



## **TOWN OF STOWE PLANNING COMMISSION Meeting Minutes August 5, 2024**

The Town of Stowe Planning Commission held a regular meeting on **Monday August 5, 2024**, starting at 5:30 p.m. The meeting was held at the Stowe Town Office with remote participation via Zoom. The meeting began at 5:30 pm. Members present included Mila Lonetto, Heather Snyder, Bob Davison, Brian Hamor, Chuck Ebel, Jill Anne, and Neil Percy. Municipal staff Sarah McShane was also present. Guests Elizabeth Bennedict and Lisa Haggerty were in attendance. DPW Director Harry Shepard guided the site visit and provided a tour of the wastewater treatment facility.

The meeting was called to order by Vice Chair N.Percy. Chair Hamor participated remotely but did not facilitate the meeting.

### **Adjustments to the Agenda & Public Comments on Non-Agenda Items**

B.Davison suggested for the Commission to consider advancing a stormwater overlay/utility ordinance including standards for ponds, culverts, etc. Members briefly discussed and agreed to place the item on the next agenda for additional discussion.

### **Review Prior Meeting Minutes [07/15/2024]**

B.Davison motioned to approve the meeting minutes from June 17<sup>th</sup>. J.Anne seconded. The motion passed unanimously.

### **Engagement Project Update**

Staff McShane provided an update on the community engagement project. She shared proposed questions of the week on several community topics and suggested the questions could be posted on front porch forum, social media, etc. M.Lonetto suggested the questions be more detailed. M.Lonetto will work with staff and present amended questions during the next meeting. S.McShane added that additional engagement activities could include tabling at Art on Park and/or the primary election and engaging with community members along the rec path. Members reviewed a draft community survey. Staff discussed how the format of the survey is designed to receive comments from residents, visitors, and business/organizations. B.Davison shared frustration and suggested the commission focus on preparing the plan itself. Members discussed quality of life issues for residents and planning tools under the control of the Commission, recognizing many concerns are outside the control of the Commission and/or the municipality. Members discussed how the survey might be distributed. B.Hamor introduced Elizabeth Bennedict as a second homeowner interested in participating in the process. Members discussed possibly including a QR code or other form of communication within tax bills to ensure distribution of the survey to all property owners. After discussion the Commission agreed not to distribute in such a way since property owners may be upset with the anticipated increase in tax bill. Members reviewed the survey and agreed it was okay to begin distribution. Staff will work with consultant to finalize the survey and distribute. H.Snyder suggested the Commission set a goal for the number of respondents.

### **Housing Task Force PC Appointment**

H.Snyder, J.Anne, and M.Lonetto all shared interest in being the Commission’s representative appointed to the Housing Task Force. Staff will share their names with the Town Manager to forward to the Selectboard for consideration and appointment.

**Review Upcoming Meeting Schedule**

Next PC Meeting Date- August 19, 2024.

The meeting adjourned at approximately 6:15 PM. The Commission then conducted a site visit and tour of the wastewater facility.

Respectfully submitted,  
Sarah McShane, Planning & Zoning Director

**Parking Lot Ideas/Topics for Further Discussion**

Map of town-owned properties

Review plans of adjacent communities and regional plan

~~Review zoning districts, purposes, overlay districts~~

Develop map showing residential development activity (in progress)

Develop map showing location of homestead properties

Review requested zoning amendment/ADU's for duplexes.

Stormwater Utility District – Bob’s list of recommendations