

**Stowe Free Library
Board of Trustees Minutes of Meeting
January 11th, 2024**

Present: K.Spear, A.Colvato, S.Gaines, S.Calvo, C.Maison Kastner, K.Kaufman, L.Polk (Director)

Absent: B.Mullin

Call to order: 8:05 am

Minutes: Approved as read

Safe Deposit Box: Motion made to add Director, L.Polk, onto safe deposit box list of access. K. Spear has access as well. Motion passed.

Friends' Report: Chocolates with Charlie Nardozzi is making a return on February 6th. Stowe Reporter asked if we can keep them better informed of events to promote them. Approval for funds for signage on porch advertising the library as per The Current. New volunteers are bringing new energy and ideas to the Friends. They would like an online donation button on the library website. Loren is working on adding a link.

Treasurer's Report: Operating account contains, \$33,371.37, the Copley Fund is at \$26,654.67 and the Endowment Fund contains \$1,207,077.28.

Director's Report: Discussion of Mango, a language program app and the expense to the library. They will do a promotion to see if use will increase. Statistics are showing positive use of library and its resources. Loren met with Director of the Current. They will inform us of upcoming events and art being delivered, etc. Coming exhibit, *In the Garden*, they asked if the library would do some related events. Loren will hold a "mini-staff retreat" with librarians to talk about staff goals, like sustainability and the community. How to incorporate into public interests. Loren wants to meet with school librarian to understand programs they use re: school discipline and how we can help. Beneficial for both entities to work toward a common goal of better behavior in elementary age children. Discussion of adding information in the Stowe Guide for better access to visitors.

Facilities Report: Nothing new to report.

Annual Report Brainstorm: The head of the Board completed and submitted the annual report to the town administrator.

Volunteer Policy: Stands as read.

Photograph Policy and Photo Release Form: Stands as read.

Meeting Room Policy: The Board voted to accept changes as recommended by the Library Director to the policy.

New Board Members: Kim and Charlotte's terms are up in April. The Board and Town need to advertise for new candidates sooner than later.

January/February Events: Light up the library 31st at 6 pm will include a poetry walk, lights in the library, and hot chocolate. There will be a speed-dating event in February.

Board Retreat: The date of the retreat is still under discussion.

Next Meeting: February 8th

Adjournment: 9:32 am.

Respectfully Submitted,

Kim Kaufman