

Stowe Selectboard
Monday, January 12, 2015
Akeley Memorial Building – Memorial Hall
AGENDA

Present: Selectboard Members: Lisa Hagerty, Billy Adams, Adam Davis, Neil Van Dyke, Willie Noyes; Town Manager Charles Safford; PW Director Harry Shepard;

Others Present: Barbara Allaire, Elizabeth Bushueff, Bodo Liewehr, Deb Martin, Leslie Gauff, Drew Clymer, Tyler Mumley, Nick Lizotte, Tom Hand, Carol Schaal, Doug White, Josh Merson, George Carpenter, Howard Merson

Call to Order

Chair Hagerty called the meeting to order at 5:35 and Selectboard Orders were signed.

Approve the Agenda

The Board approved the Agenda with removal of 3E from the Consent Items on a motion by Mr. Van Dyke, seconded by Mr. Adams.

Consent Items

- A. Minutes
- B. Capital Project Closeouts – Cemetery Road Reconstruction; Village Paver Replacement; Water/Sewer Extension into Parks Dept; School Tennis Court Transfer
- C. Appeal CLA - Redetermination
- D. Draft Annual Meeting Warning
- F. Special Use Permit – Burt Spring Lot

The Board approved the Consent Items on a motion by Mr. Adams, seconded by Mr. Van Dyke.

E. Waiver of Right of First Refusal – Nichols Property

Mr. Safford provided more details on the conservation easement held on the Nichols Property. On a motion by Mr. Adams, seconded by Mr. Davis, the Board approved the Waiver of Right of First Refusal.

Liquor Consent Items

- Event App – North Branch Vineyards 1/17/15
- Request to Cater – Trapps 1/23/15
- Second Class – Outpost LLC – 407 Mountain Rd

The Board approved the Liquor Consent Items on a motion by Mr. Adams, seconded by Mr. Van Dyke

Volunteer Recognition – Brian Leven

Ms. Hagerty presented a volunteer recognition plaque to Mr. Leven and thanked him for his years of service on the Development Review Board.

Community Services Budget

The Board reviewed a new appropriation request of \$6000 from Stowe Mountain Bike Club with the funds to be put towards trail maintenance. Ms. Gauff explained that

the Club continues to expand and maintain one of the most extensive trail networks in the state. It was noted that in the past funds for trail construction etc were included as a Capital Budget item. Mr. Van Dyke suggested that the SMBC provide documentation to the Planning Director when requesting distribution of the funds to ensure that the funds were being used for trail maintenance and not expanded administrative costs.

The Board also reviewed a request for \$100 for the Dry Hydrant Program which is conducted by the VT Rural Fire Protection Program.

There was a concensus of the Board to add the \$6000 appropriation for the SMBC in the Planning Dept's proposed budget rather than the Community Affairs budget and add \$100 for the dry hydrant program to the proposed Community Affairs budget.

Polo Recreation Shelter – Advance or Discontinue Project?

Mr. Safford provided background regarding the proposed project. At the 2005 Annual Meeting, the voters appropriated \$33,000 for a "Polo Field Shelter." A project scope, design or cost estimate has not been developed. He noted that in order to build a shelter, the Mayo Farm Management Approval Process would have to be followed, which requires Australian ballot approval. The project would most likely require Act 250 review as well as local approval from the DRB. At the 12/22/14 meeting the Selectboard discussed outstanding projects and asked if there was still intent by the stakeholders to move forward on them or if they should be discontinued. Staff's understanding of the original proposal was as an open air shelter to allow people to get out of inclement weather. Mr. Safford said at a recent Rec Commission meeting it was indicated that Stowe Soccer wants the project to advance, but also indicated that they would like a broader scope considered (e.g. storage, changing area). A draft project development outline was provided to give an understanding of the process in advancing a project.

After discussion, the Board asked the Rec Commission to determine if the polo field shelter could be constructed with \$33,000 within its intended scope as a shelter for inclement weather and to determine if there was still an interest in doing so. If the scope of the project changes significantly with a substantial increase in cost, then it would be considered a different capital project for future consideration. The Board asked that they hear back from the Commission within the next couple of months with an assessment of the project.

Skate Park – Advance or Discontinue Project?

Mr. Safford reviewed the following information with the Board. In 2006 the voters appropriated \$100,000 to "Construct new Stowe Skate Park at Village Recreation Complex." There was no specific plan with the associated cost estimate, proposed fund raising and no specific location identified. Subsequent to the vote, the Town did work with a consultant to develop a Memorial Park Master Plan which included a skate park location at the current site of the existing tennis courts (see enclosed). It shows a possible new location for the tennis courts in the area of the Parks Department office and storage sheds, but stated, "The relocation of the tennis courts...is tied to the consolidation of the maintenance facilities of the Park." The Parks Department has indicated that they would like more storage, not less, so it begs the question of how to

accommodate their operational needs if the tennis courts are moved to this area. Mr. Safford noted there were physical limitations to locating and relocating in Memorial Park and additional expenses to relocate existing facilities to accommodate new uses.

Howard Merson, his son, Josh Merson, and George Carpenter all spoke in favor of the project and stated that there is still interest and support behind the skate park project. He said they understood the issues in locating the park within Memorial Park and said the Coalition would research private sites that might be proposed to turn over to the municipality. The Board asked that they return by late July with recommendation to discontinue or advance the project. The Board indicated that any use of public tax dollars would have to be associated with public use.

FY'16 General Fund Budget & Capital Program

Mr. Safford reviewed changes to the proposed budget which included a \$32,938 increase to the County budget to \$267,846. The Board asked the Town Manager to invite the Assistant Side Judges to attend a future Selectboard meeting to explain how and where the proposed County budget is allocated and specifically as it pertains to the County courthouse.

Other Business

A. Manager's Report

Route 100 Speed Limit meeting is scheduled for January 23, 2015 at 1 pm at the National Life Building.

The information meeting will be held either the Thursday or Monday prior to Town Meeting. Awaiting School Board input.

Executive Session

A. Personnel

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board went into executive session at 7:45 pm with the Town Manager present.

The Board came out of executive session at 8:15 pm.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board appointed Tyler Mumley to the Development Review Board effective immediately.

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 8:15 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard Special Meeting
Thursday, January 29, 2015
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members Lisa Hagerty, Billy Adams, Willie Noyes, Neil Van Dyke; Adam Davis; Town Manager Charles Safford; PW Director Harry Shepard; Chief Don Hull

Call to Order

Ms. Hagerty called the meeting to order at 5 pm.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Agenda as presented.

FY'16 General Fund & Capital Budget Adoption

The Board was requested at their 1/26/15 meeting to consider phasing the transfer of Stowe Area Association's contribution to the Mountain Road shuttle into the municipal budget. SAA said they were willing to phase it in over a 2 year period. The Board was also asked to consider a funding request from Stowe Performing Arts in the amount of \$7,000. In addition to these requests, Mr. Safford noted that \$72,000 was removed from the Highway proposed paving budget.

There were concerns from the Board about the last minute request from SAA for funding and if there may be another solution to the funding problem or a possibility of granting a one time appropriation until other terms or solution could be negotiated. Mr. Van Dyke spoke in favor of the request for funds since the shuttle benefits the public.

Mr. Van Dyke made a motion to add \$8317 to the proposed budget to fund one half of the SAA/Topnotch/Grey Fox Inn contribution for the operation of the shuttle. Mr. Adams seconded the motion. The motion failed with Mr. Adams, Mr. Davis, Ms Hagerty and Mr. Noyes opposed. Mr. Van Dyke voted in favor.

Mr. Van Dyke made a motion to add \$1000 in support of Stowe Performing Arts to the Community Affairs budget, seconded by Mr. Davis. The motion was approved unanimously.

Mr. Van Dyke made a motion to approve the proposed FY 16 Operating Budget as now proposed, seconded by Mr. Adams. Motion carried

Mr. Van Dyke made a motion to approve the FY 16 Capital Budget as proposed, seconded by Mr. Adams. Motion carried.

Adoption of Annual Meeting Warning

The Board reviewed the 2015 Annual Meeting Warning and Australian Ballot Articles. On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Warnings as presented (see attached).

There being no further business to conduct, Ms. Hagerty adjourned the meeting at 5: 30 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, February 9, 2015
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Lisa Hagerty, Neil Van Dyke, Adam Davis, Willie Noyes; Town Manager Charles Safford

Absent: Billy Adams

Call to Order

Chair Hagerty called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Agenda as presented.

Consent Items

- A. Minutes
- B. Special Event Permit – Stowe Derby
- C. Cert. of No Appeals or Suits Pending 2014 Grand List

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Consent Items as presented

Liquor Consent Items

Art Gallery Permit – West Branch 2/28/15

Request to Cater – MMC 3/7, 4/25, 2/28, 3/14, 3/28,4/12

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented

Private Use of Town Sand – Continue or Not?

There was a discussion about allowing residents to take sand out of the town sand pile for private use. Mr. Davis indicated that it has historically been allowed and other members of the Board indicated they were unaware of it. There was a discussion of other options for residents to obtain sand and allowing access to the highway garage. Sentiment was expressed that we should not allow access to the highway / wastewater compound for unauthorized personnel and we should follow our insurance company's recommendations to minimize liability.

Mr. Van Dyke made a motion and Mr. Noyes seconded to discontinue allowing citizens from taking sand and other materials from the Town Highway inventory for private purposes as of April 1, 2015. Mr. Van Dyke, Mr. Noyes and Ms. Hagerty were in favor. Mr. Davis opposed.

Other Business

- A. Manager's Report – Informational Meeting for Town Meeting will be held Monday, March 2.
- B. Letter from VTrans – they voted to extend the 40 mph zone to the southerly side of the Moscow Rd intersection.
- C. Von Bargens ribbon cutting will be Friday, February 20

Executive Session

- A. Personnel

Selectboard Meeting 2/9/15

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board went into executive session at 5:50 pm with the Town Manager in attendance.

The Board came out of executive session at 6:10 pm. No action was taken.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, February 23, 2015
Akeley Memorial Building – Memorial Hall

Draft

Present: Selectboard Members: Lisa Hagerty (by phone), Billy Adams, Neil Van Dyke, Adam Davis, Willie Noyes; Town Manager Charles Safford

Others Present: Barbara Allaire, Kevin Weishaar, Joel Page, Karen Bradley, Ken Biedermann, Marina Meerburg, Lynn Altadonna, Doug White, Fred Duplessis

Call to Order

Mr. Adams called the meeting to order and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Agenda as presented.

Consent Items

- A. Minutes
- B. Water/Sewer Allocation 222 S. Main Street
- C. Water/Sewer Allocation 1779 Mountain Road
- D. Special Event – Oktoberfest 2015

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Agenda as presented.

FY'14 Audit

Fred Duplessis of Sullivan and Powers was in attendance to review FY 14 Audit findings and recommendations with the Board. He said the Finance Department and Stowe Electric had already put corrective action plans in place to ensure resolution prior to the next audit. He reviewed the financial statements with the Board and noted as in he had in the past that it is prudent to have some level of undesignated fund balance about 10-15%.

No action was required by the Board.

Meeting with Asst. Side Judges on County Budget

Assistant Side Judges Karen Bradley and Joel Page reviewed the FY 16 County budget with the Board. They explained that the increase in the FY 16 budget was a one-time increase due to the courthouse renovations and additions. Upon completion of the construction, the FY 17 county budget will reflect a 60/40 split with the State picking up 40% of the day to day building expenses. Ms. Bradley said that with the State's contribution they are hoping to level out any increase in utility expenses but said there was no guarantee. The Town's FY 16 appropriation to the county budget is 50.12 % or \$267,846. A \$32,938 increase from FY 15.

Representative Scheuermann has introduced a bill proposing to require county budgets prepared by assistant judges be approved by a majority of selectboards within the county representing a majority of the county population.

Zoning Fee Amendment Request Regarding Upfront Payment

The Board reviewed an amendment to the Zoning Fee Policy to provide a provision to split fee payments for a project when the fees exceed \$5000 as follows: Conditional

Use Applications requiring a hearing before the Development Review Board with a total fee equal to or greater than ~~\$25,000.00~~ **\$5,000** shall be required to submit one-half the application fee at time of application to the DRB, and the **remaining** balance **based upon the current fee schedule** at time of application for a Zoning Permit.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the zoning fee policy as presented effective immediately.

Other Business

A. Manager's Report

Informational Meeting – Monday, March 2, 2015 at 5 pm at the Akeley Memorial Building.

Public Service Board Meeting – Stowe Cablevision, Wednesday, March 5, 2015 at 7 pm at the Akeley Memorial Building.

Executive Session

At 6:45 pm, the Board went into executive session with Mr. Safford present on a motion by Mr. Davis, seconded by Mr. Noyes. At 7 pm, Mr. Safford left the executive session.

The board came out of executive session at 7:15 pm.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board appointed Attorney Angela Ross as Stowe's Delinquent Tax Attorney and Lynn Altadonna to the Recreation Commission effective immediately.

On a motion by Mr. Adams, seconded by Mr. Davis, the Board approved a 3% salary increase for Town Manager Charles Safford effective April 9, 2015 in addition to a 1.5% COLA adjustment which is effective July 1, 2015.

There being no further business to conduct, Mr. Adams adjourned the meeting.

Stowe Selectboard
March, 9, 2015
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Lisa Hagerty, Billy Adams, Neil Van Dyke, Adam Davis, Willie Noyes; Town Manager Charles Safford; Chief Hull; Corporal Knight; Officer Kirkpatrick; Detective Bruce Merriam

Mr. Safford opened the meeting and took nominations for Board Chair. On a motion Mr. Van Dyke, seconded by Mr. Davis, the Board appointed Mr. Adams as Chair.

Mr. Adams then took nominations for Vice Chair and Selectboard Clerk. On a motion Mr. Davis, seconded by Mr. Van Dyke, the Board appointed Mr. Noyes, Vice Chair and Susan Moeck, Selectboard Clerk.

Call to Order

Mr. Adams called the meeting to order at 5:35 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the Agenda as presented.

Consent Items

- a. Designation of Newspaper – Stowe Reporter
- b. Designation of Meeting Times – 5:30 pm, 2nd/4th Monday
- c. Receipt of Draft Town Plan
- d. Annual Highway Financial Plan
- e. Sewer – Streambank Stabilization Project Closeout
- f. Sewer – Generator Replacement / Lower Village Pump Station – award to Omega Electric
- g. Minutes

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the Consent Items as presented.

Liquor Consent Items

Art Gallery Permit – HDAC 3/18;4/15;5/20;6/17;6/19;7/11;
Request to Cater – Trapps 3/14/15

Officer Recognition

The Board recognized both Corporal David Knight and Officer Scott Kirkpatrick for their heroic efforts on the night of February 25, 2015 in response to a house fire on Edson Hill. The letter states “Your actions were above and beyond the call of duty. You acted with remarkable bravery and courage with life threatening, personal risk. You are to be commended for your outstanding effort and exemplary actions.”

Mayo Farm Agricultural Lease

Mr. Safford reviewed that the Town received proposals from two local farmers, Paul Percy and Ted Keith to lease agricultural fields on Mayo Farm. Mr. Percy’s proposal is to lease all of the available fields, whereas Mr. Keith is only interested in leasing Fields D & E. The Conservation Commission discussed the proposals at their March 4th

meeting and voted unanimously to recommend awarding the lease to Mr. Percy. Mr. Safford noted the Commission also recommends two small changes to the lease agreement:

- Section 11: Reduce the required riparian buffers from 50 ft. to 25 ft. as per the current Vermont Agency of Agriculture's Accepted Agricultural Practices.
- Add Section 12: Nutrient Management Plan

Mr. Percy has agreed to increase his proposed yearly lease payment for the Mayo Farm agricultural fields to \$3,800 per year.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board awarded the Mayo Farm agricultural lease to Paul Percy and directed the Town Manager to enter into a lease agreement on the Town's behalf.

Ambulance Billing, Collection and Writing-Off Accounts Policy

The Board discussed the proposed policy for the billing, collection and writing off of Ambulance service. On a motion by Mr. Noyes, seconded by Mr. Davis, the Board approved the proposed policy as presented.

Other Business

A. Manager's Report

Mountain Road Shuttle – Mr. Safford noted that the Town received a letter from Chuck Baraw, SAA President stating that their trustees unanimously decided to continue the members support of the Shuttle.

Banners – Due to the Bridge construction, the banners usually displayed on Mountain Road will not be an option. There may be a location on Mayo Farm Rd near the Events Field.

Town Plan – it may be necessary to schedule a separate meeting for Town Plan review.

Executive Session

a. Personnel

The Board went into executive session with Mr. Safford in attendance at 6:00 pm.

The Board came out of executive session at 6:10pm. On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board appointed Chandler Mason as Stowe's rep to the Lamoille County Planning Commission.

There being further business to conduct, Mr. Adams adjourned the meeting at 6:10 pm.

Respectfully submitted by Susan Moeck.

Meeting times are approx. & subject to change.

Stowe Selectboard
March, 23, 2015
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Billy Adams, Lisa Hagerty , Adam Davis, Willie Noyes; Town Manager Charles Safford; PW Director Harry Shepard; Planning Director Tom Jackman
Absent: Neil Van Dyke

Others Present: Scott Noble, Heidi Scherermann, Lance Olson, Leslie Anderson, Judith Mathison, Evelyn Frey, Reporter Tommy Gardner, Chuck Ebel, George Lewis, Marina Meerburg, Brian Hamor, Mila Loneto

Call to Order

Chair Adams called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Agenda as presented.

Consent Items

- a. Minutes
- b. 226 Maple Street Water / Sewer Allocation

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

- a. Annual Liquor License Renewals
- b. Special Event Permit – Caledona Spirits 5/6 at SML

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented.

Luce Hill / Mtn. Road Intersection Reconfiguration

Mr. Safford summarized that VTAOT has approached the Town with a proposal to undertake a project to improve the Luce Hill Road and Mountain Road intersection. Copies of the preliminary design of the proposed improvements were included for the Board's review. This work would be accomplished under the Federal Highway Safety Improvement Program. Under this program, Federal funds, with a 10% local match, are made available to implement low cost projects to remediate identified highway safety concerns. Mr. Safford explained that the proposed improvements would be to remove the existing intersection island and more closely square the approach angle to Mountain Road. The current construction cost estimate for the project is \$43,000. The proposal has been reviewed by adjacent property owners and the Mountain Road Marketplace and Planning Commission. It appears possible that if all goes as hoped, the project could be implemented by the State this construction season.

Ms. Hagerty made a motion to approve the conceptual design of the Luce Hill Road/Mountain Road Intersection Improvement Project, with the shifting of the proposed driveway entrance as requested by the Owner of the Riverside Inn, and authorize the Town Manager to endorse project continuation form on behalf of the Town. Mr. Noyes seconded. Motion carried.

Rte. 100 /108 Intersection Paving

Mr. Safford reviewed the outcome at Town Meeting for an additional appropriation of \$40,000 in the FY16 Highway paving budget with the recommendation that it be used to repave the intersection of Main St. and Bridge Street. The Bridge St. bridge reconstruction project immediately north of this intersection has commenced and a major portion of this work is scheduled to be completed this spring, including the reconstruction of approximately 440' of roadway. For numerous reasons, it is deemed strategic and prudent to accomplish the additional paving concurrent with the bridge project this May. Mr. Shepard explained that this work needs to be carefully coordinated to not unduly burden the execution of the bridge project and specific plans have been negotiated to accomplish this.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Bridge St. and Main Street Paving Implementation Plan as outlined.

VT 108 Sign Package

VTAOT has proposed to replace all signs on Route 108 with MUTCD compliant signs. The Board reviewed the sign replacement schedule.

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the VTAOT Sign Replacement Project in the Class I section of Route 108 and authorized the Town Manager to endorse the Agreement and Finance and Maintenance Agreement on behalf of the Town.

Stowe Theater Guild

The Board reviewed the revised Lease Agreement. Mr. Safford noted that STG is not requesting at this time but in the future would like to be given consideration of the second story office space for their purposes. Donna Adams, Cemetery Commission Chair, stated that the Cemetery Commission felt that it would be appropriate for the Commission to be included in any future discussion regarding the use of the office space since it is currently used by staff for Cemetery and other Town business. Mr. Davis said the Commission would be included when and if that discussion takes place. Mr. Safford also noted that the Town would now be responsible for the maintenance of the air conditioning system in the Theatre.

On a motion by Ms. Hagerty and seconded by Mr. Noyes, the Board approved the Lease Agreement between the Town and STG.

Stowe Vibrancy Vision

Scott Noble of Stowe Vibrancy introduced Stowe 2020, A Vision for Stowe Village and said the "Plan" will serve as the basis for directing the work to be done in the village by Stowe Vibrancy, Inc. over the next five years. He said Vibrancy will work with Town officials, residents and volunteers, businesses and others to achieve the Objective and Action Plans outlined. He added it will enable stakeholders to best understand what Vibrancy is working to accomplish. Mr. Noble noted that over 400 people took place in the survey distributed by Vibrancy.

The Board thanked Mr. Noble and Stowe Vibrancy volunteers for their comprehensive plan and goals.

Town Plan Update Review

Mr. Jackman reviewed the Town Plan update process. He said the Planning Commission primarily focused its review on Chapter 5 and tasked the Director with the update of Chapters 1-4. Re-adoption of the Plan is required by state statute every five years.

The Selectboard will begin review of Chapter 5 of Goals, Policies and Implementation at their meeting on April 13.

Other Business

A. Manager's Report

Bridge St. Bridge construction will begin April 6th. Through traffic will be closed until May 29th at which time a single lane will be open.

Marcia Smith – is retiring from Stowe Library.

Executive Session

a. Personnel

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board went into executive session at 7 pm with Mr. Safford in attendance.

The Board came out of executive session at 7:15 pm.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board appointed Catherine Drake to the Conservation Commission effective immediately.

There being no further business to conduct, Mr. Adams adjourned the meeting at 7:15 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, April 13, 2015
Akeley Memorial Building – Memorial Hall
AGENDA

Present: Selectboard Members: Billy Adams, Lisa Hagerty , Adam Davis, Willie Noyes, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Planning Director Tom Jackman

Others Present: Kevin Weishaar, Matthew Rutherford, Ellen Burt, Larry Lackey, Douglas Haselton, Christine Kaiser, Mila Lonetto, Marina Meerburg, Jamie St Onge, Chuck Ebel, Chuck Baraw, Kim Kaufman, Charles Lusk, Liz Soper

Call to Order

Chair Adams called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Agenda as presented.

Consent Agenda

- a. Gables Bridge Water Main Easement Deed
- b. Bid Awards – 2015 Wheel Loader
- c. Special Events – APDA Run/Walk; Triathlon; Art on Park; Craft Brew Race; Foliage/Arts Festival
- d. Bridge St. Steel Girder Plan
- e. Water Allocation 102 Lapelle Lane
- f. Annual Appointments - attached
- g. Minutes

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Consent Agenda items as presented.

Liquor Consent Items

- a. Special Event – Saxtons River 5/6/15 Stowe Mtn Lodge; Alchemy Canning LTD 5/6/15 Stowe Mtn Lodge
- b. Festival Permit – Gray Matter Marketing 5/30/15 Stoweflake
- c. First Class License – Stowe Wine and Cheese
- d. Request to Cater – MMC 4/18; 5/16; 6/6

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

Arena Locker Donation

Mr. Safford said the Recreation Commission made the following recommendation at their 3-4-15 meeting “To accept the lockers based on the fact that the odor has been reasonably addressed, but to further recommend that they lockers be retrofitted to the original design which was proposed.” He noted that the odor issue had been resolved. Staff had contacted the manufacturer of the lockers and three contractors who all suggested that they could not be retrofitted to the original design (storage below, open bench seat and shelf above). The Board received a donation letter from Billy Driscoll from NAHA for the existing lockers at the Stowe Arena. NAHA’s current academic

school year is September through June. During this time frame they use the lockers Monday through Thursday at noon and leave their equipment in the lockers overnight.

After brief discussion, Ms. Hagerty made a motion to accept the offer of donation of lockers as proposed in the letter from NAHA with the understanding that the Town through the Recreation Department reserves the right to require NAHA to remove their equipment from the lockers if necessary to accommodate other user groups. Mr. Davis seconded the motion. Motion carried.

Stowe Electric Gravel Pit Solar Array

The Board reviewed information provided by Stowe Electric Department (SED) requesting to “lease or purchase the reclaimed portion of the gravel pit located on Beech Hill Road” which is 6-7 acres. The Town owned property is being considered by SED as a location to construct a 1MW solar generating facility. A key driver of this effort is the state’s Renewable Energy Stand and Energy Transformation Program Bill currently before the Senate. The bill would require that starting in 2017 electric company providers would have to acquire 5% of its electricity from renewable resources. If this requirement was not met, failure to do so would require SED to pay an alternative compliance payment of \$.06 per KWH under yearly mandates. Further future mandates are also part of the Bill. The Board reviewed a ballot Warning “Shall general obligation bonds for the Town of Stowe in an amount not to exceed three million five hundred thousand dollars (\$3,500,000) payable out of Electric Department revenue, be issued, subject to Public Service Board approval, for the purpose of constructing a solar generation facility of approximately one megawatt (1MW), to be located at a site on Beech Hill Road?” SED also proposes to apply for a Vermont Economic Development Authority (VEDA) 0% Clean Renewable Energy Bonds which would allow SED to own the facility from day one. Ms. Burt noted that the deadline for applying for the 0% was extremely tight which would require the Selectboard to issue a Warning for a special meeting vote prior to April 22nd.

Board members had concerns with the urgency of the decisions to be made and the details of the arrangements to be made regarding the proposed lease of the property. They also expressed concerns regarding impacts to the abutting property owners and discussed the remaining life and uses of the gravel pit. They expressed concern over the application process for the 0% financing and if in fact SED would be approved for this. Concluding their discussion, they felt that the voters should be given the opportunity to consider the ballot Article and if passed the proposed Lease of the town owned property would only be approved by the Selectboard when and if SED received approval from VEDA for the 0% financing. Mr. Safford noted that future control for the Town over the property would be through the lease.

Mr. Davis made a motion to adopt the Warning language for May 14, 2015 as presented for a special town meeting to allow the voters the opportunity to consider the Article and further if SED did not receive the VEDA 0% financing approval, the general obligation bonding opportunity if passed would not proceed. Mr. Van Dyke seconded the motion. Motion carried.

Town Plan Update

Review of the Town Plan update was postponed until May 4, 2015.

Other Business

Manager's Report - Christopher Jolly, P.E., has been hired as the Assistant Town Engineer and his start date is June 1, 2015.

USDA Recovery Funds: Announcement from the United States Department of Agriculture indicating that the Little River in Stowe will benefit from \$541,800 in recovery funds to help restore the West Branch of the Little River which was impacted by heavy rains last spring. Although we are working to see if there is any flexibility on this, the deadline to spend this money for construction is Sept. 30, 2015. Therefore time is of the essence, so unless otherwise instructed by the Selectboard, staff will apply for permits. The revised plan has less impact on Thompson Park, leaves the Rec Path Bridge #7 in place, and moves less of the Recreation Path. The conceptual construction cost estimate is \$900,000 and the USDA grant will not be enough to complete the work, so we are exploring breaking up the project into two sections. The first section would be the Bouchard Farm to the Recreation Path Bridge and the second section would be the remainder of the project.

The Board discussed the USDA Recovery Funds to help restore the West Branch of the Little River with the understanding that the staff was going to apply for project permits.

Executive Session

At 7:20 pm, the Board went into executive session on a motion by Mr. Davis, seconded by Ms. Hagerty to discuss a legal matter regarding the Town's 2012 Grand List appeal and to interview candidates for boards and commissions with Town Manager, Listers and citizens to be interviewed.

The Board came out of executive session at 8:40 pm.

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board moved to appeal to Superior Court Stowe's Redetermined 2013 EEPV and COD (Grand List 2012). All were in favor.

There being no further business to conduct, Mr. Adams adjourned the meeting at 8:43 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, April 27, 2015
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Billy Adams, Lisa Hagerty (by phone) , Adam Davis, Willie Noyes, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Fire Chief Mark Sgantas

Others Present: Kevin Weishaar, Matthew Rutherford, Ellen Burt, Larry Lackey, Mary Lintermann, Dick Marron (by phone), Marc Foisy, Jennifer St. Sauveur, Robin & Lynn Bruce, Richard Thompson, jr., George Jackman, Robert Moore, Doug White, Jon Hanson, Jason Hackwell, Bethany Hackwell, Liz Weishaar, Charles , Tim Bettencourt, Heidi Scheuermann, Rich Westman, Janice St. Onge, Robin Pierson, Michael Fowler, Kevin Locke, Cap Chenoweth, EW Bitter, Carol Robertson, Lisa Walker, Liz Soper, Jim & Anne Marie Duff

Call to Order

Chair Adams called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board removed the paving bid award from Consent and approved the Agenda as revised

Consent Agenda

- a. Bid Awards – Mini Pumper – Dingee Machine \$184,820;
Highway Pick up – Heritage Ford \$28,509 net
- b. Minutes
- c. Three Year Appointments - attached

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Consent Agenda items as presented.

Liquor Consent Items

- a. First & Second Class Liquor License – Cork Wine Bar & Market
- b. Request to Cater – Trapp Family Lodge 6/6, 6/12-14

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented.

Introduce Cindy Fuller, Stowe Finance Director

The Board welcomed Cindy.

Rte. 100 Paving Project

- a. Left Turn at Moscow Road Intersection?

Mike Fowler of VTrans updated the Board showing the conceptual plan of a left turn lane at the Moscow Rd intersection. At their 3/24/15 meeting the Board approved a letter requesting that the intersection be analyzed to determine options to improve safety. The Board heard concern from those in attendance regarding the left turn lane and expressing interest in exploring other options for safety such as a signal light or roundabout. Mr. Fowler said planning for a roundabout typically takes approximately five years to complete.

After discussion, the Board requested that staff recommend to VTrans the following:

1. A “slip lane” or right turn lane be evaluated on Moscow Road.
2. A warrant analysis be done for a traffic light at the intersection. If so, can one be erected in the right-of-way as part of this project?
3. If turning lanes are added to the intersection with or without a traffic light would it warrant extending the 40 mph speed limit zone to give more lead time to the approach of the intersection at a slower rate of speed?

No other action was taken.

Warning Adoption - Solar Array Bond Vote

At the 4/13/15 meeting the Selectboard took the following action: “Mr. Davis made a motion to adopt the Warning language for May 14, 2015 as presented for a special town meeting to allow the voters the opportunity to consider the Article and further if SED did not receive the VEDA 0% financing approval, the general obligation bonding opportunity if passed would not proceed. Mr. Van Dyke seconded the motion. Motion carried.” Mr. Safford the warning was not in good form and was not accompanied by a necessity resolution. Therefore, the Selectboard was required to void the previous warning and consider adopting a new warning.

The revised Warning states, “Shall bonds of the Town of Stowe in an amount not to exceed Three Million Five Hundred Thousand Dollars (\$3,500,000) be issued under Subchapter 2 of Chapter 53 of Title 24, Vermont Statutes Annotated, secured by and payable only from the net revenues derived from the operations of the Stowe Electric Department for the purpose of paying for the siting and construction of an approximately 1 megawatt solar energy generating facility at a site on Beech Hill Road, the estimated cost of said project being Three Million Five Hundred Thousand Dollars (\$3,500,000), PROVIDED the project is financed primarily with Clean Renewable Energy Bonds at an annual interest rate of Zero percent (0%) through the Vermont Economic Development Authority?” A Special Town Meeting would be scheduled for 5/28/15 with an informational meeting at 5:30 pm on Thursday, May 21st at the Akeley Memorial Building.

Abutters of the proposed project were in attendance and expressed concern about the project including impact on property values and whether the project was permitted under residential zoning. Mr. Adams noted that no local permit was required.

Following discussion Mr. Van Dyke made the following motion seconded by Mr. Noyes: Move to void the warning as approved April 13, 2015 for a 5/14/15 vote on the proposed \$3.5 million dollar bond to finance the siting and construction of an approximately 1 megawatt solar energy generating facility at a site on Beech Hill Road. Motion carried.

Mr. Van Dyke made the following motion seconded by Mr. Davis: Move to approve the enclosed necessity resolution and warning for a 5/27/15 vote on the proposed \$3.5 million dollar revenue bonds to finance the siting and construction of an approximately 1 megawatt solar energy generating facility at a site on Beech Hill Road. Motion carried.

Mr. Van Dyke made the following motion seconded by Mr. Noyes: Move to warn an special informational meeting at 5:30 pm on 5/21/15 at the Akeley Building to present information and answer questions pertaining to the proposed \$3.5 million

Selectboard Meeting 4/27/15

dollar revenue bond to finance the siting and construction of an approximately 1 megawatt solar energy generating facility at a site on Beech Hill Road.

FY 16 Paving Contract

The Town received five bids for the paving of upper Luce Hill Road which will be performed on the section of the road beginning at Barrows Road and ending at Trapp Hill Road. FW Whitcomb was the low bidder at \$192,931. The remaining money from the project is not sufficient to pave all of Luce Hill Road but staff intends to extend the scope of the project where it can within the budget.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board awarded the FY 16 paving contract to FW Whitcomb Construction with further discussion as to where the remaining money would be spent.

Executive Session

At 7:40 pm, the Board went into executive session on the following motion made by Mr. Davis, seconded by Mr. Van Dyke: Move to go into executive session to deliberate on appointments to the Development Review Board and include the Town Manager and Douglas White, DRB chair.

The Board came out of executive session at 8:15 pm. On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board appointed the following to the DRB for three year terms starting 5/1/15 – Chris Walton, Peter Collotta, Drew Clymer and Tom Hand.

There being no further business to conduct, Mr. Adams adjourned the meeting at 8:15 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard Meeting

Monday, May 11, 2015

Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Billy Adams, Lisa Hagerty , Adam Davis, Willie Noyes, Neil Van Dyke; Town Manager Charles Safford; Planning Director Tom Jackman

Others Present: Andy Kingman, Cane Smart, John & Tina Springer-Miller, Lance Olson, Reporter Tommy Gardner, Barbara Allaire, Arnie Ziegel, EW Bitter, Caitrin Maloney, Scott Noble, Kirsten Sharpless, Charles Luck, Cindy Salmon

Call to Order

Chair Adams called the meeting to order at 5:30 pm and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board added Minutes, Road Erosion inventory to Consent Items and Street Banner request to the Agenda and approved the Agenda as revised.

Consent Agenda

- a. Minutes of 5/4 & 4/27
- b. Bid Awards – Gravel/Crushing – Percy \$48,640
- c. Special Events – Stowe Lax 7/18, 7/19, 7/25 & 7/26; Stoweflake Balloon Festival 7/10 -7/12; Foliage Arts Festival 10/9-11; Stowe Performing Arts
- d. Water/Sewer Allocation - 112 Main Street Unit 8
- e. Road Erosion Inventory

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Consent Agenda items as presented.

Liquor Consent Items

First Class Restaurant – Vermont Ale House, 294 Mountain Road

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Agenda item as presented.

AT&T Cell Tower Proposal (330 Haul Road)

The Board reviewed information regarding the proposal from AT&T to erect a wireless communications facility on the Springer-Miller property at 330 Haul Rd. The project will involve using approximately 0.25 miles of the unimproved portion of Haul Rd., which is a Class 4 town highway. This section of Haul Rd. is also part of the Trapp Family Lodge ski trail network, so winter access to the facility should not adversely impact the ski trail. AT&T was requesting the Selectboard to recommend approval of the project to the Public Service Board. Andy Kingman of ATT explained that they will require access once a month for maintenance.

After discussion, Mr. Davis made a motion with the following conditions:

1. Any improvements to Haul Rd. must be approved by the Selectboard.
2. The applicant will be responsible for repairing any damage to Haul Rd. that may occur during construction of the facility or during ongoing use to access it.
3. The applicant will ensure that winter access to the facility will not adversely impact the use of Haul Rd. as a ski trail and use it in a safe manner in recognition of its recreation use.

4. The Town of Stowe will be provided a certificate of insurance demonstrating a minimum of \$2 million dollars of general liability insurance per occurrence / aggregate basis naming the Town as an additional insured both during construction and on an on-going basis.

Ms. Hagerty seconded the motion. Motion carried.

Stowe Land Trust Cooperative Agreement

The Board reviewed a draft of a Cooperative Agreement between the Town and SLT defining respective roles and agreed upon processes for working together to address issues when they arise regarding lands that are co-held between the two.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Cooperative Agreement between the Town and Stowe Land Trust.

Proposed Elimination of Lower Village No Passing Zone

Chief Hull raised concern over the "End No Passing" zone indicated in the area of the curve on South Main St where there is limited visibility. This zone was approved by the VT Traffic Committee in 1997 at the request of the Town. Mr. Safford noted that the area of the no passing zone is urbanized which should visually queue motorists not to pass and should naturally be self-regulating.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board requested that staff ask the Traffic Committee to repeal the no passing zone in the lower village.

Cupola Lighting for Akeley and Helen Day Art Center

One of the recommendations of the Stowe Vibrancy Vision was to light the Akeley Memorial Building cupola and HDAC/Library cupola. An estimate was obtained and both the Library Trustees and Historic Preservation Commission were in favor of the project. Mr. Safford noted that funds were not budgeted for this project.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the cupola lighting with funds to be paid from FY 16 Contingency.

Request for Street Banners

Stowe Vibrancy provided a design for six Main St. lamp post street banners which they hope to have installed prior to Memorial Day weekend with Selectboard approval. Stowe Vibrancy will pay for the banners.

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the design and placement of the Main St. banners.

Executive Session

At 6:25 pm, Mr. Davis made a motion, seconded by Mr. Noyes, to find that premature general public knowledge of the pending Lease Option and Lease for the reclaimed portion of the gravel pit will place the Town at a disadvantage. Motion carried.

Ms. Hagerty made a motion to go into executive session to discuss the pending Lease Option and Lease with SED on the reclaimed portion of the gravel pit for a proposed solar array and to interview candidates for Library Trustee with the Town Manager

Selectboard Meeting 5/11/15

and Chair of the Library Trustees in attendance. Mr. Davis seconded the motion. Motion carried.

At 6:50 pm, the Board came out of Executive Session. Mr. Van Dyke made a motion to appoint Kim Kaufman as Library Trustee effective immediately. Mr. Davis seconded the motion. Motion carried.

There being no further business to conduct, Mr. Adams adjourned the meeting at 6:50 pm.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard
Tuesday, May 26, 2015
Akeley Memorial Building – Memorial Hall**

Present: Selectboard Members: Willie Noyes, Lisa Hagerty , Adam Davis, Neil Van Dyke; Town Manager Charles Safford; Planning Director Tom Jackman

Absent: Billy Adams

Others Present: Matthew Rutherford, Ellen Burt, Kevin Weishaar, Chuck Ebel, Robert Moore, Arnold Ziegel, Mila Lonetto

Call to Order

Vice Chair Noyes called the meeting to order at 5:30 pm. Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Agenda as presented.

Consent Items

a. Minutes

b. Special Events – North Face Race to the Top – 8/23/15

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Consent Items as presented.

Liquor Consent Items

19 Requests to Cater from Topnotch – 5/30;6/6; 6/9; 6/13; 6/20; 6/27; 7/11; 7/18; 7/25; 8/1; 8/8; 8/15; 8/16; 8/29; 9/4; 9/6; 9/12; 9/26; 10/3;

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the Liquor Consent Items as presented.

Town Plan Public Hearing

Mr. Noyes opened the (first of two) Public Hearings for comments from those in attendance. There being no comments, Mr. Noyes closed the Public Hearing.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board moved to hold a second Public Hearing on June 8, 2015.

Cady Hill Management Plan

The Board reviewed a draft Cady Hill Forest Management Plan prepared by the Conservation Commission. A management plan is required by the Conservation Easement held by Stowe Land Trust (SLT). An Interim Management Plan was prepared in 2012 that covered the lands owned by the Cabrals and the Golden Eagle Resort that were purchased by SLT. The updated management plan includes the former Macutchan Forest.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved the 2015 Cady Hill Management Plan.

Selectboard Meeting 5/26/15

SED Lease Option on the Reclaimed Portion of the Gravel Pit

The Board reviewed a Conditional Lease Option Agreement and accompanying Site Lease Agreement between the Stowe Electric Department (SED) and the Town of Stowe. Mr. Safford explained that if SED obtains voter approval and is able to obtain a majority of its financing at zero percent interest from the Vermont Economic Development Authority, it could exercise its rights under certain terms and conditions to construct a photovoltaic electric generation facility on the reclaimed portion of the gravel pit. He noted that it is a 20 year Agreement with two five year extensions with the rent being \$13,125 per year increased annually by 2.2%.

Mr. Van Dyke made a motion to approve the Conditional Lease Option Agreement as presented, seconded by Mr. Davis. Motion carried.

Executive Session

A. Real Estate

At 5:55 pm, Mr. Van Dyke made a motion to go into executive session with the Town Manager in attendance, seconded by Ms. Hagerty. Motion carried.

The Board came out of executive session at 6:20 pm. No action was taken.

There being no further business to conduct, Mr. Noyes adjourned the meeting at 6:20 pm.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard Meeting
Monday, June 8, 2015
Akeley Memorial Building – Memorial Hall**

Draft

Present: Selectboard Members: Willie Noyes, Lisa Hagerty , Adam Davis; Town Manager Charles Safford; Planning Director Tom Jackman

Absent: Billy Adams, Neil Van Dyke

Others Present: Ken Schumann, Terry Whelan, Nathan Suter, Rachel Moore, Arnold Ziegel, Susan Holliday, Shap Smith, Diane Looney, Walt Looney

Call to Order

Vice Chair Noyes called the meeting to order at 5:30 pm. Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Agenda with the removal of the HDAC Exposed Exhibit from the Consent Items.

Consent Items

- a. Minutes
- b. Zoning Fee Schedule Amendments – effective 7/1/15
- c. Special Event Applications – Art on Park; Stowe B3 Kick off Party; Stowe Vibrancy 4th of July; Stowe 8-Miler
- d. Capital Closeout – Village Substation; Bloody Brook Roof; Spruce Peak Tank; Toll Road Pumping Station
- e. 2015 Audit Contract – Sullivan & Powers

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Consent Items as presented.

Liquor Consent Items

Outside Consumption Permit – Dinard dba Golden Eagle

Request to cater – Trapps 6/26/15

Special Event – Crop Bistro 6/26/15 Green Mountain Distillers 6/26/15; White Mountain Distillery 6/26/15

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

Town Plan Public Hearing

Mr. Noyes opened the Public Hearing on the proposed Town Plan. There being no comments from those in attendance, Mr. Noyes closed the hearing.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the 2015 Town Plan. The Board thanked the Planning Commission for their conscientious efforts in revising the Plan.

Commuter Parking Lot Survey

The Board reviewed a draft questionnaire to ascertain the community's need/desire for a park and ride lot.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the proposed survey which Mr. Jackman and Ms. Hagerty would revise for publication.

Rec Path Staircase Bid Award

Mr. Safford explained that the PWD has designed and publically bid the subject project. The design incorporates both the stairs approved in FY07 (\$47K) and the roof over the stairs approved in FY15. (\$30K). Only one bid was received for this bid package and the bid price was over \$200K. PWD advises that this bid significantly exceeds the value of this work. PWD had discussions with the only bidder and other perspective contractors and in general, the lack of bids can be attributed to contractors being very busy, the proposed schedule, and the nature of the work being a relatively small project for 3 distinct trades, Excavation/Concrete, Steel and Wood Framing/Roofing. PWD proposed to manage the construction in-house and has solicited bid quotes from 2 trade contractors for the Excavation/Concrete and Steel trade packages. The roof will be rebid as a separate package. Mr. Safford further explained that the combined low bid prices for the Excavation/Concrete and Steel bid packages exceeded the FY07 allocation by \$6,474. With a 15% construction contingency, an additional allocation of \$15,000 from the Capital Reserves will be required.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board awarded the Excavation/Concrete trade package to Walker Construction, Inc. in the amount of \$31,474 and the Steel trade package to LWI, Inc in the amount of \$22,000 and authorized the transfer of \$15,000 from the Capital Reserves to supplement the previously approved appropriations for project implementation.

Gables Bridge Water Main Bid Award

Mr. Safford explained that the State of Vermont will be replacing the Gables Bridge on VT RT 108 beginning in the fall of 2015. The Town is responsible for the relocation of the existing water main which is currently attached to the bridge. Public Works has designed and permitted a directionally drilled water main under the West Branch River to eliminate the need for relocation to the new bridge. This project was publically advertised and no bids were received. Public Works divided the work into the two major components, and solicited quotations from qualified contractors for the directionally drilled pipe and the excavation, piping and connections at each end of the directionally drilled pipe. The project will be funded by a 2014 approved capital project of \$135,000

On a motion by Mr. Davis, seconded by Ms. Hagerty the Board awarded the directionally installed water main to Bore Tech, LLC, in the amount of \$79,800 and the excavation/piping to Dale E. Percy, Inc. in the amount of \$52,000.

FY'16 Water & Sewer Budget

The Board reviewed the proposed budgets for Water and Sewer. In the proposal is a 8% rate increase in water rates. No increase is proposed for sewer. Capital projects proposed for water include the development of an additional well at the Village Green location and the replacement of an existing truck. Sewer capital projects include the replacement of the activated carbon in the Foul Air Carbon Filters and a replacement of a small dump truck used for sludge management.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board requested that staff warn for a public hearing on the FY 16 Water and Sewer budgets on June 22, 2015.

Other Business

A. Manager's Report

The Board received responses to letters the Town submitted to VTrans. The first letter requested the elimination of the no passing zone on Rt. 100 and the VTrans Traffic Operations Engineer will recommend its approval to the Vermont Traffic Committee. The second letter requested establishing a seasonal no parking zone between bridge #10 and Barnes Camp on both sides of Rt. 108 in Stowe. The VTrans Operations Engineer agrees with the no parking, but recommends the no parking be year-round rather than seasonal. The Vermont Traffic Committee will meet at 1:00pm on 6/26/15 to discuss the request and make a final determination

Executive Session

At 6:52 pm, the Board went into executive session on a motion by Ms. Hagerty, seconded by Mr. Davis, to discuss the negotiating or securing of real estate and to include the Town Manager.

The Board came out of executive session at 7:06 pm. Ms. Hagerty made a motion seconded by Mr. Davis to authorize the Town Manager to post a Notice of Sale of Municipal Real Estate to transfer 0.08+/- acre parcel to Frank and Ann Lackey for \$4,800 and all expenses for the transfer, including but not limited to, Town attorney fees." All were in favor.

There being no further business to discuss, Mr. Noyes adjourned the meeting a 7:07 pm.

Respectfully submitted by Susan Moeck

**Stowe Selectboard
Monday, July 13, 2015
STOWE ARENA
AGENDA**

draft

Present: Selectboard Members: Willie Noyes, Lisa Hagerty , Adam Davis; Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Chief Donald Hull

Absent: Billy Adams

Others Present: Elizabeth Wechsler, Charles Lusk, Alan Levine, Anne Levine, Jennifer St. Sauveur, Anne & Dean Salvias, Tom & Natalie Hubbs, Sarah Tousignant, Kevin Locke, Mike Fowler, Marc Foisy, Thad Luther, David Jaqua, Robert Moore, Cleve & Jenny Patterson

Call to Order

Vice Chair Noyes called the meeting to order at 5:30 pm. Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Agenda with the addition of one Liquor Consent Item.

Consent Items

- a. Water Allocation 248 Maple Street
- b. Water & Sewer Allocation 234 Maple Street
- c. Heyer Bridge-Precast Award
- d. Special Event – British Invasion

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Consent Items as presented.

Liquor Consent Items

Outside Consumption Permit – KCMO VT LLC – O’Grady’s 504 Mountain Road
Request to Cater Trapp Family Lodge – 8/11/15 & 9/19/15
Request to Cater – Tako Hospitality 8/1/15

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved Liquor Consent Items of KCMO VT; Tako Hospitality and Request to Cater Trapp Family Lodge dated

The Board denied the application on a motion by Mr. Davis, seconded by Mr. Van Dyke, from Trapp Family Lodge event dated 7/9/15 since it was received after the event had occurred.

Recognition of Service (Elizabeth Wechsler)

The Board thanked Elizabeth Wechsler for her dedicated service to the Town as Library Trustee and secretary.

Rt. 100 / Moscow Road Intersection (Traffic Light ???)

Mike Fowler of VTrans with a follow up visit from 4/27/15 summarized a proposed plan showing a turning lane off of Moscow Road and a turning lane from Rt. 100

north. The Rt. 100 improvement would include five foot paved shoulders and a 175 foot length for those turning onto Moscow Road designated by a painted marking on the road. On Moscow Road, in addition to the right hand turn lane it was proposed to be a two foot shoulder on each side of the road with a 100 foot taper. He explained that VTrans is still in the process of developing the layout for a possible traffic light. Mr. Fowler noted that it has been documented that with the installation of a traffic signal there is an increased risk of rear end crashes.

Those in attendance voiced their concerns about the present safety of the intersection and questioned if turning lanes without a signal was the answer. -Some also expressed concern about that a - turning lane -t off of Moscow Road -because they felt visibility would be further affected. - They asked that the concept of a roundabout be explored further as a resolution.

Mr. Fowler stated that the present plan provided was the most cost effective and fits within the Rt 100 paving project. He said that preliminary installation of utilities etc for a signal would also fall within the project. Any other options and funding would have to be researched for future consideration.

Upon conclusion of the discussion, the Selectboard asked Mr. Fowler to evaluate the concept of a roundabout and follow up with the Board at their August 10th meeting with a conceptual plan. The option of leaving the intersection as it is currently or adding the two turn lanes either with or without the addition of a traffic signal would also be further discussed at that time.

No other action was taken.

Rec Path Streambank Stabilization & USDA/NRCS Grant Agreement

The Board reviewed further updated information from Public Works on the project which included current design drawings, engineer's estimates of construction costs and a copy of the Agreement between the Town and the USDA/NRSC. Mr. Shepard stated that in general the design has been developed to reduce the scope of the impacts from the original Option F presented in December 2014. Most significantly, it protects Bridge 7, provides added protection to the Bouchard Farm and the integrity of Thompson Park will remain intact. Due to funding and permits, the project has been split into two phases with a Phase I cost of \$700,000 and Phase II at \$490,000. Mr. Shepard explained that these estimates include a 15% contingency but did not include the cost to date or future costs related to Phase II permitting. The USDA/NRCS funding grant totals approximately \$451,000 for construction with a 25% minimum local match and \$62,000 for construction inspection/administration with no local match. Mr. Shepard further explained that the Town will have the responsibility for the maintenance and repair work for a period of up to 10 years.

Mr. Safford explained that in order to take advantage of the funding opportunity in 2015 for implementation of Phase I, an appropriation of \$250,000 from the Town's undesignated capital fund reserves would be required.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the USDA/NRCS Agreement, authorized the Town Manager to sign on behalf of the Town

and appropriate \$250,000 from the Town's undesignated capital fund reserves to implement Phase I of the Recreation Path Streambank Stabilization Project.

The Board thanked Mr. Percy for his involvement with the project.

S. Main Street Sidewalk Bike &
Pedestrian Supplemental Grant Application

Mr. Shepard updated the Board and provided current plan drawings for the proposed South Main Street Sidewalk. Modifications included improvements to the River Road intersection to achieve ADA compliant accessibility to the path connecting the proposed sidewalk and the existing River Walk. Other efforts include ongoing coordination with associated curbs and drainage with the proposed State project to reconstruct Rt. 100 and other affected utilities.

Mr. Shepard explained that the total project cost is estimated to be \$1.2M. The Agreement with the State provides for a maximum amount of \$709,750 of Federal funds. Previously allocated funds from the Town total \$159,500. He said staff proposed to apply for a supplemental grant application to the Bike and Pedestrian Program to seek additional funds for the program. If the Town is unable to obtain the additional funds, it would be responsible for a \$350,000 shortfall.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the submission of the Supplemental Grant Application to the VTAOT Bike and Pedestrian Program and authorized the Town Manager to sign all required documents on behalf of the Town.

Use of "Stump Dump" for Mountain Bike
Training by a Private Business

The Board reviewed a request from Rick Sokolof of 4 Points asking for permission to use the former Stump Dump to teach beginner mountain biking. He indicated that he is not seeking exclusive use. Mr. Sokolof asked that permission also be granted to store some ramps during this period.

Mr. Patterson expressed his concern about the possibility of cars parking on the road to the Stump Dump. Mr. Sokolof said that shouldn't be an issue and if necessary he would transport users to the area by a small van.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the use by 4 Points as presented with the understanding that the town reserves the right to discontinue use at any time and that municipal use takes priority at the area.

Other Business

Manager's Report – The VT Traffic Committee removed the No Passing Zone on Rt. 100 and the No Parking Zone on Rt. 108 adjacent to Barnes Camp.

Bridge St Paving – Milling and paving will occur 7/20-7/23

Weeks Hill Stop Sign removal – signs will be removed as of 7/23 on Weeks Hill Road at Mayo Farm Road.

Maple St Lighted Speed Sign – Vtrans has suggested that the Town install radar speed sign in place of the previously Selectboard approved flashing beacon. The cost is \$3,500 approx.

Selectboard Meeting 7/13/15

Executive Session - Contracts

At 8 pm, Mr. Davis made a motion, seconded by Ms. Hagerty for the Board to go into executive session with the Town Manager in attendance.

The Board came out of executive session at 8:20 pm. No action was taken.

Respectfully submitted by Susan Moeck.

**Stowe Selectboard
Monday, July 13, 2015
STOWE ARENA
AGENDA**

draft

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Rt. 100 / Moscow Road Intersection (Traffic Light ???)

Mike Fowler of VTrans with a follow up visit from 4/27/15 summarized a proposed plan showing a turning lane off of Moscow Road and a turning lane from Rt. 100

north. The Rt. 100 improvement would include five foot paved shoulders and a 175 foot length for those turning onto Moscow Road designated by a painted marking on the road. On Moscow Road, in addition to the right hand turn lane it was proposed to be a two foot shoulder on each side of the road with a 100 foot taper. He explained that VTrans is still in the process of developing the layout for a possible traffic light. Mr. Fowler noted that it has been documented that with the installation of a traffic signal there is an increased risk of rear end crashes.

Those in attendance voiced their concerns about the present safety of the intersection and questioned if turning lanes without a signal was the answer. -Some also expressed concern about that a - turning lane -t off of Moscow Road -because they felt visibility would be further affected. - They asked that the concept of a roundabout be explored further as a resolution.

Mr. Fowler stated that the present plan provided was the most cost effective and fits within the Rt 100 paving project. He said that preliminary installation of utilities etc for a signal would also fall within the project. Any other options and funding would have to be researched for future consideration.

Upon conclusion of the discussion, the Selectboard asked Mr. Fowler to evaluate the concept of a roundabout and follow up with the Board at their August 10th meeting with a conceptual plan. The option of leaving the intersection as it is currently or adding the two turn lanes either with or without the addition of a traffic signal would also be further discussed at that time.

No other action was taken.

Rec Path Streambank Stabilization & USDA/NRCS Grant Agreement

The Board reviewed further updated information from Public Works on the project which included current design drawings, engineer's estimates of construction costs and a copy of the Agreement between the Town and the USDA/NRSC. Mr. Shepard stated that in general the design has been developed to reduce the scope of the impacts from the original Option F presented in December 2014. Most significantly, it protects Bridge 7, provides added protection to the Bouchard Farm and the integrity of Thompson Park will remain intact. Due to funding and permits, the project has been split into two phases with a Phase I cost of \$700,000 and Phase II at \$490,000. Mr. Shepard explained that these estimates include a 15% contingency but did not include the cost to date or future costs related to Phase II permitting. The USDA/NRCS funding grant totals approximately \$451,000 for construction with a 25% minimum local match and \$62,000 for construction inspection/administration with no local match. Mr. Shepard further explained that the Town will have the responsibility for the maintenance and repair work for a period of up to 10 years.

Mr. Safford explained that in order to take advantage of the funding opportunity in 2015 for implementation of Phase I, an appropriation of \$250,000 from the Town's undesignated capital fund reserves would be required.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the USDA/NRCS Agreement, authorized the Town Manager to sign on behalf of the Town

and appropriate \$250,000 from the Town's undesignated capital fund reserves to implement Phase I of the Recreation Path Streambank Stabilization Project.

The Board thanked Mr. Percy for his involvement with the project.

S. Main Street Sidewalk Bike &
Pedestrian Supplemental Grant Application

Mr. Shepard updated the Board and provided current plan drawings for the proposed South Main Street Sidewalk. Modifications included improvements to the River Road intersection to achieve ADA compliant accessibility to the path connecting the proposed sidewalk and the existing River Walk. Other efforts include ongoing coordination with associated curbs and drainage with the proposed State project to reconstruct Rt. 100 and other affected utilities.

Mr. Shepard explained that the total project cost is estimated to be \$1.2M. The Agreement with the State provides for a maximum amount of \$709,750 of Federal funds. Previously allocated funds from the Town total \$159,500. He said staff proposed to apply for a supplemental grant application to the Bike and Pedestrian Program to seek additional funds for the program. If the Town is unable to obtain the additional funds, it would be responsible for a \$350,000 shortfall.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the submission of the Supplemental Grant Application to the VTAOT Bike and Pedestrian Program and authorized the Town Manager to sign all required documents on behalf of the Town.

Use of "Stump Dump" for Mountain Bike
Training by a Private Business

The Board reviewed a request from Rick Sokolof of 4 Points asking for permission to use the former Stump Dump to teach beginner mountain biking. He indicated that he is not seeking exclusive use. Mr. Sokolof asked that permission also be granted to store some ramps during this period.

Mr. Patterson expressed his concern about the possibility of cars parking on the road to the Stump Dump. Mr. Sokolof said that shouldn't be an issue and if necessary he would transport users to the area by a small van.

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the use by 4 Points as presented with the understanding that the town reserves the right to discontinue use at any time and that municipal use takes priority at the area.

Other Business

Manager's Report – The VT Traffic Committee removed the No Passing Zone on Rt. 100 and the No Parking Zone on Rt. 108 adjacent to Barnes Camp.

Bridge St Paving – Milling and paving will occur 7/20-7/23

Weeks Hill Stop Sign removal – signs will be removed as of 7/23 on Weeks Hill Road at Mayo Farm Road.

Maple St Lighted Speed Sign – Vtrans has suggested that the Town install radar speed sign in place of the previously Selectboard approved flashing beacon. The cost is \$3,500 approx.

Selectboard Meeting 7/13/15

Executive Session - Contracts

At 8 pm, Mr. Davis made a motion, seconded by Ms. Hagerty for the Board to go into executive session with the Town Manager in attendance.

The Board came out of executive session at 8:20 pm. No action was taken.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, July 27, 2015
Akeley Memorial Building – Memorial Hall
AGENDA

Draft

Present: Selectboard Members: Billy Adams, Willie Noyes, Lisa Hagerty , Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard; Chief Donald Hull; Chief Scott Brinkman

Absent: Adam Davis

Others Present: John Schnee, Stew Bouchard, Mark Sgantas, Pejay Bouchard, Kristen Braley, Reporter Tommy Gardner, Kyle Walker, Tim Lambert, Chris Bowles

Call to Order

Chair Adams called the meeting to order at 5:30 pm. Selectboard Orders were signed.

Approve the Agenda

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved an amended Agenda with the addition of Liquor Consent Items and a Water Allocation application

Consent Items

- a. Minutes
- b. Provision of EMS Services Policy Amendments
- c. Special Event – Street Dance 8/8/15
- d. Water Allocation – 106 Country Club Loop

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

First Class Liquor License and Outside Consumption - Outpost LLC

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

Animal Control Ordinance Amendment

On a recommendation by Chief Hull, the Board reviewed an amendment to the Ordinance requiring dogs to be leashed when on public sidewalks. Service dogs would be exempt providing they were under the individuals control.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board asked staff to warn for a public hearing to consider adoption of the amended Animal Control Ordinance at their August 10, 2015 meeting.

Traffic & Motor Vehicle Ordinance Amendments

- a. No overnight camping in Municipal Lots
- b. Addition of No Park Zone adjacent to Barnes Camp

- c. Reserve two municipal parking spaces and make the remainder 3 hour parking in the former Village Substation Parking Lot
No parking except for emergency vehicles at Fire Dept. lot
- d. Addition of stop sign on Covered Bridge Rd at Gold Brook Rd

Several amendments (abbreviated above) to the Traffic & Motor Vehicle Ordinance were discussed by the Board.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board asked staff to warn for a public hearing to consider adoption of the amended Traffic & Motor Vehicle Ordinance.

EMS Report on Volunteerism / Staffing

The Board reviewed and discussed the Assessment of the current state of EMS in the Town of Stowe prepared by EMS Chief Scott Brinkman. The Assessment states that in part “Stowe EMS is experiencing an overall decline in volunteerism due to the enormous time constraints placed on volunteers to obtain and maintain their EMS education and fulfill their roles as active volunteers...” The Chief offered several options for consideration i.e. increasing volunteer pay, use of on-call and increasing employment levels.

Mr. Safford explained that no action was necessary at this time by the Board but the topic would be presented for further discussion during the upcoming budget development process.

Other Business

A. Manager’s Report

Mr. Safford updated the Board on the cupola lighting, parking lot staircase, Luce Hill paving beginning on August 10 and the intent for future discussion regarding the West Hill traffic signal.

Executive Session

At 7 pm, Ms. Hagerty made a motion, seconded by Mr. Noyes for the Board to go into executive session with the Town Manager in attendance to interview candidates for the LCPC Board and Library Trustee vacancies.

The Board came out of executive session at 7:30 pm. On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board appointed Cindy Salmon as Library Trustee effective immediately.

There being no further business to conduct, Mr. Adams adjourned the meeting.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, August 10, 2015
Akeley Memorial Building – Memorial Hall

draft

Present: Selectboard Members: Billy Adams, Willie Noyes, Lisa Hagerty, Adam Davis; Town Manager Charles Safford; PW Director Harry Shepard; Chief Donald Hull

Absent: Neil Van Dyke

Others Present: Tasha Wallis, Rob Moore, Jeff Folb, Reporter Tommy Gardner

Call to Order

Chair Adams called the meeting to order at 5:30 pm. Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Noyes, seconded by Ms. Hagerty , the Board approved the Agenda as presented but tabled the Meeting Policy discussion.

Consent Items

- a. Minutes
- b. SED Line of Credit - \$1,000,000
- c. Rec. Path Streambank Stabilization Bid Award
- d. 378 Mountainside Drive Water Allocation
- e. Moscow Road Bridge Rail Repair

On a motion by Mr. Davis, seconded by Ms. Hagerty , the Board approved the Consent Items as presented

Animal Control Ordinance (Leash on Public Sidewalks)

On a recommendation by Chief Hull, the Board reviewed an amendment to the Ordinance requiring dogs to be leashed when on public sidewalks. Service dogs would be exempt providing they were under the individuals control.

Mr. Adams opened the hearing for public comment. There being none from those in attendance, he closed the hearing. On a motion by Mr. Davis, seconded by Ms. Hagerty the Board adopted the new ordinance as presented effective immediately.

Motor Vehicle Ordinance Amendments

- a. No overnight camping in Municipal Lots
- b. Addition of No Park Zone adjacent to Barnes Camp
- c. Reserve two municipal parking spaces and make the remainder 3 hour parking in the former Village Substation Parking Lot
No parking except for emergency vehicles at Fire Dept. lot
- d. Addition of stop sign on Covered Bridge Rd at Gold Brook Rd

Selectboard meeting 8/10/15

Mr. Adams opened the hearing for public comment. There being none from those in attendance, he closed the hearing.

Mr. Noyes made a motion to adopt the new Traffic and Motor Vehicle Ordinance effective immediately. Ms. Hagerty seconded the motion. Motion carried.

Introduction of Tasha Wallis, LCPC Executive Director

Rt. 100 / West Hill Intersection Traffic Light Scoping Study Request

Mr. Safford told the Board that VTrans is prepared to add \$18,000 in federal planning funds to LCPCs FY 16 transportation grant agreement initiative to fund the West Hill intersection design feasibility study. The study will look at traffic signal and various options associated. The Town will be responsible for a \$2000 local share.

Ms. Hagerty made a motion, seconded by Mr. Davis, to confirm that the Town is interested in moving forward in cooperation with VTrans/LCPC on a West Hill Road intersection design feasibility study with the understanding that the local match of \$2000 will come out of the Public Works Outside Professional Services budgeted.

Special Event Application – VT Renaissance Faire

Jeff Folb of Wolfgaard Productions reviewed the new event planned for June 18 and 18, 2016 at the Mayo Events Field. The Renaissance Faire will include crafters, food & beverage vendors, children's activities and a joust.

Mr. Davis made a motion to approve the Special Event application for the 2016 Renaissance Faire conditioned upon approvals from Stowe PD and Stowe EMS. Ms. Hagerty seconded the motion. Motion carried.

Selectboard Meeting Policy (Tabled)

Executive Session

At 6:20 pm, the Board went into executive session with the Town Manager in attendance on a motion by Ms. Hagerty, seconded by Mr. Davis.

The Board came out of executive session at 6:30 pm.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board appointed Brian Leven to the Lamoille County Planning Commission due to his knowledge of development issues in Stowe and past history of service to Stowe and reappointed Chandler Matson as LCPC representative.

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board authorized the Town Manager to sign the dismissal stipulation for the Town on the matter of The Manor vs Nichols subject to the concurrence by the Town Attorney.

There being no further business to conduct, Mr. Adams adjourned the meeting.

Respectfully submitted by Charles Safford.

Stowe Selectboard
Monday, August 24, 2015
Akeley Memorial Building – Memorial Hall
AGENDA

draft

Present: Selectboard Members: Billy Adams, Willie Noyes, Neil Van Dyke, Adam Davis; Town Manager Charles Safford; PW Director Harry Shepard; Chief Donald Hull

Absent: Lisa Hagerty

Others Present: Evelyn & Ed Frey, Rob Moore, Kevin Weishaar, Chuck Baraw, Tommy Gardner, Jim Donovan

Call to Order

Chair Adams called the meeting to order at 5:30 pm. Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Mr. Noyes, the Board approved the Agenda with the addition of several Liquor Consent Items

Consent Items

- a. Minutes
- b. Errors & Omissions
- c. Sewer Truck Bid Award
- d. Special Events – Artisan Market; Bailey Jamboree
- e. FY'17 General Fund Budget Adoption Schedule

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event - Stonecutter Spirits 9/19/15; Saxons River 10/2-4/15; Cold Spring Spirits 9/18-20 & 10/9-11

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Liquor Consent Items as presented.

SED Solar Array Setbacks

The Board reviewed a request from GM Ellen Burt on behalf of the Stowe Electric Department:

“We are requesting that the Selectboard approve of a waiver from the current setback for solar equipment of 100 feet from municipal highways as established by the new Vermont State Renewable Portfolio Standard (RPS).

The Vermont RPS (Act 56) established minimum setbacks for solar photovoltaic facilities. For projects of the size of the Nebraska Valley Solar Farm, state setbacks are established at 100 feet from a municipal highway. The RPS also provided the option for project owners to seek waivers from the municipal legislative body to abide by reduced setbacks. We ask that the Stowe Selectboard allow us to construct the facility according to the local Stowe setback requirements which are set at 60 feet from the edge of the road right-of-way for a total of 75 feet from the highway. As demonstrated in the

attached visual, this would allow the facility to take advantage of an additional 25 foot wide corridor along Beech Hill Road. Without this additional area, the project would lose around 100 kWdc of generating capacity, or 125,000 kWh of energy annually. The lost generation translates to around \$9,200 annually in reduced savings for our customers.”

Mr. Jackman explained that the proposed facility is located in the RR-2 zoning district, which has a front setback requirement of 60 ft. However, the Stowe Zoning Regulations allow for a 10-foot front setback for municipal uses in all zoning districts.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board moved to recommend the requested setback waiver to the Public Service Board as it relates to this project.

There was no further discussion.

Stowe Morrisville Shared Use Path

Jim Donovan from Broadreach Design presented the findings of the Stowe-Morristown Shared-Use Path Scoping Study. According to the report, the purpose of the Stowe Morristown Shared Use Path is *“to promote non-motorized travel and generally create a better link between the two communities in a way that allows access for the widest range of ages and abilities of bicyclists and pedestrians as possible to the Lamoille Valley Rail Trail (LVRT), the Stowe Recreation Path, the village schools, the two village areas themselves, the numerous other destinations in between these two areas and the larger region via the LVRT.”* The report goes on to say that *“The first step towards the development of the Stowe Morristown Shared Use Path would be the endorsement of the recommendations of this report by the Stowe and Morristown Selectboards. Endorsement would simply mean that they agree that this alignment would be a viable and at this time the most appropriate way to link the Stowe Recreation Path and the Lamoille Valley Rail Trail. It would not commit either town to expending funds to advance the trail.”* The estimated cost for a paved shared use path the entire length of the recommended route is \$26 million. The Stowe portion is estimated at \$5.7 million. It was pointed out that obtaining the right-of-way easements, permit and constructing the path would be a significant work effort. Mr. and Mrs. Frey, residents of Little River Farm subdivision, stated they were not in favor of a path abutting their neighborhood. Mr. Safford noted that the proposed alignment goes onto Rt. 100 and through the Stagecoach Road Intersection.

After discussion, Mr. Van Dyke made a motion accepting the Study and endorsing the concept of a path from Stowe to Morrisville but not accepting the alignment as presented today. Mr. Davis seconded the motion. Motion carried.

Park & Ride Survey Preliminary Survey Results

The Board was provided with some highlights of the results as follows (keeping in mind that the survey is not statistically valid).

- Only 14% of respondents carpool or take public transportation daily or several times a week. 45% never do.
- There is quite a variety of locations where people currently park to carpool or take public transportation.
- 73% never use public transportation.

8-24-15

- Only 15% said that they would take a shuttle to the mountain if there was a conveniently located Park & Ride lot.
- 72 % said that they would not park in a remote lot and take a shuttle to Stowe Village.
- 70% would like to see a designated P&R lot in Stowe.
- 56% said that it should be located near or on Rte 100 south of the Village.

No action was necessary.

Selectboard Meeting Policy

The Board was provided with a revised policy from the version tabled at an earlier meeting. The policy is to provide guidance in setting the Selectboard agenda, development of meeting packets and participation at meetings.

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Selectboard Meeting Policy.

Manager's Report

There will be no 9/28 meeting. Mr. Safford said the Regional Plan draft was available for comment and changes and a public hearing would be held in Morrisville on 9/22/15. He added that the Library Strategic Plan was in the process of being updated.

Executive Session

At 7:10, the Board went into executive session with the Town Manger present on a motion by Mr. Van Dyke, seconded by Mr. Davis.

The Board came out of executive session at 7:20 pm. On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board appointed Charlotte Maison as Library Trustee effective immediately to fill the position left vacant by Elizabeth Wechsler.

There being no further business to conduct, Mr. Adams adjourned the meeting at 7:20.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, September 14, 2015
Akeley Memorial Building – Memorial Hall
AGENDA

Present: Selectboard Members: Billy Adams, Willie Noyes, Lisa Hagerty, Adam Davis; Town Manager Charles Safford; PW Director Harry Shepard; Rec Director Matt Frazee; Arena Superintendent Tony Whitaker

Absent: Neil Van Dyke

Others Present: Kurt Hanson, Jon Hanson, Arnold Ziegel, Graham Mink, Dean Economou, Terrie Wehse, Peter Beck, George and Pat Von Trapp, Josh Merson

Call to Order

Chair Adams called the meeting to order at 5:30 pm. Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Agenda with the addition of one Liquor Consent Item.

Consent Items

- a. Minutes
- b. Errors & Omissions - Tunick
- c. Sewer Abatement Request (Commodores Inn)
- d. Special Events - Stowe Foliage Art on Park; Pumpkin Chuckin
- e. Arena Bill Write-off (Ingraham)
- f. Request to Leave "Observatory" Sculpture Through Winter
- g. Water Allocation Landmark Meadows
- h. ECHO Rec Path Phase 2 Grant
- i. Personnel Regulation Amendments (Irregular Employees)
- j. Transportation Fund Closeout - \$3107

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Consent Items as presented.

Liquor Consent Items

Special Event – Trapp Family Lodge 9/18; Cold Spring Spirits 9/18-20, 9/26-27 & 10/9-11; Duncan's Idea 10/9-11; Boyden Valley 10/9-11; Appalachian Gap 10/9-11; Caledonia Spirits 10/9-11

Request to Cater – Bittersweet Assoc 9/18-20; MMC 9/19; 9/26; 10/3; 10/10; 10/16; 10/24;

On a motion by Mr. Noyes, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as presented.

Bridge Dedication Plaque(Giles Dewey)

Upon completion of the Bridge Street Bridge project, Former Selectboard member Peter Beck requested that the current Selectboard recognize the enclosed 2000 resolution dedicating the bridge to Giles Dewey. The dedication did not occur at that time because they were waiting for the new bridge to be constructed which did not happen until 2015. The proposed 12x18 plaque would be located on a pole adjacent to the footbridge.

On a motion by Mr. Davis, seconded by Mr. Noyes the Board approved the proposed plaque and location as presented. They thanked Mr. Beck for following up on the 2000 dedication to Mr. Dewey.

Arena Room Dedication Request

The Board reviewed a request from Patricia and George von Trapp requesting “that the room to the right as you enter the Ice Arena be named the Marc von Trapp and Alex Kende room to commemorate Alex Kende and Marc von Trapp”. They indicated that they hoped the intent would also be to honor others as well in the room. Private funds were raised by the Friends of Stowe Arena for this purpose and would cover the expense for the project.

On a motion by Ms. Hagerty, seconded by Mr. Davis the Board approved naming the Stowe Arena room the Marc von Trapp and Alex Kende room in accordance with the letter and the understanding that the \$6,000 +/- will be a revenue being deposited the FY’16 Arena operating budget to be used in part to offset the cost of the lettering, hanging the jersey(s) or any plaques that may be erected.

Nebraska Notch Road Pent Gate Change of Dates Request

In 1994 the Town classified Nebraska Notch Road as a pent road. The dates the gate was authorized to be closed was from November 15th through April 30th. In an email from Dean Economou, President of the Lake Mansfield Trout Club, he requested a date change from October 15th through May 15th for consideration by the Board which is when the Trout Club closes and opens. He said the request came from concern over security of the building. During discussion, there was a request from Kurt Hanson to remove the penting.

After discussion, it was determined that the current penting dates were sufficient and the request was denied. No motion was required.

Request for Main Street Handicap Space & Moving Crosswalk

The Board reviewed a request from the Developer for the proposed redevelopment of the Lackey Building to make the following changes to the Rec Path Egress Drive and the parking layout: widen the existing egress from 12’ to 20’; relocate the town crosswalk; repair the existing curb cut; close off the existing cub cut between Ferro and Lackey building to create a new parking space on street; and convert the existing regular parking space adjacent to the Church drive to an ADA space. Mr. Safford explained that the project has been approved by the DRB and preliminarily, the changes proposed for the Driveway Entrance, crosswalk, affected sidewalk and parking are acceptable to PWD. There will be a net increase of 1 street parking space and having the proposed handicap space adjacent to the proposed relocated crosswalk will create some sightline improvement egressing the proposed widened common drive. All costs would be paid by the developer.

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the proposed modifications to the driveway entrance, crosswalk and parking in front of 109 Main Street as requested by the Developer, conditioned upon the Developer conveying to the Town, an access and egress easement across the portions of the widened driveway on

the subject property, and the General and Special Conditions required on a Road Encroachment Permit to be issued by the Public Works Department.

Rec Path Sign Request (Pedestrians Have Right-of-Way)

A request by to install “polite warning signs” on the Rec Path was discussed by the Board. There was concern that not all who use the Path are aware of certain protocol when passing other users on the Path. Mr. Safford noted that the original intent of the Path was to not have too many signs which could be an intrusion of the natural path.

After discussion, the Board was in favor of the idea but asked staff to bring back a sample sign and suggested locations for placement.

Rec Fee Policy (non-residence fee)

The Rec Commission recommended a policy to the Board requiring non residents to pay an additional \$10 fee for all rostered programs administered by the Rec Department which is a commonplace policy for municipal recreation departments. During the Board’s discussion it was requested that a \$5 fee be charged for programs under \$50 and \$10 fee for programs \$50 and over.

Ms. Hagerty made the motion to charge a fee of \$5 for under and \$10 per person for programs \$50 or more. Mr. Davis seconded the motion. Motion carried.

Change in Non-prime Ice Time from 10 pm to 9pm Arena Scheduling Guidelines

Mr. Safford explained that under the fall/winter ice season section of the Reservation Guidelines the non prime time schedule begins at 10 pm. It is being recommended to change the non prime time to 9 pm. In addition, the Guidelines were changed as follows regarding HS games/ practices: “For a designated period of time of three weeks beginning the last week of June through the second week in July for primetime hours before 9pm Stowe High School games and Stowe Youth Hockey will be offered priority for scheduling according to the sequential order below. Following this period of time, high school hockey practices will be scheduled as time permits and reservations for all others will be open to all on a first come, first serve basis.”

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved the following changes: non-prime ice time from 10 pm to 9 pm; and guideline revision as presented.

Skate board Park Allocation

In 2006 the voters appropriated \$100,000 to “Construct new Skate Park at Village Recreation Complex.” At your 1/12/15 meeting, the Board discussed the appropriation and if the project should be closed out and any money going to the unallocated reserve. Citizens interested in the project asked to have until July to gauge if there is any continuing interest in the project and to report back to the Selectboard at that time. Mr. Safford explained that the Memorial Park Master Plan suggested the possibility of putting the skate park in the area of the tennis court and moving the tennis courts, which would involve not only the cost of building a skatepark, but also the cost to build new tennis courts. In addition, the report states, “The relocation of the tennis courts...is tied to the consolidation of the maintenance

facilities...” An email from Josh Merson, stated, in part, “Since we last spoke I have been in contact with Principal Jeff Maher and Superintendent Tracy Wrend. We were discussing the possibility of building a skatepark on SHS property. Recently they informed me that as of now they would be unwilling to sign a letter stating that they approve the possibility for a skatepark at SHS. Liability was the main reason for their concerns...Some questions I have for you and the Selectboard are would it be possible for the town to take on the liability from SHS...” Mr. Safford said the Town’s insurance company indicated that the Town would need to own and operate the skatepark in order for them to insure it.

Mr. Safford added that the project does not appear to have a viable location. Also, it has become much more than may have been originally anticipated in terms of locating it at Memorial Park or potentially locating it elsewhere. Finally, he added that the Town is much more aware of other infrastructure and other financial obligations than it was at the time the idea of a skatepark was conceived (e.g. Rec Path Streambank Stabilization, Village Sidewalk Replacement, Water System Improvements). He also provided the following information: according to the Stowe Skateboard Coalition presentation to the Stowe Selectboard on 8/25/08, “The Skateboard Park is estimated to cost between \$240,000 and \$320,000 based on an 8,000 SF park and \$30 to \$40 / SF construction cost.” This doesn’t include the cost to build the new tennis courts and/or consolidate / relocate the Parks Office & Sheds.

Josh Merson was in attendance and asked that the Board continue to support the idea of a skateboard park in town. The Board was sympathetic towards Mr. Merson’s request and urged him to continue his efforts and gather support for the project and possibly come back at a future date to pursue a new project. However, the Board felt the project at this time was not something they could continue to support and hold up funds for. They urged him to meet with the Recreation Commission for their possible consideration in the future.

On a motion by Ms. Hagerty, seconded by Mr. Davis, the Board approved to unallocate the \$100,000 for the Skate Park Project with the money to go into the unallocated capital reserves.

Other Business

- A. Manager’s Report – Fuel bids were received and awarded to the following – Fred’s for propane; Suburban Propane for heating oil and Bournes for off road diesel.

Executive Session

At 8:25 pm, on a motion by Mr. Davis, seconded by Mr. Noyes the Board went into executive session with the Town Manager in attendance to discuss real estate.

At 8:40 pm, the Board came out of executive session. No action was taken.

There being no further business to conduct, Mr. Adams adjourned the meeting.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, October 26, 2015
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Willie Noyes, Adam Davis, Lisa Hagerty, Neil Van Dyke; Town Manager Charles Safford; PW Director Harry Shepard

Absent: Billy Adams

Others Present: Rob Moore, EW Bitter, Brian Hamor, Reporter Tommy Gardner

Call to Order

At 5:30 pm, Vice Chair Noyes called the meeting to Order and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Davis, the Board approved the Agenda as presented.

Consent Items

- a. Minutes
- b. HDAC Exhibit Extension Request
- c. 3632 Mountain Road Water / Sewer Allocation
- d. Appoint Alt. Rep. to LCPC TAC – Chris Jolly
- e. Catamount Trail Association Directional Sign
Request for Nebraska Valley Road

On a motion by Mr. Davis, seconded by Mr. Van Dyke, the Board approved the Consent Items as presented.

Downtown Designation

Stowe Vibrancy requested to be on the agenda to ask that the Town of Stowe seek Downtown Designation through the State's Downtown Program. Mr. Safford explained that Stowe Village and Lower Village together are already a state-designated Village Center under the Downtown Program. Village Center Designation shares most of the same benefits as Downtown Designation, with the major exception that Downtown Designation would allow the Town to apply for grant funding under the Vermont Downtown Transportation Fund. The fund provides matching grants up to \$100,000 for streetscape and transportation enhancements within and adjacent to the Designated Downtown. The application would propose Downtown Designation for an area of Stowe Village and lower village center.

The Town previously applied for Downtown Designation in 2011, but ultimately withdrew the application after the Downtown Board would not approve a boundary that was substantially more extensive than the one currently being proposed. Staff has worked with Stowe Vibrancy and Downtown Program staff to delineate a proposed boundary that is more likely to be approved by the Downtown Board. Mr. Safford said if the designation is approved, the Town will be eligible for grant funding under the Vermont Downtown Transportation Fund.

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved and signed the Resolution applying for Designated Downtown and for Stowe's Lower Village to become a Designated Village Center under the VT Downtown Program.

Rt. 100 / Moscow Road Intersection

Mr. Safford provided an update for the Board and said that VTrans is not willing to install traffic lights or a roundabout as part of the Rt. 100 paving project. However, he said they are willing to defer to the Town if they want to add turning lanes on Rt. 100 and / or Moscow Road. VTrans has indicated they are open to further intersection improvements in the future as a separate project. A scoping study would be the next step in the process to evaluate alternatives.

Members of the public expressed concern that the intersection is dangerous as is but adding turn lanes would make it even more dangerous. They also expressed that they would like to see a roundabout at the intersection. There was concensus of the Board that they did not want to install turning lanes and asked the Town Manager to seek funding for a scoping study.

There was no further discussion.

Other Business

- A. Manager's Report - Verizon's North Hill Cell Tower Proposal: The Board was provided copies of the Town's and the other parties request for a timeline extension to the Public Service Board and request for a hearing, which if granted, the Town can later withdraw. Mr. Safford said the intent is to continue to preserve the Town's options until there is an opportunity to review the Public Service Departments independent aesthetic and propagation analysis to see if the town wants to request any changes or take a position on it.

There being no further business to conduct, Mr. Noyes adjourned the meeting at 6:30 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, November, 9, 2015
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Billy Adams, Willie Noyes, Neil Van Dyke; Town Manager Charles Safford

Absent: Lisa Hagerty, Adam Davis

Others Present: SED GM Ellen Burt, SED Doug Hazelton, SED Kevin Weishaar, SED Matthew Rutherford, Ethan Schmitd, Paige Van Patten, Tim Bettencourt, Natalie Herwood, Douglas White

Call to Order

At 5:30 pm, Chair Adams called the meeting to order and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Agenda as presented.

Consent Items

- a. Minutes
- b. Health Officer Appointment

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Consent Items with a change to the Minutes.

Liquor Consent Items

- a. First Class Liquor – Dutchess Inn Inc.
- b. Museum Permit – VT Ski & Snowboard 11/18/15; 11/20/15
- c. Special Event – Alchemy Canning Ltd 11/28/15
- d. Educational Sampling – Stowe Beverage 12/15/15
- e. Request to Cater – MMC 12/5; 12/12; 12/19-20; 12/19; 12/26; 12/27; 12/30/15

On a motion by Mr. Noyes, seconded by Mr. Van Dyke, the Board approved the Liquor Consent items as presented.

Nebraska Valley Solar Farm Update

SED GM Ellen Burt and SED Controller Kevin Weishaar updated the Board on the progress of the project primarily regarding the timeline of the vote to reconfirm the 5/28/15 approval of the solar farm. The vote in May was warned as a zero percent interest loan but Mr. Weishaar explained that they have since learned that the loan will not be interest free and that the interest rate on the \$3,500,000 loan is still to be determined. He added that the bonds would also be general obligation bonds not revenue bonds as warned in May. Mr. Weishaar explained that SED must have all permits and local approvals in place before the issuance of Clean Renewable Energy Bonds by the cutoff date of 2/2/16 therefore timing of the new vote would be scheduled for January. The Board reviewed draft warning language associated with the bond article and instructed the Town Manager to have it reviewed by legal counsel. At this time, the special town meeting to vote on the article is scheduled for Tuesday, 1/19/16.

No action was taken by the Selectboard.

Special Events Application – Dickens Festival

Ms. Jeffries-Dwyer reviewed information regarding the proposed Dickens Christmas Festival which is proposed to be an enhanced version of the special event sponsored each year by Stowe Vibrancy. Among the other activities, there will be a production of A Christmas Carol Dec. 3-5 at the Akeley Theatre. Stowe Police has been hired to assist with vehicle and pedestrian traffic throughout the village area. Ms. Jeffries-Dwyer asked for approval to light several street trees on Main Street.

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Special Event application as presented with the condition that no electrical cords would run across sidewalks etc which would inhibit or create a safety hazard to snow removal operations.

The Board said they would revisit the length of time to allow the trees to be lit after the conclusion of the event.

Other Business

A. Manager's Report

The State has indicated that they will not start the Route 100 paving project until 2017. However, the Town will continue to move forward with ROWs and utility movement in 2016 with the goal to coordinate sidewalk work with the project.

Halloween: Feedback from the public and Stowe Police has been positive in closing down Maple Street. Proposed time for next year would be 5pm-7:30 pm.

There being no further business to conduct, Mr. Adams adjourned the meeting at 6:15 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, November 23, 2015
Akeley Memorial Building – Memorial Hall

draft

Present: Selectboard Members: Billy Adams, Willie Noyes, Lisa Hagerty, Neil Van Dyke; Town Manager Charles Safford; Planning Director Tom Jackman; PW Director Harry Shepard

Absent: Adam Davis

Others Present: see attached

Call to Order

At 5:30 pm, Chair Adams called the meeting to order and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Agenda as presented

Consent Items

- a. Minutes
- b. Capital Project Closeouts – Cady Hill Trail Improvements; Trash Recycling containers - \$223
- c. Water / Sewer Allocation (1880 Mtn. Road Gale Farm Center)
- d. Sewer Allocation - 56 Turner Mill

On a motion by Mr. Van Dyke, seconded by Mr. Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

First Class Restaurant License – MMC dba The Stowe Mtn. Club Alpine Clubhouse
Special Event App – White Mountain Distillery LLC 11/28/15
Art Gallery Permit – HDAC 12/4/15, 1/22/16, 6/17/16, 7/23/16, 9/9/16, 12/2/16
On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved the Consent Items with a change to the Minutes.

Executive Session

- A. Real Estate
- B. Contracts

At 5:05 pm, the Board went into executive session at 5:05 pm on a motion by Mr. Van Dyke, seconded by Mr. Noyes with the Town Manager and PW Director in attendance.

At 5:20 pm, the Board came out of executive session.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board asked the Town Manager to send a public notice to the Stowe Reporter –letting the public know that the town is entertaining proposals for the sale of a 0.57 acre parcel of unimproved land known as Lot 9 in the Winterbird community which was obtained through tax deed.

On a motion by Mr. Noyes, seconded by Mr. Van Dyke, the Board approved the Public Works Infrastructure Development Agreement for the proposed water and sewer main

extensions for the Spruce Peak Switchback Subdivision, subject to -provision of the documents in acceptable form that are referenced in the Development Agreement and authorize the Town Manager to endorse on behalf of the Town.

Other Business

Doug White asked the Board to reconsider the Minutes of November 9, 2015 which were approved earlier in the meeting. He felt the minutes should reflect the Solar Farm discussion by SED staff regarding the change in the financing from a zero interest loan to a loan with an undetermined interest rate at this time. The original proposal and vote for the \$3,500,000 loan earlier in the year was of an interest free loan. He also said it should be noted in the minutes that SED said the bonds would now be general obligation bonds not revenue bonds. The Board approved the revised the Nebraska Valley Solar Farm Update section of the minutes of 11/9/15 as follows on a motion by Mr. Van Dyke, seconded by Mr. Noyes:

Nebraska Valley Solar Farm Update

“SED GM Ellen Burt and SED Controller Kevin Weishaar updated the Board on the progress of the project primarily regarding the timeline of the vote to reconfirm the 5/28/15 approval of the solar farm. The vote in May was warned as a zero percent interest loan but Mr. Weishaar explained that they have since learned that the loan will not be interest free and that the interest rate on the \$3,500,000 loan is still to be determined. He added that the bonds would also be general obligation bonds not revenue bonds as warned in May. Mr. Weishaar explained that SED must have all permits and local approvals in place before the issuance of Clean Renewable Energy Bonds by the cutoff date of 2/2/16 therefore timing of the new vote would be scheduled for January. The Board reviewed draft warning language associated with the bond article and instructed the Town Manager to have it reviewed by legal counsel. At this time, the special town meeting to vote on the article is scheduled for Tuesday, 1/19/16. No action was taken by the Selectboard.”

Polo Field Shelter

Mr. Safford explained that at the 2005 Annual Meeting, the voters appropriated \$33,000 for a “Polo Field Shelter.” Although money was appropriated, there was no specific design or location that was approved. At their 1/12/15 meeting, the Board asked staff to follow up and see if the Recreation Commission remains interested in the project. The Board received a letter from Brett Loomis, Recreation Commission Chair, indicating that the Recreation Commission remains interested in the shelter being constructed. A letter from the Stowe Soccer Club indicated their interest in the project as well. The SSC with the assistance of Gordon Dixon and Andrew Volansky developed conceptual plans for storage and a shelter. Mr. Safford added that they have also had preliminary meetings with the Historic Preservation and Conservation commissions to discuss the project further. The Recreation Commission and SCC is requesting that the Selectboard keep the money appropriated for the Polo Field Shelter and wish to keep working with the Town on a conceptual plan / location for voter consideration at this year’s Annual Meeting. Mr. Safford said that the proposed town owned building would cost more than \$33,000 and the Selectboard could seek an additional appropriation for the balance; or discuss fundraising by SSC in part or whole for the balance of the funds. The total cost depends on the final plans, permit conditions and procurement method.

There were those in attendance who spoke in favor of the project noting that safety of the players from potentially dangerous weather was most important. There were those who spoke who were not opposed to the project but expressed concerns regarding

where the location of the shelter on the Polo Field would be, the specific uses intended for the building, size/height of the building and access to it, maintenance and security of the structure. Evelyn Frey indicated she would like something done with the Portollets as they are currently an eyesore.

Mr. Adams noted that the purpose of the discussion was to determine if there was consensus of the Board to move forward and continue with the project and keep the funds appropriated for the Polo Field Shelter. -There was consensus of the Board members to keep the appropriation allocated for the Polo Field Shelter for the time being

It was noted by those involved with the process so far that they appreciated the efforts of all parties working together on the shelter – neighbors to the Polo Field, SSC volunteers, Planning Commission, Conservation and Recreation Commission members and town staff.

There was consensus of the Board to have all the parties continue to work together on the conceptual plan and site location with the goal of consideration by the Selectboard for inclusion on the Annual Meeting warning. Approval by the voters is necessary for construction of a permanent structure on the Mayo Farm properties. Further consideration would have to be given by the Board as to addition funding requirements.

No further action was taken by the Board.

Request for Arena Discount for Fundraiser

The Board received a request from Stowe HS student Ciara Benfield to waive or discount the one hour of rink time as part of a fundraising project for NCAL for her class project. Members of the Board supported her project idea.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved discounting one hour of ice time use from \$195 to \$100 for one hour on December 5, 2015 at 7:45-8:45 pm.

Purchasing Policy Amendments (Worker's Comp Coverage)

Mr. Safford reviewed several proposed changes to the Purchasing Policy:

Section 5 Schedule of Payments: Made it clear that the staff can issue payment in advance of Selectboard warrant approval for the delivery of a vehicle, to take advantage of discounts, and upon the Town Manager's approval when time is of the essence and it is in the municipalities best interest to do so.

Section 8 Insurance: Our insurance company VLCT PACIF used to accept waivers for workers compensation coverage from contractors and service providers. Proposed changes requiring a certificate of insurance demonstrating that contractors and service providers have workers compensation insurance as well as general liability insurance unless waived by the Town Manager will be required. Low risk vendors (e.g. delivery people, performers, guest speakers, bands or other artist contracted for by the town or as volunteer) may be waived by the Town Manager. Mr. Safford said requiring workers comp certificates may reduce the number of available contractors, but will reduce the town's liability exposure.

Section 11 d Engineers: Allow the Town Manager to negotiate a contract extension with a design professional for continuity purposes rather than put each phase of the design work out to bid.

Section 21 Sale of Surplus Equipment or Personnel Property: The proposed change increases the limit a department head may sell property without the Town Manager's approval from \$100 to \$999. It also adds some additional policy guidance by stating, in part, "The public should be given notice of any sale. Also, the sale should be awarded to the highest responsive / responsible bidder if put out to sealed bid or to the first person with cash or cash equivalent if offered for sale at a fixed price. No property shall be given to a town employee or anyone else without the permission of the Town Manager."

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the changes to the Purchasing Policy as presented effective immediately.

Other Business

A. Manager's Report

- The Gables Bridge project shifting to a temporary bridge today.
- Waterbury Selectboard oppose the cell tower project. Awaiting end of December findings.

There being no further business to conduct, Mr. Adams adjourned the meeting at 7:15 pm.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, December, 14, 2015
Akeley Memorial Building – Memorial Hall

draft

Present: Selectboard Members: Billy Adams, Willie Noyes, Lisa Hagerty, Neil Van Dyke, Adam Davis; Town Manager Charles Safford; Planning Director Tom Jackman; PW Director Harry Shepard

Others Present: see attached

Call to Order

At 5:30 pm, Chair Adams called the meeting to order and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Agenda as presented.

Consent Items

- a. Minutes
- b. Stowe Snowmobile Clubs Request to Use Public Highways & Bridges for the 2015/16 Season
- c. Capital Project Closeouts

On a motion by Mr. Noyes, seconded by Ms. Hagerty, the Board approved the Consent Items as presented.

Liquor Consent Items

First Class Liquor – 433 Mountain Road Operating Co. dba Field Guide
Second Class Liquor – Fifty Beers LLC 144 Main Street

Special Event Permit – White Mtn Distillery LLC 12/16; Caledonia Spirits 12/18; 1/29-30; 3/6; 2/13; 2/20; 2/26-27; 3/4-5; MMC 12/24-27; 12/28-31; 1/1-2; 1/2; 1/9; 1/9; 1/16; 1/16-17; 1/17; 1/21; 1/23; 1/23; 1/28; 1/30; 1/30;

Request to Cater – The Skinny Pancake 7320 Mountain Rd 12/18-20; 12/26-31; 1/1-3; 1/8-10; 1/15-18; 1/22-24; 1/29-31; 2/5-7; 2/12-21; 2/26-28; 3/4-6; 3/11-13; 3/18-20; 3/25-27; MMC 5393 Mountain Rd 12/28

On a motion by Mr. Noyes, seconded by Mr. Davis, the Board approved the Liquor Consent Items as presented.

SED Solar Array Bond Vote Warning

The Board reviewed the draft warning for the proposed solar array bond vote scheduled for January 19, 2016. “Shall the bond financing authorized by the Town at the May 28, 2015 special meeting thereof be voided, and in substitution thereof shall bonds of the Town of Stowe in the amount not to exceed Three Million Three Hundred Thousand Dollars (\$3,300,000), payable

from net revenues of the Town of Stowe Electric Department, be issued to pay for construction of an approximately 1 megawatt solar electric generating facility at a site on Beech Hill Road, said bonds to be issued under the Clean Renewable Energy Bond program with a blended effective annual interest rate of not more than 1.95%?”

Neil said he understood the initial bond / CREBS financing to be for 20 years and asked if we could guarantee the interest rate would “not more than 1.95%” for the remainder of the project financing. SED Comptroller Kevin Weishaar indicated they could not. The Town Manager recommended the following end of the article to read “...with an *estimated* blended annual interest rate of 1.95%.”

Doug White suggested that the project be put out for proposal to be undertaken privately. He also raised concern regarding total general obligation debt. SED General Manager Ellen Burt indicated that SED owning the project is the most cost effective for the ratepayers. Mr. Safford indicated that there are no laws putting a cap on general obligation debt and that the town is not rated individually because our general obligation debt is typically issued through the Vermont Municipal Bond Bank.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board adopted the proposed warning as recommended to be revised by the Town Manager for the Solar Array Bond vote scheduled for 1/19/16 with an informational meeting on 1/11/16.

Polo Field Shelter

Mr. Safford explained that the Mayo Farm Field Improvements Master Plan originally included a conceptual plan for the Polo Field Shelter to be located adjacent to the Polo Field parking lot. However, some of the neighbors indicated that they preferred an alternative location now being proposed. Both the Rec Commission and Conservation Commission have reviewed the project and provided input. Stowe Land Trust confirmed that the proposed project is in conformance with the Mayo Farm Conservation Easement. Mr. Safford explained that the location of the Porto-let currently located adjacent to the parking lot remains an open question. A pedestrian bridge may have to be built to access the proposed building. Mr. Safford explained that in order to advance the project, voter approval of the conceptual building plans and proposed site location is required by Australian ballot at Annual Town Meeting. If approved, final plans, permits and cost estimates can be developed for future funding consideration.

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board moved to incorporate the relocation of the Porto-let / pedestrian bridge into the project and instruct the Town Manager to draft an article for your future consideration as part of the 2016 Annual Meeting Warning by Australian ballot with the Polo

Field Shelter at the proposed location as modified after input from abutting neighbors.

Sterling Forest Phase 3 Logging Contract

Mr. Safford explained that the Stowe Conservation Commission is proposing to move forward with Phase 3 of the Sterling Forest three-phase timber harvest plan. The Commission has been working with the Vermont Department of Forests, Parks and Recreation (FPR), Vermont Land Trust (VLT), and Audubon Vermont to plan Phase 3 in a roughly 100-acre area in the southeast section of the Forest, between Maple Run and the Catamount Trail (see attached map). The intention is to conduct the harvest over about a one month span this winter.

The Phase 1 harvest was completed during the winter of 2002 and Phase 2 was completed in 2007. The first two phases generated approximately \$14,000 in revenue. Sterling Forest has been widely cited as a demonstration forest in terms of how timber management can successfully coexist with recreational uses while improving the quality of the timber stock and improving wildlife habitat. Sterling Forest was recently awarded a Vermont Town Forest Centennial Award.

FPR Commissioner Michael Snyder explained that the plan for Phase 3 is to create a number of “patch cuts” approximately 1 acre in size with the intention of creating songbird habitat as well as browse for moose and deer. Audubon VT will coordinate monitoring both pre-harvest, post-harvest and into the future, to track the effects of the harvest. Pre-treatment bird monitoring began in June 2012. Dan Kilborn, the VLT Stewardship Forester will work directly with the logger, Graham Leitner of Mad River Forestry, LLC. Michael Snyder, FPR Commissioner, will oversee Dan’s work. It is estimated that the timber harvest will generate a similar amount of revenue as each of the first 2 phases.

On a motion by Mr. Van Dyke, seconded by Mr. Davis the Board made a motion to authorize the Town Manager to enter into the proposed contract with Mad River Forestry, LLC for the Sterling Forest Phase 3 timber harvest.

Other Business

- A. Manager’s Report
- B. Other

Executive Session

- a. Personnel

At 7:17 pm, the Board went into executive session on a motion by Mr. Davis, seconded by Mr. Noyes with the Town Manager present.

Selectboard Meeting 12/14/15

The Board came out executive session at 7:30 pm. On a motion by Mr. Noyes, seconded by Ms. Hagerty, the Board appointed Nick Lizotte to the DRB who was previously an Alternate effective immediately.

There being no further business to conduct, Mr. Adams adjourned the meeting.

Respectfully submitted by Susan Moeck.

Stowe Selectboard
Monday, December 28, 2015
Akeley Memorial Building – Memorial Hall

Present: Selectboard Members: Billy Adams, Willie Noyes, Lisa Hagerty, Neil Van Dyke, Adam Davis; Town Manager Charles Safford; PW Director Harry Shepard; EMS Chief Scott Brinkman; Chief Don Hull; Stowe Mtn Rescue Chief Graham Govoni; Finance Director Cindy Fuller; Clerk Alison Kaiser; Rec Director Matt Frazee

Others Present: Reporter Tommy Gardner

Call to Order

At 5:30 pm, Chair Adams called the meeting to order and Selectboard Orders were signed.

Approve the Agenda

On a motion by Mr. Davis, seconded by Ms. Hagerty, the Board approved the Agenda as presented.

Consent Items

- a. Minutes
- b. Errors & Omissions

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the Consent Items as presented.

Liquor Consent Items

Request to Cater – Trapp Family Lodge 1/9/16

On a motion by Ms. Hagerty, seconded by Mr. Noyes, the Board approved the Liquor Consent Items as presented.

FY'17 General Fund & Capital Budgets Presentation

Mr. Safford gave a general overview of the proposed FY 17 operating budget and proposed Capital projects (see attached.) After review of each budget, in order to keep the tax rate level, the Board asked the following:

Change the per diems to 50% AEMT and 50% at the Paramedic level in the EMS budget; reduce the Fire Department Responder payroll from \$57,000 to \$55,000; and reduce the budget to achieve no projected tax increase without any additional community services appropriations or increases.

Mr. Safford said he would incorporate those changes and present the revised budget at the next Selectboard meeting on Monday, January 11, 2016.

There being no further business to conduct, Mr. Adams adjourned the meeting at 8:30 pm.

Respectfully submitted by Susan Moeck.