

Stowe Cemetery Commission Meeting
Tuesday, February 20, 2024
Approved 3/19/24

A meeting of the Stowe Cemetery Commission was held Tuesday, February 20, 2024 at 8:30 am via a hybrid/Zoom.

Members present: Donna Adams, Claire “Skeeter” Austin, Gail Kaiser, Nancy LaVanway, Judy Smith, Mike Lemaire, Karin Gottlieb

Superintendent’s Report

No Superintendent’s Report was available.

Minutes

After review with changes made, the Minutes were approved as amended on a motion by Gail, seconded by Nancy.

Work Orders

There were no Work Orders to review.

Review of Riverbank Repair Estimate

Donna reported that a revised estimate of \$14,245 from Heritage Memorials had been received. The estimate included labor, materials and equipment to repair approximately 70 green flagged stones per the photos supplied by Donna. This contract replaces Contract #5755. Donna said that Heritage would do what they could repair the small stones by reworking the dirt at the base of the stones but the estimate did not include a small foundation under them.

After further discussion regarding the budget, Donna said she would request two contracts from Heritage – one for \$10,350 to be completed by June 30, 2024 and another for \$3,895 for the remaining work to be completed by October 2024. Those contracts will be need to be approved at the Commission’s March meeting.

Treasurer’s Report

Skeeter supplied information to the Commission prior to the meeting and said there was not much more to report. The Treasurer’s Report was accepted on a motion by Karin, seconded by Nancy.

Remembrance Program

Skeeter reported that Karin had received a written estimate for \$8,800 to paint both sides of the fence and street side at West Branch. Karin said she was also awaiting two other interested parties to respond but after follow up still had not heard back. Skeeter recommended going with the written contract received. The contractor is aware of the dedication deadline. There was

further discussion regarding details of the dedication ceremony. Skeeter said the Remembrance Committee would be discussing these details at their March meeting.

Trust Fund Projects

Skeeter asked what amount of funds would be used from the Trust Fund and Remembrance Program to contribute to the fence painting. A lengthy discussion took place regarding the condition of the existing fence and questions regarding the longevity of the proposed painting and guarantee of the work. There was discussion on how to move forward with the project. Skeeter said she would like to get a detailed plan together regarding the estimate after speaking with the contractor. She would present the information to the Remembrance Program committee and then bring it to the Commission at their March meeting.

Mike made a motion to request up to \$6700 from the Trust Fund for the painting of the fence at West Branch, seconded by Nancy. Motion carried. Donna opposed.

There being no further business to conduct, Donna adjourned the meeting at 10:15 am. The next meeting will be held on Tuesday, March 19, 2024.

Minutes respectfully submitted by Susan Moeck.