated that some venues assess \$1 per seat historic preservation fee for all performances in the Theatre to offset wear and tear costs, but the Selectboard decided not to pursue it at this time. Chair Hagerty suggested adding to the lease a security deposit, which STG was agreeable to. Ms. Allaire also requested that the lease not be written to auto-renew in one year, but rather to require discussion and review in one year. The Board agreed with this request. The Board agreed with this and instructed the Manager to modify the Agreement accordingly.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Stowe Theatre Guild Town Hall Theatre Lease and Agreement with the changes discussed.

Social, Economic & Community Services Appropriation Policy

At Annual Meeting it was requested that the Selectboard consider establishing a more well-defined criteria for deciding which non-profits receive social, economic & community service appropriations each year. At the April 24th meeting, the Board reviewed a draft policy based on the Selectboards current practices and information on the approach that other towns in Vermont use such as capping or benchmarking overall funding to a percentage of the total budget. Mr. Safford brought a revised policy based on the discussions to the Board, as well as a form that each non-profit would be required to complete to be considered for appropriations. The revised policy reflects the discussed change from a “cap on appropriations” to a guideline. It also reflected a change in the guidelines for the amount of Economic & Community Services budget to be three quarters of one percent (0.75%) of the Operating Budget. This number more accurately reflects the current amount in the FY18 budget. The revised policy and form also took into account some suggestions from a letter from resident Mary Evslin, who requested the agencies applying for appropriations supply their IRS non-profit number, which will be checked by the finance director prior to issuing the funds. A community member at the meeting also suggested considering political neutrality as a requirement for funding, but this was found to be difficult to define and could preclude some organizations that do good work for the community. The Board did state that concerns about any of the non-profits may be brought up on the floor of

Town Meeting. There was one change noted to the policy as presented, changing the language to shall instead of should relating to the non-profits completing the form.

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the Social, Community & Economic Services Appropriations Policy & Form with the change discussed.

Debt Management Policy

At its April 24th meeting, the Board reviewed a draft debt management policy as well as list of capital projects with their ranking from the Town Meeting Survey. The policy as presented stated that projects less than \$500,000 would be funded using pay-as-you-go spending while projects over that amount would be funded using long-term debt. The policy also suggests a capital reserve of \$250,000 be maintained in the General Fund Capital Budget for unanticipated emergencies and a minimum of 10% of the Operating Budget in an undesignated surplus fund. The Board discussed the 10% amount at length, with concerns about how to raise the current-amount, which is just over 5%, to meet that minimum. Mr. Safford stated the intent was not to put pressure on the budget to create the undesignated surplus, but rather to build it up over time using surplus funds. The 10% number was suggested by the auditor- to help with cash flow between tax collections and ensure money is available for emergencies. The Board decided to change the language to read “the Town will strive to reach and maintain a 10% undesignated surplus in its General Fund.” Other changes discussed were the Fiscal Capacity section, which is a guideline but not a hard rule, would suggest “Total annual General Obligation Debt as a percentage of its municipal Grand List... should not exceed 8.5%” rather than “shall.”

On a motion by Mr. Adams, Seconded by Mr. Van Dyke, the Board approved the Town of Stowe General Fund Operating & Capital Fund Debt Management Policy with the changes discussed.

Other Business – Manager’s Report

There was nothing in the Manager’s Report to discuss.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the board went into Executive Session to discuss contracts and real estate at 7:38pm

The Board came out of Executive Session at 8:19pm

There being no further business, Chair Hagerty adjourned the meeting at 8:20pm.

Minutes respectfully submitted by Abigail Earle.

Stowe Selectboard Meeting
Monday May 22, 2017
Akeley Memorial Hall

Present:

Selectboard Members: Willie Noyes, Billy Adams, Lisa Hagerty, Morgan Nichols, Neil Van Dyke

Town Manager Charles Safford, Public Works Director Harry Shepard, Zoning Director Rich Baker, Parks & Recreation Director Matt Frazee, Chief of Police Donald Hull

Others Present: Caleigh Cross, Tom Hubbs, Mila Lonetto, Tim Bettencourt, AJ Braverman, Grace Brown, Teresa Merelman, Amy Morrison, Kerri, Evan Chismark, Geoff Wolcott, Carolyn Ruschp, Brian Hamor, Chuck Baraw, Chuck Ebel, Peter T, Leslie Ganff, Ed Rovetto, Mark Dukate Jr

Call to Order

Chair Hagerty called the meeting to order at 5:33 pm.

Approve the Agenda

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the agenda with the addition of Consent Agenda Item 3h – Authorization to Bid at Delinquent Tax Sale.

Consent Items

- a. Minutes
- b. 145 Lintilhac Lane Water / Sewer Allocation
- c. Nordic Soccer Special Event Application Amendment
- d. Bike Path Maintenance Stand Donation
- e. Highway Pick-up Truck Bid Award
- f. Baseball Scoreboard Donation
- g. Music in the Meadow Special Event Application
- h. Authorization to Bid at Delinquent Tax Sale

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Consent Items with the addition of item 3h – Authorization to Bid at Delinquent Tax Sale.

Liquor Consent Items

Special Event Permit:

- Smuggler's Notch Distillery at Chowderpalooza, Park Street, on May 27-28, 2017
- Smuggler's Notch Distillery at Art on Park, Park Street, June 29, July 6, 13, 20, 27, August 3, 10, 17, 24, 31, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at Art on Park, May 27, 2017
- Cold Hollow Cider Mill at Stowe Theatre Guild at 67 Main Street, June 14 – July 1, 2017
- Boyden Valley Winery at 1746 Mountain Road, June 23, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road, Suite 5, June 1-4, June 8-11, June 15-18, June 22-25, June 29-July 2, 2017

Request to Cater Applications:

- Mt. Mansfield Co. Inc (d.b.a. Spruce Camp) at 35 Hayride Drive, May 30, 2017

- Mt. Mansfield Co. Inc or Vail Holdings (d.b.a. Spruce Camp or Vail Holdings Canteen) at 142 Red Sled Drive, June 3, 2017
- Mt. Mansfield Co. Inc or Vail Holdings (d.b.a. Spruce Camp or Toll House Conference Center) at Spruce Peak Performing Arts, 122 Hour Glass Drive, June 3, 2017
- Mt. Mansfield Co. Inc or Vail Holdings (d.b.a. Spruce Camp or Toll House Conference Center) at Spruce Peak Performing Arts, 122 Hour Glass Drive, June 10, 2017

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented. It was noted that the Requests to Cater after June 1 are anticipated to be after the closing of Vail Holdings, however applied for under both names in case the closing does not occur by then.

Zoning Amendments Public Hearing

Chair Hagerty opened the public hearing on the proposed Zoning Amendments. Town Manager Charles Safford noted that since the workshopping sessions, Town Staff have identified one minor change to remove the requirement for a zoning permit for any additional sewer flow due to internal renovations. Property owners would still need approval for an increased allocation, but not zoning approval. The Town Attorney's office indicated that it needs to be a separate process that is not through zoning. - Mr. Safford noted minor changes could be made during the Public Hearing but any significant changes would require warning another Public Hearing.

Geoffrey Wolcott, representing the Lamoille Board of Realtors, spoke stating that many of the area realtors did not understand what the signage changes would result in until recently, but that they like it without realtor signs as it is now. Zoning Director Richard Baker clarified that the changes were made due to a Supreme Court ruling stating that while towns have the authority to regulate signs based on size, location, quantity and duration, they cannot regulate signs based on content of the signs. Discussion was then had on the size, location and duration for residential temporary signs. The regulations as presented would allow for two signs, placed 20' from the travel lane of the road, and not more than 3 square feet in size. Board Members and the public discussed changing the size of the signs to something such as 4"x12" but noted this would be for all signs, including yard sales and open houses, etc. It was felt those signs -should be very temporary in nature, so discussed limiting the time they can be displayed to 1 or 2 days. Political and freedom of speech signs would be exempt from these regulations. Realtor Peter Tucker noted the State already regulates realtor signs to one per parcel, which he felt was reasonable. Distance from the road was also discussed, with concerns voiced that it would be too far into the property to be seen, but Mr. Baker noted that 20' from the travel portion of the road actually allowed for signs to be about 5' in to the property. The Board agreed to change the regulations to one sign per parcel, for no more than 2 days in any calendar month. They did not agree to any size or distance from the road changes. Mr. Safford noted this would be considered a significant change and require an additional Public Hearing.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board accepted the changes as noted above, and warn a Public Hearing for the Zoning Amendments for June 12, 2017.

Health Order Public Hearing – 509 Randolph Road

At the May 8, 2017 Selectboard meeting the Town Health Officer submitted a Notice of Intent to Seek a Health Order for a Trash Violation at 509 Randolph Road. The Selectboard set May 22, 2017 as a hearing date to review the need to issue a Health Order. As of Monday, May 22, 2017

there were still numerous bags of garbage piled up in an open structure and on the ground at 509 Randolph Road. The property is owned by Valerie Abbott (who is currently going by the name of Valerie LaMonda). Section 3.5.1 of the Stowe Health and Sanitation Ordinance requires that garbage be removed at frequent intervals in order to prevent the creation of a public nuisance. The accumulated trash in an open area is an attraction for rodents. The Stowe Health Officer sent letters on March 16, 31, April 14, and 20th to the property owner requiring the garbage to be removed. There was no one representing the property owner present at the Hearing. It was noted that in accordance with the Health Order, if the garbage is not removed by June 5th the Town will need to take further legal action, such as a court injunction and fines.

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board issued a Health Order requiring that all accumulated bags of trash within the unenclosed structure and on the ground, as well as any other improperly contained refuse at 509 Randolph Road shall be removed and properly disposed of by June 5, 2017.

B3 Block Party Special Event Application

Stowe Vibrancy has submitted a Special Event Application for a block party to kick off the Bikes, Beats & Brews (B3) Festival. It will be held June 23, 2017 from 4:30-7pm. While the event is in its 3rd year, this is the first time it has been organized by Stowe Vibrancy. The plan is to close Park Street in the Village like what is done for Art on Park, with vendors up and down the street. It was noted those vendors will include alcoholic tastings, but not full pours. Chief Hull did contact the Department of Liquor Control, which confirmed that they do not require those serving alcohol to be cordoned off in a beer garden, but Stowe Vibrancy has agreed to do this if requested by the Town. Mr. Safford noted that for the Board to require this, it would have to be added to an ordinance through a publicly warned hearing. The Board felt that closing off Park Street itself was similar to a beer garden and did not chose to impose any conditions on the application.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, with Ms. Nichols abstaining, the Board approved the B3 Block Party Special Event Application as presented.

B3 Critical Mass Bike Ride Special Event Application

The Stowe Mountain Bike Club has submitted a Special Event Application to hold their Critical Mass Ride, a family-friendly bike ride from the B3 block party to Piecasso, on the bike path. At the meeting, Even Chismark, on behalf of the Stowe Mountain Bike Club, asked the Selectboard to consider closing the Mountain Road to allow for bike travel on the road, as they have done in past years. It was noted that because Mountain Road(Route 108) is a State Road, it will require State permits to close. Chief Hull noted safety concerns, particularly when vehicles may come upon the bikers on hills, corners, etc. or when drivers might try to pass to get around the bikes. He said there were about 10 complaints about the event last year. There were discussions about where a traffic detour could be, with suggestions about using Weeks Hill to Mayo Farm and then Cape Cod. The Bikes would then take the Rec Path from Cape Cod Road to Piecasso. To execute this closure, the Stowe Police Department will need to have additional staff which would be paid for by the event organizers. Chief Hull estimated the cost to be about \$1,400.

On a motion by Mr. Adams, seconded by Mr. Noyes, with Ms. Nichols Abstaining, the Board approved the closing of Mountain Road and issuance of a Special Event Permit for the B3 Critical Mass Bike Ride subject to all necessary permits (VTrans) and working out the logistics of the road closure, as well as payment for police coverage as determined by Chief Hull. The Stowe Mountain Bike Club may use the Recreation Path if they are not able to pull off the road closure.

Other Business – Manager’s Report

Mr. Safford reported that the Ski Museum Window Restoration Project was recently put out to bid. The Town had budgeted \$40,000 from the Capital Fund for this project based on an estimate. However, only one bid was received which was for nearly double that amount. Feedback from those who chose not to bid was that the Town’s requirement for Workman’s Compensation Insurance was cost prohibitive. Mr. Safford stated that the Town’s –insurance company indicated an alternative for a sole proprietor or partnership is to permit them to provide - a non-employee work agreement. -

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the board waived the Purchasing Policy Requirement for Workman’s Compensation Certificate of Insurance and to allow the Non-Employee Work Agreement in its place for the Ski Museum Window Restoration Project.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the board went into Executive Session to discuss legal matters at 7:22pm

The Board came out of Executive Session at 7:25pm

There being no further business, Chair Hagerty adjourned the meeting at 7:26pm.

Minutes respectfully submitted by Abigail Earle.

Stowe Selectboard Meeting
Monday June 12, 2017
Akeley Memorial Hall

Present:

Selectboard Members: Willie Noyes, Billy Adams, Lisa Hagerty, Morgan Nichols, Neil Van Dyke

Town Manager Charles Safford, Public Works Director Harry Shepard, Zoning Director Rich Baker, Town Planner Tom Jackman

Others Present: Caleigh Cross, Blaise Carrig, Bobby Murphy, David Wolfgang, Jesse Goldfine, Laura Collins, Mila Lonetto, Chuck Ebel, Lou Kiernan, Rosalie Leblasser, Richard Chouabon, Chuck Baraw

Call to Order

Chair Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board moved to pull Consent Agenda Items 3c (Rec Path Fund Closeout), 3m (Lamoille County Sherriff's Department Contract for Services) and 3n (Parks Dept F350 Bid Award) from the consent agenda and make them items 6a, 6b and 6c respectively.

On a motion by Mr. Noyes, seconded by Mr. Van Dyke the Board approved the agenda with the amendments made in the above motion.

Consent Items

- a. Minutes
- b. Special Meeting to Set FY18 Municipal Tax Rate
- c. PULLED
- d. FY18 Audit Contract
- e. 1976 Mountain Road Tax Agreement
- f. Request for Use of HDAC Lawn for Church Service
- g. 4th of July Special Event Application
- h. Old Fashioned Fourth of July Special Event Application
- i. Art on Park Summer Series Special Event Application
- j. Stowe 8-Miler & 5K Road Race Special Event Application
- k. Friday Night Flix Special Event Application
- l. Gold Brook Rd/Rte 100 Right Of Way Maintenance Agreement
- m. PULLED
- n. PULLED

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Consent Items listed above.

Liquor Consent Items

First Class Liquor License Applications:

- CH Vermont, LLC (d.b.a. Stowehof Inn) at 434 Edson Hill Road
- DH Stowe Management LLC (d.b.a. Speakeasy/Line House) at 7412 Mountain Road

Outside Consumption Permit Applications:

- CH Vermont, LLC (d.b.a. Stowehof Inn) at 434 Edson Hill Road – Permanent Use
- Picasso Inc at 1899 Mountain Road – Occasional Use for June 23, 2017 5pm-8:30pm
- Dutchess Inn (d.b.a. Stowe Bowl) at 1613 Mountain Road – Permanent Use
- Dutchess Inn (d.b.a. Sun & Ski Inn and Suites / Stowe Bowl) at 1613 Mountain Road – Occasional Use for June 28, 2017 4pm-10pm

Art Gallery, Book Store, Museum or Library Serving Permit Application:

- Helen Day Art Center at 90 Pond Street on June 16, 2017

Special Event Permit Applications:

- White Mountain Distillery, LLC (d.b.a. Stowe Cider) at 100 Cottage Club Road, June 8, 2017
- Von Trapp Brewing at Inside Out Gallery, June 13, 2017
- Cold Hollow Cider Mill at Stowe Theatre Guild, 67 Main Street, June 21-24, 2017
- Collective Arts Brewing at B3 Block Party, Park Street, June 23, 2017
- White Mountain Distillery, LLC (d.b.a. Stowe Cider) at B3 Block Party, Park Street, June 23, 2017
- White Mountain Distillery, LLC (d.b.a. Stowe Cider) at Vt Renaissance Faire, Mayo Farm, June 24-25
- Good Water Brewery, LLC at Vermont Renaissance Faire, Mayo Farm, June 24-25
- White Mountain Distillery, LLC (d.b.a. Stowe Cider) at Vt Renaissance Faire, Mayo Farm, June 24-25
- Smugglers Notch Distillery at Vermont Renaissance Faire, Mayo Farm, June 24-25, 2017
- Boyden Valley Winery at Vermont Renaissance Faire, Mayo Farm, June 24-25, 2017
- Groennfell Meadery, LLC at Vermont Renaissance Faire, Mayo Farm, June 24-25, 2017
- Cold Hollow Cider Mill at Stowe Theatre Guild, 67 Main Street, June 28-July 1, 2017
- Cold River Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, June 29, 2017
- Caledonia Spirits, Inc at 1500 Edson Hill Road, June 29, 2017
- Caledonia Spirits, Inc at Art on Park 4th of July, Park Street, July 4, 2017
- Von Trapp Brewing at Commodores Inn, 823 South Main Street July 19, 2017
- Caledonia Spirits at Stowe Brewers Festival, Mayo Farm, July 28-29, 2017
- Smugglers' Notch Distillery, Art on Park, Park Street, June 29, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquor Applications:

- Top Notch at Top Notch Tent, June 4, 2017
- Top Notch at Top Notch Tent, June 10, 2017
- Top Notch at Top Notch Tent, June 17, 2017
- Monkey House Hospitality, LLC at 3920 Weeks Hill Road, July 8, 2017
- Trapp Family Lodge at 700 Trapp Hill Road, July 29-30, 2017
- Prime Restaurants, LLC (d.b.a. Farmhouse Group Events), 1633 Robinson Springs Road, July 1, 2017

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented.

Vail Holdings/Stowe Mountain Resort Introduction

Blaise Carrig, Senior Advisor for Special Projects at Vail Holdings, and Bobby Murphy, Vice President of Stowe Mountain Resort, were present at the meeting to introduce themselves and Vail to the community. Mr. Carrig noted he will be involved during the time of transition, but that Mr. Murphy will be handling all of the day-to-day functions of the resort. Vail currently owns 14 resorts around the world. Mr. Carrig explained that their primary focus is on the mountain operations, with the mission of “experience of a lifetime” not only for guests but for staff as well. He said their vision for Stowe Mountain Resort is to partner with the community to be the best they can be. He acknowledged that parking and traffic are key areas to focus on, and asked the community to be patient as they get to know the area and its unique needs and assets. Mr. Murphy introduced himself as a lifelong skier who wants to be visible and available at the Mountain. He also expressed interest in working with the Town, Stowe Area Association and others in the community to eliminate guest frustrations and make operations run smoothly. Mr. Van Dyke asked Mr. Carrig and Mr. Murphy about the decision making structure at Vail, and what is done locally vs. at the corporate headquarters. Mr. Carrig responded that the budget will be built locally, but approved by the executive committee of Vail. Capital projects will be planned locally in conjunction with the special projects division. Things that can be done more cost effectively on a larger scale, such as purchasing, marketing and IT support will be done through Vail Corporation. Chair Hagerty asked about local employment opportunities, which Mr. Carrig responded would be posted online. They stated the first choice is internal promotions, but that after that they would prefer to hire locally. Mr. Adams asked about changes in department leadership, which Mr. Murphy said may happen naturally over time, but said he did not anticipate any further major changes in leadership. John ~~Eekles~~Nichols, a community member in attendance, asked about upgrades to lifts and think about capacity in other ways, such as parking, trails, etc. that could be impacted. Mr. Murphy stated that they would not upgrade one piece of equipment without thinking of how it will affect the remainder of operations. Right now, he said, they are focusing on learning and not making major changes. Audience member Richard Jones asked about continuation of school programs, which Mr. Murphy said he was in support of, but said he was not sure exactly how it would look. Other members of the community invited Mr. Murphy to get to know their local businesses and interests. The Board thanked Mr. Carrig and Mr. Murphy for attending the meeting and answering their questions.

Zoning Amendments Public Hearing

Chair Hagerty opened the public hearing on the proposed Zoning Amendments. Town Manager Charles Safford noted that changes discussed at the last Public Hearing on May 22, 2017 regarding temporary signage in residential areas had been included in the final Zoning Regulations presented at this hearing. There were no questions or comments from the public. Chair Hagerty closed the public hearing.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board adopted the Town of Stowe Zoning Regulations as amended.

Recreation Path Fund Closeout

~~The Recreation Path Fund balance has been reduced to zero following completion of a project that restored park benches in FY16-17. The Recreation Path Fund, started in 1996, has received donations that have been utilized for benches, picnic tables and other specific recreation path projects where people have donated money. The Town of Stowe is no longer taking donations~~

~~for benches or picnic tables, and when they do, the donors are now purchasing the items themselves. Mr. Safford reminded the Board that they could create a fund at any time if they chose to pursue donations in the future for projects relating to the Recreation Path.~~
The Recreation Path Fund balance has been reduced to zero following completion of a project that restored park benches in FY16/17. Since its inception in 1996, the Recreation Path Fund has received donations to populate the Rec Path with picnic tables, benches and other specific recreation path projects. These sites are now full and the fund is being closed out. Mr. Safford reminded the Board that they could create a new fund at any time if they chose to pursue donations for future projects relating to the Recreation Path.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board closed the Recreation Path Restricted Fund #600

Lamoille County Sheriff's Department FY18 Contract For Services

The Town of Stowe and Lamoille County Sheriff's Department are meeting next week to assure everyone is in agreement and will bring this contract back for approval at the June 26, 2017 meeting.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board tabled the approval of the Lamoille County Sheriff's Department FY18 Contract for Services until the June 26, 2017 meeting.

Parks Department F350 Cab & Chassis Bid Award

The Parks Department recently put out to bid a 2017 F350 (or equivalent) Cab & Chassis. After the bids were opened we became aware of an unintentional communication that may have led one bidder to include something extra without an official addendum to the bid. The Town is recommending we reject all bids and put the vehicle out to rebid.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board rejected the Parks Department F350 Cab & Chassis bids and put it out to rebid.

FY18 Water and Wastewater Budgets

The Board was presented with the proposed FY18 Water and Wastewater Budgets, Rate Schedule and Capital projects. The biggest change noted in the included memo from Public Works Director Harry Shepard was retirement of the Chief Water Operator and Wastewater Superintendent. These positions will be replaced by splitting the time of the Assistant Public Works Director between the two utilities, and to further develop inter-departmental cooperation. The Water budget includes a \$350,000 capital project for a proposed water main extension in South Main Street to provide fire protection capacity along the commercial coordinator in the Lower Village. This project will be funded through the operating budget as well as surplus funds. Also included is a \$50,000 placeholder for a rate study, to be split between Water and Wastewater. Several ratepayers have questioned the equity of the existing rate structure and have asked for a review. The proposed Budgets and Rate Schedule also included a water rate increase for customers in Fire District #3 to bring them up to the level of other Town water system customers, as the Town and District look at a potential merger. As presented, this rate change would go into effect July 1, 2017. Mr. Noyes raised concerns that this does not give enough time

for customers, particularly landlords, to absorb the price increases and adjust rents. The Board agreed to put off the rate change until July 1, 2018 to give ample time for customers to adjust to the increased rates. The Board also discussed current and upcoming debt milestones. It was noted that in 2028 the Sewer Plant will be fully depreciated, and Mr. Shepard explained that while the infrastructure is in good shape, there are technologies, motors, and chemicals that will need to be replaced. They are currently working with a Champlain Group on an asset management study. Mr. Shepard also noted that the plant was built with an 800,000 gallon capacity, of which we are currently average 400,000 gallons, with peaks up to 700,000, leaving room for future capacity needs. It was asked if there are plans to reduce water rates in the future. Cindy Fuller, Finance Director, noted that currently the Water fund is just getting to a positive balance, and needs some time to stabilize before that decision could be made. The need to reinvest in capital infrastructure projects will also eat up some of that fund capacity.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board will warn a public hearing on the proposed FY18 Water and Wastewater Budgets and Rate Schedule, with the removal of the rate increase for Fire District #3.

Other Business – Manager’s Report

Mr. Safford reported that the Town’s request to lower the speed limit to 30 mph on Rte. 100 from Brush Hill intersection to the former village limit at Pucker Street has been recommended to the Vermont Traffic Committee. Mr. Safford will attend their June 14th meeting.

Mr. Safford provided a copy of the scope of work for the VT 108 Roadway Master Plan for the Mountain Road Village, which will include the Luce Hill/Mountain Road intersection. He has asked that a representative from Vail, the Mountain Road Village Association and the local farming community be on the steering committee for this project.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board went into Executive Session to discuss legal matters at 7:28pm

The Board came out of Executive Session at 7:50pm

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the settlement agreement in the matter of Boland/Spink v. Town of Stowe.

There being no further business, Chair Hagerty adjourned the meeting at 7:52pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday June 26, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Lisa Hagerty, Morgan Nichols, Neil Van Dyke

Town Manager Charles Safford, Public Works Director Harry Shepard, Finance Director Cindy Fuller

Others Present: Chris Curtis, Dan Snyder, Kyle Ross, Chris Campbell, Andrew Chiwa, Charles Lusk, Kevin Weishaar, Rachel Moore, Stephanie Walker, Brian Hamor

Call to Order

Chair Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Noyes, seconded by Mr. Van Dkye, the Board moved to pull Consent Agenda Item 3j (Stowe Mountain Classic Special Event Permit) from the consent agenda and make it item 4a.

On a motion by Mr. Noyes, seconded by Mr. Adams, the Board approved the agenda with the amendment made in the above motion.

Consent Items

- a. Minutes
- b. Stowe Cider High Strength Waste Agreement
- c. Park Bench Donation in Memory of Peter Smith
- d. Municipal Roads Grants-in-Aid Letter of Intent
- e. Better Roads Grants
- f. Lamoille County Sheriff's Contract
- g. Capital Project Closeouts
- h. Personnel Regulation Amendment (Wellness Benefit)
- i. Rt. 100 Finance and Maintenance Agreement
- j. PULLED
- k. Stowe Cider Anniversary Party Special Event Application
- l. Antique & Classic Car Meet at Stowe Special Event Application
- m. Lamoille County Planning Commission Annual Appointments

On a motion by Mr. Noyes, seconded by Mr. Adams, the Board approved the Consent Items listed above.

Liquor Consent Items

Special Event Permit Applications:

- Upper Pass Beer Co at Stowe Public House, 109 Main Street, June 23, 2017
- Artesano LLC at Vermont Renaissance Faire, Mayo Farms, June 24 & 25, 2017
- Cold River Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, June 29, 2017
- American Crafted Spirits, Inc. (d.b.a. Silo Distillery) at 1500 Edson Hill Road, July 6, 2017
- Smugglers' Notch Distillery at Art on Park, Park Street, July 6, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, July 6, 2017

- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Rd Suite 5, July 6-9, 2017
- Von Trapp Brewing at 1333 Luce Hill Road, July 7, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Rd Suite 5, July 10-12, 2017
- Smugglers' Notch Distillery at Art on Park, Park Street, July 13, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, July 13, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5, July 13-16, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5, July 17-19, 2017
- Smugglers' Notch Distillery at Art on Park, Park Street, July 20, 2017
- Cold Springs Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, July 20, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5, July 20-23, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5, July 24-26, 2017
- Smugglers' Notch Distillery at Art on Park, Park Street, July 27, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, July 27, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5, July 27-30, 2017
- Infinity Brewing Company, LLC (d.b.a. Farnham Ale & Lager) at Stowe Brewers Festival, 80 Weeks Hill Road, July 28-29, 2017
- Smugglers' Notch Distillery at Art on Park, Park Street, August 3, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, August 2, 2017
- Smugglers' Notch Distillery at Art on Park, Park Street, August 10, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, August 10, 2017
- Smugglers' Notch Distillery at Art on Park, Park Street, August 17, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, August 17, 2017
- Smugglers' Notch Distillery at Art on Park, Park Street, August 24, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, August 24, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at Art on Park, Park Street, August 31, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquor Applications:

- Top Notch at Top Notch Tent, June 21-22, 2017
- Vermont Farms Catering LLC at 2313 West Hill Road, July 1, 2017
- Speak Easy Arts, LLC at Stowe Cider, 1799 Mountain Road, July 14, 2017
- Top Notch at Top Notch Tent, August 19, 2017
- Top Notch at Top Notch Tent, September 2, 2017
- Top Notch at Top Notch Tent, October 7, 2017

Application for Festival Permit:

- Stowe Brewers Festival at 80 Weeks Hill Road, July 27-29, 2017

Application for Malt Tasting Permit:

- Collective Arts USA Ltd, at Stowe Public House, 109 Main Street, June 25, 2017

Art Gallery, Book Store, Museum or Library Serving Permit:

- Helen Day Art Center at 90 Pond Street, July 22, 2017

Outside Consumption Permit:

- Dutchess Inn Inc. (d.b.a. Sun and Ski Inn and Suites/Stowe Bowl) at 1613 Mountain Road, Occasional Use July 11, 2017 11am-3pm

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items as presented.

Stowe Mountain Classic Special Event Permit Application

Grand Slam Tennis Tours has submitted a Special Event Permit Application for a new tennis exhibition event to be held at Spruce Peak on August 22, 23 and 24. The matches will take place on the newly constructed tennis courts at Spruce Peak with temporary grandstands to hold up to 2,700 people. Other events will be setup throughout the Stowe Mountain Lodge grounds. Parking will be in the Mansfield Parking Lot. Chair Hagerty asked if they would be expecting Vermonters or tourists, and it was responded that while they expect both, they think there will be more Vermonters. Organizers noted they are hoping this event will build to a tennis week in Stowe with more events throughout the town.

On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the Stowe Mountain Classic Special Event Permit Application.

FY18 Water/Sewer Budget & Rates Public Hearing

Chair Hagerty opened the public hearing on the FY18 Water and Sewer Budget and Rates. The Board discussed the proposed budget and rates, including an email sent from Dick Marron requesting that the Town drop the 8% penalty for late payments, keeping only the 1% interest per month charge. Mr. Marron argued that the late fee penalizes those already struggling to make payments. The current structure for delinquent tax payments has no penalty and a 2% interest per month charge. It was discussed that removal of the penalty could mean less revenue, which could impact cash flow, but Town Manager Charles Safford did not feel it would have a large impact on the overall budget. He noted it is hard to forecast without any experience without the penalty, but adjustments could be made in future years. Mr. Noyes voiced concerns that without the penalty, people may not be as motivated to make timely payments.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board removed the 8% penalty fee and increased the late charge to 2% per month in a vote of 4-1, with Mr. Noyes voting against the removal.

There was no comment from the public, so Chair Hagerty closed the public hearing.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the FY18 Water & Sewer Budgets & Rate Schedule as amended by the previous vote.

HDAC Exposed Exhibit

The Helen Day Art Center has submitted their annual request to display outdoor sculptures on Town property. They have proposed 8 sculptures for approval, with an additional 4 sculptures throughout the town on private property. Rachel Moore, Executive Director of HDAC, noted that their focus this year was on the displaying stronger work rather than on the number of sculptures. One audience member noted that the inclusion of Mark di Suvero's work was huge, as he is an internationally recognized artist. Mr. Safford noted that the sculptures and their prospective locations had been reviewed by Public Works Director Harry Shepard and Parks Superintendent Bruce Godin, who only requested that it be understood field adjustments may be necessary as they are installed and on display. HDAC will also be required to provide the Town with a certificate of insurance naming the Town as an additionally insured.

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board approved the HDAC Exposed Exhibit.

Polo Field Shelter Project Closeout

The voters voted down \$109,000 at Town Meeting to partially fund the construction of a shelter at the Polo Fields. At previous Town Meetings, \$33,000 had been approved as well as the size/location of the proposed shelter. Voters indicated they had concerns about lightning protection, which the Town researched but found it to be extensive and cost prohibitive. It was also noted that Voters questioned why this location needed a shelter when other fields didn't have one, and there is a proposal before the Recreation Commission currently to explore relocating the playing fields on the Polo Fields to Field D. However, there is still some sentiment, as expressed in an email from Mr. Randy Hoder, that a shelter should still be pursued. It was discussed that any shelter project that may come back before the Board and Voters would be substantially different than when the \$33,000 was allocated. The funds, if closed out, would go into unallocated reserved for future project allocation.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board closed out the Polo Fields Shelter project with the balance of the original appropriation going into the unallocated reserve to be available for future capital projects.

Motor Vehicle Ordinance Amendment (Remove No Parking on School Street from its intersection with Pleasant Street to Stowe Hollow Road)

It is common to see motorists parking along School Street from its intersection with Pleasant Street to Stowe Hollow Road. The Schools have indicated they are agreeable to making this area available to on-street parking. When the sidewalk study is done, it is anticipated that will make this area formal parking spaced, but in the interim it does not seem to be causing any harm and the no parking has not been enforced to date.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board moved to warn a public hearing for July 24th to consider amending the Motor Vehicle Ordinance to eliminate the parking restriction on School Street from its intersection with Pleasant Street to Stowe Hollow Road.

Manager's Report

Mr. Safford noted that the majority of the staff in the Akeley Memorial Building has indicated they would like to use ETO for a long weekend July 3rd before the July 4th holiday. The Town is requesting to close the Akeley Memorial Building to the public on July 3rd, allowing employees who wish to work the opportunity and giving ample notice to the public.

Mr. Safford explained that at this time there is nothing for the July 10th Selectboard meeting agenda. Unless something comes up, he would recommend cancelling the meeting.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the closing of the Akeley Memorial Building to the public on July 3rd and approved cancelling the July 10th Selectboard meeting.

Mr. Safford reminded the Board that there is a special meeting Thursday June 29th at 7:30am in the Akeley Memorial Hall to set the Fy18 Tax Rate.

It was also discussed that VTrans may not award the Route 100 reconstruction bid at this time, due to only one company supplying a bid and that bid was over budget. This could result in the project not getting started this summer as they reevaluate the project and options going forward.

There being no further business, Chair Hagerty adjourned the meeting at 6:20pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday July 24, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Morgan Nichols, Neil Van Dyke
Town Manager Charles Safford, Public Works Director Harry Shepard, Police Chief Donald Hull
Others Present: Amy Morrison, David Hatoff, Caleigh Cross, Ryan Percy, Matthew Gray

Call to Order

Vice Chair Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the agenda with the addition of four Liquor Consent Items.

Consent Items

- a. Minutes
- b. British Invasion Special Event Application
- c. Antique Car Show Street Dance & Block Party Special Event Application
- d. Water/Sewer Allocation 192 Thomas Lane
- e. Parks Truck Cab & Chassis Bid Award

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board approved the Consent Items listed above.

Liquor Consent Items

First Class Liquor License Application:

- Ray's Place LLC (d.b.a. Depot Street Malt Shop), 57 Depot Street
- VR US Holdings II, LLC (d.b.a. The Canteen Restaurant), 142 Red Sled Drive
- VR US Holdings II, LLC (d.b.a. Spruce Camp), 82 Lift Line Drive
- VR US Holdings II, LLC (d.b.a. Mt. Mansfield Base Lodge), 5781 Mountain Road
- VR US Holdings II, LLC (d.b.a. Octagon Café), 5781 Mountain Road
- VR US Holdings II, LLC (d.b.a. Midway Café), 5781 Mountain Road
- VR US Holdings II, LLC (d.b.a. Toll House Conference Center), 5781 Mountain Road
- VR US Holdings II, LLC (d.b.a. Cliff House Restaurant), 5781 Mountain Road

Outside Consumption Permit (permanent):

- GR8 Food LLC (d.b.a. The Kitchen), 1880 Mountain Road #2
- Cork Wine Bar & Market of Stowe, 35 School Street
- VR US Holdings II, LLC (d.b.a. Mt. Mansfield Base Lodge), 5781 Mountain Road
- VR US Holdings II, LLC (d.b.a. Spruce Camp), 82 Lift Line Drive
- VR US Holdings II, LLC (d.b.a. Octagon Café), 5781 Mountain Road
- VR US Holdings II, LLC (d.b.a. Toll House Conference Center), 5781 Mountain Road
- VR US Holdings II, LLC (d.b.a. Cliff House Restaurant), 5781 Mountain Road
- VR US Holdings II, LLC (d.b.a. Midway Café), 5781 Mountain Road

Special Event Permit Applications:

- Hogback Mountain Brewing, Inc at Stowe Brew Fest, Mayo Events Field, July 28 & 29, 2017
- Champlain Orchards at Stowe Brew Fest, Mayo Events Field, July 28 & 29, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at Mary Chapin Carpenter Concert at Spruce Peak, August 2, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5, August 3-6, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5, August 10-13, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5, August 17 – 20, 2017
- Caledonia Spirits, GoAmericaGo Beverages (d.b.a. Caledonia Spirits, Whistlepig Whiskey) at Stowe Mountain Lodge Tennis Classic, Stowe Mountain Lodge Tennis Stadium, August 22, 23 & 24, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road Suite 5, August 24-27, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at British Invasion Car Show, Mayo Events Field, September 15, 16 & 17, 2017
- Stonecutter Spirits at the British Invasion Car Show, Mayo Events Field, September 16, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquor Applications:

- Topnotch at Topnotch Wedding Tent, July 22, 2017
- Von Trapp Brewing at 1333 Luce Hill Road, July 26, 2017
- Black Diamond Barbeque LLC at 545 Taber Hill Road, July 29, 2017
- Topnotch at Topnotch Wedding Tent, August 12, 2017
- Topnotch at Topnotch Wedding Tent, September 15, 2017
- Topnotch at Topnotch Wedding Tent, September 17, 2017
- Topnotch at Topnotch Wedding Tent, September 23, 2017

Application for Educational Sampling Event Permit:

- Stowe Wine and Food Classic at Topnotch Resort, Mountain Pavilion, August 27, 2017

Art Gallery, Book Store, Museum or Library Serving Permit:

- Element 3 Inc. (d.b.a. West Branch Gallery) at 17 Town Farm Lane, July 8, 2017
- Element 3 Inc. (d.b.a. West Branch Gallery) at 17 Town Farm Lane, August 19, 2017

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented.

Motor Vehicle Ordinance Public Hearing

(Remove No Parking on School Street Adjacent to Stowe Elementary School)

Vice Chair Adams opened the Public Hearing on the proposed Motor Vehicle Ordinance amendment to remove the No Parking designation on School Street from its intersection with Pleasant Street to Stowe Hollow Road. It is common to see motorists parking along this section of road. The Schools have indicated they are agreeable to making this area available to on-street parking. When the sidewalk study is done, it is anticipated that will make this area formal parking spaces, but in the interim it does not seem to be causing any harm and the no parking has not been enforced to date.

Mr. Adams noted that Liz Lackey had spoken to him regarding concerns about the lack of sidewalks up to those spaces, but until the sidewalk project is complete they will need to use the grass area to right of the road for walking. Ms. Nichols also suggested putting up signs cautioning not to use a three point turnaround to exit those spaces. Town Manager Charles Safford noted this is more a public awareness issue throughout the Town and he will try to address in a Municipal Corner.

There being no further comment from the public, Vice Chair Adams closed the Public Hearing.

On a motion by Mr. Noyes, seconded by Mr. Van Dyke, the Board approved the amendment to the Motor Vehicle Ordinance to remove no parking on School Street from its intersection with Pleasant Street to Stowe Hollow Road.

Old Mozo Concert Series Special Event Application

Spruce Peak at Stowe has submitted a Special Event Application for their Old Mozo Concert Series. The event will include two outdoor concerts, to be held at the The Green in the Spruce Peak Village Center. Tickets will be limited to 1,000 seats. The concerts will be Hot Sardines on July 30th and Del and the Dawg on August 18th. The concert on the 18th is expected to sell out, and police presence will be on-site for parking and traffic control. In the event on inclement weather the concerts will be moved the Spruce Peak Performing Arts Center , which has a seating capacity of 400-500, so the remainder of the tickets will be refunded.

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board approved the Old Mozo Concert Series Special Event Application.

Vermont 10 Miler Special Event Application

Gray Matter Marketing has submitted a Special Event Application for their Vermont 10 Miler, a new 10-mile road race to be held November 5, 2017. The event will use Mayo Field C for parking and as the start and finish lines. The race will take place on Mayo Farm Road, West Hill Road, Weeks Hill Road, Edson Hill Road, Mountain Road and the Stowe Recreation Path. Event planners anticipate 600 runners and 50 volunteers for the event. Stowe Land Trust and Stowe Area Association submitted letters in support of the event. Concerns were raised that November 5th could potentially have snow or ice conditions on roadways and/or the Recreation Path. It was noted that the Town will not, nor will it allow other entities to plow, salt or otherwise treat the Recreation Path other than the section it currently maintains as a pedestrian walkway. Use of Town roads and property is with the understanding it is "As Is." Organizer Matt Gray said they have a cancellation policy in place and would work in conjunction with the local police on determining if weather conditions made it necessary to cancel the event. Organizers will also need to obtain all necessary State permits for sections of the race that take place on State Roads.

On a motion by Mr. Noyes, seconded by Mr. Van Dyke, the Board approved the Vermont 10 Miler Special Event Application.

West Hill/ Route 100 Traffic Signal Cost Share

In conversations with Mr. Safford, VTrans staff indicated that if the Town of Stowe were to offer to pay the State share of the project costs, it could get the intersection improvement done in more

expedited timeframe. The State's 20% share would be approximately \$200,000. It was decided for Mr. Safford to send an email requesting the state confirm this as an option and to see what else the town should understand from a timeline standpoint and any conditions. The Selectboard indicated that they could consider this along with other capital request this winter.

Purchasing Policy Amendments

Mr. Safford presented the Board with an amended Purchasing Policy. Changes to the policy included updating the definition for construction as "The hiring of a contractor or make improvements to a building or land. Also, to hire a contractor to replace elements of a building." It also increased the threshold from \$10,000 to \$20,000 when the Town would have to obtain multiple quotes for construction work. This is intended to free up Public Works staff time to help keep up with project demands. The policy was also amended to only require contractors with projects over \$50,000 to name the Town as an additional insured on their certificate of insurance. Finally, in lieu of providing a certificate of insurance for Worker's Compensation, sole proprietors or partners could provide a Non-employee work agreement if they meet certain conditions.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Purchasing Policy Amendments.

Manager's Report

Mr. Safford reported that the State has indicated they plan on paving Stowe's Class 1 Highways in 2020. It would be prudent for the Town to reconstruct the curb and sidewalks along the Class 1 Highways prior to that time. He also advised that the Rt. 100 reconstruction project has now been pushed back to 2019 for the Stowe section. The Lower Village Water Main will be installed in 2018 if a merger of water districts is approved by Fire District #3 and the voters.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board went into executive session to discuss legal matters at 6:18pm.

The Board came out of executive session at 6:38pm.

On a motion by Mr. Noyes, seconded by Mr. Van Dyke, the Board approved the General Release Agreement and authorized the Town Manager to sign and deliver the Release to Union Mutual.

There being no further business, Vice Chair Adams adjourned the meeting at 6:40pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday August 14, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Lisa Hagerty, Willie Noyes, Billy Adams, Morgan Nichols,
Town Manager Charles Safford, Public Works Director Harry Shepard, Parks & Recreation
Director Matt Frazee

Others Present: Lynn Altadonna, Terrie Wehse, George Petit, Kim Donahue, Tony Whitaker, Fr.
Rick Swanson, John Nichols, Adam Davis, Amy Morrison

Call to Order

Chair Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Billy Adams, seconded by Mr. Willie Noyes, the Board approved the agenda with the addition of Race to the Top of VT Special Event Application to the Consent Items and moving Stowe Jazz Festival from the Consent Items to item 4b.

Consent Items

- a. Minutes
- b. Glebe Land Policy
- c. Errors & Omissions
- d. Purchasing Policy Amendment (S-Corporation Non-Employee Work Agreement)
- e. Private Utility Agreement – Waiver & Easement (724 S. Hollow Rd)
- f. British Invasion Block Party Special Event Application
- g. PULLED
- h. Race to the Top of VT Special Event Application

On a motion by Mr. Noyes, seconded by Ms. Morgan Nichols, the Board approved the Consent Items including the addition of the Race to the Top of Vermont Special Event Application.

Liquor Consent Items

Outside Consumption Permit (permanent):

- Trapp Family Lodge, Inc, at 1333 Luce Hill Road

Special Event Permit Applications:

- Von Trapp Brewing at Antique Car Show Block Party, Main Street, August 12, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at Tango Music Festival, 122 Hourglass Drive, August 19, 2017
- Von Trapp Brewing at Stowe Area Association Mixer, 1813 Mountain Road, August 29, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road, August 31 – September 3, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road, September 7-10, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road, September 14-17, 2017
- Idyletime LLC at British Invasion Block Party, Main Street, September 15, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road, September 21-24, 2017

- White Mountain Distillery (d.b.a. Stowe Cider) at Stowe Theatre Guild, 67 Main Street, September 27-30, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at 1799 Mountain Road, September 28-October 1, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at Stowe Theatre Guild, 67 Main Street, October 4-7, 2017
- Boyden Valley Winery at Stowe Foliage Festival, Topnotch Fields, 3420 Mountain Road, October 6-8, 2017
- White Mountain Distillery (d.b.a. Stowe Cider) at Stowe Theatre Guild, 67 Main Street, October 11-14, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquor Applications:

- Woodbelly Pizza at Tournament Reception, 1965 Weeks Hill Road, August 4, 2017
- Trapp Family Lodge at Austrian Tea & Tap Room, Trapp Hill Road, August 10, 2017
- 802 Cocktails, LLC at 511 Mountain Road, August 12, 2017
- Woodbelly Pizza at Strawberry Fields, 300 Meadow Lane, September 3, 2017
- Woodbelly Pizza at Strawberry Fields, 300 Meadow Lane, September 9, 2017
- Trapp Family Lodge, Inc at Trapp Hill Road Concert Meadow, September 25, 2017

Art Gallery, Book Store, Museum or Library Serving Permit:

Helen Day Art Center at 90 Pond Street, September 22, 2017

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented.

Stowe Jazz Festival Special Event Application

George Petit, organizer of the Stowe Jazz Festival, was present at the meeting to give a brief overview of this new event. He noted it will take place September 8-10 throughout Stowe, but the main venue will be on the Alchemist Brewery property, with a tent for performers set up facing away from the Mountain Road. Music will end by 10pm on Friday and Saturday and 6pm on Sunday. Mr. Petit noted that his focus is on quality not loudness for the music. This is a free event that Mr. Petit indicated he hopes will continue into the future.

On a motion by Mr. Adams, seconded by Mr. Noyes the Board approved the Stowe Jazz Festival Special Event Application.

Arena Update

Parks & Recreation Director Matt Frazee presented the Board with an annual report for Stowe Arena. Arena Superintendent Tony Whitaker and several members of the Recreation Commission were also present to answer questions. Mr. Frazee outlined the focus of the Arena being to balance between being a community facility that supports local youth sports and programs with being an economic driver for the community bringing in tournaments and visitors. He outlined the economic impact of the Arena stating that they hold 11-15 tournaments per year, host residential and day camp programs, the Hyde Cup, and NAHA, Stowe Youth Hockey and Nordic Jr programs. They are also working on their own programming, experimenting with different ideas and times to see what works. Current offerings include learn to skate programs, tots on the turf, broomball, indoor

soccer and baseball clinics and figure skating. Mr. Frazee explained the Arena is working to build up many of these, including figure skating and broomball with targeting younger kids and teens. Special events such as Turkey Skate on Thanksgiving and family nights will also be offered. Mr. Frazee then spoke to the challenges the Arena has faced, including the limited demographic and physical size of the facility, two new free outdoor rinks opening in town, and a decrease in Stowe Youth Hockey ice time. He noted that the outdoor rinks have had a significant impact on public skate numbers in winter months, which they hope to address through more programming. Stowe Youth Hockey has indicated they will increase their hours in the coming year. To address some of the challenges, Mr. Frazee noted that the Arena has reduced its hours and staff based on demand in the summer season, contracted with Terrie Whese for direct sales and marketing, focused on diversifying programming and working with the Stowe Area Association. Additionally, the entire Parks & Recreation department will be transitioning to a new registration and scheduling software that should be easier to use and include online registration. It was also noted that equipment repairs seem to be high, which Mr. Whitaker attributed to a complex, energy efficient cooling system. He noted staff are doing as much basic maintenance as possible and contracting with a service for quarterly preventative maintenance, but still things can break and be costly to maintain. The Board thanked Mr. Frazee for his presentation and noted it was encouraging that there was a focus on having Stowe youth in the Arena from a young age and thinking of it as a place to go.

Arena Fees

Staff has researched how our rates compare to other facilities in Vermont, providing a comparison of Stowe Arena pricing vs other arenas in the State. Stowe Arena's ice rental prices have been the same since opening in December 2013. After reviewing the comparison, the Recreation Commission has made the following recommendations:

Increase Prime rates to \$205 per hour in FY19

Decrease Non-Prime rates to \$150 per hour in FY 18

Increase the discount for local youth organizations to \$20/hour (\$185/\$130)

Move up Non-Prime hours from 9pm to 8pm for the summer (May – August)

The thought process being that by decreasing the Non-Prime rates, it will entice groups to move to the later times, thus opening up availability during the Prime hours which could be filled by other renters and/or additional programming. Chair Hagerty questioned if the discount for Stowe Youth Hockey would help them bring their hours back up, or if it was a numbers issue. Mr. Frazee indicated he thought a financial incentive would help them. Fr. Rick Swanson, Recreation Commission member noted that there is a balance between the bottom line and serving the citizens of Stowe, and he felt these rates would get Stowe kids using the Arena.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board approved the revised Arena rates as proposed by the Recreation Commission.

Rec & Quiet Path Donation Policy

Town Manager Charles Safford presented the Board with a Rec & Quiet Path Donation Policy for consideration. It established that we are not currently taking donations for benches or picnic tables at the Stowe Rec Path. It also established a protocol for replacement of damaged and deteriorated benches and tables. The Town will establish a "waiting list" of parties who have expressed interest in donating a bench or picnic table to be contacted if the opportunity arises. The policy also establishes that the Town will consider other donations to benefit the Rec or Quiet Path on a case-by-case basis.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Rec Pat & Quiet Path Donation Policy.

Manager's Report

Mr. Safford noted that Recreation Commission member Terrie Whese has resigned, and staff is advertising for interested citizens to serve on the commission. He also noted that the refinancing of the 2013-1 Bond, \$2,815,000, Rink #2 and Sledding Hill has been refinanced. This will result in savings allocations of \$70,923 over the life of the bond.

On a motion by, seconded by, the Board went into executive session to discuss at.

The Board came out of executive session at.

There being no further business, Chair Hagerty adjourned the meeting at .

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday August 28, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Lisa Hagerty, Willie Noyes, Billy Adams, Morgan Nichols, Neil Van Dyke
Town Manager Charles Safford, Public Works Director Harry Shepard, Police Chief Donald Hull,
Fire Chief Mark Sgantas, EMS Chief Scott Brinkman

Others Present: Rose Marie Matuhionis; Mary Skelton; Karen Carlson; Caleigh Cross; Mark
Walker; Helene Martin; Michael McNully; Elaine Percy; Justin Beckwith; L. Anderson; Elise
McKenna; Leah Hodari

Call to Order

Chair Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Billy Adams, seconded by Mr. Neil Van Dyke, the Board approved the agenda,
pulling item 3b out of the Consent Items and making it item 4b.

Consent Items

- a. Minutes
- b. PULLED
- c. October Meeting Schedule
- d. Stowe Foliage Art on Park Special Event Application
- e. VLCT Voting Delegate
- f. Water/Sewer Allocation: 10 Forest Way
- g. Water/Sewer Allocation: 5 Pleasant Street

On a motion by Mr. Adams, seconded by Ms. Morgan Nichols, the Board approved the Consent
Items.

Liquor Consent Items

Special Event Permit Applications:

- Cold Spring Spirits (d.b.a. Mad River Distillers) at Stowe Foliage Art on Park, Park Street
September 23 (24 rain date), 2017
- Caledonia Spirits at Stowe Foliage Art on Park, Park Street, September 23 (24 rain date), 2017
- Idletyme LLC (d.b.a. Idletyme Brewing Company) at Stowe Foliage Arts Festival, Topnotch
Field, October 6-8, 2017
- Cold Spring Spirits (d.b.a. Mad River Distillers) at Stowe Foliage Arts Festival, Topnotch Field,
October 6-8, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquor Applications:

- Black Diamond Barbeque at 403 Spruce Peak Road, September 1, 2017
- Black Diamond Barbeque at 511 Mountain Road, September 23, 2017
- Trapp Family Lodge at 700 Trapp Hill Road, September 24, 2017
- Black Diamond Barbeque at 51 West Shaw Hill Road, September 30, 2017
- Trapp Family Lodge at 700 Trapp Hill Road, October 14, 2017

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented, with the addition of one Special Event Permit for White Mountain Distillery (d.b.a. Stowe Cider) at Stowe Jazz Festival, 100 Cottage Club Road, September 8-10, 2017.

FY19 Budget Adoption Schedule

Town Manager Charles Safford presented the proposed Fiscal Year 2019 Budget Adoption Schedule, describing the process of creation at the Department Head level through presentation to the Town Voters at Town Meeting in March. Mr. Safford noted he will begin the process in late October and present the proposed budget to the Selectboard at the December 18 meeting. Because of the holiday schedule, he has proposed moving the meeting that would fall on December 25 to December 18.

On a motion by Mr. Adams, seconded by Mr. Noyes the Board approved the FY19 Budget Adoption Schedule.

NENSA Pre-Olympic Roller Ski Invitational

Carol Van Dyke and Justin Beckwith have requested the use of the public right-of-way for “an elite Cross-Country Roller Ski race” put on by the New England Nordic Ski Association. The event will take place on Saturday, November 4, 2017 with a maximum of 60 people. It was noted at the meeting that although they had originally requested a morning time, they have changed that to now be a 3pm start time. The course would start on Nebraska Valley Road and end at Trapp Family Lodge. Starts would be staggered and designed to have minimal passing. They will have course marshals at the intersections to assure safety. Chief Hull feels that the traffic and safety provisions are acceptable.

On a motion by Mr. Adams, seconded by Mr. Noyes, with Mr. Van Dyke abstaining, the Board approved the NENSA Pre-Olympic Roller Ski Invitational use of the public right-of-way with the understanding that the roads will be used “as is” with no extraordinary measures taken by the Town in the event of inclement weather or otherwise.

Street Naming and Street Numbering Policy Amendments

The Town of Stowe adopted a street naming and street addressing policy in 2012, which established the Zoning Administrator as the 911 coordinator. The policy also established that a street number would be assigned when a curb cut permit was issued for public roads or when a zoning permit was issued if on a private road. The policy did not address existing developments establishing E911 addresses or correcting them when they are non-compliant with current standards. Mr. Safford has proposed an amendment to the policy to add the language “The 911 Coordinator shall also coordinate and re-address existing 911 numbering when the existing 911 numbering is not compliant with the current Vermont E911 standards.” By assuring the E911 addresses are correct, it will make it easier for emergency responders, both local and those assisting through mutual aid, to find the locations quickly in an emergency when addresses are identified through dispatch. Mr. Safford also noted that he encourages all residents to label their homes with reflective numbering signs to also help emergency responders find your home quickly when needed.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the proposed Street Naming and Street Numbering Policy amendment.

Park Street One-Way Traffic/Parking Trial

At the direction of the Selectboard, Mr. Safford and Public Works Director Harry Shepard presented a proposed trial study for making Park Street open only to one-way traffic, creating 13 new parallel-parking spaces on the east side of the road. Highway staff will need to install MUTCD compliant signs for the trial, which is estimated to cost \$1,000. They will also paint in the new spaces using temporary paint. This will be a real-life test of an idea that has been proposed for many years. The trial will assess how the change impacts overall village traffic circulation. The Town reached out to Park Street residents and key stakeholders to let them know about the proposal, receiving input from Stowe Vibrancy, Larry Lackey, David Silverman, president of the Union Bank located on Park Street, and Elaine Percy of Percy Transportation. Staff proposed the trial go from September 18th through September 25th. Mr. Van Dyke said he did not feel one week would be long enough to give drivers time to acclimate to the change. Mr. Safford indicated that if the Selectboard wanted a longer trial, they could extend the trial period until their next meeting on October 16th. At that time, the trial will be discussed and if found to be successful, a first hearing for an ordinance change will be warned. The Chief of Police may terminate the trial at his discretion if he feels it is unsafe to continue it. Elaine Percy, of Percy Transportation, which provides bussing for the elementary school, said she is in support of the trial but did express concerns about the busses turning off Park Street onto Main Street with cars parked along the side, if it would give them a large enough turning radius. Rose Matulionis, owner of the 1860 House Inn on School Street, voiced concerns about the trial, stating that there are only three streets in the village and to make two of them one-way isn't worth it to gain only 12 parking spaces wasn't a good idea. She questioned making the street one-way further back where there is less traffic, or making agreements with retail establishments to allow public parking at night when they are closed, or to open up more spaces near the Recreation Department. Mr. Safford indicated that staff did not recommend making Park Street one-way further back as it would not give the school two ways in/out. Mr. Safford said that other options for making parking could - involve either a parking garage or taking down a building in the village. Another resident questioned if having Vail put in a parking garage on Town owned land with bus service into the village would be the right solution. Ms. Nichols noted that people want to park close to where they are going, and may not do a park & ride. Mary Skelton, a resident on Sunset Street, suggested striping and formalizing the parking on Sunset Street to better utilize those spaces. Mr. Adams noted that the Town is trying to squeeze in as much parking as they can, until they have to make a major investment of some sort, and felt there was no harm in trying this. Another resident questioned the aesthetics of the Village with this additional signage. It was noted again that Village parking was one of the top issues in the Town Meeting Surveys. The trial will be publicized in the Stowe Reporter, school notes, Front Porch Forum, Town website and Mr. Safford's "Municipal Corner."

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the trial for the time period of September 18th through October 16th with the understanding that the Stowe Police Chief may terminate the trial at his sole discretion if he feels it is unsafe to continue it.

Village Parking Signs

In 2009, the Town worked with Stowe Vibrancy to develop customized Park & Walk signs that were placed at various locations directing the public to the public parking areas in the village. It has been discussed recently that visitors may have an easier time finding parking if they were standardized parking signs similar to what you see in other communities. The Town has also proposed adding three new signage locations in the Village directing people to park at the school

and Arena parking lots. Ms. Nichols noted making the Rec Path Parking sign a traditional parking sign would also help clarify that anyone can park there. It was also discussed that a parking app or a pamphlet with parking information would also be helpful for out-of-town visitors.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board moved to direct staff to replace the current Park & Walk signs with standard regulatory parking signs.

Maple Street Speed Study Results & Discussion

At the February 13th meeting, Maple Street resident Leah Hodari had requested a speed sign on Maple Street heading north out of the Village, similar to the one at the former Village limits heading south into the Village. The Selectboard expressed concern about the aesthetics of adding another electronic sign and requested that a speed study be done in order to put the issue into context. Lamoille County Planning Commission conducted the speed study at 266 Maple Street, where there is a speed limit of 25mph, from June 13th to July 5th. The study found that the 85th percentile speed was 33mph. Ms. Hodari expressed concern that the study was not accurate due to it capturing both northbound and southbound lanes, and said she believes that northbound traffic going faster as they exit the Village. The Police Department recently purchased a mobile speed sign which can capture speed data, and it was suggested that the Town place it at the 266 Maple Street location to see if the sign had an effect in lowering the 85th percentile speed. Ms. Nichols pointed out that School Street is another area with known speeding and asked for a speed study using the mobile sign be done there as well. Ms. Hodari also suggested moving the 25mph sign from the corner where Main Street becomes Maple Street to further down in the “straightaway.” Another resident expressed concern that the recently changed speed on Route 100 from 40mph to 30mph from Brush Hill to the former Village limits did not go far enough. Mr. Safford explained that was State highway and that was the change the State was agreeable to. Ms. Hodari expressed concerns about speeding in general in the Town and asked the Town to brainstorm ideas for reducing speeding. Mr. Safford noted there are options such as speed tables, islands, and striping that can be done if the Town wants to go in that direction. Specifically he suggested having the State paint white lines on Maple Street following their paving in 2020, which would give more room for pedestrians and cyclist while also reducing speed due to the narrowing of the vehicular travel lane.

Manager’s Report

Mr. Safford noted that the Town has received \$649,689 in Federal and other grants in FY17. The two largest grants were for a VTrans Class 2 paving for a portion of Stowe Hollow and a Department of Environmental Conservation Ecosystems Restoration Grant in connection with the Rec Path/Bouchard Farm Streambank Restoration Project. The Town also received \$58,000 from Stowe Rescue to assist with hiring per diem A-EMT/Paramedics to ensure surety of service. He also provided background on a notice of public hearing for amending the Lamoille County Regional Plan.

There being no further business, Chair Hagerty adjourned the meeting at 7:30pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday September 11, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Lisa Hagerty, Willie Noyes, Billy Adams, Morgan Nichols, Neil Van Dyke
Town Manager Charles Safford, Public Works Director Harry Shepard, Town Planner Tom
Jackman

Others Present: Erica Quallen, David Saladino, Chris Clow, Caleigh Cross, Chuck Ebel, Tom
Hubbs, Chip Percy, Margery Adams, Mary Lou Baraw, Chuck Baraw, Scott Baraw, Rob Moore,
Josh Klern, Bobby Murphy, Ryan Percy, Lisa Senecal, Mila Lonetto, E.W. Bitter, Helene Martin,
Rachel Vandenberg, Mark Schaal

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Billy Adams, seconded by Mr. William Noyes, the Board approved the agenda,
adding item 3d, Water and Sewer Easements for Thomas Lane to the Consent Items.

Consent Items

- a. Minutes
- b. Halloween Road Closure – Maple/Pleasant/Sunset Streets
- c. Pumpkin Chuckin' Festival Special Event Application
- d. Water/Sewer Easement: Thomas Lane

On a motion by Mr. Neil Van Dyke, seconded by Mr. Noyes, the Board approved the Consent
Items.

Liquor Consent Items

Special Event Permit Applications:

- Smugglers Notch Distillery at Art on Park, Park Street, August 31, 2017
- Caledonia Spirits at Stowe Foliage Arts Festival, Topnotch Fields, October 6-8, 2017
- Saxtons River Distillery at Stowe Foliage Arts Festival, Topnotch Fields, October 6-8, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquor Applications:

- Bittersweet Associates (d.b.a. La Villa Bistro) at British Invasion Car Show, Mayo Farm
Events Field, September 15-17, 2017
- TRG Vermont Management (d.b.a. Top Notch) at Mountain View Tent, September 19, 2017
- Baraw Enterprises (d.b.a. Stoweflake Resort & Spa) at Pumpkin Chuckin' Festival,
Stoweflake Events Field, 1746 Mountain Road, September 24, 2017
- Owen & Company (d.b.a. Craftsbury General Store) at Bar Mitzvah, 80 Cross Road,
October 14, 2017

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the Liquor Consent Items
as presented, with the addition of the four Requests to Cater.

Public Discussion on VT 108 Roadway Master Plan for Mountain Road Village

VTrans, in cooperation with the Town of Stowe and the Lamoille County Regional Planning Commission, is developing a VT 108 Roadway Master Plan for Mountain Road Village (MRV), which includes Luce Hill/Mountain Road Intersection. VHB is the consultant for the project and David Saladino, Michael Willard and Erica Quallen were at the meeting and gave a presentation and take public comment on the current conditions of that roadway. Mr. Saladino noted that the Mountain Road Village is a designated growth center, with many curb cuts that can both naturally slow traffic and also add to congestion of traffic. He identified three major intersections in the MRV, Cottage Club Road/Mountain Road, Luce Hill Road/Mountain Road, Cape Cod Road/Mountain Road. Mr. Noyes noted that at the Cape Cod Road/Mountain Road intersection there is a crosswalk across both Cape Cod Road and Mountain Road, which can be confusing and troublesome. This crossing is also part of the Recreation Path. It was noted that relocating the Recreation Path in this area could be done by going underneath the Gables Bridge or moving the crosswalk further out towards the Sun & Ski Inn, however both of these would involve significant work, easements being attained and financial investments on the Town's part, and would require further study.

On a motion by Mr. Adams, seconded by Mr. Noyes the Board approved the FY19 Budget Adoption Schedule.

NENSA Pre-Olympic Roller Ski Invitational

Carol Van Dyke and Justin Beckwith have requested the use of the public right-of-way for "an elite Cross-Country Roller Ski race" put on by the New England Nordic Ski Association. The event will take place on Saturday, November 4, 2017 with a maximum of 60 people. It was noted at the meeting that although they had originally requested a morning time, they have changed that to now be a 3pm start time. The course would start on Nebraska Valley Road and end at Trapp Family Lodge. Starts would be staggered and designed to have minimal passing. They will have course marshals at the intersections to assure safety. Chief Hull feels that the traffic and safety provisions are acceptable.

On a motion by Mr. Adams, seconded by Mr. Noyes, with Mr. Van Dyke abstaining, the Board approved the NENSA Pre-Olympic Roller Ski Invitational use of the public right-of-way with the understanding that the roads will be used "as is" with no extraordinary measures taken by the Town in the event of inclement weather or otherwise.

Street Naming and Street Numbering Policy Amendments

The Town of Stowe adopted a street naming and street addressing policy in 2012, which established the Zoning Administrator as the 911 coordinator. The policy also established that a street number would be assigned when a curb cut permit was issued for public roads or when a zoning permit was issued if on a private road. The policy did not address existing developments establishing E911 addresses or correcting them when they are non-compliant with current standards. Mr. Safford has proposed an amendment to the policy to add the language "The 911 Coordinator shall also coordinate and re-address existing 911 numbering when the existing 911 numbering is not compliant with the current Vermont E911 standards." By assuring the E911 addresses are correct, it will make it easier for emergency responders, both local and those assisting through mutual aid, to find the locations quickly in an emergency when addresses are identified through dispatch. Mr.

Safford also noted that he encourages all residents to label their homes with reflective numbering signs to also help emergency responders find your home quickly when needed.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the proposed Street Naming and Street Numbering Policy amendment.

Park Street One-Way Traffic/Parking Trial

At the direction of the Selectboard, Mr. Safford and Public Works Director Harry Shepard presented a proposed trial study for making Park Street open only to one-way traffic, creating 13 new parallel-parking spaces on the east side of the road. Highway staff will need to install MUTCD compliant signs for the trial, which is estimated to cost \$1,000. They will also paint in the new spaces using temporary paint. This will be a real-life test of an idea that has been proposed for many years. The trial will assess how the change impacts overall village traffic circulation. The Town reached out to Park Street residents and key stakeholders to let them know about the proposal, receiving input from Stowe Vibrancy, Larry Lackey, David Silverman, president of the Union Bank located on Park Street, and Elaine Percy of Percy Transportation. Staff proposed the trial go from September 18th through September 25th. Mr. Van Dyke said he did not feel one week would be long enough to give drivers time to acclimate to the change. Mr. Safford indicated that if the Selectboard wanted a longer trial, they could extend the trial period until their next meeting on October 16th. At that time, the trial will be discussed and if found to be successful, a first hearing for an ordinance change will be warned. The Chief of Police may terminate the trial at his discretion if he feels it is unsafe to continue it. Elaine Percy, of Percy Transportation, which provides bussing for the elementary school, said she is in support of the trial but did express concerns about the busses turning off Park Street onto Main Street with cars parked along the side, if it would give them a large enough turning radius. Rose Matulionis, owner of the 1860 House Inn on School Street, voiced concerns about the trial, stating that there are only three streets in the village and to make two of them one-way isn't worth it to gain only 12 parking spaces wasn't a good idea. She questioned making the street one-way further back where there is less traffic, or making agreements with retail establishments to allow public parking at night when they are closed, or to open up more spaces near the Recreation Department. Mr. Safford indicated that staff did not recommend making Park Street one-way further back as it would not give the school two ways in/out. Mr. Safford said that other options for making parking could - involve either a parking garage or taking down a building in the village. Another resident questioned if having Vail put in a parking garage on Town owned land with bus service into the village would be the right solution. Ms. Nichols noted that people want to park close to where they are going, and may not do a park & ride. Mary Skelton, a resident on Sunset Street, suggested striping and formalizing the parking on Sunset Street to better utilize those spaces. Mr. Adams noted that the Town is trying to squeeze in as much parking as they can, until they have to make a major investment of some sort, and felt there was no harm in trying this. Another resident questioned the aesthetics of the Village with this additional signage. It was noted again that Village parking was one of the top issues in the Town Meeting Surveys. The trial will be publicized in the Stowe Reporter, school notes, Front Porch Forum, Town website and Mr. Safford's "Municipal Corner."

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board approved the trial for the time period of September 18th through October 16th with the understanding that the Stowe Police Chief may terminate the trial at his sole discretion if he feels it is unsafe to continue it.

Village Parking Signs

In 2009, the Town worked with Stowe Vibrancy to develop customized Park & Walk signs that were placed at various locations directing the public to the public parking areas in the village. It has been discussed recently that visitors may have an easier time finding parking if they were standardized parking signs similar to what you see in other communities. The Town has also proposed adding three new signage locations in the Village directing people to park at the school and Arena parking lots. Ms. Nichols noted making the Rec Path Parking sign a traditional parking sign would also help clarify that anyone can park there. It was also discussed that a parking app or a pamphlet with parking information would also be helpful for out-of-town visitors.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board moved to direct staff to replace the current Park & Walk signs with standard regulatory parking signs.

Maple Street Speed Study Results & Discussion

At the February 13th meeting, Maple Street resident Leah Hodari had requested a speed sign on Maple Street heading north out of the Village, similar to the one at the former Village limits heading south into the Village. The Selectboard expressed concern about the aesthetics of adding another electronic sign and requested that a speed study be done in order to put the issue into context. Lamoille County Planning Commission conducted the speed study at 266 Maple Street, where there is a speed limit of 25mph, from June 13th to July 5th. The study found that the 85th percentile speed was 33mph. Ms. Hodari expressed concern that the study was not accurate due to it capturing both northbound and southbound lanes, and said she believes that northbound traffic going faster as they exit the Village. The Police Department recently purchased a mobile speed sign which can capture speed data, and it was suggested that the Town place it at the 266 Maple Street location to see if the sign had an effect in lowering the 85th percentile speed. Ms. Nichols pointed out that School Street is another area with known speeding and asked for a speed study using the mobile sign be done there as well. Ms. Hodari also suggested moving the 25mph sign from the corner where Main Street becomes Maple Street to further down in the “straightaway.” Another resident expressed concern that the recently changed speed on Route 100 from 40mph to 30mph from Brush Hill to the former Village limits did not go far enough. Mr. Safford explained that was State highway and that was the change the State was agreeable to. Ms. Hodari expressed concerns about speeding in general in the Town and asked the Town to brainstorm ideas for reducing speeding. Mr. Safford noted there are options such as speed tables, islands, and striping that can be done if the Town wants to go in that direction. Specifically he suggested having the State paint white lines on Maple Street following their paving in 2020, which would give more room for pedestrians and cyclist while also reducing speed due to the narrowing of the vehicular travel lane.

Manager’s Report

Mr. Safford noted that the Town has received \$649,689 in Federal and other grants in FY17. The two largest grants were for a VTrans Class 2 paving for a portion of Stowe Hollow and a Department of Environmental Conservation Ecosystems Restoration Grant in connection with the Rec Path/Bouchard Farm Streambank Restoration Project. The Town also received \$58,000 from Stowe Rescue to assist with hiring per diem A-EMT/Paramedics to ensure surety of service. He also provided background on a notice of public hearing for amending the Lamoille County Regional Plan.

There being no further business, Chair Hagerty adjourned the meeting at 7:30pm.

Selectboard Meeting 7/24/17

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday September 25, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Lisa Hagerty, Willie Noyes, Billy Adams, Morgan Nichols, Neil Van Dyke
Town Manager Charles Safford, Public Works Director Harry Shepard, Town Planner Tom
Jackman; Parks & Recreation Director Matt Frazee

Others Present: Eric Zeikel; Ed Frey; Barbara Allaire; Stephen Knight; Jenna Ware; Adam Rice;
Caitrin Maloney; Kristen Sharpless; Rob Moore; Bob DiMario; Helene Martin; Ryan Percy; Mark
Waldert; John Becy

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Morgan Nichols, seconded by Mr. Neil Van Dyke, the Board approved the agenda as presented.

Consent Items

- a. Minutes
- b. Vermont Renaissance Faire Special Event Application

On a motion by Mr. Billy Adams, seconded by Mr. Willie Noyes, the Board approved the Consent Items.

Liquor Consent Items

Second Class Liquor License Application:

- Fifty-Five Consulting & Enterprises (d.b.a. Black Cap Coffee & Beer) at 144 Main Street

Special Event Permit Applications:

- Go America Go Beverages (d.b.a. Whistlepig Whiskey) at Stowe Bowl, 1613 Mountain Road, October 5, 2017
- North Branch Vineyards at Stowe Fall Foliage Craft Show 3420 Mountain Road, October 6-8, 2017
- Snow Farm Winery, LLC at Stowe Fall Foliage Arts Festival 4000 Mountain Road, October 6-8, 2017

Request to Cater Malt, Vinous and/or Spirituous Liquor Applications:

- Black Diamond Barbeque at 1633 Robinson Springs, October 14, 2017

On a motion by Mr. Van Dyke, seconded by Ms. Nichols, the Board approved the Liquor Consent Items as presented with an additional Second Class Liquor License Application, an additional Special Event Permit Application and an additional Request to Cater, all listed above.

Special Events Ordinance Amendments

Chair Hagerty opened up the Public Hearing on the Special Events Ordinance amendments. Town Manager Charles Safford explained that the proposed amendments are to incorporate the cap on events on the Mayo Fields which was previously included in the Zoning Regulations. The proposed Ordinance changes would cap the number of Special Events with over 300 people on the Mayo Farm Events Field to eight, the same as previously established through zoning. However, the revised regulations will allow other events that won't be counted as part of the eight if they are held by Stowe Parks & Recreation or are tournaments associated with non-profit athletic organizations having an arrangement in effect with the Town to rent and occupy the Mayo Events Fields for practices/games. Also not included in the cap are special events that utilize primarily the parking lot, and other elements of the Town Property are used solely for staging or event registration. The proposed ordinance also would limit Special Events with over 300 people at the Polo Fields to three ball field style events per calendar year. This is a new limit, which was developed based on recommendations from the Recreation Commission. The ordinance will allow other ball field style recreation events for tournaments associated with non-profit athletic organizations having an existing arrangement with the Town or rent or occupy the Polo Fields for practices/games. The proposed ordinance changes would also now require a Special Event Permit to events that have less than 300 people but will use the Town's Right-of-Way and is reasonably expected to result in material disruption of traffic.

The Town currently has eight events utilizing the Mayo Events Fields and three events utilizing the Polo Fields each year. These organizations will be given preference for using the fields if they submit a Special Event Application by the 15th of January. Ms. Barbara Allaire questioned if one organization could apply for all three events to be held on the field, which Mr. Safford stated could happen if there were event openings available and they applied before January 15th. Mr. Steve Knight from Stowe Youth Lacrosse asked about use of the fields prior to Memorial Day, which the ordinance now says would not be available. It was agreed that it should not be used for large special events, but could be used for youth sporting events. Language was added to section 4a and 4b to clarify that none of the eight (or three for Polo Fields) special events shall occur between March 15th and Memorial Day Weekend.

On a motion by Mr. Adams, seconded by Mr. Noyes, the Board voided the existing Special Events Ordinance and adopted the proposed Special Events Ordinance with the additional language in sections 4a and 4b.

Mayo Farm Rec Zone Relocation Task Force Report

The Mayo Farm Recreation Zone Relocation Task Force was constituted by the Recreation Commission to study the need and feasibility of relocating the Mayo Farm Recreation Zone (Fields J, K & L "Polo Fields") to a different portion of the Farm (Fields D and E) to accommodate additional and higher quality athletic fields. Adam Rice, Recreation Commission Member, presented the report to the Selectboard. The report indicates that "A minimum of three new athletic fields are required to meet the current needs of local recreation." It also recommends that the Selectboard put a line item in the Town's capital budget to be decided at the March 2018 Town Meeting to conduct a professional engineering study of fields J, K, D & E to assess their suitability to support athletic fields, as well as their agriculture values. Mr. Rice noted that swapping the fields would not only give the Recreation Commission more playable fields, it would also consolidate them into one common area.

It was discussed that a Grant of Development Rights and Conservation Restrictions is held by the Stowe Land Trust until 2028. In order for the Town to reallocate the fields, Stowe Land Trust would have to be agreeable and make a determination that it is legal to do so prior to the expiration of the conservation restrictions. If so, they would likely want to see a net conservation gain and for the Town to offset any legal costs they might incur. Ms. Caitrin Maloney, executive director of the Stowe Land Trust, said that they would support a net conservation gain, but that they would need to see strong community support for any effort to change the current restrictions. She cautioned changing the easement should not be taken lightly. Mr. Adams said that he felt it would be wise for the community to develop a plan for the property as a whole leading up to the 2028, with input from both the recreational users and the agricultural users. Mr. Michael Waldert of Moscow questioned how long it would take to get new fields to playable condition, which he estimated could be a multi-year process, and asked what the plan was for those years when overlap would be needed. It was questioned if Field A would be used specifically for large special events. Mr. Safford said that would have to be determined based on the events; however the goal would be to keep vehicles off the fields used for playing sports for safety purposes. He also noted that having events back to back jeopardizes the future use of the fields, particularly if there is inclement weather.

Request to VTrans to Install West Hill / Rt. 100 Traffic Light

Mr. Safford explained that VTrans has indicated that they are beginning their preliminary process to pave Rt. 100 from Stowe to Morrisville, possibly as soon as 2020. This presents an opportunity to request they incorporate the proposed West Hill/Rt 100 traffic light into the project and be eligible for State funding. Mr. Safford has drafted a letter to VTrans requesting the light be considered part of the project. It was questioned if the Town attempted to do this as a standalone project how much State and Federal funding they would get, which Mr. Safford said was hard to predict, but likely could be funded through grants, however all administrative costs of the project would be the responsibility of the Town. Ms. Martin asked what type of light would be installed; Mr. Safford responded that likely it would be a smart light with some abilities to tell when cars are present and adjust timing. Ms. Martin also questioned why the Town did not reduce the speed in that area starting further to the north. Mr. Safford responded that the most recent change was as far as the State was willing to go. Mr. Rob Moore of Lamoille County Planning Commission said that there will be an information session associated with the upcoming paving project and that would be the opportunity for citizens to provide input on the speed limit in those areas.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved and signed the letter to VTrans indicating that the Town supports the proposed West Hill / Rt. 100 traffic signal and requests that it be implemented as part of the Stowe to Morrisville paving project.

Village Green Water Supply Expansion Project

Mr. Safford explained that in 2015 the Town undertook a study for expansion of our existing water supply at our Village Green Water Supply and Treatment Facility, which was planned and constructed for future supply expansion. The report recommended a 3 phase expansion program of I. Test well and production Well Installation and Permitting, II. New Well Construction, III. Plant Expansion. He then went on to explain that during periods of peak seasonal water supply demand, the current wells at Edson Hill and Village Green are operating near capacity. When a well is out of service for an extended period time, which has occurred twice in the last two years, it can be incredibly difficult to maintain water supply. Staff have been discussing with VTDEC, as their regulations previously did not allow for redundant wells, requesting an alternative approach which

would allow a redundant well at the existing site. This would be a prudent and more cost effective approach for the Town. Based on our previous experiences, VTDEC has agreed to our alternative approach and to fast track the permitting process. In summation, this would complete phases I and II from the study and for less than half the anticipated costs. Current cost estimates are at \$200K, with the highest cost component being the drilling development and testing of a 12” diameter high capacity well. Quotes were obtained from the only two qualified providers in northern New England, with N. A. Manosh coming in as the lowest at \$77,953. \$165,000 has already been budgeted for Phase I from FY16. \$15,500 remains from the original from the Water Supply Study and the remaining \$19,500 can be appropriated from the Water Capital Reserves which has a current balance of \$145,721. This project will have no impact on the rate payers.

Mr. Noyes suggested looking at the property near the High School for future well water needs, which Mr. Safford noted would be a mid to long-term project, requiring a treatment plant, pumps and connection to the current system. Ms. Nichols asked if a redundant well would help meet demand in emergency situations such as major fires, and Mr. Shepard stated that it would, providing a quicker “recovery time” after major events. Mr. Shepard also stated that having a second well would not stress the aquifer.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the board approved the proposed Village Green Water Supply Expansion Project, transfer of the unexpended balance of \$15,500 from the Water Supply Study and \$19,500 from the Water Capital Reserves to the Village Green Water Supply Expansion Project and award the well drilling to N. A. Manosh for \$77,953.

Manager’s Report

Mr. Safford reported that the Vermont Public Utility Commission has denied a Certificate of Public Good for Verizon for the North Hill project. Verizon has 30 days to appeal to the Vermont Supreme Court, otherwise the order will become final.

The Stowe Free Library will be closed to the public on Friday October 13th through Saturday October 28th for carpet replacement. The Library will reopen on Monday October 30th.

He also noted that the Lamoille County Planning Commission has issued a Request for Proposals for a Housing Study and Needs Assessment for Lamoille County and Hardwick, Vermont.

It was asked how the feedback for the Park Street One-Way Trial was, and most noted the feedback was “it’s not as bad as I thought it would be.” There have been no major complaints filed with the Police. Mr. John Busey noted that having the spot in front of Black Cap coned off has been very helpful when trying to get around the intersection of Main Street and School Street.

Ms. Martin brought up concerns she has about pedestrians not using the cross walks. Mr. Safford noted that there is no “jaywalking” laws in Vermont, and thus nothing the Town can do to stop people from crossing where they want. Mr. Adams encouraged more education about the safety of using a crosswalk, where they are, etc.

On a motion by Mr. Noyes, seconded by Mr. Adams, the Board went into Executive Session to discuss legal issues at 6:50pm.

There being no further business, Chair Hagerty adjourned the meeting at 7:10pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday October 16, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Morgan Nichols, Neil Van Dyke
Town Manager Charles Safford, Public Works Director Harry Shepard, Town Planner Tom
Jackman;

Others Present: Rose Matulionis; Rachel Moore; Scott Noble; Caleigh Cross; Elizabeth Bushueff;
Brian Lamb; Bruce Nourjian; Elaine Percy; Ana Burke

Call to Order

Vice Chair William Adams called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Mr. Neil Van Dyke, the Board approved the agenda as presented.

Consent Items

- a. Minutes
- b. Acceptance of Spruce Peak Adventure Center Utilities
- c. Commodores Sewer Abatement Request
- d. Sewer/Water Allocation: Lot 1, Summit View Drive
- e. Sewer/Water Allocation: Lot 6, Summit View Drive
- f. Ecosystems Restoration Grant Program – Grader Mounted
Compactor

On a motion by Mr. Noyes, seconded by Ms. Morgan Nichols, the Board approved the Consent Items.

Liquor Consent Items

First & Second Class Liquor License Application:

- JP Decker LLC (d.b.a. Stowe Public House) at 109 Main Street

Special Event Permit Applications:

- Duncan's Idea Mill, LLC (d.b.a. Dunc's Mill) at Stowe Foliage Arts Festival, Topnotch Fields, October 6-8, 2017
- White Mountain Distillery, LLC (d.b.a. Stowe Cider) at 1799 Mountain Road, October 5-8, 2017
- American Crafted Spirits, Inc (d.b.a. SILO Distillery) at Sushi Yoshi, 1128 Mountain Road, October 20, 2017

Art Gallery, Book Store, Museum or Library Serving Permit Application:

- West Branch Art, LLC at 17 Town Farm Lane, October 6, 2017

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented.

Exposed Sculpture Extension Request

The Helen Day Art Center has requested permission to leave two sculptures from their Exposed Exhibit be left on Town property until June 10, 2018. These pieces are located on the Village Green and near the Recreation Path entrance behind the Stowe Community Church.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the request to allow the two sculptures through June 10, 2018.

Motor Vehicle Ordinance Amendments

Town Manager Charles Safford presented the Board with several revisions to the Motor Vehicle Ordinance as outlined below and requested they consider warning a public hearing for the changes.

- a. Park Street One-Way from Intersection with Pond Street to Main Street
- b. Establish 3hr parking on Park Street from its Intersection with Pond Street to Main Street
- c. Establish the loop around Stowe Community Church as one-way
- d. VT Route 100 from 635 Maple Street to Brush Hill Road 30MPH Zone
- e. VT Route 100 from Sky Acres Drive to town line 40MPH Zone

Mr. Van Dyke noted that the Motor Vehicle Ordinance Section IV Municipal Parking Lots also needed to be amended to remove mention of the Union Bank and other lots that are now private property.

Mr. Adams asked for comments on the Church loop and speed changes first. Mr. Scott Noble, representing the Stowe Community Church said that with change in parking at the Landing from angled to perpendicular, as well as the general increase in traffic around the church, it has become confusing at times with cars going both ways, pedestrians and bicyclists. The Stowe Community Church is requesting that the loop be officially made one-way with entrance between the Stowe Landing building and the Church and exit between the Graham Mink building and the Church. Signage and pavement marking plan has already been developed by Public Works. Mr. Noble said that all three building owners agree this is a safety concern and support the one-way plan. It was suggested that having signage in front of the parking spaces at Stowe Landing building might help drivers who would otherwise miss that they can not go out the way they came in. In regards to the speed changes, Mr. Bruce Nourjian asked if the Town could install "No Jake Brake" sign on the South side of Town on Route 100. Mr. Safford noted that the State would have to allow the sign because it is their right-of-way. State law does not allow the restriction of air brakes, but he will ask if they will consider requesting people not to use them.

Mr. Adams then opened up discussion on Park Street being made One-Way. He said that he felt this was an experiment to help with community vibrancy by providing additional parking that is close to businesses and restaurants in the village. It was noted that several written opinions from residents were included in the Selectboard Packet. Mr. Noyes stated that it was handy to have additional parking spaces on Park Street. Ms. Nichols noted that village parking was identified in the Town Meeting survey as a top priority and that this experiment did provide convenient parking spaces. She noted that she did hear that traffic backs up on Pucker Street in the mornings more since the change. Mr. Van Dyke said that if there was a capacity issue we would see School Street backing up, but that doesn't seem to be what we are seeing. Mr. Noble said that as a local business owner he is in favor of the change as it gives additional spaces for people to stop and shop. Mr. Safford noted that the police department has been monitoring and observing the experiment and found no fatal

flaws with it, and no increase in accidents. Ms. Elaine Percy, of Percy Busses, noted that there has been nothing safety-wise that has been an issue for the school busses. She said they do have a harder time turning down to the school when coming from the North side of town, but its manageable. Mr. Brian Lamb, a Pucker Street resident, said that he is seeing traffic back up on his road in the mornings and also was concerned about safety and congestion of traffic through the village in general. Ms. Rose Marie Matulionis, a School Street resident who provided the town with a parking study during the trial, said that she is seeing more U-Turns at the School Street/Pond Street intersection and with one less street taking cars off Route 100, it is making Route 100 more congested. She also noted that her parking study found that there are 27-147 available parking spaces throughout the Village at any give time. Ms. Matulionus requested that the Board table further discussion of making Park Street one-way until they could understand why people are not utilizing the available spaces we already have. Mr. McDermott suggested a jitney be brought back to bring people from father parking lots into the village. There was discussion over using the Xpress and Union Bank parking lots after hours. Mr. Safford noted that the Town used to lease spaces in these lots but no longer does. The businesses may offer parking when they are closed but that is at their discretion. Ms. Matulionis also recommended two national programs to help Towns be more pedestrian friendly and alleviate the need for on-street parking. Mr. Nourjian recommended looking at parking garage behind the Akeley Building or using the wetlands behind Thomas Lane. Mr. Artie Ziegel suggested having tour busses enter the village from Thomas Lane. Mr. Adams said the Town needs to think creatively on how to address the parking concerns of the village and thanked those in attendance for their ideas and input.

On a motion by Mr. Noyes, seconded by Mr. Van Dyke, the Board moved to warn a Public Hearing on the proposed Motor Vehicle Ordinance amendments for October 30, 2017.

It was noted that Park Street will remain one-way until the meeting on October 30, 2017.

Manager's Report

Mr. Safford reported that Stowe Land Trust is seeking a permit from the Stowe Development Review Board to demolish a Blacksmith Shop at 557 Notchbrook Road. The Town has a co- easement holding on the abutting Bingham Falls property.

Mr. Stafford noted that Stowe Youth Hockey ice rental hours have been lower than budgeted. Staff will work to control expenses and bring in other revnue.

Gerry Scott has donated a wagon to the Town that has historically been used for hay rides by Stowe Parks & Recreation and Stowe Vibrancy. There were no conditions with the donation.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board went into Executive Session to discuss legal issues and real estate at 6:33pm.

There being no further business, Vice Chair Adams adjourned the meeting at 7:15pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday October 30, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, Lisa Hagerty
Town Manager Charles Safford, Public Works Director Harry Shepard, Town Planner Tom Jackman; Chief of Police Donald Hull

Others Present: Rose Matulionis; Brad Colfer; Caleigh Cross; David Jaqua; Darsey Moon; Tom Hubbs; Alex Showerman; Dana Allen; Kevin Weishar; Rob Moore; RJ Thompson; Scott Noble; Stephen Holbrook; Richard and Sally Watts; Evan Chismark; Amy Morrison; Grant Wicker; Rick Solotute; Elaine Percy; Kristen Sharpless; Mark and Margaret Hoer; Karen Crist; Bobby Murphy; Meg Scott; Denise Dalmasse; Ross Scatchord; Carolyn Ruschp; Walt Levering; Gordon Dixon; Robin Dixon; Tom Hand; George Lewis; David Wolfgang; Olivia Thompson; Reeve Bell;

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Ms. Morgan Nichols, seconded by Mr. William Noyes, the Board approved the agenda with the addition of Consent Item 3d. Closure of Sidewalk by Green Mountain Inn.

Consent Items

- a. Minutes
- b. Adams Camp Connector Trail
- c. Moscow Field Management Plan
- d. Sidewalk Closure by Green Mountain Inn 11/1-11/3

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the Consent Items.

Stowe Electric Department Line of Credit

The Stowe Electric Department annual Line of Credit has been approved by the Electric Commissioners. The Union Bank also requires the Selectboard to Authorize. The Line of Credit is for \$1.5 million with a 1.19% per annum interest rate.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the SED line of credit.

Liquor Consent Items

Second Class Liquor License Location Change:

- Stowe Seafood & Meat Market location change to 394 Mountain Road Unit #12

Art Gallery, Book Store, Museum or Library Serving Permit Application:

- Helen Day Art Center at 90 Pond Street, November 9, 2017 5pm-9pm
- Helen Day Art Center at 90 Pond Street, December 1, 2017 5pm-8pm

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board approved the Liquor Consent Items as presented.

Motor Vehicle Ordinance Public Hearing

Chair Hagerty opened the Public Hearing on proposed revisions to the Motor Vehicle Ordinance as outlined below and requested they consider warning a public hearing for the changes.

- a. Park Street One-Way from Intersection with Pond Street to Main Street
- b. Establish 3hr parking on Park Street from its Intersection with Pond Street to Main Street
- c. Establish the loop around Stowe Community Church as one-way
- d. VT Route 100 from 635 Maple Street to Brush Hill Road 30MPH Zone
- e. VT Route 100 from Sky Acres Drive to just south of the Moscow Road intersection 40MPH Zone
- f. Removal of references to the former “Village Parking Lot” (Butler Building, Union Bank, Copy X-Press, and Carriage House) from Article IV Municipal Parking Lots.

Rose Matulionis, owner of the 1860 House on School Street, gave a presentation on a parking study she did assessing open parking spaces throughout the village. She noted that many people are not parking in the Union Bank/Xpress Parking lot, Memorial Park parking lot and Arena parking lot, she believes because of signage issues. She also said the Town could invest in lighting parking lots such as the Recreation path lot to make them seem safer. It was noted that the Union Bank/Xpress signs are privately owned and the Town cannot control them. The Town has also been working on signage to public parking lots. Town Manager Charles Safford also warned that when the Town reassesses its sidewalks and crosswalks, they may end up losing some on-street parking spaces on Main Street, which the spaces on Park Street could offset. Chair Hagerty noted that when people are looking for parking they will always start off as close as they can, and it may be unreasonable to expect all visitors will walk from father parking lots. David Jaqua, resident, said he found the traffic flow okay with Park Street one-way. Resident Scott Noble suggested a straw pole of residents in the room. 26 people were found to be in support of keeping Park Street one-way and one opposed. Chair Hagerty expressed concerns about winter plowing, but those parking spaces would be subject to the overnight parking ban as are all village spaces. It was also suggested that the Board could evaluate how it is going at any time, including after the winter season, and modify the ordinance accordingly.

There was no further discussion on Park Street or the other proposed changes to the motor vehicle ordinance.

On a motion by Mr. Noyes, seconded by Ms. Nichols, the Board adopted the Motor Vehicle Ordinance as amended.

Green Mountain Transit Authority Mountain Road Shuttle Service Change Proposal

Jon Moore, Green Mountain Transit Authority (GMTA) director of Maintenance and Planning gave a presentation on changes GMTA has been working on in conjunction with Bobby Murphy, President of Stowe Mountain Resort, and Stowe Area Association. The changes outlined were to increase service frequencies during peak times on peak days and to eliminate service deviations and flag stops. Mr. Moore noted that the goal of these changes is to improve on-time performance, travel times and reliability, reduce overcrowding, increase safety and understandability of the schedule. The overall goal is to increase ridership and reduce traffic congestion. This will mean 1,350 more hours of bussing availability, which is anticipated to be a \$92,500 increase in cost, of which Stowe Mountain Resort will pay 20% and a grant will pay the remainder, resulting in no increases to the Town. Chair Hagerty said she understood ridership was down during the 15-16

season due to poor ski conditions, but asked why ridership didn't bounce back in the 16-17 season. Mr. Moore said it was a combination of fewer busses due to staffing issues as well as a reflection of national trends. Ms. Nichols suggested an increase in Air BnB usage puts more guests off the route and more likely to drive. Mr. Noble said that the current system caters only to those who stay in resorts along the Mountain Road and encouraged the Town and GMTA to look at peripheral parking lots on the north and south entrances to town, encouraging a park and ride philosophy. Mr. Murphy said that is the model used at ski resorts out west and something SMR is looking into, but the changes proposed today are a first step. Mr. Walter Levering said that consistency is key for bus schedules but that it's hard to be on time when you are only as fast as the slowest car in front of you. Mr. Noyes also asked how the bus will handle congestion and road conditions at Harlow Hill. Mr. Murphy said that he is working on an agreement with VTrans to allow a 3rd party plowing agency to treat the roads if the police approve and VTrans is not able to get there. Ms. Carolyn Ruschp said that local businesses are concerned about where the stops will now be and asked when the list would be available, Ms. Amy Morrison of Stowe Area Association said she would provide her a list.

Sterling Forest Cabin Proposal

R.J. Thompson, executive director of the Vermont Huts Association (VHA) presented to the Board their proposal for an 8 to 15 person rustic cabin/hut in Sterling Forest to be utilized by hikers, mountain bikers and cross country skiers. The goal is to create a statewide hut system from Stowe to Killington. At this point this is just a proposal, and will need approval from the Vermont Land Trust, Selectboard and the zoning process before it is actually built. The Vermont Land Trust easement does allow for "rustic shelters (not for year round occupancy or equipped with plumbing, gas or electrical service) for seasonal public recreational use..." Because the Town owns the land, VHA would fundraise and build the hut, then donate it to the Town, who would in turn lease it back to VHA, likely for \$1 per year.

Mr. Thompson said that the structures currently in existence along the Long Trail are not set up for use by mountain bikers and backcountry skiers in the way this hut would be. Ms. Nichols asked what it would take to make the trails connect to the current structures, which Mr. Thompson said would be cost prohibitive. Neighbors in the Sterling Valley voiced concern about the hut being close to the parking lot and likely to get misused. They also had concerns about garbage and vandalism. Mr. Thompson said there would be weekly caretaker visits to remove trash and check on the hut. He said there would also be a lock pad on the hut to mitigate unwanted access. It was asked if the Town would have to insure the building. Mr. Safford said the Town would treat it like other buildings they own and lease out, having it on their insurance but requiring the lease to carry insurance naming the Town as an Additionally Insured.

Mr. Chris Kelley, a Sterling Valley resident, raised concerns about bears in the area and said he did not think once per week checks were enough. Mr. Steven Holbrook, also a Sterling Valley resident, also voiced concerns about the location being a bear and moose corridors. He said he supported the hut idea but did not think Sterling Valley was the right location because of the current VLT easement, location near the parking lot and scope of the project (15 people). Mr. Dan Allen of the Waterbury Area Trails Alliance voiced his support for the project. Mr. Tom Hand said that the trail economic research has indicated that a hut like this can have a \$200,000 economic impact per day. Mr. Bob Rose, a Sterling Valley Resident, said he was concerned about the impact on traffic and the already overflowing parking lots. Evan Chismark, executive director of Stowe Trails, formerly

Stowe Mountain Bike Club, said they support the project and that it will set them apart as a trail association. Many residents spoke to concern the Sterling Valley had already reached a “tipping point” where the current infrastructure cannot support the number of visitors on a daily basis. This results, the reported, in plowing issues, people parking in private driveways and emergency vehicles not able to get through. Others said this is happening anyway and having up to 15 more people in the area for the hut would not be a significant difference. Ms. Olivia Thompson said that the ultimate vision is to have a number of huts along the corridor to distribute the impact on the area. Others suggesting having membership and educational materials as a way of controlling the impact. Mr. David Wolfgang stated that the Town has a responsibility to the residents of Sterling Valley to address the growing pains regardless of the proposal. Mr. John Nolan said that buy in of Sterling Valley residents is critical to this project’s success. Mr. Rob Moore raised concerns about liability, insurance and questioned if this was good business for the Town to take on.

Manager’s Report

Mr. Safford reported on the wind storm that hit the Town of Stowe very hard on Sunday evening. Winds of 115MPH were recorded at Mount Mansfield and many trees and telephone poles were taken down. Emergency Command Center was opened at 2am, and is continuing to operate as the situation is assessed and addressed. Police Chief Hull reported that as of 8pm, there were 1,800-1,500 people without power, which was a huge improvement from the initial 4,500 that lost power. Crews were working throughout the early morning, all day and into the night to assure roads were cleared and power restored as much as possible. The remaining people without power could take several days to restore. There is currently no power at the High School, and schools will be closed Tuesday. There were no injuries reported in the Town as the result of the storm. Mr. Safford noted that one of the most concerning things was the water plant loss of power and pumps without power meaning people may be without clean drinking water. As of 8pm, the main plant had water but could not pump to the remote locations such as Trapps or Notchbrook, but those wells were full as of 2am when power was lost, which should last approximately 4 days. The Sewer treatment plant has power and while some remote monitoring equipment is damaged, they are able to operate it from the plant fine.

Mr. Safford also reported that the Town will change its signage for the Winter Parking Ban having only signs coming into and going out of the Village rather than at every space. Ms. Nichols questioned if that will be enough as some visitors might be distracted coming into Town and not see the signs. Mr. Safford noted that this is the practice in many towns, and would like to trial it this winter and see how it goes.

There being no further business, Chair Hagerty adjourned the meeting at 7:55pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday November 13, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, Lisa Hagerty, William Adams, Neil Van Dyke

Town Manager Charles Safford; Chief of Police Donald Hull; Chief of EMS Scott Brinkman

Others Present: Bodo Liewer; Mark Walker; Tim Meehan; Dave Connelley; Kevin Varall; Kyle Walker; Roland ; Sandra Godin; Hal Stevens; Scott Reeves; Duane Lowell; Steve Sulin; Ana Burke; Kerry Seduth; Kevin Komer; Jack and Piquette DiPazza

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. William Noyes, seconded by Mr. Neil Van Dyke, the Board approved the agenda as presented.

Consent Items

- a. Minutes
- b. 59 West Hill Road Water Allocation

On a motion by Mr. William Adams, seconded by Mr. Noyes, the Board approved the Consent Items.

Liquor Consent Items

Second Class Liquor License Location Change:

- Main Street Partners, LLC (d.b.a. The Butchery-Stowe) at 504 Mountain Road

Special Event Permit Application:

- Smuggler's Notch Distillery at 1813 Mountain Road, December 13, 2017 4:00pm-8:00pm

Art Gallery, Book Store, Museum or Library Serving Permit Application:

- Vermont Ski & Snowboard Museum, November 29, 2017 5:30pm-9:00pm
- Vermont Ski & Snowboard Museum, December 1, 2017 7:00pm-9:00pm
- Edgewater Gallery, 151 Main Street, December 8, 2017 4:00pm-9:00pm

Educational Sampling Event Permit Application:

- Stowe Beverage at Bistro at 10 Acres, 14 Barrows Road, December 12, 2017 7:00pm-9:00pm

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items, with the additional item for Edgewater Gallery listed above.

Ordinance Request to Prohibit Open Burning (Lower, Upper and Center Village)

Stowe Resident Harold Stevens reached out to Town Manager Charles Safford to request an open burn ordinance requiring neighbor notification and including a ban on burning the central village, upper village and lower village. Mr. Stevens explained that his request was spurred by burning of brush -at the Stowe Inn during a dry spell this fall, that he was not aware of as a neighbor. He also expressed concern- about fires -, particularly in dense populations such as the villages, and for the potential health hazard the smoke might cause. Residents in attendance expressed concerns about the hyper regulation the proposed ordinance would cause, when many have been safely and responsibly burning for decades. Many noted that the recent wind storm has left significant trees down that need to be taken care of and to try to bring it somewhere for disposal can be cost prohibitive. Fire Warden and Stowe Fire Department 1st Assistant Chief Mark Walker explained that when issuing burn permits they do take location and weather conditions into consideration, however with over 1,000 permits issued each year it is not possible to do a site visit on every permit. He said that out of the 1,000 permits issued yearly, only about 1-2 require intervention from the fire department, and there has never been a structure lost to an open burn. It was noted that you cannot dispose of clean wood at the local transfer station and that to drive it out of the county for disposal or use a wood chipper has an economic and environmental footprint impact. At this time, the Board felt that there was not support to move the proposed ordinance forward at this time.

Public Safety Facility Meeting Room Policy (No External Use)

Due to concerns about sufficient parking with a fire or other emergency response, the Selectboard previously limited its use to governmental and non-profit use. However, external use has continued to be of concern for parking. The room also serves as the main meeting room for emergency response center, such as during the recent wind storm damages. The Town has other public meeting room space available at the Town Hall, Library and Stowe Arena. It was discussed that wording should state municipal government and other public safety agencies.

On a motion by Ms. Nichols, seconded by Mr. Noyes, the Board voided the existing Public Safety Meeting Room Policy and adopt the new policy with the language discussed at the meeting.

Fire Department Training Center

The Stowe Fire Department has historically used the land where the CCC Camps are located on Nebraska Valley Road for fire training. Scott Reeves of the Stowe Fire Department Auxiliary presented a proposal to develop a new training center at the existing site. The intent of the training site would be to help with preparedness and membership recruitment/retention. Mr. Reeves noted that the recent Fire Department survey identified a gap in training with many members having less than 5 years of experience, and that the only way to gain experience is to go to fires. He outlined a two phase project that would include initially removing the existing structures and paving a flat surface for doing exercises. In a second phase they would like to construct a burn building which would allow for structure fire simulations as well as search and rescue simulations. Mr. Reeves indicated that Stowe Fire Department would likely want to invite neighboring agencies that provide mutual aid to use the training center. The only nearby training center like this is in Pittsford, Vermont, and sending our crews there for trainings can leave the town itself vulnerable should a fire occur. Mr. Jack DiPiazza and Ms. Piquette DiPiazza are the nearby landowners and were present at the meeting to voice concerns about a fire training center being located in a residential area, about potential health impacts from their children breathing smoke, night noise and visual disturbances. They urged the Fire Department Auxiliary and the Town to look at alternate locations

or working with other towns in the county to make a regional training center. It was noted that the location has historically been used for training exercises. After considering the input, the Board felt they could support having the historic use of the site continue and allow them to clean up the space and make it more useful (i.e. demolish buildings and pave) and add screening, and would consider the phase two of the plan at a future time. They asked the Stowe Fire Department Auxiliary to come back with a more formalized plan for phase one.

Manager's Report

Mr. Safford reported that lower village resident Mr. Tim Meehan has requested a sign be placed in the lower village to ask for no use of Jake Brakes, similar to the sign on Maple Street in the Upper Village. The Board was in agreement with this request if such a sign does not already exist. He also reported that Police Chief Donald Hull has requested a storage trailer behind the arena similar to and adjacent to the one used by the Parks department. This would be used for the storage of cones, speed carts, etc. The Board was in agreement with filing the required zoning permit for this project. It was also noted that the Town is heading towards a FEMA declaration, as we have met the threshold for costs, and is pending presidential sign off. The Town will have to explore what parts of the Cady Hill Forest Trails can be included in the FEMA funding.

There being no further business, Chair Hagerty adjourned the meeting at 7:15pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday November 27, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, Lisa Hagerty, William Adams, Neil Van Dyke

Town Manager Charles Safford; Chief of Police Donald Hull; Public Works Director Harry Shepard

Others Present: Rebecca Chase; Mike Day; Caleigh Cross; Chris Jolly; Joshua Goldstein; Janelle Pena; Patricia Shedd; Nicole Fox;

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Mr. William Noyes, the Board approved the agenda with the addition of consent item 3e – Better Roads Grant Applications.

Consent Items

- a. Minutes
- b. Capital Project Close-Outs
- c. Collection of Delinquent Water & Sewer Accounts Policy Amendment
- d. Traditional Christmas in Stowe Special Event Permit
- e. Better Roads Grant Applications

On a motion by Mr. Van Dyke, seconded by Ms. Morgan Nichols, the Board approved the Consent Items with the addition of item 3e – Better Roads Grant Applications.

Liquor Consent Items

First Class Liquor License Application:

- Grey Fox Inn (Kocisko) LLC at 990 Mountain Road

Third Class Liquor License Application:

- Grey Fox Inn (Kocisko) LLC at 990 Mountain Road

Outside Consumption Permit:

- Grey Fox Inn (Kocisko) LLC at 990 Mountain Road – Occasional Use, May-October

Special Event Permit Application:

- Alchemy Brewing Stowe (d.b.a. The Alchemist) at Green Envy 1800 Mountain Road December 13, 5:00-7:00pm
- Alchemy Brewing Stowe (d.b.a. The Alchemist) at The Body Lounge 1799 Mountain Road December 13, 5:00-7:00pm
- Alchemy Brewing Stowe (d.b.a. The Alchemist) at Pink Colony 1940 Mountain Road December 13 5:00-7:00pm

Art Gallery, Book Store, Museum or Library Serving Permit Application:

- Vermont Ski & Snowboard Museum, December 7, 2017 5:30pm-9:00pm

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Trapp Family Lodge at 700 Trapp Hill Road, Outdoor Center, December 9, 2017 12:30-4:00pm
- Sugarsnap LLC at Golden Eagle Resort 511 Mountain Road, December 15, 2017 4:30-11:30pm

On a motion by Mr. William Adams, seconded by Mr. Noyes, the Board approved the Liquor Consent Items, with the additional items listed above.

Village Sidewalk Study Presentation

Patricia Shedd and Nicole Fox from CLD consulting/Fuss & O'Neill presented the Village Sidewalk Replacement Study to the Board and community. The noted the scope of the project included Maple Street, Main Street, South Main Street to the Public Safety Building, Mountain Road to Weeks Hill Road, and the side streets throughout the Village (Park Street, Sunset Street, Depot Street, School Street, Park Place and Thomas Lane). Overall the study included 15,000 linear feet of sidewalk. They reviewed the types of sidewalk materials that are available and that, based on prior discussions with the Selectboard the recommended sidewalks would be concrete with accents. Also included in the study was looking at crosswalks and parking spaces to assure they are compliant with current standards and - laws. The consultants provided a prioritization for the project with Priority 1 being sidewalks along the Class 1 highways that the State has indicated they will be paving in 2020 and it would be preferable to reconstruct the sidewalks in advance of the resurfacing project. Ms. Fox then went through each road segment that the study looked at, with proposed sidewalk improvements, crosswalk changes and parking changes. They provided recommendations and alternatives for the Selectboard's consideration. Of note, along Main Street sidewalks would be 8' wide, 6' of concrete and 2' of accent bands. With compliant parking and crosswalks, Main Street will lose a total of 10 parking spaces. Mr. Safford noted that 11 parking spaces were recently added to Park Street. The remaining streets will have 5' or 6' concrete sidewalks with curbs. Depot Street and Thomas Lane would have changes made to avoid drains in the crosswalk as well as having water runoff going over the sidewalk. The proposal includes adding sidewalks near the Library and at the corner of School and Pond Streets, as well as a crosswalk across Pond Street, to connect the Library with the village sidewalk system. Ms. Fox did note that one alternative option would be to put on-street parking on Maple Street; however this would require obtaining 2' Right of Way releases from each property owner. Other issues discussed included going around or removing a maple tree on Sunset Street in order to meet ADA regulations, as well as making the parking in front of the Black Cap Coffee parallel street parking rather than the current model where vehicles are backing into Route 100 to exit. Residents raised a concern that this would reduce parking for those living in apartments in the village. Mr. Joshua Goldstein of Stonewall Hardscapes asked the Board to consider concrete pavers for the project, stating that when they are properly installed they can last 20-50 years, and have a much better aesthetic. Another resident asked the Town to act sooner than 2020 to make the crosswalks safer, suggesting bigger, brighter signs with flashing lights at pedestrian crossings.

The consensus of the Selectboard was to have staff advance as a capital request the final design of all village sidewalks in the study area with the intent of advancing it for voter consideration in order

to prepare for a bond vote in November of 2018. They also indicated that they didn't desire to further advance on-street parking on Maple Street due to the amount of right-of-way that would be required. The Selectboard will further discuss the recommendations and alternatives, once they get through the FY'19 budget process.

Manager's Report

Mr. Safford went over the upcoming meeting schedule for December, with the Mountain Road Village Corridor Study, including Luce Hill/Mountain Road intersection scheduled for December 11th, and the proposed FY19 General Fund & Capital Program scheduled for December 18th. There will be no regularly scheduled meeting for December -25th.

There being no further business, Chair Hagerty adjourned the meeting at 8:00pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday December 11, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, Lisa Hagerty, William Adams, Neil Van Dyke

Town Manager Charles Safford; Public Works Director Harry Shepard; Planning Director Tom Jackman

Others Present: Michael Diender, Rob Moore, Kermit Spaulding, Leo Clark, Chuck Baraw, Mila Lonetto, Barbara Baraw, Larry Lackey, Rick Carrick, Bobby Murphy, Ryan Percy, Walter Frame, David Saladino, Rachel Vandenberg, Margery Adams, Sheri Smith, Chris Craw,

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:37pm.

Approve the Agenda

On a motion by Mr. William Adams, seconded by Mr. William Noyes, the Board approved the agenda with the change of moving the Manager's Report to before the Mountain Road Village Master Plan to give the consultant time to arrive.

Consent Items

- a. Minutes
- b. 192 Thomas Lane Water/Sewer Allocation

On a motion by Mr. Adams, seconded by Ms. Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event Permit Application:

- White Mountain Distillery (d.b.a Stowe Cider) at Stowe Kitchen Bath & Linens, 1813 Mountain Road, December 12, 2017 5:00-10:00pm
- White Mountain Distillery (d.b.a. Stowe Cider) at Spruce Peak Performing Arts, 122 Hourglass Drive, December 27, 2017 6:00-10:00pm

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Cork Ventures (d.b.a Cork Wine Bar) at Stowe Kitchen Bath & Linens, 1813 Mountain Road December 12, 2017 6:00-9:00pm
- Black Diamond Barbeque at Spruce Peak Arts Center, 122 Hourglass Drive, December 16, 2017 6:00-11:30pm
- Black Diamond Barbeque at Spruce Peak Arts Center, 122 Hourglass Drive, December 30, 2017 6:00-11:30pm
- Black Diamond Barbeque at Spruce Peak Arts Center, 122 Hourglass Drive, January 13, 2018 6:00pm-12:00am

On a motion by Ms. Morgan Nichols, seconded by Mr. Neil Van Dyke, the Board approved the Liquor Consent Items as presented.

Manager's Report

Mr. Safford went over the upcoming meeting schedule for December and January, With the proposed FY19 General Fund & Capital Program scheduled to be presented on December 18th. There will be no regularly scheduled meeting for December 25th. The meeting for January 8th will hear from non-profits seeking appropriations and then include budget deliberations. The January 22nd meeting will be a public hearing and finalize the budget. Mr. Safford also noted that the town email addresses and website addresses will soon be changing to @stowevt.gov and www.stowevt.gov. All mail to the Akeley building will now be consolidated to PO Box 730. Mr. Safford announced that Zoning Director Richard Baker will be retiring April 30, 2018. Finally, Mr. Safford noted that the new Arena Marketing Study Report has been released.

VT 108 Roadway Master Plan for Mountain Road Village Presentation

David Saladino, vhb Transportation Systems Director, presented the alternatives for Mountain Road Village Master Plan, which has been put together based on previous Selectboard meeting input, as well as use of their project team which included local stakeholders, as well as Town, county and state transportation employees. The Mountain Road Village is defined as the stretch of road from the Gables Bridge over the little river to its intersection with Cottage Club Road. Along this corridor, improvements focused on the Luce Hill Road Intersection, relocation of the Recreation Path to under the bridge, and sidewalks and streetscapes.

At the Luce Hill Intersection, the consultants looked at three alternatives – re-routing Luce Hill through the Stowe Motel property and creating a roundabout at the intersection of Mountain Road, Luce Hill and Cottage Club Road; creating a roundabout at the Luce Hill and Mountain Road intersection as it is now; creating a signalized intersection at the Luce Hill and Mountain Road intersection as it is now. Due to the high costs and land acquisition costs and legalities, roundabouts in either location were not considered ideal. The preferred alternative was a signalized intersection. This is anticipated to cost \$1.5 million, much of which may be covered by VTrans due to the - corridor being a high crash location. Community members questioned using a smaller roundabout, however this would not work for large trucks and the traffic volume on those roads. It was noted that the intersection currently has a level of service of D, and with a light this would be improved to a level B. Ms. Hagerty expressed concern that a traffic light may not alleviate traffic congestion on busy days when people are headed up to ski, etc. It was noted that traffic lights can be programmed to accommodate peak days and times, and can also be “intelligent” to adjust to traffic flows as they occur. It was also noted that stopping traffic at a light - allows breaks in traffic for people to get in and out of driveways. It was also questioned if removing one of the two crosswalks across Mountain Road at the intersection would be helpful and/or save money. Mr. Saladino reported that it would save about \$20,000 but would have no impact on the traffic pattern as they would be push-button crosswalks.

For the Recreation Path re-route, consultants recommended re-routing it under the Gables bridge and along the south side of Mountain Road, which would be safer than the current situation where Rec Path users are crossing Mountain Road. They also recommended relocating the cross walk at Cape Cod Road and Mountain Road. These improvements are estimated to cost \$750,000 and \$30,000 respectively. Mr. Safford noted that should the Town precede with these and other improvements it be with the assumption it will be Town funds paying for it. Mr. Ryan Percy voiced support for the relocation of the Rec Path both to be safer and alleviate traffic delays on busy days. The Consultants also proposed extending sidewalks and streetscaping on the northern side of Mountain Road down to Cottage Club road, at a cost of \$1.3 million combined. They also proposed the addition of sidewalks and streetscaping along the southern side of Mountain Road for a cost of

\$1.5 million. It was noted that the cost estimates do not include right-of-way costs or ongoing maintenance. The community did comment that the final plan should include the current bus stop configuration. The Board noted that the budgeting process would help the Town manage its priorities both at the Mountain Road Village and throughout the town. Mr. Safford suggested moving forward with the northern sidewalks when VTrans installs a signal at Luce Hill, but that southern sidewalks and streetscaping be considered a longer term project. He also indicated the first step in potentially moving the crosswalk at the Cape Cod Road Intersection and rerouting the Recreation Path under the Gabbles Bridge is do a feasibility study, which can be funded through the town's capital budget.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board moved to accept a pedestrian signalized T intersection at Mountain Road and Luce Hill Road Intersection as the Town's preferred alternative.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board went into executive session to discuss personnel issues at 7:20pm

The Board came out of executive session at 7:50pm

There being no further business, Chair Hagerty adjourned the meeting at 7:50pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard Meeting
Monday December 18, 2017
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, Morgan Nichols, Lisa Hagerty, William Adams, Neil Van Dyke

Town Manager Charles Safford; Public Works Director Harry Shepard; Parks & Recreation Director Matt Frazee; Chief of Police Donald Hull; Finance Director Cindy Fuller

Others Present: Caleigh Cross, Maryellen Sullivan, Marian Schaefer, Brett Loomis

Call to Order

Chair Lisa Hagerty called the meeting to order at 5:30pm.

Approve the Agenda

On a motion by Mr. Neil Van Dyke, seconded by Mr. William Noyes, the Board approved the agenda with the change of moving Consent Items C & D out of the Consent Agenda.

Consent Items

- a. Minutes
- b. Errors & Omissions
- c. PULLED
- d. PULLED
- e. Emergency Service Zone Modification
- f. Smuggler's Notch Signage Support Letter

On a motion by Mr. Noyes, seconded by Mr. Van Dyke, the Board approved the Consent Items as presented.

Stowe Electric Department Equity Purchase Consent Items

- c. SED Vermont Transco Equity Purchase Long Term Note
- d. SEC Vermont Transco Equity Purchase Allongement to Long Term Note

On a motion by Mr. William Adams, seconded by Mr. Noyes, the Board approved the Stowe Electric Department Equity Purchase Consent Items, with Mr. Van Dyke abstaining.

Liquor Consent Items

Special Event Permit Application:

- Idletyme Brewing Co. at Green Envy Boutique, 1800 Mountain Road, December 13, 2017 5:00-7:00pm
- Idletyme Brewing Co. at Yellow Turtle, 1799 Mountain Road, December 13, 2017 5:00-7:00pm
- Stonecutter Sprints at Idletyme Brewing Co. 1859 Mountain Road, December 27, 2017 7:00pm-12:00am
- Von Trapp Brewing at Stowe Arena 350 Park Street, January 6, 2018 6:30-10:00pm

Request to Cater Malt, Vinous and/or Spirituous Liquors:

- Trapp Family Lodge at Salamon Snowcross Races, 700 Trapp Hill Road, January 6, 2018 12:00-3:30pm

On a motion by Mr. Noyes, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items with the additional Special Event Permit listed above for Von Trapp Brewing.

FY19 General Fund Operation & Capital Budget Presentation

Town Manager Mr. Charles Safford presented the Board with the proposed Fiscal Year 19 General Fund, Capital Fund and Equipment Fund budgets. Mr. Safford noted that the General Fund has across the board projects on Grand List growth of 2.5%, salaries using the October 2017 CPI-U of 1.5%, Electric based on a three year average usage, health benefits have will increase 4.5% for VHP and 3.4% for VFP with an additional 5.3% increase based on average premium changes incorporated for the first 6 months of CY19. 1.5% dental increase is budgeted. Worker's Compensation is down in most departments, with increases only in Police and Parks & Rec, this is a reflection of the Town's Loss Modification Rate going down from a high of 1.59 in 2015 to 0.92 in 2018. Fuel prices are based on futures contracts and usage based on 3 year averages. Mr. Safford then went through each department, noting no major changes in expenses for Accounting, General Government, Insurance, Lists, Solid Waste, Street Lights and Zoning. It was noted that Administration, Town Clerk and Recreation would be purchasing copiers mid-way through the Fiscal Year, which will have an upfront increase in cost but will have long term savings over leasing. Administration budget also showed a decrease in anticipated legal bills now that the North Hill Cell Tower is resolved and a decrease in postage costs as that is now more evenly distributed amongst departments in the Akeley Building. The Akeley Building budget shows two capital outlay projects, replacement of the outdated fire alarm system and replacement of the chimneys that are showing significant deterioration. It was noted that Akeley has seen significant fuel savings with the new temperature control systems. To offset the increase in maintenance at the Akeley Building, some money has been pulled from the Cultural Campus budget. Cultural Campus budget does show an increase to cover items such as inspections, electricity and emergency lighting for all Town-owned buildings, including the Ski Museum. The EMS Budget shows a change in the way that volunteers are paid, rather than an hourly rate when at a call they will be paid a \$3.00 hourly rate anytime they are on call. EMS, Mountain Rescue and Fire budgets show the addition of making Employee Assistance Program (EAP) available to volunteers for PTSD training, debriefing and counseling. Highway budget included \$349,000 for paving projects, which they propose will be at a portion of Stowe Hollow Road, Dewey Hill Road and Lower Sanborn Road. The portion of Lower Sanborn Road is not currently paved, but by paving it will help with runoff storm water issues. It was noted that last year the Town received paving grants to help offset the costs, however Public Works Director Harry Shepard said those grants are likely to be awarded to the Town only ever 3-5 years. The Planning budget includes a one-time increase of \$10,000 for Cady Hill Recovery as that area was hardest hit during the fall windstorm. This is in addition to the money that will come from the logging. Stowe Trails Partnership is also raising money independently for the recovery efforts. Police budget shows the addition of an Animal Control caretaker 5 hours per week to clean the kennels and care for any animals housed there. There is also an increase to replace the current camera and recording system which is out of date. The Public Safety Facility will be moving from having a per diem IT support person to utilizing an IT company so they are not solely reliant on one person. The Recreation Department will be moving to online registration with some associated fees, this is the current standard for convenience. They will also be installing a hard wired fire alarm system and helping to support the financial assistance program. The Stowe Arena budget shows an increase in equipment management to reflect actuals, as well as an adjustment in revenues to reflect actuals.

In the Capital Budget, Mr. Safford explained that the Local Option Tax is expected to raise \$900,000 in revenue, of which \$550,000 will be used for capital projects. He presented three projects for consideration. The first being the final design and permitting for the village sidewalk project with an estimated cost of \$370,000. The Board questioned if the project, and the planning costs could be reduced by breaking it into smaller projects, and requested a line-item break down of the design proposal. Mr. Van Dyke voiced concern about spending significant money on design and permitting only to have voters turn it down during bond voting. Mr. Safford said it was important to have the final design done before going to a bond vote if we are going to have an aggressive timetable for construction and to remove any variables and be sure the Town understands the costs. The second project is a Recreation Path relocation at the Gables Bridge feasibility study & design work, at a cost of \$45,000. This would look at any potential grade, alignment and other issues in moving the existing Recreation Path so it would cross under the bridge instead of crossing the Mountain Road, which could relieve some congestion at the Cape Cod Road intersection. The third project is the replacement of the Recreation tennis courts, fencing and lights for \$175,000. Parks and Recreation director Matt Frazee said that in FY15 the courts were resealed but it had been quite some time since they had been replaced completely. They did look at resurfacing but it would only be a 5-10 year fix. It was noted there has been strong community support for this project as the courts are often used for pickle ball. Mr. Safford then noted that the Recreation Commission has also requested funding for a Field Study at the Mayo Farm Fields. However the Selectboard previously indicated they wanted to wait to further explore it as a project because of other more immediate projects and to allow for a broader community discussion closer to when the conservation easement contemplates modification. In the Equipment Fund Mr. Safford noted that two of the Fire Department vehicles will be combined when they reach the end of their expected life in 2025, as per the Fire/EMS study conducted last year. He also noted that the ladder truck has been pushed back to 2025, with the anticipation of purchasing a used vehicle. If the cost of a ladder truck exceeds \$500,000 it would go to a bond vote.

Manager's Report

Mr. Safford went over the upcoming meeting schedule for January. There will be no regularly scheduled meeting for December 25th. The meeting for January 8th will hear from non-profits seeking appropriations and then include budget deliberations. The January 22nd meeting will be a public hearing and finalize the budget. He also noted that the Stowe Land Trust would be hosting a walking tour of the damage in the Cady Hill Forest on Thursday.

There being no further business, Chair Hagerty adjourned the meeting at 7:18pm.

Minutes respectfully submitted by Abigail Earle.