

**Stowe Selectboard**  
**Monday, January 11, 2016**  
**Akeley Memorial Building – Memorial Hall**

draft

Present: Selectboard Members: Billy Adams, Willie Noyes, Adam Davis; Town Manager Charles Safford; Finance Director Cindy Fuller

Absent: Lisa Hagerty, Neil Van Dyke

Others Present: see attached

Call to Order

At 5:30 pm, Chair Adams called the meeting to order and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Agenda as presented.

Consent Items

a. Minutes

b. Listers – Request for 411 Filing Form

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

Request to Cater – Cork Ventures 1/16; Trapp Family Lodge 1/22; MMC 2/6; 2/13-17; 2/17; 2/18-21; 2/20; 2/27; 3/5; 3/12; 4/2; 3/5-6; 3/12-13; 3/19-20; 3/26-27; 2/21;

MMC Outside Consumption – Alpine Club House

Special Event – North Branch Vineyards 1/16; Boyden Valley 2/6; Smugglers Notch Distillery 2/6; Calendonia Spirits 1/30/16; 2/6/16

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented.

Information Meeting - SED Solar Array Bond Vote

SED Comptroller Kevin Weishaar provided further information on the project: project cost has been reduced to approximately \$3.1 million based on responses from the request for proposals which is approximately \$200,000 less than estimated; avoided Alternative Compliance Payments equaling approximately \$2 million after expenses and debt service; will reduce SEDs energy purchases by \$4.15 million; provides \$550,000 to the Town for leasing the property and the CREB interest subsidy equates to \$1.45 million in savings vs. rates from the VT bond bank.

Mr. Adams opened the discussion to those in attendance. Doug White asked if Stowe Electric had an overall plan for providing power for Stowe. SED representatives said the Town Plan has an energy section.

Meeting with Legislative Delegation

Senator Westman and Representative Scheuermann attended the meeting to update the Board and discuss legislative priorities. The Board indicated they appreciated our legislative delegations support for necessary infrastructure studies and projects. Also, VTrans cooperation and communication with the Dewey Bridge Project.

FY'17 Community Affairs Appropriation Requests

The following non-profits requested new or increased community services appropriations and reviewed their requests with the Selectboard:

Selectboard Meeting 1/11/16

\*Helen Day Art Center: New appropriation request of \$5,000 to support the HDAC Exposed Exhibit.

\*Stowe Vibrancy: Requested their appropriation be increased from \$12,000 to \$20,000.

\*Stowe Nordic: Requested a new appropriation of \$2,500.

\*Stowe Performing Arts: Requested their appropriation be increased from \$1,000 to \$3,000.

Lamoille County Food Share: Is scheduled to attend the meeting on January 25, 2016. Requested their appropriation be increased from \$5,000 to \$7,000.

Mr. Safford provided the board with further information. Without the requested community services additions / increases, the FY'17 projected tax rate is \$0.4039. The total amount of FY'16 community service appropriations equaled \$79,522. If all of the aforementioned request are approved, it would equal an additional \$19,500, which would result in an increase to the projected tax rate of \$0.0009, bringing the projected FY'17 tax rate to \$0.4048.

No decision was made by the Board.

#### North Hill Cell Tower Public Service Department Reports & Agency of Natural Resources Comments

Mr. Safford noted that once the public comment period for the North Hill cell tower proposal ends on January 31, the Public Service Board (PSB) will schedule a pre-hearing conference, after which they will decide whether or not to hold a technical hearing and who has party status.

The Board was provided with the Department of Public Service (DPS) reports from the 2 independent consultants that they hired, including a propagation and radio frequency analysis completed by Fred Goldstein of Interisle Consulting and an aesthetic analysis by Mike Buscher of T.J. Boyle Associates. Dan Burke of DPS stated in his letter "...it is the Department's position that the proposed project does not raise a significant issue with respect to collocation under 248(a)(3) or aesthetics under 248a(c)(1), assuming that Verizon complies with the mitigation recommended by Mr. Buscher."

Mr. Safford continued to say that the Agency of Natural Resources (ANR) has submitted comments to the PSB expressing concerns about possible undue adverse impacts of the facility on what is known locally as the Shutesville Hill Wildlife Corridor and referred to in its comments as the North Hill Forest Block. This is considered to be one of the most significant wildlife corridors in Vermont as it connects the large habitat blocks of Mount Mansfield State Forest and the Worcester Range. ANR has requested a technical hearing in order to present testimony and to determine whether or not it is possible to mitigate the undue adverse impacts on the corridor through permit conditions. The Stowe Conservation Commission's position regarding the proposed cell tower on North Hill is that the North Hill Forest Block is a significant, rare and irreplaceable natural resource that constitutes an important connector for wildlife within the region and the northeastern United States.

The DPS supports ANR's request for discovery, the opportunity to submit prefiled testimony, its request for a technical hearing and its proposed permit conditions.

Selectboard Meeting 1/11/16

David Harding said that the town needed to remain involved. He added that the project was a violation to community standards and local input was needed especially in regard to future projects.

The Town Attorney advised that it is prudent to submit comment prior to stipulation deadline of 1/31/16. He further advised that doing so does not limit the town's options or ability to provide further comment in the future as additional information becomes available.

No action was taken by the Board and further discussion was scheduled for the January 25, 2016 meeting.

#### General Fund Operating & Capital Budget Deliberations

Mr. Safford reviewed that at the 12/28/15 meeting, the Selectboard instructed staff to make the following changes to the proposed FY'17 Operating Budget:

\*Change the per diems to 50% AEMT and 50% at the Paramedic level. This resulted in a reduction of \$13,537, including employer taxes and worker's compensation to the EMS budget.

\*Reduce the Fire Department Responder payroll from \$57,000 to \$55,000, resulting in a reduction of \$2,645, including impact to employer taxes and worker's compensation.

\*Reduce the budget to achieve no projected tax increase without any additional community services appropriations or increases. This was accomplished with the aforementioned directed changes.

He continued to say that the expenditure reductions totaled \$16,182, with a decrease of \$.0008 to the municipal tax rate, resulting in a Town tax rate of \$.4039 for FY 2017 vs. \$.4040 for FY 2016 and does not include any changes you may make to the community services budget.

No action was taken by the Board. A Public Hearing and Further deliberations by the Board will take place on January 25, 2016.

#### Draft Annual Meeting Warning

The Board reviewed a copy of the draft annual meeting warning and Australian Ballot articles. He noted that the Australian Ballot articles included an article for the voters to consider on a proposed conceptual plan for a farm building to be built on the Mayo Farm Polo Field. No action was taken.

#### Other Business

A. Manager's Report

B. Other

Mr. Safford noted that the SAA Mixer for January will be held at Stowe Arena on the 7<sup>th</sup>.

#### Executive Session

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board went into executive session at 7:50 pm to discuss Personnel.

The Board came out of executive session at 8:30 pm. On a motion by Mr. Davis, seconded by Mr. Noyes, the Board appointed Peter Collatta as an Alternate to the DRB effective immediately.

There being no further business to conduct, Mr. Adams adjourned the meeting at 8:30 pm.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard**  
**Monday, January 25, 2016**  
**Akeley Memorial Building – Memorial Hall**

draft

Present: Selectboard Members: Willie Noyes, Lisa Hagerty, Neil Van Dyke, Adam Davis; Town Manager Charles Safford; Finance Director Cindy Fuller; PW Director Harry Shepard

Absent: Billy Adams

Others Present: see attached

Call to Order

At 5:30 pm, Vice Chair Noyes called the meeting to order and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Agenda as presented.

Consent Items

a. Minutes

b. Nebraska Valley Solar Farm Bond Document Approvals

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Consent Items as presented.

FY'17 General Fund & Capital Budgets Public Hearing

Mr. Noyes opened the Public Hearing for comment. Mr. Safford summarized a few of the changes to the proposed budget: reduction by \$18,610 due to propane bid price; addition of revenue generated by the solar project of \$13,300; an addition of \$25,000 expenditure to provide analytical support for a consultant to evaluate the EMS future services; reduction of \$4,291 due to utilization of EMS per diems. He added that the Board will need to decide which requests for new and increased community services appropriations they were inclined to incorporate into the budget as follows: Lamoille County Food Share increase request from \$5,000 to \$7,000; Meals on Wheels additional \$1,500 request for funds bringing their appropriation up to \$3,500; Stowe Vibrancy increased from \$12,000 to \$20,000; Helen Day Art Center request of \$5,000; Stowe Nordic appropriation of \$2,500; Stowe Performing Arts an additional \$2,000 bringing their appropriation to \$3,000.

The FY'16 tax rate is \$.4040. The projected FY'17 tax rate without the new or increased community services appropriation request equals \$.4030. The total community services appropriations equal \$21,000. If the community services requests are approved in their entirety, the projected tax rate would equal \$.4040.

After brief discussion, Ms. Hagerty made a motion to adopt the proposed FY 17 General Fund Operating Budget with the addition of \$21,000 for Community Affairs as proposed and FY 17 Capital Budget as proposed. Mr. Davis seconded the motion. Motion carried.

The Board reviewed the Annual Meeting Warnings. There was a brief discussion regarding the Polo Field Shelter Article noting that this vote was the first step in the process with funding and further details to be proposed for future consideration.

#### N. Hill Cell Tower

The Board listened to further comments regarding the project from those in attendance. David Harding asked the Board to continue their input into the project.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved draft of a letter (attached) to the Public Service Board regarding the proposed North Hill Cell tower.

#### Executive Session

##### a. Real Estate

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board went into executive session with Mr. Safford in attendance at 6:25 pm.

The Board came out of executive session at 6:35 pm. No action was taken.

There being no further business to conduct, Mr. Noyes adjourned the meeting.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard**  
**Monday, February 8, 2016**  
**Akeley Memorial Building – Memorial Hall**

draft

Present: Selectboard Members: Billy Adams, Willie Noyes, Lisa Hagerty, Neil Van Dyke, Adam Davis; Town Manager Charles Safford; EMS Chief Scott Brinkman;

Others Present: PJ Bouchard, Tim Lambert, Stefi Clymer, Reporter Tommy Gardner

Call to Order

At 5:30 pm, Chair Adams called the meeting to order and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Agenda as presented.

Consent Items

a. Minutes

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Consent Item as presented.

Liquor Consent Items

a. Request to Cater – Cork Ventures 3/4-5; MMC 2/26

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items as presented.

Stowe Rescue Donation

The Board received a letter from Tim Lambert, Chair of the Stowe Rescue Board of Directors, offering a donation of \$25,000 "...to assist with providing paid EMS coverage 24/7/365 with support of our volunteers...We ask these funds received be granted to the EMS Budget providing flexibility and capacity to achieve this goal..." Mr. Safford said that if accepted by the Selectboard it would be cost neutral to the Town. Monies received would be available to hire additional per diems over and above the budget would otherwise allow.

Mr. Safford noted that a \$25,000 expenditure had been added to the FY 17 Administration Budget to hire a consultant to provide analytical support to help the community understand the short and long term resource requirements of providing emergency medical services. He added that Chief Sgantas asked for a similar type of analysis for the Fire Department.

On a motion by Mr. Van Dyke, seconded by Mr. Davis the Board moved to accept the donation offer and others similar donations that may be made by Stowe Rescue through FY'17 and instruct staff to create a separate restricted grant fund that will enable the town to carry the money from one fiscal year to another.

Other Business

- Polo Field Shelter – Stefi Clymer was in attendance and asked the Board and Town Manager for clarification on several items regarding the proposed polo field shelter.

- Ms. Hagerty spoke about the importance of supporting local businesses.

Executive Session

a. Contracts

At 6:20 pm, the Board went into executive session with the Town Manager present on a motion by Mr. Van Dyke, seconded by Mr. Davis.

The Board came out of executive session at 6:45 pm.

Coming out of executive session the board further discussed the Polo Field Shelter and members of the Board expressed that it was a conceptual plan and that they would anticipate the plan to evolve subject to the limitations in the warning article if approved by the voters.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard**  
**Monday, February 22, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present: Selectboard Members: Billy Adams, Willie Noyes, Lisa Hagerty, Neil Van Dyke, Adam Davis; Town Manager Charles Safford

Others Present: Leighton Detora, Lisa Senecal, Cara Zimmerman

Call to Order

Chair Adams called the meeting to order at 5:30 pm. Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Agenda with one addition to Liquor Consent items.

Consent Items

- a. Minutes
- b. Special Event Application - Stowe Derby, Stowe Brewers Festival
- c. Certificate of No Appeal / Suit Pending for 2015 Grand List
- d. Equipment Fund Amendment
- e. 180 Edson Hill Road Water / Sewer Allocation
- f. 151 Main Street Water / Sewer Allocation
- g. Parks & Recreation Summer Camp Fee Schedule
- h. Sewer & Water Abatement Request – Stonybrook Condo Assoc.
- i. 2011 Flood Recovery Closeout
- j. SED Solar Array Site Lease
- k. Heyer Bridge Project Closeout

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

Request to Cater –Black Diamond BBQ 3/3/16; Trapps 3/12 & 3/16; The Skinny Pancake 2/26-28; 3/4-6; 3/11-13; 3/18-3/20; 3/25-27  
Special Event – Caledonia Spirits 3/13/16

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items as presented.

Other Business

a. Manager's Report – Annual Meeting starts at 8 am on March 1.  
The Sterling Forest timber management has been postponed for a year.

Executive Session

- a Real Estate
- b. Personnel

At 5:35 pm, on a motion by Mr. Noyes, seconded by Ms. Hagerty, the Board went into executive session with the Town Manager present. Mr. Davis recused himself and left the meeting room.

At 5:55 pm, the Board came out of executive session.



Selectboard Meeting 2/22/16

Real Estate - On a motion by Mr. Hagerty, seconded by Mr. Noyes, the Board authorized the Town Manager, subject to review by the Town Attorney of the Quit Claim Deed, to post notice in accordance with 24 VSA 1060 of the town's intent to transfer a real estate interest in glebe land it might have in connection with property owned by Elerson Roberts, provided Mr. Roberts pays all costs for the preparation of the Quit Claim Deed and the Town's legal cost.

Personnel - On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board reappointed Willie Noyes as Stowe's Lamoille Regional Solid Waste Representative.

There being no further business, Mr. Adams adjourned the Selectboard Meeting.

Annual Meeting Informational Meeting

At 6 pm, Selectboard members and School Board members were in attendance to answer questions regarding annual meeting items.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard**  
**Monday, March, 14, 2016**  
**Akeley Memorial Building - Memorial Hall**  
**AGENDA**

Present: Selectboard Members: Billy Adams, Willie Noyes, Lisa Hagerty, Adam Davis; Town Manager Charles Safford; PW Director Harry Shepard; Finance Director Cindy Fuller

Absent: Neil Van Dyke

Others Present: Reporter Kayla Friedrich, Fred Duplessis, Caitrin Maloney, Chris Carey, Elizabeth Bushueff, Mary Black, Kelly Lydon, Dave Lachtrupp

Mr. Safford opened the meeting and took nominations for Board Chair. On a motion Mr. Davis, seconded by Mr. Adams, the Board appointed Mr. Noyes as Chair.

Mr. Noyes then took nominations for Vice Chair and Selectboard Clerk. On a motion Mr. Adams, seconded by Mr. Davis, the Board appointed Ms. Hagerty, Vice Chair and Susan Moeck, Selectboard Clerk.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board acknowledged the Stowe Reporter as the municipality's paper of record.

On a motion by Mr. Davis, seconded by Mr. Adams, the Board designated the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month as the official meeting date to begin at 5:30 pm.

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm. Selectboard Orders were signed.

**Approve the Agenda**

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Agenda with one addition to Liquor Consent items.

**Consent Items**

- a. Minutes
- b. Water /Sewer Allocation -  
3314 Mountain Road (Buchanan Parcel)
- c. Special Event App – Craft Brew Races 5/21/16
- d. Parks Department Truck Bid Award

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented.

**Liquor Consent Items**

- 2016 Annual Liquor License Renewal
- Request to Cater – MMC 3/18, 3/19, 3/26, 4/2, 4/3
- Festival Permit – Oktoberfest 9/30-10/2

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented.

FY'15 Audit Report

Fred Duplessis of Sullivan & Powers reviewed the FY 15 audit with the Board. There were no material weaknesses found but recommendations were made that staff will work towards implementing.

**The Birches (Formally known as Powder's Edge) Water & Sewer Easements**

PW Director Harry Shepard reviewed the water and sewer systems for the subdivision and required easements and conveyance documents. The original subdivision was approved in 2006 conditioned upon approval of a development agreement and water and sewer easement documents by the Selectboard prior to filing of the record subdivision map.

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the proposed Public Works Infrastructure Development and Surety Agreements, and upon completion of the punch list items in the spring, accept the proposed sewer system easement and sewer system infrastructure for the Birches Subdivision, and upon receipt of the Surety Agreement and Easement documents fully endorsed by all other parties within one year, authorize the Town Manager to endorse the subject documents on behalf of the Town.

**Water / Sewer Allocation (the Birches)**

- a. Lot 4
- b. Lot 8A & Lot 8B

Mr. Shepard explained that acceptance of the Development Agreement and receipt of the signed easement documents for the sewer system for the Birches Subdivision (previously noted above) was required prior to allocating water/sewer approvals and capacity to serve letters for lots in this subdivision.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board granted preliminary allocation approval for 405 GPD of water and 360 GPD of sewer for Lot 4 in the Birches subdivision conditioned upon the recording of the Development Agreement and Easement documents for the water and sewer systems prior to and as a condition of staff issuance of final allocation approvals and connection permits within one year of the date of preliminary allocation approval.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board granted preliminary allocation approval for 405 GPD of water and 360 GPD of sewer for Lot 8a & 8B in the Birches subdivision conditioned upon the recording of the Development Agreement and Easement documents for the water and sewer systems prior to and as a condition of staff issuance of final allocation approvals and connection permits within one year of the date of preliminary allocation approval.

**SLT Kaiser Farm Conservation**

SLT Director Caitrin Maloney reviewed the current project to preserve Christine Kaiser's farm in Nebraska Valley. SLT is partnering with VT Land Trust on this project and will purchase a conservation easement and Ms. Kaiser will see the property to new farm buyers at a simultaneous closing. She stressed the importance of continuing to protect local farm land and noted strong local interest in favor of the project. She asked the Board to approve a letter of support.

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the letter of support for the Kaiser Farm Conservation Project and the SLT application for a \$26,750 grant from the VT Housing and Conservation Board.

Stowe Land Trust Strategic Conservation Plan

Ms. Maloney reviewed the recently completed SLT Strategic Conservation Plan with the Board.

Town Meeting Task Force

There was discussion at Annual Meeting about how to increase interest and attendance. The Board reviewed a Town Meeting Task Force charge statement. If adopted, staff would advertise for citizens who may be interested in serving. Ms. Hagerty said she would be interested in serving as Selectboard member on the Committee.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Charge statement.

Other Business

- A. Manager's Report
- B. Other

Village Center Parking: Enclosed is a notice from 128 Main Street ("The Butler Building") of their intent to terminate their parking lot lease with the town effective 10/1/16.

Ski Museum Painting Specifications: The draft Ski Museum Bid Specifications allow the contractor to work from 7am to 5pm Monday through Friday, except they may not work on July 4<sup>th</sup>. It also allows them to close the sidewalk in order to have room to paint the front of the building for a two week period of time. Unless otherwise instructed by the Selectboard, staff will release the bid specifications with this understanding. Staff has reviewed with the abutting property owners served by the sidewalk on that side of the street.

Executive Session

- a. Legal
- b. Personnel
- c. Contracts
- d. Real Estate

The Board went into executive session at 7 pm on a motion by Mr. Davis, seconded by Mr. Adams with the Town Manager present.

The Board came out of executive session at 7:30 pm. Coming out of executive session, Mr. Adams moved and Mr. Davis seconded to approve a Memorandum of Agreement with the IBEW regarding shifts and minimum call-in pay.

There was no further action required and Mr. Noyes adjourned the meeting.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard**  
**Monday, March, 28, 2016**

**Akeley Memorial Building – Memorial Hall**

Present: Selectboard Members: Billy Adams, Willie Noyes, Lisa Hagerty, Adam Davis; Town Manager Charles Safford; PW Director Harry Shepard; Rec Director Matt Frazee; Library Director Cindy Weber

Absent: Neil Van Dyke

Others Present: Denise Gutstein, Charles Lusk, Reporter Tommy Gardner, EW Bitter, Peter Collata, Stefi Clymer, Ed Frey, Terrie Wehse, Gordon Dixon, Norm Williams, Larry Lackey , Anna Colavito

Call to Order

Chair Noyes called the meeting to order at 5:30 pm. Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Agenda with one addition to Liquor Consent items.

Consent Items

a. Minutes

b. Special Events Applications – LAX; Balloon; Nordic

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

2016 Annual Liquor License Renewal – 2<sup>nd</sup> run

First Class – Tap 25 dba 151 Main St

Outside consumption – Tap 25 dba 151 Main St

Request to Cater – Skinny Pancake 4/1-4/3

Museum application – VSM 4/2

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented.

Stowe Free Library Strategic Plan

Charles Lusk and Cindy Weber reviewed the Strategic Plan with the Board and answered questions. They noted that it is the 150<sup>th</sup> anniversary of the Stowe Free Library established in 1866 as the first town funded library in VT.

Scout Film Festival use of Village Green

Ms. Colavito requested the use of the greenspace on the corner of Park and Main on June 17<sup>th</sup> from 9:30-11:45 pm for a film by Scout Film Festival, a nonprofit event featuring short films written, directed and produced by high school students worldwide. The actual event will take place at Spruce Peak Performing Arts. If necessary Stowe PD will monitor in case attendance makes it necessary to close down Park St which is not anticipated at this time.

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the use of the Village Green by the Scout Film Festival the evening of June 17<sup>th</sup> from 9:30-midnight with the understanding that the Stowe Police will close down Park Street if necessary to safely accommodate the crowd.

### Polo Field Shelter

At the 2/22/16 meeting, the Selectboard indicated they wanted to further visit the use and design of the proposed Polo Field Shelter. Staff asked the Recreation Commission to weigh in on if the desired use was only for storage and inclement weather or for daily use. Also, if they desired walls on the building like a barn or a pavilion type structure. At the Recreation Commission's March 9<sup>th</sup> meeting, the Recreation Commission "moved to recommend to the Selectboard that an open sided structure, no larger than 30' x 50' be available for use in inclement weather as well as on a daily basis and with a degree of the building for storage." The Board was given as a reference an example of such a structure located in Montpelier that would meet the aforementioned criteria. They also received is an email from Randal Hoder, Stowe Soccer Club President, expressing his preference for "a barn with large sliding doors." It was noted that the structure will be more cost effective to build as a pavilion than a "barn with large sliding doors."

After discussion and concensus of the Board, Mr. Davis made a motion, seconded by Ms. Hagerty to instruct the Town Manager to either have staff design a structure as recommended by the Recreation Commission or hire a design firm to do so using the previously allocated money.

### Other Business

- A. Manager's Report
- B. Other

Mr. Safford reviewed a request from the Town of Rutland for the Selectboard to adopt a "Resolution to increase the input of Vermont Municipalities regarding the citing of renewable energy projects in Certificate of Public Good proceedings before the Public Service Board."

Economic Development Forum: the Lamoille County Economic Development Corporation will be holding a *Public Forum on Vermont's Future 3/30*

### Executive Session

- a. Personnel

On a motion by Mr. Davis, seconded by Mr. Adams, the Board went into Executive Session at 6:20 pm with the Town Manager present.

At 6:45 pm, the Board came out of executive session. After discussion of the renewable energy resolution, Mr. Adams made a motion, seconded by Ms. Hagerty to adopt the Resolution.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board appointed the following people for the Town Meeting Task Force -Mary Black, Charles Lusk, Mary Evslin, Lisa Grady, Teresa Merelman, Chris Donovan, Barbara Pfitzenmayer, Stew Bouchard, David Jaqua, and Lisa Hagerty and to amend the Town Meeting Task Force Charge to allow up to twelve members plus a representative from the Selectboard and to allow them to select their own chair rather than have the Selectboard chair automatically be the chair.

Selectboard Meeting 3/28/16

There being no further business to conduct, Mr. Noyes adjourned the meeting at 7:50 pm.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard  
Monday, April 11, 2016  
Akeley Memorial Building – Memorial Hall  
AGENDA**

Present: Selectboard Members: : Willie Noyes, Lisa Hagerty, Adam Davis, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Chief Hull; Chiefs Sgantas and Walker

Absent: Billy Adams

Others Present: Reporter Tommy Gardner, Darsey Moon, Rob Moore, Barbara Fox

Call to Order

Chair Noyes called the meeting to order at 5:30 pm. Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Agenda with additions to Liquor Consent items.

Consent Items

- a. Minutes
- b. Bid Award-Luce Hill Road Culvert Rehabilitation – Blow & Cote \$40,945
- c. Bid Award-Sanborn Road Culvert Replacement – J. Hutchins \$48,000
- d. Bid Award-Rec Path Reconstruction – Dale Percy Inc. \$71,700
- e. Bid Award-West Branch Little River Management Plan-Phase 2- Dale Percy Inc. \$342,200
- f. VTAOT Annual Financial Plan
- g. Additional Town Meeting Task Force Appointment(s)
- h. Special Event Applications – Triathlon; Walkathon, Oktoberfest
- i. 5th Amendment of Mun.Sewer Finance & Security Agreement

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

- Special Event – 14<sup>th</sup> Star Brewing 5/21; 7/29 & 30; Cold Spring Spirits 7/29 & 30
- Outside Consumption – Bistro at Ten Acres
- MMC – First Class Liquor
- Festival Permit – Gray Matter Marketing 5/20-21

Supplemental FY16 Paving Program

The Board reviewed the Highway paving budget . Mr. Safford explained that there remains approximately \$82K in the FY16 Highway budget for paving this spring. In addition, primarily because of low fuel prices and a mild winter, another \$60K could be reallocated from this year's highway budget for additional paving this spring. Staff recommends approximately 800' of Moscow Road from River Road to the south and approximately 1000' of South Main Street from Palisades Road to the paving work that was completed at the Bridge St intersection last year be milled and overlaid with these funds. Staff currently has the 2016 paving program out to bid and have included



2 add alternates for this possible additional paving in the Bid Documents. Because of lower bitumen prices, paving is currently at low recent memory prices. Staff recommends extending the pavement on South Main Street as far south as funding within the FY16 Highway budget allows, if the bids come in lower than current estimates. Mr. Safford explained that the additional \$60,000 in paving should be able to be absorbed within the FY 16 Highway Budget as a result of the mild winter and lower fuel prices.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the recommended FY16 supplemental paving of a portion of Moscow Road and South Main Street and to include paving to the PSF if bids come in lower than estimated.

#### EMS / Fire RFP

The Board reviewed the proposed RFP for Stowe Emergency Medical and Fire Services. Mr. Safford explained that after talking with consultants and the emergency management chiefs, it was decided not to recommend creating a task force at this time, but to let the consultants tell us how they proposed to approach the project (e.g. Who the consultant plans on engaging and how in order to understand the current service delivery and recommend future models that work for Stowe?). He further explained that this will be part of the basis when deciding who to recommend awarding the work to. While the consultant will definitely need to meet with emergency management personnel and other stakeholders, it may best to wait to create a task force when the report is complete to work on advancing the recommendations. The FY 17 General Fund Budget includes \$25,000 allocated for this purpose. Mr. Van Dyke said it was important to have another level of input from the community.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the release of the Stowe Emergency Medical and Fire Services Request for Proposals.

#### Police Body Cameras

Mr. Safford explained that the Chief would like to purchase body cameras for patrol officers. Body cameras are increasingly being expected to provide context for interactions between the police and the general public. The first year cost (cameras, accessories, data cloud storage, setup, training) is \$13,666. The money is proposed to come out of the DEA Fund (drug forfeiture money) that has a current balance of \$39,500. Once set up is completed, the cloud storage cost is estimated at \$7,200 per year (which was included in the FY'17 General Fund Police Budget). Chief Hull explained that minimum storage time is 6 months but can be up to 7-10 years based on a case.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the \$13,666 out of the DEA Fund to purchase body-worn cameras for patrol officers.

#### Other Business

Manager's Report – Winter Amenities: Mr. Safford explained that if the Board had no objection, the Town would leave out several trash cans and benches next winter. Typically these items are stored during the winter. Also, dog waste bags have been installed in several locations in town.

Executive Session

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board went into executive session at 6 pm with the Town Manager present to discuss Personnel.

The Board came out of executive session at 6:15 pm.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board appointed Darsey Moon to the Conservation Commission effective May 1, 2016 and Graham Mink as Lamoille County Planning Commission representative effective immediately.

There being no further business to conduct, Mr. Noyes adjourned the meeting at 6:15 pm.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard**  
**Monday, April, 25 2016**  
**Akeley Memorial Building – Memorial Hall**

Present: Selectboard Members: Willie Noyes, Billy Adams, Adam Davis, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard

Absent: Lisa Hagerty

Others Present: Reporters Tommy Gardner & Caleigh Cross, Nathan Suter, Rachel Moore, Barbara Allaire, Terry Whelan, Diane Arnold, Rob Moore, Lynn Baumrind, Don Mersereau

Call to Order

Chair Noyes called the meeting to order at 5:00 pm.

The meeting then moved to the Rec Path Staircase for a ribbon cutting event and returned to the meeting room. Mr. Noyes recognized those who contributed to the successful completion of the staircase.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Van Dyke the Board approved the Agenda with the removal of the STG lease amendments from the Consent Items as requested by Mr. Davis.

Consent Items

- a. Minutes
- b. Recreational Opportunities Signs
- c. Annual Appointments
- e. Special Events – 59<sup>th</sup> Annual Antique & Classic Car Meet
- f. Cultural Campus Gazebo Use Request
- g. Main St. Temp Sidewalk Closure Request

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event – Alchemy Canning Ltd 5/3; 5/27; 6/9; Boyden Valley 5/21; 6/25-26;  
Request to Cater – Dutchess Inn 5/4

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Liquor Consent Items as presented.

HDAC Exposed Exhibit

HDAC Directors Nathan Suter and Rachel Moore were in attendance to review the proposed art for display during the 2016 Exposed Exhibit. Board members expressed concern regarding the continued display of artwork on the Library/HDAC building. Mr. Van Dyke said they needed to be careful to what extent the displays may detract from the historical building. Ms. Allaire asked that they consider not leaving sculptures on the Main St greenspace throughout the winter.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Exposed exhibit subject to HDAC providing a certificate of insurance naming The Town as an additional insured; the PW's Director approval of the securing of any structure for public safety purposes and further approval by the Board for any request for extension beyond the 10/31/16 end date.

Mr. Safford explained that the proposed changes included STG's use of the Theatre's office space year round and allowing STG to charge another user for use of their equipment or removal of the "thrust". Ms. Allaire suggested that the Town ask for a damage deposit from STG for its use and wear and tear of the theatre space. She asked that they maintain the space better than they had in the past especially the restrooms after performances. Ms. Baumrind said they would make an effort to take better care and especially the restrooms. Mr. Van Dyke said that the STG was a tremendous asset to the town and it was important to support the arts. Mr. Adams agreed noting that they lease the space for one dollar but ask for no other financial support from the town.

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the STG Lease Agreement as amended.

#### Culvert Inventory

In the fall of 2015, LCPC staff conducted extensive fieldwork to complete an updated culvert inventory for the Town of Stowe. The inventory was funded through LCPC's annual Transportation Planning Initiative with the Vermont Agency of Transportation. The inventory involved both mapping and assessing the current condition of culverts on all class 1, 2 and 3 Town Highways. Staff collected additional relevant information on each structure including size, material type, road erosion, GPS coordinates, and comments regarding culverts that were blocked, crushed or collapsing. Five hundred and ninety culverts were assessed on Town Highways in Stowe. Approximately 65% were found to be in good to excellent condition, while only 17% were in poor to critical condition. The remaining 18% were in fair condition.

Rob Moore, LCPC Transportation Planner, was in attendance to answer questions.

No action was taken.

#### Bid Awards

##### a. Ski Museum Painting Bid Award – Pinnacle Painting

On a motion by Mr. Adams, seconded by Van Dyke, the Board awarded the exterior painting bid to Pinnacle Painting in the amount of \$6,450 for the Bloody Brook schoolhouse and \$31,750 for the VT Ski Museum. Mr. Davis recused.

##### b. Quiet Path Bridge Bid Award – Salvas \$90,000

##### c. Paving Bid Award – SD Ireland \$461,445

##### d. Highway Dept Toolcat Bid Award – Champlain Valley \$39,844

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Quiet Path Bridge Award; Paving Bid Award and Highway Dept Toolcat Award as presented.

#### Other Business

- A. Manager's Report – Due to STG dress rehearsal on June 13<sup>th</sup>, the Selectboard meeting will be held at the Arena.
- B. Mountain River School will display within the Rec Path easement a reminder to keep the path clean. They may request a longer term if received well.

#### Executive Session

At 6:50 pm, the Board went into executive session on a motion by Mr. Davis, seconded by Mr. Van Dyke to discuss real estate and personnel with the Town Manager present.

Selectboard Meeting 4/25/16

The Board came out of executive session at 7:30 pm. On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board authorized the Town Manager as Stowe's Agent to Convey Real Estate to sign the Purchase and Sales Agreement and to post the Town of Stowe Notice of Sale of Municipal Real Estate in connection with Lot #9 on Winterbird Road that the Town obtained through tax deed.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved up to two weeks unpaid leave if necessary to Alison Kaiser while she awaits short term disability determination.

There being no further business to conduct, Mr. Noyes adjourned the meeting.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard**  
**Monday, May, 9, 2016**  
**Akeley Memorial Building – Memorial Hall**

**draft**

Present: Selectboard Members: Willie Noyes, Billy Adams , Adam Davis, Neil Van Dyke; Town Manager Charles Safford; Town Appraiser Tim Morrissey

Absent: Lisa Hagerty

Others Present: Reporter Caleigh Cross, Paul Percy, Rick Sokolof, Marina Meerberg

Call to Order

Chair Noyes called the meeting to order at 5:35 pm.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Agenda with addition of several Liquor Consent Items.

Consent Items

- a. Minutes
- b. Chowderpalooza / Spring Art on Park 5/28
- c. FY'16 Gravel Crushing and Sand Processing Bids – Dale Percy Inc
- d. Trapp's Temp Event Road Crossing Requests
- e. 151 Main Street Water – Sewer Application
- f. Pedestrian Notification Sign Request – Notchbrook Road
- g. Town Mtg Task Force appointment

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

First Class Restaurant – Sang Thong, LLC 504 Mountain Road; Newport Stowe Management LLC 434 Edson Hill Road & Outside Consumption Permit; POPI LLC 18 Edson Hill Road & Outside Consumption Permit

Request to Cater – Speak Easy Arts, LLC 5/21; Trapp Family Lodge 6/25 700 Trapp Hill Rd. Special Event – Smugglers' Notch Distillery 10/7-9; Brandon Wagner dba Von Trapp Brewing 6/10; Caledonia Spirits 6/14

Outside Consumption Permit – MMC Spruce Camp 7/3; MMC Stowe Mtn Alpine Clubhouse 7/3 extension of area for one day; Dutchess Inn 1613 Mountain Rd; Picasso 1877 Mountain Rd.

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented.

Volunteer Recognition – Marina Meerburg

Mr. Noyes recognized Marina's eight years on the Conservation Commission. The Board thanked her for her efforts and service.

Other Business

- A. Manager's Report

Selectboard Meeting 5/9/16

Mr. Safford informed the Board that the tree by the Xpress was being removed and also several trees on Maple Street abutting the Water Department property.

#### Executive Session

##### A. Legal

At 5:45 pm, on a motion by Mr. Davis, seconded by Mr. Adams, the Board went into executive session with the Town Manager, Town Appraiser and Lister Chair in attendance.

The Board came out of executive session at 6:10 pm. No action was taken.

There being no further business to conduct, Mr. Noyes adjourned the meeting.

Minutes respectfully submitted by Susan Moeck.

**Stowe Selectboard Meeting  
Monday, June 13, 2016  
Stowe Arena**

Draft

Present: Selectboard Members Willie Noyes, Lisa Hagerty, Billy Adams, Neil Van Dyke; Adam Davis; Town Manager Charles Safford; PW Director Harry Shepard; Chief Don Hull; Planning Director Tom Jackman

Others Present: Reporter Caleigh Cross, Alex Rawson, Nicole Fox, Patricia Shedd, Tom & Natalie Hubbs, Sarah & Thorp Freeman, Rob Moore, Rachel Vandenberg, Jeffrey Herrman, Nikola Jasprica, Ann & Dean Salvias, Chris Loyer, Donna Rae Decatur

Call to Order

Chair Noyes called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Agenda as amended.

Consent Items

- b. Rt. 100 Reconstruction Project Water & Sewer Finance  
Finance Maintenance Agreement
- c. Exposed Exhibit Amendments
- d. Sheriff's Dispatch Contract
- e. July Meeting Schedule
- f. Community Church Easement Deed
- g. Water/Sewer Allocation 192 Thomas Lane
- h. Special Event Apps – Stowe 8-miler; Art on Park

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Consent Items as presented.

Liquor Consent Items

Outside Consumption – Destination Stowe Hotel 7412 Mountain Road; Stowe Public House 109 Main Street; Field Guide 433 Mountain Road  
Special Event –Artesano 6/25-26; Smugglers Notch Dist. 6/25-26; Calendonia Spirits 6/29-30-; Appaachian Gap Dist. 6/29-30;  
Gallery Permit –HDAC 6/30; 6/26; 9/22; 10/14  
Request to Cater – 14<sup>th</sup> Star Brewing 6/25-26

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented.

Local Concerns Meeting

- a. West Hill Rd / Rte. 100 Intersection
- b. Moscow Rd / Rte. 100 Intersection

Mr. Safford explained that the Lamoille County Planning Commission (LCPC) and the Town of Stowe, in conjunction with the Vermont Agency of Transportation Municipal Assistance Bureau, have begun Scoping Studies for improvements to the intersections



of Route 100 with Moscow Road and Route 100 with West Hill Road. He introduced Patricia Shedd and Nicole Fox from CLD Consulting Engineers, who facilitated the meeting and gave interested parties the opportunity to provide input on potential improvements and impacts of the projects. Comments and concerns raised from this meeting will be considered in developing the Purpose and Need Statements for these projects and in the development of the proposed improvements. The concensus of those in attendance regarding the Moscow intersection was a need for a roundabout. Those speaking regarding the West Hill Road intersection were in favor of a traffic light. The CLD Engineers spoke about the pros and cons of the suggestions.

Another meeting addressing the two intersections will be scheduled for August at which time CLD will provide further findings and suggested improvements.

No action was taken by the Board.

#### Mtn. Rd Village Assoc. Beautification Financial Assistance

Rachel Vandenberg on behalf of the Mountain Road Village Association explained that the "Mountain Road Marketplace made a significant investment in benches and whiskey plant barrels...This year we would like to begin a regular summer and fall program of flowers (summer) and mums (fall). We are asking the town of Stowe to provide resources for the soil, flowers and regular maintenance on a yearly basis." She asked the Selectboard to approve a request to cover the costs of the flowers, soil and fall mums. The total expense is \$2134.69.

Mr. Safford explained that the Town has provided money to community non-profit organizations through the Community Services Budget, but the Mountain Road Village Association is not a non-profit and the FY'17 Community Services Budget has already been approved. He further noted that the Town does not own the property or have right of way along the Mountain Road.

He asked the Board that if the Town starts to maintain or pay the cost for landscaping or other amenities in commercial areas, where do it start and stop. Village areas are town owned and the town is responsible for the right-of-way.

The concensus of the Board was that they would not approve the request and suggested that the Mountain Road Village Assoc. may want to pursue 5013c status so that they can seek funding through a future Community Affairs budget.

#### FY'17 Water & Sewer Budgets

Mr. Safford outlined the proposed FY'17 water and sewer operating budget and capital requests and proposed rate schedule. A projection of fund balances was prepared by Cindy Fuller, Finance Director. Mr. Safford noted that the water budget proposes an expenditure of .5%, a revenue increase of 4% and an operating increase of 8.6%. The proposed rate increase is 4%. He added that the Water Fund has a negative fund balance and the operating increase will help move towards a positive fund balance, which is projected to do so by the end of FY'18. Unless operating costs increase beyond 3% per year, starting in FY'19 the enclosed fund balance projection anticipates not needing to increase rates through FY'29. He added that the Wastewater Fund proposes an expenditure increase of .95%, a revenue increase of 1.55%, an operating loss of 2.1%. The proposed rate increase is 4%. The Wastewater Fund has a positive fund balance, but has an annual operating loss. If the Town continues to increase

rates a 4% per year, by the end of FY'28 the Wastewater Fund will retain a positive fund balance and an annual operating profit.

On a motion by Ms. Hagerty seconded by Mr. Davis, the Board requested staff warn for a Public Hearing on June 27<sup>th</sup> on the proposed FY 17 Water & Wastewater budgets.

Other Business

- A. Manager's Report
- B. Other

Executive Session

- A. Real Estate

At 7:35 pm, the Board went into executive session with the Town Manager and Planning Director in attendance on a motion by Mr. Davis, seconded by Ms. Hagerty.

The Board came out of executive session at 8 pm. No action was taken.

There being no further business to conduct, Mr. Noyes adjourned the meeting.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard**  
**Monday, July 18, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Adam Davis, Neil Van Dyke, Lisa Hagerty;  
Town Manager Charles Safford; Public Works Director Harry Shepard

Others Present: Barbara Allaire, Bob Chase, Walter Frame, Barbara Fox, Charles Lusk,

Call to Order

Chair Noyes called the meeting to order at 5:30 pm.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Agenda as presented.

Consent Items

- a. Minutes
- b. Bid Award – Highway Department Excavator
- c. General Fund Capital Project Closeouts
- d. Water Department Capital Projects Closeouts
- e. Sewer Department Capital Projects Closeouts
- f. VTAOT Class 2 Paving Grant
- g. Tree Lights on Village Green for Friday Night Flix

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Consent Items as presented.

Liquor Consent Items

Request to Cater – Destination Stowe Hotel, Inc 8/17; Black Diamond Barbeque, LLC 7/22  
Special Event – White Mountain Distillery, LLC 7/21-24, 7/28-31, 8/4-7, 8/11-14, 8/18-8/21,  
9/1-4, 8/25-28 at 1799 Mountain Road Unit 5; White Mountain Distillery, LLC 7/29-30  
at 80 Weeks Hill Road; Go America Go Beverages 7/29-30 at 80 Weeks Hill Road;  
Boyden Valley Winery 7/29-30 at 80 Weeks Hill Road; Von Trapp Brewing 8/13 at  
Nichols Field; Boyden Valley Winery 8/17-20, 8/24-27, 8/31-9/3 at 67 Main Street  
(Stowe Theatre Guild); Boyden Valley Winery 10/7-9 3420 Mountain Road;  
Outside Consumption Permit – Trapp Family Lodge 1333 Luce Hill Road

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

Motor Vehicle Ordinance Amendments

Chief Hull recommends the Motor Vehicle Ordinance be amended to include no parking as follows due to on-street parking problems:

- a. Cottage Club Road, toward town highway 29, from #298 to its intersection with Mountain Road/Rt. 108 – West Branch Cemetery parking only.
- b. Maple Street, town highway 1, from #181 to designated parking on Main Street and from #181 to intersection of Sunset Street

On a motion by Mr. Adams, seconded by Ms. Hagerty, a public hearing on the proposed Motor Vehicle Ordinance will be warned for the Selectboard's August 8<sup>th</sup> agenda to consider for adoption.

Antique Car Show Special Events Permit – Backup Site

Daniel Noyes, President of the Vermont Auto Enthusiasts, has requested a Special Events Permit to use Events Field as a back-up location in the event that the Nichols Field is not able to be used. Chief Hull noted that parking would be a major concern. Bruce Godin, Parks Superintendent noted concerns about the reconditioning of the fields following the event. There are no other special events scheduled for the set-up through tear-down period, but there is a co-ed softball that might need to be relocated, rescheduled or cancelled.

On a motion by Mr. Adams seconded by Mr. Davis, the Board approved the use of the Events Field as a back-up location subject to approval of the parking, traffic control and a parade route by the Chief of Police by August 1<sup>st</sup>. -

Water Main Easement and Conveyance Document

Trapp Family Lodge, Inc. (TLF) and Covered Bridge Associates, LLC (CBA)  
In 2003, the Town and TLF constructed the water system expansion to serve Trapp Family Lodge and adjacent developments, which were conveyed with easements to the Town upon completion. Also in 2003, the Town approved the expansion of the water system to serve the "Villa" development within TLF and Phase 3 of the Covered Bridge Condominium project off of Brook Road. This system was constructed by both TLF and Covered Bridge Associates, LLC, under private agreement in 2004. The Town has supplied and operated this system expansion with other connected customers since the original construction in 2004. However, conveyance of ownership and easements for the portion of the system on TLF property had not previously occurred. Enclosed please find a Water System Easement with conveyance provisions for the portion of the water main on TLF property, fully endorsed by authorized representatives of both TLF and CBA, and a copy of the easement map. No technical deficiencies are known to exist and we have operated the subject water main with no significant issues for 12 years. We also have as-built documents. Staff recommends acceptance of the subject easement and conveyance.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board accepts the conveyance and easement for the subject water main.

Water Main Easement and Conveyance Document

Spruce Peak Water Storage Tank

The water and sewer construction associated with the Adventure Center project is substantially complete and in service. Satisfactory as-builts have been provided. Punch List items remain and completion is anticipated this construction season. Receipt of the required Engineer's Certification is anticipated upon final completion. The Offer of Dedication provides the Town with the irrevocable right, but not the obligation, to accept the easement deed. The Maintenance Allocation Agreement components of the Easement Deed includes the cost sharing arrangements.

On a motion by Mr. Davis, seconded by Mr. Adams, the Board accepted the conveyance and easement for the Spruce Peak Water Storage Tank.

Water Main Easement and Conveyance Document  
Spruce Peak Adventure Center

The water and sewer construction associated with the Adventure Center project is substantially complete and in service. Punch List items remain and final completion is anticipated this construction season and required before the issuance of a final Certificate of Occupancy. The Irrevocable Offer of Dedication provides the Town with the right, but not the obligation, to accept the Amended and Restated Warranty Easement Deed at any time. A 2 year warrantee for the new water and sewer construction will commence upon acceptance. The Maintenance Allocation Agreement provides for the future cost sharing arrangements included within the development agreement, whereby the Town is fully responsible for the maintenance and repair of the water and sewer utilities within the roadways and the appropriate other entity is responsible for the excavation and restoration for the Towns maintenance and repair of its water and sewer utilities outside of the roadways within the entire Spruce Peak development. It is noteworthy that the Mountain Cabin Homeowners Association, who were not party to the Public Works Development Agreement, are an added party to the Amended and Restated Warranty Easement Deed and Maintenance Allocation Agreement. Upon final acceptance and recording of the Amended and Restated Warranty Easement Deed and Maintenance Allocation Agreement, the future extraordinary cost associated the maintenance and repair of the municipal water and sewer utilities within the Spruce Peak Development outside of roadways will be the responsibility of others.

On a motion by Ms. Hagerty, Seconded by Mr. Davis, the Board accepted the Irrevocable Offer of Dedication and authorize the Town Manager to sign and record the Quitclaim Deed for the water and sewer utility easements to be released by the Town beneath the Adventure Center building and, upon final completion of the work approved by the Public Works Director, accept the new water and sewer utilities associated with the Adventure Center project and record the Amended and Restated Warranty Easement Deed and Maintenance Allocation Agreement for Town Water and Sewer System associated with the Spruce Peak Development.

Other Business

a. Manager's Report

Nothing to report at this time

b. Other Business

Mr. Davis asked when the final paving on Gables Bridge would be completed. It was reported it is anticipated to be completed by next week. Per their contract it must be completed on August 1.

Executive Session

a. Personnel

b. Real Estate

At 6:25 pm, on a motion by Mr. Davis, seconded by Mr. Adams, the Board went into executive session with the Town Manager in attendance.

The Board came out of executive session at 6:35 pm.

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the appointment of Barbara Fox as Library Trustee to fill a vacant term expiring April 30, 2019.

There being no further business to conduct, Mr. Noyes adjourned the meeting.

Selectboard Meeting 7/18/16

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard**  
**Monday, August 8, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Billy Adams, Adam Davis, Lisa Hagerty;  
Town Manager Charles Safford; Public Works Director Harry Shepard; Planning Director Tom Jackman

Others Present: Barbara Allaire, Tom Hubbs, George Lewis, Donna Adams, S. Immediato, Robert Moore, Robert Pierson, Stan P, Alex Rawson, Dean & Anne Saling, Helen Martin, Bob DiMario, R Shannon, Tina Sprag

Call to Order

Chair Noyes called the meeting to order at 5:30 pm.

Approve the Agenda

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Agenda as presented.

Consent Items

- a. Minutes
- b. Errors & Omissions
- c. Stowe Land Trust Tent Request May Farm Homestead Zone
- d. Rec Path Bridge #4 Streambank Stabilization Bid Waiver & Award
- e. Special Event Permit – British Invasion

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Consent Items as presented.

Liquor Consent Items

Request to Cater – Trapp Family Lodge 8/22-25

Special Event – Cold Springs Spirits (Mad River Distillers) 9/17-18; Idletyme Brewing Company 9/16, 10/7; White Mountain Distillery, LLC (Stowe Cider) 7/21-24, 7/28-31, 7/29-30, 8/4-7, 8/11-14, 8/18-21, 8/25-28, 9/1-4

Art Gallery or Bookstore Permit – Helen Day Art Center 8/12

Festival Permit – Stowe Brewers Festival LLC 7/29-30

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

Motor Vehicle Ordinance Amendments – Public Hearing

Chief Hull recommends the Motor Vehicle Ordinance be amended to include no parking as follows due to on-street parking problems:

- a. Cottage Club Road, toward town highway 29, from #298 to its intersection with Mountain Road/Rt. 108 – West Branch Cemetery parking only.
- b. Maple Street, town highway 1, from #181 to designated parking on Main Street and from #181 to intersection of Sunset Street

In relation to the Cottage Club Road West Branch Cemetery parking only, Donna Adams, Chair of the Cemetery Commission, requested the wording on the signs read “Cemetery Visitor Parking Only” and that the signs would not be placed on the fence but on freestanding posts. Steve Bonneau, Highway Superintendent, will work with the Cemetery Commission on placement of the signs.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board approved the no parking amendments to the Motor Vehicle Ordinance on Cottage Club Road and where Maple Street intersects Main Street.

#### Handicap Parking Space Request – Main Street

Bob Rohr has requested a handicapped parking place be placed in front of the Café on Main. Ken Biedermann, owner of the Green Mountain Inn, has no objections. The Board discussed placement of an additional handicap space to improve lines of sight for crosswalks, as well as the option of moving the existing handicap space on the northbound lane to a more central location. Ms. Hagerty suggesting speaking with the other local business owners about any potential impact.

On a motion by Mr. Adams seconded by Mr. Davis, the Board moved to table this discussion.

#### Intersection Alternatives Meeting

Nicole Fox and Patricia Shedd from CLD Consulting Engineers presented alternatives developed for the West Hill / Rt. 100 Intersection and the Moscow Road / Rt. 100 Intersection.

West Hill / Rt. 100 Intersection: The alternatives include “no-build,” a three-way stop, a signalized intersection at 30 mph, a signalized intersection at 40mph and a roundabout. Each signalized intersection includes a left-turn lane onto West Hill Road. The major difference between the two signalized intersection alternatives is the speed limit. The current speed is 40 mph, which requires a longer approach. The alternative is 30 mph, which has a shorter approach and is less expensive. The Town would need to obtain approval from the Vermont Transportation Committee to lower the speed limit - The roundabout would involve significant right-of-way acquisition, including impacting a historic structure. The other alternatives would involve limited right-of-way acquisition with no impact to a historic structure. Any impact to historic structures will increase the project implementation timeline and potentially its eligibility for Federal / State funding.

The Vermont Agency of Transportations requires a “Level of Service,” classified by the delay in traffic flow, level C or higher. The only options that meet this requirement are to do nothing or signalized intersections.

Surrounding neighbors and business owners expressed concerns about the safety of a light due to sight lines and the 40mph speed limit that currently exists. CLD has recommended installing a lit, flashing sign that will alert them to the stop ahead. It was also noted that studies have indicated that stop lights are safer alternatives.



Moscow Rd. / Rt. 100 Intersection: The alternatives include “no-build,” a left turn lane off Rte. 100 onto Moscow Rd., a signalized intersection with a left turn lane and a roundabout. Intersections using Federal / State funding take into consideration the preferred alternative as expressed by the local legislative body. None of the alternatives would impact any structures, but a roundabout is likely to involve a significant amount of property acquisition. The “Level of Service” requirements by VTRANS would only be met with a traffic signal or roundabout.

Neither of these intersections are high accident locations.

Cost estimates:

Moscow Rd.

- Signalized intersection: \$1,050,000
- Roundabout: \$2,200,000

West Hill Rd.

- Signalized intersection (30 mph) \$750,000
- Signalized intersection (40 mph) \$1,010,000

On a motion by Ms. Hagerty, Seconded by Mr. Davis, the Board approved a roundabout as the preferred alternative at the Moscow Road /Rt. 100 Intersection and a traffic signal at the West Hill/Rt. 100 Intersection. Also, have staff pursue a speed study on Rt. 100 adjacent to the West Hill Intersection to see if it is possible to have the State lower the speed limit without necessitating the Town taking over this section of Rt. 100 as a Class 1 highway.

Other Business

a. Manager’s Report

The contractor will begin reclaiming Randolph Road and Stowe Hollow Road starting August 11<sup>th</sup>. Paving is scheduled to commence on these and Luce Hill Road in a couple of weeks. The time in-between will allow the Town time to do work on the base and aprons on Randolph Road.

The Dewey Hill Bridge dedication is scheduled for 5pm on August 22<sup>nd</sup> prior to the next Selectboard meeting.

b. Other Business

None at this time.

There being no further business to conduct, Mr. Noyes adjourned the meeting.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard**  
**Monday, August 22, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Adam Davis, Neil Van Dyke;  
Town Manager Charles Safford; Public Works Director Harry Shepard; Planning Director Tom Jackman; Fire Chief Mark Sgantas

Others Present: Caleigh Cross; Charie Burnham; John Schnee; E.W. Bitter; Kevin Collins; Robin Collins; Meghan Rodier

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm.

**Approve the Agenda**

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Agenda as presented.

**Consent Items**

- a. Minutes
- b. Fire Department Air Pack Bid Award
- c. 177 Country Club Loop Water Allocation
- d. Rt. 100 Speed Study Match Commitment
- e. Ski Museum Window Grant Match
- f. Mountain House LLC Water & Sewer Development Agreement
- g. River Road Erosion Projects Bid Award
- h. VLCT Voting Delegate
- i. Akeley Controls Bid Award
- j. Special Event Application – British Invasion Block Party

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Consent Items as presented.

**Liquor Consent Items**

Request to Cater – Speak Easy Arts, LLC 8/13/16

Special Event – Cold Spring Spirits 10/7-10/9; White Mountain Distillery 9/8-9/11, 9/15-9/18,  
9/22-9/25, 9/29-10/2, 10/6-10/9, 10/13-10/16

Educational Sampling – Stowe Charities Inc 8/26-8/28

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items as presented.

**Stowe Hazard Mitigation Plan**

A final draft of the Stowe Local Hazard Mitigation Plan, prepared by the Lamoille County Planning Commission (LCPC) in consultation with Town staff, was presented. Meghan Rodier, LCPC Planner, presented a brief overview of the Plan. It is designed to serve as a single jurisdiction comprehensive plan to provide guidance in addressing the impacts of local hazards. The Plan has been reviewed, amended and updated in its entirety to reflect changes in development, progress in local mitigation efforts, and changes in priorities since the adoption of

the original plan in 2006. FEMA requires that the Selectboard officially adopt the Plan before it is finally approved by FEMA. An approved Local Hazard Mitigation Plan is required if the Town was to ever apply for a FEMA Hazard Mitigation Grant.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board adopted the 2016-2021 Stowe Local Hazard Mitigation Plan.

#### **Quiet Path Bridge Dedication Request**

Leighton Detora, on behalf of the family of Brenda Ross Winter, has requested the Selectboard approve the naming of the Quiet Path Bridge after Brenda Ross Winter. Ms. Ross Winter left a bequest of \$50,000 to the Town, which was put toward the Quiet Path Bridge currently under construction after consent from the family that it was an appropriate use of the bequest.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board moved to dedicate the Quiet Path Bridge to Brenda Ross Winter and instruct staff to erect a plaque naming it the Brenda Ross Winter Bridge (Winter Bridge).

#### **Handicap Parking Space Request – Main Street**

Bob Rohr has requested a handicapped parking space on Main Street in front of the Café on Main. Staff sent emails to the business owners at Café on Main, Bear Pond Books and Stowe Mercantile. The owners of Bear Pond Books and Café on Main indicated they were supportive of a handicap space in front of the Depot Building. The owner of the Mercantile deferred to Ken Biedermann as property manager. Ken was agreeable for now, with the understanding that the Town will reevaluate crosswalk and handicap parking spaces as part of the Village sidewalk replacement plan.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board moved to approve the designation of a handicap parking space on Main Street in front of the Depot Building at the space closest to Depot Street with the understanding that handicap parking spaces locations may change as part of the Village sidewalk replacement program.

#### **Stagecoach Road Culvert Beaver Control**

Staff followed up with Mr. Skip Lisle, President of Beaver Deceivers International, to see if there was an application in Stowe that could be used to minimize damage to public infrastructure and the trapping of beavers. The Stage Coach Road crossing of Moss Glenn Brook has twin 9'H x 14'W arch culverts that have a history of beavers building dams inside the culverts, creating maintenance challenges and reducing the hydraulic capacity of the culverts. Mr. Lisle provided a proposal to install a recommended device that they claim will mitigate this condition of concern. We have received permission from Greg Goodson for components of the device that will be outside of the Right of Way. If approved by the Selectboard, the Town should reserve the right to remove the device if it proves ineffective. If it is proven to be effective, we may explore other locations. The total estimated cost for implementation is approximately \$5,000, to be paid out of the Highway Dept. operating budget.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board moved to approve the Stagecoach Road Beaver Deceiver proposal with the understanding that the Town reserves the

right to continue trapping beavers if necessary and to remove the device if it proves to be ineffective or adversely impacts adjacent property/infrastructure.

### **Other Business**

#### **a. Manager's Report**

There was a fire at the main Parks Office / Shed on August 11th. The Town has filed a claim with our insurance carrier. The building is insured at its replacement value. The equipment is insured at what it was worth before the fire (not replacement value). Staff is working on getting Parks operational by replacing necessary equipment and is spending money in order to do this. We are also moving forward with the demo of the burnt section of the building, design of its replacement of the damaged section, and permitting.

Once we get a better feel for what needs to be replaced, the cost to replace it and what the insurance will pay, staff will seek amendments to the Equipment Fund to recognize the change in replacement cycle and to cover any additional money that may be necessary and is not covered by insurance. It will also make sense to do some upgrades to the building while we are there (e.g. insulation, power upgrade) that will be at the town's expense. In addition, the front section of the other Parks shed behind the Arena is structurally unstable and has been torn down. It makes sense for the Town to do this while we have a contractor demoing the burnt section of the main shed that needs to be replaced. The upgrades to the main Parks shed and the demo of the front section of the other shed is anticipated to be a capital expense and staff will seek an amendment to the General Fund Capital Fund once we have a better handle on cost. Unless the Selectboard instructs otherwise, we will continue moving forward with the replacement of the burnt section of the main shed with upgrades as appropriate and the demo of the front section of the other shed. It was suggested that the Town install a hardwired Smoke & CO2 detector in the replacement building, as well as looking into a sprinkler system, which would require an increase in water service.

The Town EMS First Response Suburban was recently in a minor accident. Repairs should not take long. Ambulance 1 is also in the repair shop for an unknown amount of time. This leaves the EMS department with only one ambulance. We have made our mutual aid partners aware of our situation.

EMS/Fire consultants were on-site, we expect a report in November for budget preparations.

#### **b. Other Business**

None at this time.

There being no further business to conduct, Mr. Noyes adjourned the meeting.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard  
Monday, June 27, 2016  
Akeley Memorial Building – Memorial Hall**

Draft

Present: Selectboard Members Willie Noyes, Lisa Hagerty, Billy Adams, Neil Van Dyke; Adam Davis; Town Manager Charles Safford; PW Director Harry Shepard; Asst. Engineer Chris Jolly; Town Appraiser Tim Morrissey

Others Present: Barbara Allaire, Jason Batchelder, Reporter Caleigh Cross, SED Kevin Weishaar, Pat Korlen, Brenna Galdenzi, SED Matthew Rutherford, Richard Marron, Paul Percy, Bill Pickens, Tom Vickery

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm and Selectboard Orders were signed

**Approve the Agenda**

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Agenda as amended.

**Consent Items**

- a. Minutes
- b. IBEW Agreement
- c. Topnotch Sewer Abatement
- d. Special Events – 4<sup>th</sup> of July; Fall Foliage Art Show
- e. Proposed Electric Car Charging Station / Rec Path Parking Lot
- f. FY'16 Audit Contract

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Consent Items as presented.

**Liquor Consent Items**

Special Event –White Mountain Distillery at 1799 Mountain Road July & Aug.; Boyden Valley 7/29-30; Champlain Orchards 7/16; Cold Spring Spirits 8/28  
Request To Cater – Trapp Family Lodge 7/16; MMC 7/23 & 7/28

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the Liquor Consent Items as presented.

**FY'17 Water & Sewer Public Hearing**

Mr. Noyes opened the Public Hearing for comment from those in attendance. There being no comment, he closed the Hearing.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the FY 17 Water and Sewer Budgets and rate schedule effective July 1, 2016.

**Set FY'17 Municipal Tax Rate**

The Board reviewed information from Tim Morrissey, Town Appraiser, indicating that based on the budget approved by the voters, the voter approved tax exemptions and the Grand List adopted by the Board of Listers the FY'17 municipal tax rates should be set as follows:

\$0.4049 Town General Fund Tax Rate  
\$0.0048 Voter Approved Exemptions Tax Rate  
\$0.4097 Total FY'17 Municipal Tax Rate

The FY'16 Town General Fund Tax Rate was \$0.4040 and the Voter Approved Tax Rate was \$0.0048 for a total of \$0.4088. The increase in the total municipal tax rate from FY'16 to FY'17 is 0.0009 (less than a 1/10 penny).

Mr. Safford explained that the Town has not yet received the FY'17 State Education Tax Rates and will forward them to you when they are received for your informational purposes. Once the rate is received the tax bills will be prepared and mailed.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board moved to set the FY 17 General Fund Tax Rate at \$ .4049 and the Voter Approved Exemption Tax Rate of \$0.0048 for a total FY 17 Municipal Tax Rate of \$0.4097.

#### Municipal Beaver Trapping

The Board reviewed information and a request from Brenna Galdenzi, Executive Director of Protect our Wildlife and a Stowe resident, regarding the trapping of beavers. She inquired about the Town's position on the lethal trapping of wildlife. Mr. Safford explained that the Town occasionally has problems with beaver activity which can risk/damage adjacent public infrastructure and/or private property. Where possible and only when risk/damage potential exists, staff attempts to manage/remove the beaver dams where they are relatively shallow and can be reached from the highway with our excavator. This has been successful along Depot Street where the previous beaver pond submerged drainage culverts and caused damages to adjacent public infrastructure and private property. Where this is not possible, the Town has hired licensed trappers for the lethal removal of nuisance beavers in compliance with state law. This occurred this spring at the Stage Coach Road crossing of Moss Glen Brook. The culvert at this location are twin 8'H x 14'W metal pipe arches. Beavers have constructed dams within these culverts that are inaccessible for removal with our excavator. Without removal, the hydraulic capacity of the subject culverts is reduced by approximately 40%, which significantly increases flood damage risks to the road and adjacent properties. Staff is still evaluating how to safely remove these dams.

Ms. Galdenzi explained there are devices generically called "Beaver Deceivers" which work to prevent beavers from entering the culvert but still allow dam construction upstream of the culvert inlet. These can be effective in some situations where the culvert is relatively small and the dam/pond does not create any other damage potential to public infrastructure or adjacent private property from dam breach or raised water surface elevations. She asked that the Town consider the use of these deceivers when possible. Mr. Safford said for the Town, these would also need to occur within the Right of Way which further restricts the practical application without easement rights. Mr. Safford said that such an approach would not be easily or inexpensively implemented and permitted at the Moss Glen Brook culverts at Stage Coach Road.

Mr. Van Dyke suggested that the Town investigate the possibility of using other methods of beaver removal.

In conclusion, the Board took no action but noted that the Town reserves the option to trap beavers in accordance with applicable state law as necessary to minimize risk of damages to public infrastructure.

#### Cape Cod Rd Culvert Rehabilitation

Mr. Safford explained that a large sink hole was discovered on June 21 adjacent to the steel culvert under Cape Cod Road at the intersection with Weeks Hill Road. This situation is similar to the rehabilitation that was recently done on Luce Hill Road. Public Works solicited a proposal from Blow and Cote who completed the Luce Hill project for a quote for Cape Cod Road. They provided an estimate of \$32,500 which Public Works recommends acceptance and implementation via a Change Order to the Luce Hill Road culvert project. Support will be provided by the Highway department.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved a Change Order in the amount of \$32,500 and appropriate \$25,000 of supplemental funding for the Luce Hill Road Culvert Rehab project from the Town's Unallocated Capital Reserves.

#### Other Business

- a. Manager's Report – The Town received notice that it would be obtaining two Better Roads Grants totaling \$37,080 for storm water system and streambank stabilization improvements on River Road. A local match of 20% will come from the Highway Dept. operating budget.
- b. Stowe Electric Dept. – SED Commissioner Dick Marron said SED intends to sell the Kirschner property on Route 100 and would issue 30 day notice for the sale of the property. The funds from the sale will go into a reserve fund for future development.
- c. Walker Construction in conjunction with the work being done at Stowe Landing will pave the Town ROW portion of the access drive between the Landing and Stowe Community Church. The cost of \$19,500 will be paid from the FY 16 Highway budget. Ms. Hagerty made the motion seconded by Mr. Adams to approve the expenditure.

#### Executive Session

- a. Legal
- b. Real Estate

At 6:35 pm, Mr. Davis made a motion, seconded by Mr. Adams, for the Board to go into executive session to discuss Legal and Real Estate matters with the Town Manager, Town Appraiser and Lister Paul Percy in attendance.

At 6:50 pm the Board came out of executive session. No action was taken.

There being no further business to conduct, Mr. Noyes adjourned the meeting.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard**  
**Monday, September 12, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Adam Davis, Neil Van Dyke, Billy Adams, Lisa Hagerty  
Town Manager Charles Safford; Public Works Director Harry Shepard; Town Appraiser Tim  
Morrissey

Others Present: Jeffrey Folb; E.W. Bitter; Leo Clark

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm.

**Approve the Agenda**

On a motion by Mr. Adams, seconded by Mr. Davis, the Board approved the Agenda as amended to include consent items 3b. 3630 Mountain Road Water/Sewer Allocation and 3c. Pumpkin Chuckin Festival Special Events Application.

**Consent Items**

- a. Minutes
- b. 3630 Mountain Road Water/Sewer Allocation
- c. Pumpkin Chuckin Festival Special Event Application

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Consent Items as presented.

**Liquor Consent Items**

Request to Cater – The Little Garden Market LLC 9/3/16; Bittersweet Association 9/16-9/18/16;  
Baraw Enterprises, Inc 9/25/16; Trapp Family Lodge 10/15/16;  
Special Event – Stonecutter Spirits 9/17/16; White Mountain Distillery 9/24/16; Caledonia  
Spirits Inc. 9/24-9/25/16; Christian Stromberg/Drew Kacik 10/7-10/9/16; Appalachian  
Gap Distillery, Inc. 10/7-10/9/16; Eden Ice Cider Co. 10/7-10/9/16; Caledonia Spirits Inc  
10/7-10/9/16; Alchemy Brewing Stowe LLC 10/23/16, 11/11/16, 12/4/16  
Art Gallery or Bookstore Permit – Helen Day Art Center 9/16/16  
Outside Consumption Permit – MKEnterprises Inc 9/25/16

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

**Motor Vehicle Ordinance**

Nancy and Rich Haab, owners of the Sunset Grill, have requested that the Motor Vehicle Ordinance be amended to end the no parking before their restaurant on Cottage Club Road to enable their patrons to park in front of their business. It was discussed that there have not been parking complaints since shortly after the opening of the Alchemist Brewery. The Ordinance will be amended to state that no parking zone begin at 140 Cottage Club Road, which is the boundary line between the Alchemist and Sunset Grill.



On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, a public hearing on the proposed Motor Vehicle Ordinance amendment will be warned for the Selectboard's September 26th agenda to consider for adoption.

### **Renaissance Festival Special Event Application**

The Vermont Renaissance Faire has submitted a Special Event Application to utilize the Mayo Fields A & B on June 24 & 25, 2017. The event will mirror the 2016 event, including craft vendors, food and beverage vendors, stage performances, period demos, encampments and a joust. The Selectboard discussed the impact of the new quiet path bridge on traffic flow in and out of events being held at the Mayo Fields. It was recommended that traffic flow concerns be deferred to the Chief of Police. It was also suggested that "No Event Parking" signs be placed at the non-event parking lots on the Mayo Fields.

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board approved the Special Event Permit Application for the Vermont Renaissance Faire on June 24 & 25, 2017.

### **Other Business**

#### **a. Manager's Report**

The FY16 Local Option Tax receipts amounted to \$789,649 versus the budgeted amount of \$795,250, a shortfall of \$5,600.

Bids have been released to replace the bays of the Parks Shed that were damaged by the fire. It is tentatively planned to ask the Selectboard to award the bid at the 9/26/16 meeting. We continue to work with the insurance company on the valuation of the equipment. Equipment required to keep the department operational, such as mowers, have already been purchased.

#### **b. Other Business**

Paving on Stowe Hollow Road and Randolph Road are nearing completion. Public Works is looking at replacement of the wire rope guard rail on Stowe Hollow Road, and the Board discussed concerns about appearance of guardrails on that road.

### **Executive Session**

At 5:55 pm, on a motion by Mr. Davis, seconded by Mr. Adams, the Board went into executive session with the Town Manager in attendance to discuss legal and contractual matters.

The Board came out of executive session at 6:30 pm.

There being no further business to conduct, Mr. Noyes adjourned the meeting.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard**  
**Monday, September 26, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Adam Davis, Neil Van Dyke, Lisa Hagerty  
Town Manager Charles Safford; Public Works Director Harry Shepard;

Others Present: Kevin Weishaar, Doug Moses, Victor Veve, William Veve, Robert Moore,  
Terrie Wehse, Time Bettencourt, Nicole Fox, Patricia Shedd

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm.

**Approve the Agenda**

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Agenda as amended to include consent items 3e.Foliage Art on Park Special Events Application and 3f. Maple Street Closure on Halloween.

**Consent Items**

- a. Minutes
- b. Ski Museum Historic Preservation Grant (Windows)
- c. Parks Building Bid Award
- d. 5504 Water/Sewer Allocation
- e. Foliage Art on Park Special Events Application
- f. Maple Street Closure on Halloween

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the Consent Items as presented.

**Liquor Consent Items**

Special Event – North Branch Vineyards, LLC October 7-9, 2016; Albatross LLC, October 7-9, 2016.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

**Motor Vehicle Ordinance**

Nancy and Rich Haab, owners of the Sunset Grill, have requested that the Motor Vehicle Ordinance be amended to state that the no parking zone begin at 140 Cottage Club Road, which is the boundary line between the Alchemist and Sunset Grill. This is a fully warned public hearing for the Ordinance Amendment. There were no public comments or concerns.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Selectboard approved amending the Motor Vehicle Ordinance to note that no parking zone on Cottage Club Road would start at the intersection with Route 108 and end after the Alchemist and before the Sunset Grill on both sides of the street.

### **Intersections Study Final Report**

Nicole Fox and Patricia Shedd of CLD Consulting Engineers presented their final report in the study of two intersections in Stowe, with the preferred alternatives for these intersections to improve safety and traffic flow.

Route 100/Moscow Road Intersection – The preferred alternative for this intersection is a roundabout, with a construction cost of \$2.2Million. It was discussed that the Level of Service, which is the measured delay in traffic, is better with a traffic light, but that a roundabout would be better for safety as it eliminates broadside and head-on collisions. Roundabouts also naturally slow down traffic. Size of the proposed roundabout was discussed, but will be further examined as part of the final design considerations. Easements will likely be needed for a small area on the southwest corner of the intersection and for a larger area on the Points North side, near Salvus Paving.

Route 100/West Hill Intersection – The preferred alternative for this intersection is a traffic signal with a left turn, with a construction cost of \$750,000. The left turn lane would be designed to hold 2+ cars per light cycle. It was discussed that the stop point on West Hill Road will need to be setback from the intersection to allow large trucks turning from Route 100 southbound onto West Hill Road. Tim Bettencourt asked if there is any proposed pedestrian improvements. The consultant indicated that this was a site specific intersection study, so there is no official accommodation for pedestrian safety at the intersection. However, - the shoulders will increase from 2 feet to 5 feet which should help pedestrian / bike travel.

Next steps for both intersections will be to present the studies to VTrans and our legislative delegates and work to advance these projects. Funding is likely to be 80/10/10, with the 80% coming from State funding.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board accepted the draft final report from CLD Consulting Engineers and will work with VTrans to move forward with the eventual implementation of the recommended intersection improvements.

### **Route 100 Speed Study Adjacent to West Hill Road**

Nicole Fox and Patricia Shedd of CLD Consulting Engineers also presented their completed speed limit study for Route 100 near the West Hill Road intersection. The speed limit in this area is currently 40mph. The study was done with existing conditions and does not include any of the proposed improvements to the intersection discussed earlier in the meeting. Their study found that in this area the 85<sup>th</sup> percentile speed for northbound traffic is 43mph, and for southbound it is 38mph. It was noted that traffic familiar with the area seems to slow down knowing the intersection with West Hill is coming up, but not all traffic does so. The Stopping Sign Distance for traffic flowing 40mph is 305 feet, which is achieved on this stretch of road. However the Intersection Sight Distance for those pulling off of West Hill Road onto traffic flowing 40mph is 500 feet. Currently the sight distance for vehicles turning left off West Hill Road is only 190 feet. The study recommended the removal of three trees along Route 100, two of which are clearly in the Right-of-Way, one that is likely in the Right-of-Way but will require some research. By removing these trees, the sight line would be 375 feet, appropriate for a 30mph speed limit. The study also looked at crash history at the intersection, noting that in the five-year period of 2011-2015 there were 17 total crashes, 6 of which were “broadside crashes” which indicate sight distance issues. Their conclusion was to recommend lowering the speed limit to 30mph and removing the three trees.

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board accepted the Route 100 Speed Study and moved to advance the study to VTrans for their internal review while authorizing the Town Manager to seek a reduction in the speed limit with the Vermont Traffic Committee when appropriate to do so.

### **VWSD Moscow Road Net Metering Project**

William and Victor Veve of VWSD, a solar development company out of Jericho, presented their 45-day notice of Filing for a Certificate of Public Good for a proposed 500kW net-metered solar project at 1568 Moscow Road. The Town has the right to participate as an Interested Party in the Public Service Board hearing. VWSD presented the project to the Planning Commission on September 19<sup>th</sup>. The Commission's only concern is aesthetics. The filers stated that the project would not be visible from Moscow Road and have hired LandWorks to conduct an aesthetic assessment of the project, which should be available soon. It was noted these are ground mounted fixed panel arrays with low noise and anti-reflective coating. The overall project will be about half the size of the current Stowe Electric Department Solar Array, taking up about 3 acres of land. Kevin Weishaar of Stowe Electric was present and stated that they have no concerns with the project at this time. William and Victor expressed interest in preparing a proposal for the Town of Stowe to use solar energy, and it was agreed that the Town Manager could authorize Stowe Electric Department to share the Town's usage information with VWSD for the purposes of them developing a proposal.

### **Other Business**

#### **a. Manager's Report**

Due to the Columbus Day holiday, which falls on a Monday of the next regularly scheduled Selectboard meeting, the next Selectboard meeting will be moved to Tuesday October 11, 2016. The regular Selectboard meeting scheduled for December 26<sup>th</sup> is also on a holiday, and will be moved to Tuesday December 27<sup>th</sup>. Charles provided the draft budget adoption schedule, noting that the main purpose of the meeting on the 27<sup>th</sup> will be presentation of the draft budget to the Selectboard.

#### **b. Other Business**

Tim Bettencourt, a Stowe resident, raised a concern with the Selectboard regarding speeding on Maple Street, where the limit is 25mph. This is a residential area with no curbs or sidewalks. The Town Manager will pass along these concerns to the Chief of Police. The Selectboard also encouraged Mr. Bettencourt to work with the Chief and the neighbors to raise awareness.

There being no further business to conduct, Mr. Noyes adjourned the meeting at 7:10pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard  
Tuesday October 11, 2016  
Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Adam Davis, Lisa Hagerty  
Town Manager Charles Safford; Public Works Director Harry Shepard; Parks & Recreation  
Director Matt Frazee

Others Present: Barbara Allaire, Donna Adams, Rachel Moore

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm.

**Approve the Agenda**

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Agenda as presented.

**Consent Items**

- a. Minutes
- b. Cemetery Rules & Regulations
- c. Cemetery Fee Schedule
- d. HDAC Exposed Exhibit (Request to leave art on HDAC lawn over the winter)
- e. Annual Financial Control Checklist
- f. Tree Removal – Waterworks Road
- g. Water/Sewer Allocation – 5504 Mountain Road
- h. Water/Sewer Allocation – 170A Depot Street Unit 5A

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Consent Items as presented.

Some discussion was had about the Helen Day Art Center request to leave some sculptures on display throughout the winter. Only the David Tanych sculptures, which are on the HDAC lawn and will not cause any issues with snow removal, will be allowed to stay.

**Liquor Consent Items**

Special Event – Duncan’s Ider Mill LLC October 7-9, 2016  
Request to Cater – Idletime Brewing Company October 14, 2016

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the Liquor Consent Items as presented.

**Arena Ice / Turf Schedule**

The Select Board requested that the Recreation Commission make a recommendation prior to the development of the FY’18 budget as to whether the town should retain a turf season or move to have ice at the Stowe Arena year-round. Ice on a year-round basis may enable the Town to attract ice tournaments that we are currently not able to accommodate, but it would displace existing turf users, including Stowe High School Lacrosse, Stowe Youth Lacrosse, Stowe Youth Baseball/Softball, Stowe Soccer Club and others.

A financial projection of the difference between year-round ice and ice / turf seasons was provided, and showed that moving to a year-round ice schedule would result in an estimated \$11,419 increase in utilities, \$3,542 decrease in salaries and an increase of \$9,645 in revenues, for a net gain of \$1,768. Based on input from interested parties who feels that the ice / turf accommodates a broader range of users and the nominal projected financial impact of switching from turf to year-round ice, the Recreation Commission is recommending that the Town maintain its current ice / turf schedule (ice from third week in May to Third week in March and turf from forth Saturday in March to first Saturday in May).

**Other Business**

a. Manager's Report

The Quiet Path Walking Bridge, known as the Brenda Ross Winter Bridge, is now open for use. A plaque honoring Ms. Winter has been ordered and a ribbon cutting/dedication ceremony will be planned.

b. Other Business

Mr. Davis brought up concern about the lack of center-line striping on the side roads in the village, particularly on School Street where it intersects with Main Street. Charles noted these are Class 3 Roads, which are not typically striped. It was decided that center striping of School Street would be done in the spring as a trial from its intersection with Rt. 100 to around the Cork Restaurant.

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board went into executive session at 5:49pm.

The Board came out of executive session at 6:10pm.

There being no further business, Chair Noyes adjourned the meeting.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard  
Tuesday October 24, 2016  
Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Adam Davis, Lisa Hagerty, Neil Van Dyke, Billy Adams  
Town Manager Charles Safford; Public Works Director Harry Shepard; Town Planner Tom  
Jackman, Finance Director Cindy Fuller

Others Present: Caitrin Maloney, Caleigh Cross

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm.

**Approve the Agenda**

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the agenda with the addition of agenda item 3f. Information Technology Support and an amendment to the recommendation for agenda item 3e. 2013 CLA Settlement Appeal.

**Consent Items**

- a. Minutes
- b. SED Line of Credit
- c. VAST Public Right-of-Way Annual Request
- d. Water Capital Amendment – Notchbrook Water Pump Station
- e. 2013 CLA Settlement Appeal
- f. Information Technology Support

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the Consent Items as presented.

**Liquor Consent Items**

Art Gallery, Book Store, Museum or Library Serving Permit - Element 3 West Branch Gallery  
& Sculpture Park October 22, 2016

Request to Cater – Sugarsnap LLC December 9, 2016

Special Event Permit – White Mountain Distillery (Stowe Cider) November 3-6, 2016;  
November 10-13, 2016; November 17-20, 2016; November 24-27, 2016

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the Liquor Consent Items as presented.

**Other Business**

- a. Manager's Report

Charles Safford, Town Manager, noted that the Police Wellness Program was a great success, promoting both health and foot patrols by the officers. Nine officers participated for a total of 9,651,265 steps or 719,811 miles.

The Parks Garage reconstruction project is underway, the concrete slab has been poured. They anticipate it will be completed substantially completed by Thanksgiving.

b. Other Business

Mr. Adams noted that the family of a woman who suffered a cardiac arrest reached out to the Selectboard to thank the Stowe Police Department for their efforts and help during the call. Mr. Adams said he had reached out to the family.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board went into executive session at 5:38pm.

The Board came out of executive session at 6:10pm.

There being no further business, Chair Noyes adjourned the meeting.

Minutes respectfully submitted by Abigail Earle.



**Stowe Selectboard**  
**Monday, November 14, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Lisa Hagerty, Neil Van Dyke, Billy Adams

Town Manager Charles Safford; Public Works Director Harry Shepard;

Others Present: Caleigh Cross, Doug White, Barb Allaire, Jed Lipsky, Lynn Baumrind, Barbara Pfitzemayer, Katy & Tim Bartholomew, David Jaqua, Stu Bouchard, Greg Morrill, Meg Scotti, William & Victor Veve, RJ Thompson

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm.

**Approve the Agenda**

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the agenda, with the change of pulling item 3f from the Consent Agenda to the full agenda as item 6A.

**Consent Items**

- a. Minutes
- b. Capital Projects Close Out
- c. Water/Sewer Allocation – 109 Main Street
- d. Water/Sewer Allocation – Stonybrook, Unit 18
- e. Water/Sewer Allocation – 134 South Main Street, Unit 2A
- f. Pulled to Main Agenda
- g. Special Event Permit – A Traditional Christmas in Stowe
- h. Planning Commission Proposed Zoning Revisions

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the Consent Items a through h with the exception of item 3f, as presented.

**Liquor Consent Items**

First Class Liquor License Applications – GR8Food LLC (d.b.a “The Kitchen”) at 1880 Mountain Road, Unit 2; Rolling Stone Hill Inn, LLC (d.b.a. “Stone Hill Inn”) at 89 Houston Farm Road

Outdoor Consumption Permit – Rolling Stone Hill Inn, LLC (d.b.a “Stone Hill Inn”) at 89 Houston Farm Road

Art Gallery, Book Store, Museum or Library Serving Permit - Helen Day Art Center, November 9, 2016

Special Event Permit – White Mountain Distillery (d.b.a “Stowe Cider”), November 23, 2016

Request to Cater – Cork Ventures (d.b.a. “Cork Wine Bar”) 52 River Road Unit 1A, November 12, 2016; Trapp Family Lodge, 1333 Luce Hill Road, November 15, 2016

On a motion by Mr. Adams, seconded by Mr. Van Dyke, the Board approved the Liquor Consent Items as presented.

### **Town Meeting Task Force Report**

David Jaqua, Chair of the Town Meeting Task Force, attended the meeting, along with several other members of the Task Force, to present their Findings Report. The group was originally tasked with the charge “To make recommendations to the Stowe Selectboard on ways to improve attendance at Annual Meeting.” As part of their Findings Report, the Task Force identified the following recommendations:

1. Promote the positive values of town meeting as identified by the Task Force.
2. Use modern communications technology to engage the public regarding town governance and town meeting.
3. Put important and forward-looking issues as articles on the agenda.
4. Create a Town of Stowe user guide.
5. Create an ongoing entity to promote town meeting.
6. Change the starting time of the March 2017 town meeting to the late afternoon or early evening. A Monday meeting would provide more opportunity to discuss Australian Ballot articles than a Tuesday meeting.
7. Add an item under other business to discuss other changes to town meeting.
8. Create a town meeting attendance goal for the next three years.

It was discussed that the Selectboard can warn the town meeting for anytime on Tuesday. To move the date of the meeting and more substantive structural changes would require a change to the town charter, which would require a vote of the electorate. The Board then discussed what attendance goals could be, and how to improve that number through promoting town meeting. Ideas included requiring high school students to attend as an educational aspect, encouraging town committee members, and small groups such as the rotary.

On a motion by Ms. Hagerty, seconded by Mr. Adams, the Board accepted the Town Meeting Task Force Findings Report, adopt the Town Meeting Report Implementation Task Force Charge and instructed the Town Manager to draft a Town Charter change to allow the Selectboard to determine the date of Town Meeting up to three days prior to the second Tuesday in March.

### **Cady Hill Solar Project**

The Town has received a 45-day Advance Notice of Filing for a Certificate of Public Good by VWSD, LLC for a proposed 500kW net-metered solar project, located on Lot #6, Cady Hill Road. This is a private lot that was subdivided off of the Cabral property as part of the Cady Hill Forest conservation project. Lot #6 is accessed by the driveway to the Wilkens Substation on Cady Hill Road and has frontage on River Road. Will and Victor Veve of VWSD, LLC were in attendance to discuss the project and answer questions. They previously presented the Moscow Road solar project. This project will include 2,000 3’x6’ solar panels stacked two high, for a maximum height of 12’. An Aesthetic Report has not yet been completed on this site, but is expected by the end of the year. Once that report is complete, VWSD will file their application with the Vermont Public Service Board. At that time neighbors and the Town will have 21 days to file comments with the VPSB.

Neighbors of the proposed site were present and expressed concern over the project being visible from both the road as the gateway to the community and also about the negative effect it may have on their property values in a residential area. Neighbors also expressed concern about ongoing maintenance of the area and potential decommissioning at the end of the solar panel’s

useful life. Charles clarified that the Selectboard does not have judicial jurisdiction in the approval of this solar site, but is able to make comments to the VPSB on behalf of the Town. At this point the project will go to the Planning Commission and the town will await the results of the Aesthetic Report and official filing with the Vermont Public Service Board before the Selectboard determining if they will provide comment.

#### **Akeley Memorial Building Theater Use Policy & Agreement**

The Selectboard reviewed a proposed Akeley Memorial Building Theater Use Policy & Agreement. The policy was updated to cover all aspects of use, including priority, fee schedule, restrictions and rules for serving of food and beverages. It includes language recommended by the Town's insurance carrier, the Vermont League of Cities and Towns, to require a certificate of insurance for both use of the space and catering of alcoholic beverages. The policy was also clarified to note that it did not apply to the Stowe Theatre Guild, which has their own lease for the space and removed language specific to alcoholic beverage serving, noting that they must comply with all State and Federal laws. The Board discussed having a separate pricing structure for those who are charging admission to events.

The policy will be amended with the changes discussed and presented to the Selectboard for approval at the November 28 meeting.

#### **Other Business**

##### **a. Manager's Report**

Charles Safford, Town Manager, provided the Selectboard with a copy of the VLCT white paper entitled "Water Quality: Keeping it Clean."

##### **b. Other Business**

There was no other business to discuss at this time.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board went into executive session at 7:15pm.

The Board came out of executive session at 7:35pm.

There being no further business, Chair Noyes adjourned the meeting.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard**  
**Tuesday, November 22, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Lisa Hagerty, Billy Adams, Adam Davis  
Town Manager Charles Safford;

Others Present: Chris Bowles, Kerin Stackpole, Bob Fletcher, Jesse Stirewalt

**Call to Order**

Chair Noyes called the meeting to order at 1:00 pm.

**Approve the Agenda**

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the agenda.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board went into executive session at 1:01pm to discuss a grievance to which premature public knowledge would place the town or the griever at a substantial disadvantage.

The Board came out of executive session at 1:40pm.

There being no further business, Chair Noyes adjourned the meeting.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard**  
**Monday, November 28, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Lisa Hagerty, Neil Van Dyke, Billy Adams, Adam Davis  
Town Manager Charles Safford; Public Works Director Harry Shepard; EMS Chief Scott  
Brinkman

Others Present: Caleigh Cross, Chris Bowles, Mark Walker, Kyle Walker, John Schnee, Scott  
Reeve, Tony Carniglia, Gilbert Helmken, Joanne Bradley, Jonathan Thereault

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm.

**Approve the Agenda**

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the agenda with the  
addition of four liquor permits to the liquor consent items.

**Consent Items**

- a. Minutes
- b. Selectboard Safety & Wellness Policy Amendment
- c. Stowe Theatre Policy & Fee Schedule
- d. Easement Acceptance 288 South Main Street
- e. Water Main & Easement Acceptance Stowe Club Highlands
- f. 181 Maple Street Water/Sewer Allocation
- g. Stonybrook Unit 62 Water/Sewer Allocation
- h. 89 Houston Farm Road Water Allocation
- i. Parks Department F350 Truck Bid Award

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved the Consent Items  
as presented.

**Liquor Consent Items**

First Class Liquor License Applications – The Skinny Pancake at 216 Hourglass Lane; Zomax 1  
LLC (d.b.a. “Butler’s Pantry”) at 128 Main Street.

Outdoor Consumption Permit – The Skinny Pancake at 216 Hourglass Lane.

Art Gallery, Book Store, Museum or Library Serving Permit - Helen Day Art Center, December  
15, 2016.

Special Event Permit – White Mountain Distillery (d.b.a “Stowe Cider”) at 1799 Mountain Road  
Unit 5, December 1-4; 8-11; 15-18, 2016. Von Trapp Brewing at Pinnacle Ski & Sports  
December 3, 2016.

Request to Cater – Trapp Family Lodge at 700 Trapp Hill Road, December 10, 2016; Bittersweet  
Associates (d.b.a. “La Villa Bistro”) at 1800 Mountain Road November 26, 2016

Educational Sampling – Stowe Beverage at 18 Edson Hill Road, December 13, 2016

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

### **EMS/Fire Consultant Report**

Brian Duggan and Robert Craig of Municipal Resources, Inc presented their study conducted to assess the Stowe EMS and Fire Departments, with the main focus to develop ideas and strategies to enhance volunteerism, recruitment and retention. They developed their report using 16 different methodologies, including interviews with stakeholders, touring the community, identifying “target hazards” where above average likelihood of property loss or bodily injury occur, and reviewing documents and data. Mr. Duggan and Mr. Craig found that both the Fire and EMS services do a good job handling incidents and meeting community expectations. The largest issue facing both organizations is recruitment and retention. The study provided 23 recommendations on recruitment and retention, including the hiring of a part-time dual agency recruitment and retention coordinator, clarifying volunteer compensation, encouraging existing employees to volunteer, social media promotions, mentorship programs, and health insurance options. The study also highlighted some operational concerns for Stowe EMS, noting that Stowe’s average response time is currently over 13 minutes, which is above the national standard of 9 minutes. They expressed concerns over waiting for a third crew member to arrive rather than sending the ambulance out and having that crew member meet up on-site. It was discussed that legally only 2 people are required for a response crew, but Stowe sends 3 person crews whenever possible. They also expressed concerns about the current schedules and need for dispatch to provide pre-arrival instructions to the callers of an emergency. Other recommendations included seeking 100% paramedic coverage and increasing billing and ALS intercept rates. For the Fire Department, the consultants provided 24 recommendations which included increasing the use of technology, both to use in the vehicles and online presence via website and social media, strengthening false alarm ordinances, hiring of a full time Fire Chief and replacement of Engine 1 prior to its scheduled replacement in 2024. In their conclusion, Mr. Duggan and Mr. Craig recommended that “both organizations should administratively merge into a single fire/rescue agency. This merger should encourage and facilitate cross-training, but maintain separate divisions.” The Board discussed letting the members of the Fire and EMS review the study and set up a task force with both short term and long term goals.

### **Other Business**

#### **a. Manager’s Report**

The Board discussed timeline for the Village Sidewalk and Powerline project, which Charles Safford explained would not be ready for a vote until March 2018. The current draft study is not ready to be released to the public because there is more work to do to understand the full scope of work necessary and develop accurate budget estimates. Also, the current priorities are on completion of the South Main Street Sidewalks in 2017.

#### **b. Other Business**

There was no other business to discuss at this time.

There being no further business, Chair Noyes adjourned the meeting at 7:15pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard**  
**Monday, December 12, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Lisa Hagerty, Neil Van Dyke, Billy Adams, Adam Davis  
Town Manager Charles Safford; Public Works Director Harry Shepard;  
Others Present: Chris Jolly, Doug White, Rob Moore, Katy and Tim Bartholomew, Ryan Percy,  
Tim Meehan, Meg Scotti, Madeline Motta, Olivia Thompson, Jim Ryan

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm.

**Approve the Agenda**

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the agenda with the addition of two liquor permits to the liquor consent items.

**Consent Items**

- a. Minutes
- b. Personnel Regulation Amendment (Irregular Employees)
- c. Capital Project closeout (Town Clock)
- d. Water Allocation – Covered Bridge Condominium
- e. Development Agreement – Spruce Peak Condominiums
- f. Equipment Fund Amendments (Parks Fire Related)
- g. Special Meeting – Annual Meeting Warning Adoption

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the Consent Items as presented.

**Liquor Consent Items**

Special Event Permit – White Mountain Distillery (d.b.a “Stowe Cider”) at 1799 Mountain Road  
Unit 5, December 22-24; December 29 – January 1; January 5-8; 12-15; 19-22; 26-29,  
2017  
Caledonia Spirits at Stowe Mountain Lodge, 7412 Mountain Road, January 15 & 21,  
2017  
Boyden Valley Winery at Golden Eagle Resort, 511 Mountain Road, December 26 & 29,  
2017

Malt Tasting Permit – Idletyme Brewing Company, at Stowe Public House, 109 Main Street,  
December 29, 2016.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent  
Items as presented.

**Motor Vehicle Ordinance Amendment – Stage Coach Road Stop Sign**

VTrans has identified the intersection of Stagecoach Road and VT 100 as having one of the most  
severe crash rates. During a recent meeting to review existing conditions, Stowe Police Chief  
Hull pointed out the short leg of Stagecoach Rd that motorists use when southbound on VT 100  
and turning right onto Stagecoach Rd. does not currently have a stop sign. Public Works Dept.

performed an engineering analysis of this intersection and found that a stop sign at this location is warranted and recommends amending the Ordinance and adding a stop sign at this location.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board moved to instruct the Town Manager to warn a public heading on the proposed ordinance change for the 12/21/16 Selectboard meeting.

#### **VTDEC Local Road General Permit Presentation**

Jim Ryan, Municipal Road Program Coordinator with VTDEC presented on the Local Road General Permit program. This is a program to address storm water management and requirements in the state, as part of Vermont Act 64, "An act to improve the quality of State waters." The General Permit will regulate the discharge of storm water from municipal roads that are considered hydrologically connected. Towns will be required to complete an inventory of hydrologically connected roads and evaluate if they meet current standards. The Town must then develop a plan to bring all roads up to the standards within 20 years. The current standards include following best management plans for roads, including crowning roads, removal of grader berm, and having grass or stone lined ditches. For roads with erosion present, then actions could include culvert minimums, headwalls and outlet stabilization. Mr. Ryan reported that Stowe currently has 39 miles of hydrologically connected roads that would need to be evaluated. The General Permit process will start in 2018.

#### **LCPC Stowe Roads Erosion Inventory & Assessment**

Following Mr. Ryan's presentation on the Local Road General Permit, Rob Moore of LCPC presented an initial inventory and assessment of road erosion issues for the Town of Stowe. Rob noted this was done using a desktop analysis, along with fieldwork. This represents the first step in the General Permit process of inventorying and evaluating the roads. The study found that overall Stowe roads are well maintained and in good shape, there were 68 locations identified as potential erosion sites with a water quality issue.

#### **Other Business**

##### **a. Manager's Report**

A group of neighbors in the Cady Hill area were present to bring concerns to the Selectboard about a potential solar development project in their residential area. It was discussed that the project developers have not yet completed their aesthetics report nor submitted a completed application to the Vermont Public Service Board, which has jurisdiction on this project. Both the Planning Commission and Selectboard have Party Status with the PSB, and will have 21 days to provide comments to the PSB once the application is submitted, but both boards are holding on considering making a comment until they receive the aesthetic report.

##### **b. Other Business**

There was no other business to discuss at this time.

On a motion by Mr. Davis, seconded by Mr. Adams, the Board went into Executive Session at 7:15pm to discuss personnel and legal issues.

At 7:25pm, the Board came out of Executive Session.



Selectboard Meeting 12/12/16

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board appointed Madeline Motta as representative for the Town of Stowe with the Lamoille County Planning Commission in a vote of 4 -1 with Ms. Hagerty voting against the appointment.

At 7:27pm, on a motion by Mr. Davis, seconded by Mr. Adams, the Board went back into Executive Session to discuss personnel and legal issues.

At 7:45pm, the Board came out of Executive Session.

There being no further business, Chair Noyes adjourned the meeting at 7:45pm.

Minutes respectfully submitted by Abigail Earle.

**Stowe Selectboard**  
**Wednesday December 21, 2016**  
**Akeley Memorial Building – Memorial Hall**

Present:

Selectboard Members: Willie Noyes, Lisa Hagerty, Neil Van Dyke, Billy Adams, Adam Davis  
Town Manager Charles Safford; Public Works Director Harry Shepard; Finance Director Cindy  
Fuller; Police Chief Don Hull; Parks & Recreation Director Matt Frazee; EMS Chief Scott  
Brinkman

Others Present: Anthony Whitaker; Chris Walton; Susan Segal; Caleigh Cross; Glenn Anderson;  
Larry Lackey

**Call to Order**

Chair Noyes called the meeting to order at 5:30 pm.

**Approve the Agenda**

On a motion by Mr. Davis, seconded by Mr. Adams, the Board approved the agenda as  
presented.

**Consent Items**

- a. Minutes
- b. Errors & Omissions
- c. Water/ Sewer Allocation Renewal – 4492 Mountain Road

On a motion by Mr. Adams, seconded by Mr. Davis, the Board approved the Consent Items as  
presented.

**Liquor Consent Items**

Special Event Permit – Smugglers Notch Distillery, January 20-21; January 27-28; February 3-4;  
February 10-11; February 17-18; February 24-25 at 67 Main Street

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent  
Items as presented.

**Motor Vehicle Ordinance Amendment – Stage Coach Road Stop Sign**

VTrans has identified the intersection of Stagecoach Road and VT 100 as having one of the most  
severe crash rates. During a recent meeting to review existing conditions, Stowe Police Chief  
Hull pointed out the short leg of Stagecoach Rd that motorists use when southbound on VT 100  
and turning right onto Stagecoach Rd. does not currently have a stop sign. Public Works Dept.  
performed an engineering analysis of this intersection and found that a stop sign at this location  
is warranted and recommends amending the Ordinance and adding a stop sign at this location.

This time has been set aside as a Public Hearing on the proposed ordinance changes. There was  
no comment from the public.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board approved the proposed Motor  
Vehicle Ordinance amendments.

### **Request to Keep Waterworks Road Open in Winter**

Glenn Anderson has requested to keep Waterworks Road open in the winter, on behalf of the Worcester Range Collective. This is a class 4 road, and the Selectboard over the years has gone back and forth on opening it or closing it in the winter. In 2013, the Selectboard decided to close the road and in 2014 the Selectboard instructed staff to erect gates on both ends to help keep motorists out in the winter. Towns have no obligation to maintain class 4 roads during the winter. Typically, the Town does not allow a private party to plow a Class 4 road for liability reasons unless you are an abutter and it is necessary to maintain access to the property. There are no private property owners that are dependent on Waterworks Road for access purposes. It is used as a short-cut between Stowe and Waterbury.

Mr. Anderson discussed with the Selectboard his desire to keep the road open to workers who are traveling to Stowe, as well as maintaining access to more parking for recreation access. He also offered to maintain a groomed cross country trail for those who would typically use Waterworks Road for recreation.

Stowe Residents who live near the road expressed concerns about safety because of the narrow nature of the road, the speed needed to get up the road at the end, and concerns for those who get stuck on the road and ask for help.

Public Works Director Harry Shepard has advised that this road is very narrow to start, which becomes more of a problem if trying to plow in the winter, creating safety and liability concerns for the town. There is also a bridge in poor condition that would not be suitable for heavy plow trucks or equipment. If the Town wishes to keep this road open for the winter, it is recommended that extensive work be done to make the road meet Class 3 standards so it can be suitably maintained by the Town. This would have significant cost and scenic road impact.

On a motion by Mr. Adams, seconded by Ms. Hagerty, the Board moved to keep Waterworks Road closed to winter travel.

### **FY 18 Budget Presentation**

Town Manager Charles Safford presented to the board the proposed FY18 General Fund Budget, the proposed FY18 Capital Plan, and the proposed FY18 Equipment Fund. The General Fund Budget as presented has a net budget increase of \$290,354, a 3.38% increase. He noted that the Grand List is projected to grow by 1.75%. As proposed, the budget will result in an increase in the Municipal Tax Rate of 1.61% or \$0.0065. For every \$100,000 in assessed value this will result in an increase of \$6.50 in property taxes.

The proposed General Fund budget includes changes in the following departments: IT Services will now be moved into the Accounting budget; \$10,000 has been added as a contingency to work with EMS & Fire to cover low hanging fruit from the consultant recommendations; Akeley building has budgeted to paint the exterior of the building and refinish the exterior wooden doors; Cemetery has increased money to replace the fence and repair headstones at the West Branch Cemetery; Cultural Campus has budgeted to replace the worn out carpet in the library; paving of S. Hollow Road and S. Main Street have been budgeted for Highway; Parks budgeted to replace the Cub Cadet which is 12 years old; Green Up Day money has been moved from Community Affairs to the Planning Department; Public Safety Building has had money added to clean the floor oil/water separators, paint the lobby and police hallways; One-time money of \$10,000 has been budgeted for the Gale Center Recreation Building repairs; Arena revenues were adjusted to reflect actual revenues; Recreation revenues are down due to a rise in other programs in the area.

The largest increase in the expenses is in the EMS budget, as money has been added to cover the anticipated personnel costs. The current staffing model is to keep one paid employee on all shifts complimented by volunteers. If we continue to see a decline in volunteer shift coverage, there may be a need for additional paid staff to provide basic services. Money raised by Stowe Rescue would be used to cover this contingency.

The Board discussed an ongoing utility usage study being done at the Public Safety Building with the goal of reducing utility expenses, as well as discussing the option of solar power at the facility. The Board also discussed the adjustment in revenues for the Arena, including working to get more tournaments in the summer months.

For the proposed FY18 Capital Plan, Mr. Safford outlined three proposed projects: Lower Village Sidewalk/River Road Improvements for \$470,000, Polo Field Shelter for \$109,000 and Ski Museum Window Restoration for \$40,000. The Lower Village project completes an underway initiative to complete sidewalks from the Village down to Sylvan Park. The Polo Field Shelter location and size was approved by the voters at the 2016 Town Meeting but funding will now need to be approved. One citizen in attendance expressed concern over the location and the distance to the parking lot, but it was noted that the location was determined based on surrounding neighbors' concerns and to change it would require another vote by the Town of Stowe voters. The Ski Museum Windows are original historic windows. A historic preservation grant has been applied for which would cover \$20,000 of the \$40,000 project cost, but we have not yet heard if we will receive it.

The proposed FY18 Equipment Fund has no major changes. There is a \$10,000 increase as part of the equipment fund plan. Mr. Safford did note that the EMS/Fire Consultants recommended replacing Fire 1 earlier than planned, and that the aging fire ladder truck will need to be replaced in the near future. There is currently \$300,000 budgeted for this purpose that may purchase a used one or the transfer of the ladder onto a new chassis, but a new ladder truck would cost \$800,000 +/- . The consultant also suggested reducing our current replacement cycle of 30 years for fire equipment. All of this will need to be thought out over the next year(s) in terms of what to do and how to incorporate the changes into the Equipment Fund. The future fiscal impact remains to be fully understood at this time.

### **Other Business**

#### **a. Other Business**

There was no other business to discuss at this time.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board went into Executive Session at 7:20pm to discuss personnel issues.

At 7:30pm, the Board came out of Executive Session.

There being no further business, Chair Noyes adjourned the meeting at 7:30pm.

Minutes respectfully submitted by Abigail Earle.